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MANCHESTER–SHORTSVILLE CENTRAL SCHOOL DISTRICT  
1506 Route 21, Shortsville, NY 14548  
Board of Education

Regular Session

February 14, 2024

6:00 PM

**Members Present:**

James Simmons, President  
Amy Walton, Vice President  
Chelsea Carter  
Barbara Gardner  
Lisa Lombardi  
Matt Schaertl  
Scott Van Aken

**Others Present:**

Christopher Barnard, Superintendent  
Tim Burns, Pro-tem Board Clerk

**Members Absent:**

None

***CALL TO ORDER:***

The scheduled monthly meeting of the Manchester-Shortsville Central School District Board of Education was called to order on February 14, 2024, in the high school auditorium lobby and via zoom meeting at 370 Emerald Bay Circle, N8, Naples, Florida, at approximately 5:45 p.m. by Board President, Simmons.

Amendment of Agenda:

Moved by Lisa Lombardi, seconded by Matt Schaertl, and carried unanimously: RESOLVED, that the Board hereby enter Executive Session in accordance to the open meeting law at 5:46 p.m. to discuss:

The employment history of a particular person or corporation.

President Simmons moved the Board back into public session at 6:15 p.m

**I. PUBLIC COMMENT:**

None

**II. PRESENTATIONS:**

Student Presentation

Special Education Presentation

Budget Presentation

**III. APPROVAL OF MINUTES:**

A motion by Lisa Lombardi, seconded by Matt Schaertl, and unanimously approved: RESOLVED, that the minutes of the January 24, 2024 Board of Education regular meeting be approved as presented.

A motion by Lisa Lombardi, seconded by Matt Schaertl, and unanimously approved: RESOLVED, that the minutes of the January 31, 2024 Board of Education work-session meeting be approved as presented.

**IV. PERSONNEL REPORT:**

It was moved by Chelsea Carter, seconded by Lisa Lombardi, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to approve the following personnel report as per the consensus agenda.

Leave

**L1 – Long Term Leave of Absence Without Pay to Laura Lankford, Bus Driver, beginning on or about February 26, 2024, and ending on or about March 31, 2024.**

Appointments

**C1 – Mitchell Lalik, Varsity Boys Head Track Coach, for the 2023-2024 school year. Step 5, Salary per the RJFA negotiated contract agreement**

**C2 – Matthew Nolan, Varsity Girls Head Track Coach, for the 2023-2024 school year. Salary \$6,347**

**C3 – Nicole Lofton, Assistant Track Coach, for the 2023-2024 school year. Step 3, Salary per the RJFA negotiated contract agreement**

**C4 – Tabled**

**C5 – Samantha McKenzie, JV Girls Softball Coach, for the 2023-2024 school year. Step 4, Salary per the RJFA negotiated contract agreement**

**C6 – Todd Battle, Varsity Boys Baseball Coach, for the 2023-2024 school year. Step 5, Salary per the RJFA negotiated contract agreement**

**C7 – Richard Rappold, JV Boys Baseball Coach, for the 2023-2024 school year. Step 3, Salary per the RJFA negotiated contract agreement**

**C8 – Cade Staines, Modified Boys Baseball Coach, for the 2023-2024 school year. Step 3, Salary per the RJFA negotiated contract agreement**

**APPOINTMENTS/DAILY SUBSTITUTES:**

<b>ST1 – Susan Intel - Farmington</b>	Appointment as a Long-Term Substitute 9-12 Math Teacher, for the 2023-2024 school year. Certification: Mathematics 7-12 - \$222/day, effective February 9, 2024.
<b>ST2 – Amy Hart - Shortsville</b>	Appointment as a Daily Substitute Teacher, K-12 for the 2023-2024 school year. Certification: None

**APPOINTMENTS/NON-INSTRUCTIONAL:**

<b>S1 – Timothy Lawry - Manchester</b>	Appointment as a Cleaner – for the 2023-2024 school year, effective, February 12, 2024 - \$15.25/hr
<b>S2 – Daniel Foster - Manchester</b>	Appointment as a Building Maintenance Mechanic moved from Groundskeeper – for the 2023-2024 school year, effective, February 12, 2024 - \$17.45/hr

**V. COMMITTEE ON SPECIAL EDUCATION/PRE-SCHOOL SPECIAL EDUCATION:**

It was moved by Lisa Lombardi, seconded by Matt Schaertl, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to approve the CSE and CPSE recommendations.

**VI. REPORTS AND CORRESPONDENCE:**

Claims Auditor Report

Superintendent Barnard commented on the following topics:

- Monthly Update
- Celebrations & Appreciations

- School Calendar Update
- Budget Timeline
- Upcoming Board Development Tentative Schedule
- Recording of BOE Meeting
- BOE Digital Pilot
- District Communication Branding
  - Rebranding
  - Effective Communication
- Entry Plan Update
- BOE Student Representatives
- February/March Calendar Updates:
  - 2/14/24 – Boe Meeting 6:00 pm Auditorium Foyer
  - 2/19-2/23/24 - Presidents Week Break – No School
  - 2/26/24 – Return from Presidents Week Break
  - 2/27/24 – Tuesday Town Hall Meeting 6:00 pm. Auditorium Foyer
  - 3/6/24 – Winter Athletics Banquet 5:00 p.m.
  - 3/7/24 – Branding Committee Meeting 3:00 p.m. Library Conference Room
  - 3/13/24 – Service Learning Fair 5:00 p.m.  
 BOE Meeting 6:00 p.m. Elementary Cafeteria  
 Disney Parent Meeting/Luggage Drop 3:15=6:30 p.m. Auditorium Foyer

**VII. FINANCIAL REPORTS:**

President Simmons acknowledged receipt of the financial and treasurer’s report on behalf of the Board.

Senior Citizen Tax Exemption

A motion by Matt Schaertl, seconded by Chelsea Carter, Now, therefore, be it resolved, that the Senior Citizen Tax Exemption offered by the Manchester Shortsville Central School District is hereby amended to provide exemptions as set forth in the following schedule:

Annual Income

Up to \$20,500 maximum	50%
More than \$20,500 but less than \$21,500	45%
\$21,500 or more, but less than \$22,500	40%
\$22,500 or more, but less than \$23,500	35%
\$23,500 or more, but less than \$24,400	30%
\$24,400 or more, but less than \$25,300	25%
\$25,300 or more, but less than \$26,200	20%
\$26,200 or more, but less than \$27,100	15%
\$27,100 or more, but less than \$28,000	10%
\$28,000 or more, but less than \$28,900	5%
\$28,900 or more	No Exemption

BoardDocs

A motion by Lisa Lombardi, seconded by Amy Walton, and unanimously approved: RESOLVED, that the Board of Education of the Manchester Shortsville Central School District has continued to work towards being green and going paperless. The utilization of a digital application that can organize and store the board meeting information will be a continued move in this direction. The Board approves the use of BoardDocs to accomplish this goal.

**VIII. NEW BUSINESS:**

Amended BOE Meeting Schedule

A motion by Chelsea Carter, seconded by Lisa Lombardi, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to approve the attached 2023-2024 Board of Education amended meeting schedule

MEETING DATE
July 12, 2023
August 9, 2023
September 13, 2023
September 27, 2023- <b>Work Session*</b>
October 11, 2023
October 25, 2023 - <b>Work Session*</b>
November 8, 2023
December 13, 2023
<del>January 10, 2024</del> January 24, 2024
January 31, 2024 - <b>Work Session*</b>
February 14, 2024
March 13, 2024 (Elem Café)
March 27, 2024 - <b>Work Session*</b>
<del>April 10, 2024</del> April 24, 2024
May 8, 2024
May 21, 2024 - <b>Budget Vote</b>
June 12, 2024
July 2, 2024 Reorg Meeting

**IX. EXECUTIVE SESSION:**

Moved by Chelsea Carter, seconded by Lisa Lombardi, and carried unanimously: RESOLVED, that the Board hereby enter Executive Session in accordance to the open meeting law at 7:29 p.m. to discuss:

Collective negotiations with RJFA pursuant to the Taylor Law.

President Simmons moved the Board back into public session at 8:08 p.m.

**ADJOURNMENT:**

Moved by Amy Walton, seconded by Lisa Lombardi, and carried unanimously: RESOLVED, that the Board hereby stands adjourned at approximately 8:09 p.m.

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Timothy Burns, Pro-tem Board Clerk