



PCA Online Virtual Academy  
Transcript Request

Date Requested: \_\_\_\_\_

Student Name: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

Date of Last Enrollment at PCA Online: \_\_\_\_\_

SEND TRANSCRIPT TO:

Attention (School Admissions Contact/Dept. Name): \_\_\_\_\_

School Name: \_\_\_\_\_

School Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Student Signature Date

\_\_\_\_\_  
Parent Name Date

\_\_\_\_\_  
Parent Signature (Required) Date

*Please Note:*

*Transcripts are typically sent within 10 business days. Official transcripts are mailed directly between schools resulting in additional days for U.S. Postal Service delivery.*