

MANCHESTER–SHORTSVILLE CENTRAL SCHOOL DISTRICT  
1506 Route 21, Shortsville, NY 14548  
Board of Education

Regular Session

April 24, 2024

6:00 PM

**Members Present:**

James Simmons, President  
Amy Walton, Vice President  
Chelsea Carter  
Barbara Gardner  
Lisa Lombardi  
Matt Schaertl  
Scott Van Aken

**Others Present:**

Christopher Barnard, Superintendent  
Kimberly Brown, Board Clerk

**Members Absent:**

None

**CALL TO ORDER:**

The scheduled monthly meeting of the Manchester-Shortsville Central School District Board of Education was called to order on April 24, 2024, in the high school auditorium foyer, at approximately 6:00 p.m. by Board President, Simmons.

**I. PUBLIC COMMENT:**

None

**II. PRESENTATIONS:**

Student Presentation

Budget Update

**III. NEW BUSINESS:**

Public Recognition and Dedication

Four County SBA Official Ballot

A motion by Lisa Lombardi, seconded by Chelsea Carter, and unanimously approved: RESOLVED, that the Four County SBA Official 2024-2025 ballot which included; election of officers, banking, and bylaws/policy changes be approved as presented.

# of Board members present 7

# of Board members absent 0

Vote: #yes 7

#no 0

#abstain 0

Motion Carried

**IV. APPROVAL OF MINUTES:**

A motion by Lisa Lombardi, seconded by Chelsea Carter, and unanimously approved: RESOLVED, that the minutes of the March 13, 2024 Board of Education regular meeting be approved as presented.

A motion by Lisa Lombardi, seconded by Chelsea Carter, and unanimously approved: RESOLVED, that the minutes of the March 27, 2024 Board of Education regular meeting be approved as presented.

**V. PERSONNEL REPORT:**

It was moved by Chelsea Carter, seconded by Lisa Lombardi, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent, to approve the following personnel report as per the consensus agenda.

**Termination**

T1 – Timothy Lawry, Cleaner, effective, March 12, 2024

**Resignations**

R1 – Jessica Hockenbruckner, Teacher Aide, effective, April 12, 2024

R2 – Thomas Walsh, Teacher, effective, June 30, 2024

R3 – Marshall Palella, Cleaner, effective, April 9, 2024

R4 – Dennis Hurlbert, Building Maintenance Mechanic, effective, March 31, 2024

**Retirement**

R5 – Laura Lankford, School Bus Driver, effective, June 30, 2024

**Appointments**

APPOINTMENTS/DAILY SUBSTITUTES:

APPOINTMENTS/NON-INSTRUCTIONAL:

<b>S1 – Shane Slowe – Canandaigua</b>	Appointment as a Cleaner – for the 2023-2024 school year, effective, April 22, 2024 - \$15.25/hr
<b>S2 – Sara Reynolds – Shortsville</b>	Appointment as a Substitute Teacher Aide – for the 2023-2024 school year, effective, April 9, 2024 - \$15.00/hr
<b>S3 – Darlene Hessney – Clifton Springs</b>	Appointment as a Substitute Food Service Helper – for the 2023-2024 school year, effective, April 18, 2024 - \$15.00/hr
<b>S4 – Roxanne O’Brien – Shortsville</b>	Appointment as Secretary to Business Administrator moved from Middle School Office Specialist 1 – for the 2023-2024 school year, effective, May 1, 2024 - \$19.00/hr
<b>E1 - Karen Madera</b>	Chief Inspector of Election - \$15.00/hr
<b>E2 - Peggy Beers</b>	Election Worker for the 2024-2025 Budget Vote - \$15.00/hr

**VI. COMMITTEE ON SPECIAL EDUCATION/PRE-SCHOOL SPECIAL EDUCATION:**

It was moved by Lisa Lombardi, seconded by Scott Van Aken, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to approve the CSE and CPSE recommendations.

**VII. REPORTS AND CORRESPONDENCE:**

Claims Auditor Report

Superintendent Barnard commented on the following topics:

- Monthly Update
- Celebrations & Appreciations
- Valedictorian/Salutatorian
- School Calendar Update
- Budget Timeline
- Upcoming Board Development Tentative Schedule
- Recording of BOE Meeting
- BOE Digital Pilot
- District Communication Branding
  - Rebranding
  - Effective Communication
- Entry Plan Update
- BOE Student Representative
- April/May Calendar Updates:
  - 4/24/24 – BOE meeting 6:00 pm – High School Auditorium Foyer
  - 4/27/24 – Prom/Ball 6:00 pm
  - 5/8/24 – BOE meeting 6:00 pm – High School Auditorium Foyer  
– Service Learning Fair 5:00 pm

**VIII. FINANCIAL REPORTS:**

President Simmons acknowledged receipt of the financial and treasurer's report on behalf of the Board.

Establishment Drivers Education Fee

A motion by Lisa Lombardi, seconded by Chelsea Carter, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to have the tuition fee for the 2024 Summer Driver's Education program remain at \$150.

Cooperative Bid Program

A motion by Lisa Lombardi, seconded by Amy Walton, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to approve the attached cooperative bid resolution.

WFL BOCES Election and Administrative Vote

A motion was made by Lisa Lombardi, seconded by Amy Walton, that the Board of Education of the Manchester-Shortsville Central School District cast one vote for Pam Pendleton to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2024.

# of Board members present 7 # of Board members absent 0  
 Vote: #yes 7 #no 0 #abstain 0 Motion Carried

A motion was made by Lisa Lombardi, seconded by Amy Walton, that the Board of Education of the Manchester Shortsville Central School District cast one vote for OJ Sahler to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2024.

# of Board members present 7 # of Board members absent 0  
 Vote: #yes 7 #no 0 #abstain 0 Motion Carried

A motion was made by Lisa Lombardi, seconded by Amy Walton, that the Board of Education of the Manchester Shortsville Central School District cast one vote for Lynn Gay to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2024.

# of Board members present 7 # of Board members absent 0  
 Vote: #yes 7 #no 0 #abstain 0 Motion Carried

A motion was made by Lisa Lombardi, seconded by Amy Walton, that the Board of Education Manchester Shortsville Central School District, at its April 24, 2024 meeting, approved the 2024-2025 tentative administrative budget (Part 1) of the Wayne-Finger Lakes Board of Cooperative Educational Services in the amount of \$3,863,200.

# of Board members present 7 # of Board members absent 0  
 Vote: #yes 7 #no 0 #abstain 0 Motion Carried

RJFA Successor Agreement

A motion by Lisa Lombardi, seconded by Amy Walton, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to approve the following resolution.

Whereas, the Superintendent and the Red Jacket Faculty Association have on February 29, 2024, met and reached agreement on terms and conditions of employment for a successor collective negotiating agreement ("Agreement") for the period of time from July 1, 2024 through June 30, 2027; and

Whereas, the Association has ratified the terms of this Agreement on April 19, 2024.

Now, therefore, upon the affirmative recommendation of the Superintendent of Schools for the Manchester-Shortsville Central School District, it is

HEREBY RESOLVED, that the Manchester-Shortsville Board of Education approves the necessary funds for the July 1, 2024 to June 30, 2027 Agreement between the Manchester-Shortsville Central School District and the Red Jacket Faculty Association.

Property Tax Report Card

A motion by Lisa Lombardi, seconded by Chelsea Carter, and unanimously approved: RESOLVED, that the Board hereby accepts the recommendation of the Superintendent to approve the Property Tax Report Card.

***ADJOURNMENT:***

Moved by Lisa Lombardi, seconded by Amy Walton, and carried unanimously: RESOLVED, that the Board hereby stands adjourned at approximately 7:07 p.m.

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Kimberly Brown, Board Clerk