



**Education Service Center Region 12
Board of Directors Meeting
Thursday, August 22, 2024 – 10 A. M.
2101 W. Loop 340, Waco, TX 76712**

The Board of Directors of the Education Service Center Region 12 met at 10 a.m. on Thursday, August 22, 2024 at the center, 2101 W. Loop 340, Waco, TX.

Board Members Present:

Bill Killian
Rex Daniels
Kevin Stanford
John Turpin
Mike McKibben
Rose Cameron
Alexis Neumann

Board Members Absent:

Kerry Hansen

Staff Members Present:

Kenny Berry
Terry Marak
Larry Robinson
Patrick Murphy
Tammy Becker
Tara Dillard

Staff Members Absent:

The meeting was called to order by Chairman Bill Killian.

Discuss and Consider Approval of Minutes for June 20, 2024 Meeting

With no correction to or questions about the minutes of the June 20, 2024 board meeting, the board approved the minutes unanimously.

MOTION: Daniels

SECOND: Cameron

Discuss and Consider Approval of Financial Reports

Mr. Terry Marak discussed the monthly financial reports which included the bills paid as of May 31, 2024 and June 30, 2024, the board report as of June 30, 2024 and the interest earnings and cash flow reports. The board unanimously approved all financial reports submitted by Mr. Marak.

MOTION: Turpin

SECOND: McKibben

Discuss and Consider Approval of 2024-2025 Salary Increase Across all Salary Bands

Mr. Terry Marak explained that ESC Region 12 management would like to offer a 3.5% raise to staff. Mr. Marak also discussed Share the Success and that the final amount will be determined at a later date. The Board unanimously approved a 3.5% raise for ESC Region 12 staff.

MOTION: Cameron
SECOND: Stanford

Discuss and Consider Approval of Original Annual Operating Budget for 2024-2025

Mr. Terry Marak presented the Original Annual Operating Budget and discussed the details of the budget with the board. The board unanimously approved the annual operating budget for 2024-2025.

MOTION: Daniels
SECOND: McKibben

Discuss and Consider Approval of ESC Localized Policy Update 30

Mr. Larry Robinson discussed the most recent updates to the ESC local policy with the board. The board unanimously approved all updates.

MOTION: Cameron
SECOND: Turpin

Discuss and Consider Approval of Larry Robinson, Tammy Becker, Patrick Murphy, and Terry Marak to Sign Contracts as the Executive Director's Designee

Mr. Kenny Berry requested approval from the Board for Larry Robinson, Tammy Becker, Patrick Murphy, and Terry Marak to sign contracts on his behalf when needed. The Board approved the request.

MOTION: Stanford
SECOND: Daniels

Discuss and Consider Approval of Larry Robinson, Tammy Becker, Patrick Murphy, and Terry Marak to Approve Grants via E-Grants

Mr. Kenny Berry requested that the Board approve Larry Robinson, Tammy Becker, Patrick Murphy, and Terry Marak as submitter designees to approve grants via TEA's E-Grant system. Approval is required annually. The Board unanimously approved the request.

MOTION: Cameron
SECOND: Turpin

Consider and Approve Regional Educational Service Center Intruder Detection Audit Interlocal Agreement

Mr. Kenny Berry explained that it has just been recently determined that this interlocal agreement must be approved by the ESC Region 12 Board of Directors. The interlocal agreement was unanimously approved by the Board.

MOTION: Stanford
SECOND: Turpin

Executive Session in Accordance with the Texas School Law Bulletin (Article 551.001)

An executive session was not required for this meeting.

Receive Personnel Report

Mr. Larry Robinson submitted the personnel report to the board as it is listed below.



Personnel Report
 JUNE 06, 2024 thru AUGUST 05, 2024
 Sorted alphabetically by department

Date	Name	Position	Department/Division
New Employees			
06/10/2024	Orland Alexander	Custodian (P/T)	Building Operations
07/08/2024	Gattlin Branch	Building Operations Assistant	Building Operations
08/05/2024	Carol Malcik	Accountant IV	Business Services
08/05/2024	Stephanie Deeringer	E-Rate Specialist	E-Rate Consulting Services
06/18/2024	John Allen	General Education Grant Specialist (P/T)	General Education Services
08/05/2024	Beth Brabham	Texas Lesson Study Specialist (P/T)	General Education Services
07/08/2024	Jami Courson	Education Specialist	General Education Services
07/08/2024	Anne-Marie Gladden	Education Specialist	General Education Services
07/15/2024	Heather Walker	Education Specialist	General Education Services
07/15/2024	Jami Archer	ACE Cycle 12 Program Specialist	Grant Services
08/05/2024	Quella Jackson	ACE Site Coordinator	Grant Services
07/01/2024	Anastasia Reyes	Administrative Assistant	HOTWDB
07/08/2024	Laci Ernst	Department Assistant/PEIMS Support	Information Services
08/05/2024	Matt Overcash	School Safety Specialist	Leadership Services
08/05/2024	Kayla Daniel	Strategic Integration Liaison - MTSS	Special Education Services
08/05/2024	Karla Sparks	Regional Assistant Superintendent of Talent	Strategic Leadership Services
08/05/2024	Matt Garcia	Technology Specialist I	Technology Services
Interns			
05/06/2024	Ella Conner	Summer Intern	Federal Programs
05/06/2024	Yazmynn Banda	Summer Intern	Business Services
05/28/2024	Brooke Griffin	Summer Intern	General Education Services
05/28/2024	Payton Murphy	Summer Intern	Business Services
Employee Changes			
06/06/2024	Ashley Smith	Secretary III	Moved to Secretary III with Federal Programs from Secretary II with General Education Services.
07/01/2024	Matilda Alonzo	Technology Specialist Coordinator	Moved to Technology Specialist Coordinator from Cybersecurity Specialist with Technology Services .
07/01/2024	Jason McCollum	Building Operations Logistics Manager	Moved to Building Operations Logistics Manager from Building Operations Assistant with Building Operations .
07/22/2024	Erica Bullock	Accountant III	Moved to Accountant III with Business Services from the Business Office.
08/01/2024	John Allen	Education Specialist	Moved to Education Specialist (P/T) with General Education Services from General Education Grant Specialist (P/T).
Termination (resignation, retirement, dismissal, etc.)			
07/19/2024	Roxanne Amador	GEAR Up Site Facilitator	Grant Services
05/31/2024	Carla Basham	Administrative Assistant	Grant Services
07/31/2024	Sarah Coker	GEAR Up Site Facilitator	Grant Services
07/26/2024	Amy Johnson	GEAR Up Site Facilitator	Grant Services
07/12/2024	Christine Notestine-Douglass	GEAR Up Site Facilitator	Grant Services
07/31/2024	Elizabeth Valles	GEAR Up Site Facilitator	Grant Services
08/01/2024	Linda Stanford	Career & Education Pathways Program Coordinator	HOTWDB
06/07/2024	Miranda Brown	Counselor	Personnel on Demand
06/08/2024	Nikisha Edwards	Regional Assistant Superintendent of Talent	Strategic Leadership Services

8-24/HR

Receive Informational Reports

The board received the following informational reports:

- AESA National Conference – December 4-6 – Orlando, Florida
- Education to Workforce Forum will be held by the Chamber here October 7th.
- Admin Team Retreat was August 14-15 and was very productive and well received.
- Prosper Waco Summit is October 24 – Executive Cabinet will attend.
- Moving forward the Quality Leadership and Synergy Conference will be combined with the TAESC conference and will occur every other year, beginning in February 2026.

There being no further business the meeting adjourned.

MOTION: Cameron
SECOND: McKibben



Bill Killian, Chairman



John Turpin, Secretary