

MANCHESTER-SHORTSVILLE CENTRAL SCHOOL DISTRICT
1506 Route 21, Shortsville, NY 14548
Board of Education

Regular Session

March 8, 2023

5:30 PM

Members Present:

Barbara Gardner, President
Heather Bachman, Vice President
Lisa Lombardi
Matt Schaertl
James Simmons
Scott Van Aken
Amy Walton

Others Present:

Charlene Dehn, Superintendent
Kimberly Brown, Board Clerk

Members Absent:

None

CALL TO ORDER:

The scheduled monthly meeting of the Manchester-Shortsville Central School District Board of Education was called to order on March 8, 2023, in the elementary school cafeteria at approximately 5:30 p.m. by President Gardner.

I. EXECUTIVE SESSION:

Moved by Lisa Lombardi, seconded by Amy Walton, and carried unanimously: RESOLVED, that the Board hereby enter Executive Session in accordance to the open meeting law at 5:31 p.m. to discuss:

Employment of a particular person

President Gardner moved the Board back into public session at 7:05 p.m.

II. PUBLIC COMMENT:

None

III. PRESENTATIONS:

High School Band teacher, Andrew Wight, presented information on the 2024 Disney trip.

Capital Project Update – DGA & SEI

School Business Administrator, Timothy Burns, presented a Budget Update.

High School Principal, Bryon George, presented on cohort data performance and targeted interventions with an emphasis on interventions for those at risk of not graduating.

IV. NEW BUSINESS:

2023-2024 School Calendar

A motion by Amy Walton, seconded by Lisa Lombardi, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to approve the 2023-2024 school calendar as presented.

RJFA MOA for PD Prior to Labor Day

A motion by Lisa Lombardi, seconded by Heather Bachman, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to approve the attached Memorandum of Agreement with Red Jacket Faculty Association regarding the school year calendar.

2024 Disney Trip

A motion by Lisa Lombardi, seconded by Amy Walton, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to approve a trip by the High School Band/Chorus to Walt Disney World in 2024.

V. APPROVAL OF MINUTES:

A motion by Scott Van Aken, seconded by Lisa Lombardi, and unanimously approved: RESOLVED, that the minutes of the February 8, 2023, Board of Education regular meeting be approved as presented.

VI. PERSONNEL REPORT:**Retirement**

It was moved by Amy Walton, seconded by Matt Schaertl, and unanimously approved: RESOLVED, that upon the recommendation of the Superintendent, to accept with regret the retirement of **Linda Jennings**, Teacher, effective, July 1, 2023.

Tenure

It was moved by Lisa Lombardi, seconded by Matt Schaertl, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to grant **Sara Bragg** tenure to the Visual Arts area. The tenured service shall begin on August 31, 2023. The appointee is professionally certified in Visual Arts K-12.

It was moved by Lisa Lombardi, seconded by Amy Walton, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to grant **Leah Barry** tenure to the Elementary Education area. The tenured service shall begin on August 26, 2023. The appointee is professionally certified in Childhood Ed 1-6 and SWD 1-6; and initially certified in Literacy 5-12 & B-6, SWD B-2, and Early Childhood Ed B-2.

It was moved by Lisa Lombardi, seconded by Heather Bachman, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to grant **Shannon Bodine** tenure to the Physical Education area. The tenured service shall begin on August 30, 2023. The appointee is professionally certified in Physical Education K-12.

It was moved by Heather Bachman, seconded by Lisa Lombardi, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to grant **Anthony Gay** tenure to the Special Education area. The tenured service shall begin on August 30, 2023. The appointee is professionally certified in SWD 7-12 and Social Studies 7-12.

It was moved by Lisa Lombardi, seconded by Amy Walton, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to grant **Blayne Pierce** tenure to the Elementary Education area. The tenured service shall begin on August 30, 2023. The appointee is professionally certified in Childhood Ed 1-6, Early Childhood Ed B-2, SWD 1-6 and B-2.

It was moved by Scott Van Aken, seconded by Lisa Lombardi, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to grant **Kevin Paino** tenure to the Physical Education area. The tenured service shall begin on August 30, 2023. The appointee is professionally certified in Physical Education K-12.

Appointments

It was moved by Lisa Lombardi, seconded by Matt Schaertl, (B. Gardner, H. Bachman, L. Lombardi, M. Schaertl, J. Simmons, A. Walton; Yay) (S. Van Aken; abstained) approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Jennifer Knaak, Varsity Softball Coach**, for the 2022-2023 school year. **Step 4, per the RJFA negotiated contract agreement**

It was moved by Lisa Lombardi, seconded by Heather Bachman, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Samantha McKenzie, JV Softball Coach**, for the 2022-2023, school year. **Step 3, Salary per the RJFA negotiated contract agreement**

It was moved by Lisa Lombardi, seconded by Matt Schaertl, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Brittany Trank, Modified Softball Coach**, for the 2022-2023 school year. **Salary \$2,920 (Pending certification)**

It was moved by Scott Van Aken, seconded by Matt Schaertl, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Matthew Nolan, Head Girls Track Coach**, for the 2022-2023 school year. **Salary \$6,114**

It was moved by Lisa Lombardi, seconded by Heather Bachman, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Mitchell Lalik, Head Boys Track Coach**, for the 2022-2023 school year. **Salary \$5,370**

It was moved by Heather Bachman, seconded by Lisa Lombardi, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Nicholas Lock, Assistant Track Coach**, for the 2022-2023 school year. **Salary \$3,561 (Pending certification)**

It was moved by Lisa Lombardi, seconded by James Simmons, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Nicole Lofton, Assistant Track Coach**, for the 2022-2023 school year. **Step 2, Salary per the RJFA negotiated contract agreement**

It was moved by Lisa Lombardi, seconded by James Simmons, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Todd Battle, Varsity Baseball Coach**, for the 2022-2023, school year. **Step 4, Salary per the RJFA negotiated contract agreement**

It was moved by Heather Bachman, seconded by Lisa Lombardi, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Richard Rappold, JV Baseball Coach**, for the 2022-2023 school year. **Step 2, per the RJFA negotiated contract agreement**

It was moved by Lisa Lombardi, seconded by James Simmons, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to appoint **Cade Staines, Modified Baseball Coach**, for the 2022-2023 school year. **Step 2, per the RJFA negotiated contract agreement**

It was moved by Lisa Lombardi, seconded by Heather Bachman, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to make appointments as per the consensus agenda.

APPOINTMENTS/NON-INSTRUCTIONAL:

Kaitlyn Baumgartner – Shortsville	Appointment as a Substitute Food Service Helper – for the 2022-2023 school year, effective, February 27, 2023 - \$14.50/hr.
Volunteer Stephen Walker – Baseball	

VII. COMMITTEE ON SPECIAL EDUCATION/PRE-SCHOOL SPECIAL EDUCATION:

It was moved by Lisa Lombardi, seconded by Scott Van Aken, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to approve the CSE and CPSE recommendations.

VIII. REPORTS AND CORRESPONDENCE:

Superintendent Dehn commented on the following topics:

- Capital Project Update
- Congratulations: Thank you to our talented band and chorus teachers and student musicians for putting on a great 4/5 winter concert on January 26th.
- Thank you: We celebrated National School Counselor Week and School Bus Driver Appreciation Day in February. Everyone seemed to enjoy all the treats we made for them, but most importantly, we want them to know just how much we appreciate them!
- Thank you to our Red Jacket Elementary School staff for working with PTSA to plan and coordinate Family Matters Night on February 11th.
- Good Luck: We are looking forward to the school musical, Cinderella, on March 17-19th. Thank you to our Directors, cast, crew, and volunteers! We are excited to see another great RJ production!
- Electric Buses: You may recall that Governor Hochul’s “New Era for New York” agenda proposes legislation that by 2027, all new school bus purchases will be zero-emissions

and by 2035 100% of school buses will be electric. While there is a lot of support to address concerns over climate change, there is also a lot of concern over whether or not the infrastructure and funding will be in place for this lofty initiative. Last year, several of us CSO's met with Senator Helming to discuss this topic. She shared similar concerns and expressed that the issue has larger financial implications for, not only schools, but for all residents, than what we understood. Senator Helming stated that she supports action to address climate change; however, she believes that the Climate Act should be scaled back at a more doable and slower pace.

This past October, our Transportation Director, Tom Meilutis, invited a representative from WNY Bus Company to the bus garage to present on their electric bus solutions. The representative invited Mr. Meilutis on a tour of their infrastructure facilities in Canada in early December, at their expense. They provided Mr. Meilutis with a tour at the MicroBird Manufacturing facility, where they built our minibuses and showed him the necessary electric infrastructure for electric buses. On March 22nd at 7:00 p.m., Mr. Meilutis will be taking the Board for a ride on an electric bus and he will present to the Board on the topic after the ride.

Claims Auditor Report

2021 Capital Improvement Project Monthly Report

IX. FINANCIAL REPORTS:

President Gardner acknowledged receipt of the financial and treasurer's report on behalf of the Board.

2021 Capital Project Alternates

RESOLUTION AWARDING CONTRACT ALTERNATES FOR CAPITAL CONSTRUCTION PROJECT
A motion by Lisa Lombardi, seconded by Scott Van Aken, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to approve the following resolution for 2021 Capital Project Alternates.

WHEREAS, the Board of Education of the Manchester-Shortsville Central School District (the "Board of Education") solicited bids from prime contractors for construction services in conjunction with its 2021 Capital Improvement Project (the "Project"); and

WHEREAS, bids were received and publicly opened on March 3, 2022; and

WHEREAS, the Project Construction Manager, DGA Builders, LLC, has reviewed the bids and bidders' qualifications for the Project, discussed the Project with the lowest responsible bidder, and by letter dated May 31, 2022, recommended award of the sitework construction contract #105 to the following lowest responsible bidder:

Trade Contractor Name

Sitework Construction Contract #105 DiFiore Construction, Inc.

WHEREAS, the Board of Education accepted the recommendation of the Project Construction Manager, determined that it was in the best interest of the School District to accept the bid and award the contract, and previously awarded a contract to DiFiore Construction, Inc., for its Base Bid and, alternates #1 and #5; and

WHEREAS, the Board of Education has decided to accept bid addition alternates #2 and #6 submitted by DiFiore Construction, Inc., as additions to the previously accepted Base Bid as recommended by the Project Construction Manager;

NOW THEREFORE, the Board of Education hereby resolves to award the following additional work for the Project:

1. Sitework Construction Contract: Award of additional work to the existing contract with the low bidder, DiFiore Construction, Inc., in the following amount:

Alternate No. 2 \$ 110,000.00
 Alternate No. 6 \$ 160,000.00
 Total \$270,000.00

2. The Board hereby authorizes its President, the Superintendent of Schools, or their designee to execute an amendment or amendments to the previously approved contract with DiFiore Construction, Inc., or approve and file with the NYSED Change Orders as appropriate in compliance with this Resolution, the bid solicitation documents, the Project scope, and the Project timeline and take all actions necessary or convenient on behalf of the Board of Education to amend the said contract and complete the Project.

3. Upon approval by the Board of Education, this Resolution shall take effect immediately.

CERTIFICATION

A Regular Meeting of the Board of Education of the Manchester-Shortsville Central School District, held on March 8, 2023, was called to order by Barbara Gardner, President, and upon roll being called, the following members were:

PRESENT: Barbara Gardner
 Heather Bachman
 Lisa Lombardi
 Matt Schaertl
 James Simmons
 Scott Van Aken
 Amy Walton

ABSENT: None

The attached Resolution which was offered by Lisa Lombardi, seconded by Scott Van Aken, and was approved by a unanimous vote of the Board of Education
 Dated: March 8, 2023

Kim Brown

Kim Brown, District Clerk
 Manchester-Shortsville Central School District

Capital Outlay SEQR

A motion by Lisa Lombardi, seconded by Amy Walton, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to approve the SEQR resolution as stated below.

WHEREAS, the Manchester-Shortsville Central School District (the "District") Board of Education has considered the impacts to the environment of the following Scope of Work to be completed:

The scope of the project will include flooring reconstruction, abatement of hazardous materials, and associated restoration of affected assemblies.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its Architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

Dated: March 8, 2023

Kim Brown
Board Clerk
Manchester-Shortsville Central School District

X. OLD BUSINESS:

A motion by Lisa Lombardi, seconded by Scott Van Aken, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to waive the second reading and complete the adoption of the following policy:

#6170 – Fingerprinting Clearance of New Hires

ADJOURNMENT:

Moved by Lisa Lombardi, seconded by Scott Van Aken, and carried unanimously: RESOLVED, that the Board hereby stands adjourned at approximately 9:26 p.m.

Kimberly Brown, Board Clerk