

ALLEGHENY-CLARION VALLEY SCHOOL DISTRICT
BOARD OF EDUCATION VOTING AGENDA
November 18, 2024 - 6:00 P.M.

An Executive Session regarding Personnel was held on November 18, 2024 prior to the regular Voting Meeting.

- I. Flag Salute
- II. Moment of Silence
- III. Roll call of members and recording names of directors present.
- IV. Consideration to waive the reading and approve the Official Minutes from the October 14, 2024 Workshop Meeting and the October 21, 2024 Voting Meeting as attached.
- V. PUBLIC PARTICIPATION

--Mr. Dustin Scheerbaum – Veterans’ Day

VI. PRESENTATIONS

--Community 1 – 2 MTSS Committee: Erin Barlett; Ann Butler; Stacey Fox; Sarah Henry; Trevor Hile; Emily Layshock; Sara McCord; Sarah Pennington; Keleigh Schimp; Darlene Scott; Wendy Shevock; Marcy Sundling; and Kristin Thurber

--Julie Raybuck & Tracy Patton – Senior Trip

VII. BOARD CONCERNS

CONSENT AGENDA

- A. Consideration to approve the conference and field trip requests, as presented, on the attached form.
- B. Discussion related to, as listed and upon receipt of all appropriate documentation, adding the following to the substitute list for the 2024-2025 school year:

TEACHER/NURSE Yvonne Murray – Elem. Ed. Mary Rothen	AIDE/CAFETERIA/CUSTODIAN/SECRETARIAL
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- C. Consideration to approve the request from the A-CV PTO to use the PTO Room from December 16, 2024 – December 19, 2024 from 8:00 A.M. – 3:00 P.M. for the purpose of holding the annual Santa Shop as attached.
- D. Consideration to approve the request from the A-CV PTO to use the Elementary Cafetorium on December 19, 2024 from 1:00 P.M. – 5:00 P.M. for the purpose of distributing a fundraiser as attached.

- E. Consideration to approve the request from Minnie Logue/School Counselor, to use the High School LGI on November 21, 2024 from 4:30 P.M. – 7:00 P.M. for the purpose of holding a Financial Aid Workshop as attached.
- F. Consideration to approve the request from the UHS/ACV Football Boosters to use the Elementary Cafetorium on Sunday, January 12, 2025 from 11:00 A.M. – 3:30 P.M. for the purpose of holding the End of the Year Banquet as attached.
- G. Consideration to approve the request from Valerie Snyder/Legacy Club Volleyball to use the Elementary or High School Gymnasium 1 – 2 evenings per week beginning in December, 2024-March, 2025 for 2-hour practices (can schedule practices anytime the gymnasium is not in use) as attached.
- H. Consideration to approve the request from the Girls' Basketball Boosters/Elisabeth Regester to use the High School Cafeteria on November 19, 2024 from 5:00 P.M. – 6:00 P.M. for the purpose of holding a Booster meeting as attached.
- I. Consideration to approve the request from Deb Lemmon, upon receipt of all appropriate documentation, to be a Volunteer with the A-CV PTO for the 2024-2025 school year.
- J. Consideration to retroactively approve the request from Employee #131 to use November 7, 2024 as an unpaid leave day and to also approve November 20, 2024 as an unpaid leave day as attached.

V. FINANCE AND PURCHASE

- A. Consideration to approve paying bills for October/November, 2024
- B. General Fund/Financial Report/Payroll Check Register, including Athletics for October, 2024.
- C. Cafeteria Finance Report for October, 2024.
- D. Activities Report for October, 2024.
- E. F.I.R.S.T. Program Report for October, 2024.
- F. Cafeteria Report – Stacey Redding
- G. Consideration to approve a \$.25 increase per collected bill for all District Tax Collectors, beginning with the Fall 2025 tax collections.

VIII. PERSONNEL

- A. Consideration to approve the request from Employee #200 for paid maternity leave tentatively beginning January 27, 2025 or sooner if needed (baby due January 26, 2025) utilizing all Emergency, Sick and Personal Days. Once all Emergency, Sick and Personal Days are exhausted, to use Family Medical Leave to cover additional time needed off work through May 28, 2025 with a return date of May 29, 2025 (teacher in-service day), pending any snow make-up days as attached.
- B. Consideration to approve advertising “in-house” for a long-term substitute teacher to fill the maternity leave referenced above.
- C. Consideration to approve the Business Manager Job Description as attached.
- D. Consideration to approve the Director of Special Education Job Description as attached.

- E. Consideration to approve the Central Office/School Board Secretary Job Description as attached.
- F. Consideration to approve hiring _____, upon receipt of all appropriate documentation, as Central Office/School Board Secretary, at a prorated salary (for the remainder of the 2024-2025 school year) of \$ _____. The salary beginning with the 2024-2025 school year will be \$ _____.
- G. Consideration to approve hiring Kyle Swartfager, upon receipt of all appropriate documentation, as a Full-Time (3:00 P.M. – 11:00 P.M.) Heavy Duty Custodian, contingent upon a sixty (60) work day probationary period, at an hourly rate of \$16.72. Upon completion of the sixty (60) work day probationary period, the hourly rate will be \$17.72 per hour.
- H. Consideration to approve hiring _____, upon receipt of all appropriate documentation as Director of Special Education, at a prorated salary (for the remainder of the 2024-2025 school year) of \$ _____. The salary beginning with the 2024-2025 school year will be \$ _____.
- I. Consideration to approve hiring Sydney Rankin as Weight Room Supervisor (3 hours per day when school is in session), at an hourly rate of \$7.25. All required paperwork is currently on file in the District Office.
- J. Consideration to approve advertising for the following vacancies: Assistant Jr. High Boys' Basketball Coach; Jr. High Volleyball Coach; 2 – Assistant Softball Coaches.
- K. Consideration to advertise “in-house” for a Long-Term Kindergarten Substitute

IX. INSTRUCTIONAL SERVICES

- A. Elementary Report.
- B. Secondary Report.

--Consideration to approve the High School Culinary 2 Curriculum dated 10/2024 as attached.

--Consideration to approve the Musical Cooperative Agreement between the Allegheny-Clarion Valley School District and the Union School District for the 2024-2025 school year as attached.

- C. Athletic Report.
- D. Western Secure Treatment Unit Report.
- E. Federal Programs Report.
- F. District Report.

--Consideration to approve the Services Agreement between _____, and the Allegheny-Clarion Valley School District which will be in effect from _____, 2024 – _____, 2025 as attached.

--Enrollment Numbers for Face-to-Face Student Enrollment; A-CV Cyber Service Enrollment; ROC Cyber Service Enrollment; Out of District & IU; St. Steph/New Story; Pathways; Outside Cyber; Homeschool; and WSTU Enrollment dated November 12, 2024 as attached.

G. Student Board Representative Report.

H. School Police Report.

X. POLICY

- A. Consideration to approve the first reading of Policy #006 Meetings as attached.
- B. Consideration to approve the first reading of Policy #801 Public Records as attached.
- C. Consideration to approve the first reading of Policy #903 Public Participation in Board Meetings as attached.
- D. Consideration to approve the second reading of Policy #113.1 Discipline of Students with Disabilities as attached.
- E. Consideration to approve the second reading of Policy #113.2 Behavior Support as attached.
- F. Consideration to approve the second reading of Policy #202 Eligibility of Nonresident Students as attached.
- G. Consideration to approve the second reading of Policy #236.1 Threat Assessment as attached.
- H. Consideration to approve the second reading of Policy #254 Educational Opportunity for Military Children as attached.
- I. Consideration to approve the second reading of Policy #607 Tuition Income as attached.
- J. Consideration to approve the second reading of Policy #805.2 School Security Personnel as attached.

XI. FACILITIES

- A. Maintenance Report.

XII. TRANSPORTATION

XIII. MISCELLANEOUS

- A. Career Center Report.

--A copy of the October 28, 2024 Joint Operating Committee Minutes are attached, contents will be reviewed and approved at the November 19, 2024 JOC Meeting.

B. Intermediate Unit Report.

--Board Meeting Minutes from the October 23, 2024 meeting are attached.

C. Correspondence.

--Letter from Lena Hannah, Outreach Manager-Western PA (PSBA) dated November 1, 2024 is attached.

D. Technology Committee update.

E. Athletic Committee update.

F. Football Committee update.

G. Finance & Facilities Committee update.

XIV. OLD BUSINESS

XV. NEW BUSINESS

XVI. ADJOURNMENT

CONFERENCES AND FIELD TRIPS FOR 2024-2025 (November 2024 –Voting Conference)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Laura Jamison (approx.) 4 – 8 th grade students	Edge of Extinction Competition	12/4/24	Riverview IU 6 Clarion, PA	\$166.00	\$0.00	\$5.40	\$0.00 (students to pay)	\$0.00	\$0.00	\$171.40
Jessica Nimelli (approx.) 8 - students	Math 24 Competition for Grades 4 – 8	5/8/25	Riverview IU 6 Clarion, PA	\$166.00	\$0.00	\$5.40	\$0.00 (students to pay)	\$0.00	\$0.00	\$171.40
Rachel Paz	Gifted Consortium #4	5/5/25	Riverview IU 6 Clarion, PA	\$166.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$166.00
David McDeavitt Meg Geffel Kristin Thurber	Correctional facility tour	11/12/24 11/13/24	Luzerne County –ESTU North Central Secure Treatment Unit –NCSTU	\$0.00	\$0.00	\$305.00	\$0.00	\$525.00 (Est.)	\$0.00	\$830.00 Paid by WSTU Grant
Trevor Hile Casi Cashdollar Sara Black Christina Best	Grades 3 – 5 Teaching & Learning Mathematics w/Visual Models	12/6/24 2/20/25	Allegheny Intermediate Unit Homestead, PA	\$996.00	\$0.00	\$33.00 School Vehicle	\$60.00	\$0.00	\$0.00	\$1,089.00
Tracy Hartle	PSSA & Keystone Math Open-Ended Task Boot Camp	11/21/24	Riverview IU 6 Clarion, PA	\$166.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$166.00
Stacey Redding	PRFSD November Meeting	11/15/24	Blair County Convention Center Altoona, PA	\$0.00	\$0.00	\$151.69	\$0.00	\$0.00	\$0.00	\$151.69

CONFERENCES AND FIELD TRIPS FOR 2024-2025 (November 2024 –Voting Conference)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Michelle Austin	Data Summit	3/23/25 3/24/25 3/25/25 3/26/25	Hershey Lodge Hershey, PA	\$0.00	\$325.00 Early Bird Registration	\$292.12	\$108.00	\$516.15	\$0.00	\$620.64 Paid by District \$620.64 Paid by WSTU Grant Total- \$1,241.28
Rachel Forsythe	Virtual: Art Education University 2025 Winter Conference	1/31/25 2/1/25 2/2/25	Virtual	\$0.00	\$157.94	\$0.00	\$0.00	\$0.00	\$0.00	\$157.94
Tracy Hartle (approx.) 9 Students (Do Something Good Club)	Community Outreach	12/12/24	Parker Personal Care Home Parker, PA	\$0.00	\$0.00	School Van (approx. \$2.00)	\$0.00	\$0.00	\$0.00	\$2.00

District costs to date:

July, 2024	\$3,725.00 (EST).
August, 2024	\$2,171.38
September, 2024	\$2,694.82
October, 2024	\$6,515.93
November, 2024	\$2,696.07