

Palisade High School Academic Integrity Policy

Considering the spirit and intent of the Learner Profile, Palisade High School strives to uphold and strive to uphold the qualities of an ideal learner. To quote directly from the Learner Profile, “IB Learners strive to be **PRINCIPLED**: They act with integrity and honesty, with a strong sense of fairness, justice and respect for the dignity of the individual, groups, and communities. They take responsibility for their own actions and the consequences that accompany them.” Thus, **ACADEMIC INTEGRITY** is essential to upholding a climate of honesty and fairness at Palisade High School. It is important that **ALL** members of the PHS educational community maintain high standards of integrity and excel to their highest ability in order to protect the value of the educational process and to maintain the credibility of PHS as an educational institution.

The IB organization defines **academic misconduct** as “a behaviour (whether deliberate or inadvertent) that results in, or may result in, the student or any other student gaining an unfair advantage.” **Plagiarism, collusion, and cheating** all fall under academic misconduct and are serious offenses that violate the IB Learner Profile and the values of the PHS community.

- **Plagiarism** is defined as “the representation, intentionally or unwittingly of the ideas, words or work of another person without proper, clear, and explicit acknowledgement.”
- **Collusion** is defined as “supporting misconduct by another student, as in allowing one’s work to be copied or submitted for assessment by another student.”
- **Duplication of work** is defined as “presenting the same work for a different assessment.”

Palisade Honor Code:

“On my honor, this assessment (exam/paper/project) reflects my own thinking and effort.”

Enforcement Policy:

When a student is in violation of the Academic Honesty Policy, the following progressive steps will occur:

Every instance:

1. Teacher will speak with the student about the incident and call home.
2. The student will receive a reduced grade or grade of zero at the discretion of the teacher.
3. Teacher will document incident and notify and send documentation to the appropriate administrator (AND to the DP coordinator if the student is a pre-DP or DP student).
4. When warranted, Administrator or Coordinator will notify parents of consequences.

On first instance of Academic Misconduct as stated above, student will:

- Confer with Teacher
- If warranted, meet with an administrator or IB DP Coordinator (for pre-DP/DP students)
- Be assigned Campus Clean-up days (number at discretion of administrator/coordinator)
- Receive an Academic Warning or be put on Academic Probation if enrolled in pre\Diploma Program

If applicable, coach will also be notified by the administrator.

In the case of repeated offenses, student may

- Be suspended
- Receive a citizenship violation for athletics and activities
- Not be allowed to continue in the IB Diploma Programme (pre-DP/DP).

If deemed appropriate, students’ other teachers will be notified by the administrator.

At the discretion of the administrator and/or coordinator, depending on severity, any offense may result in course level penalties, program level penalties, and/or suspension.