

Date: November 22, 2024

Time: 10:00 a.m.

Location: LEARN, 44 Hatchetts Hill Road, Old Lyme

Agenda

1.0 Approval of Minutes

- Discussion and possible action to approve meeting minutes of 10.25.24

2.0 Updates & Reports

- Newman Architects, PC/RDG Architects
- Gilbane, Inc.

3.0 Other Reports

- Update from Town of Waterford
- Owner's Rep. RFP/RFQ
- Space Waiver Letter

5.0 Financial Update

- Contracts & Payment Applications
 - Discussion and possible action on Payment Application/Invoice #653990 to Shipman & Goodwin LLP for Project #245-0090MAG/A/PF in the amount of \$9,005.26 for professional services related to contract negotiations for 51 Daniels Avenue - architect contract and construction manager contract.
 - Discussion and possible action on Payment Application/Invoice #23991 to Newman Architects, PC for Project # 245-0090MAG/A/PF in the amount of \$121,230.00 for professional services related to programming work.
 - Discussion and possible action on contract for Newman Architects, PC/RDG.
- Furniture, Fixture, & Equipment (FF&E)
 - Status and review of Furniture, Fixtures, & Equipment package

6.0 Old Business

- Discussion and possible action on Project Labor Agreements (PLA)

7.0 New Business

- Any new issues or items not previously discussed

8.0 Next Meeting

- Schedule and agenda items for the next meeting
 - Next meeting: December 18, 2024, 10:00 a.m.

9.0 Adjournment

