NORTH CALDWELL BOARD OF EDUCATION
NOTICE OF PUBLIC SESSION
GRANDVIEW SCHOOL
https://ncboe.zoom.us/j/93462900968?pwd=Z0tVOG5OejVVOCt6b3FaRUYzWFo5UT9
VIA ZOOM MEETING
June 18, 2024
7:30 P.M.
AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **COMPLIANCE STATEMENT**
   In compliance with the Open Public Meetings Act, notice of this meeting has been properly advertised in the designated newspaper and the agenda has been posted at the appropriate locations.
4. **ROLL CALL**
5. **BOARD PRESIDENT'S REPORT**
6. **SUPERINTENDENT'S REPORT**
   Violence and Vandalism Report (SSDS)
7. **PUBLIC RECOGNITION**
8. **ACTION ITEMS**
   - **General Resolutions**

   G1. Approve the neuro/psych assessment for listed student
   G2. Approve neurological assessment for listed student
   G3. Approve purchasing agreement revision
   G4. Approve subscription busing waivers for listed students
   G5. Approve student transportation agreement for 2024-2025 ESY
   G6. Approve twelve month calendar
   G7. Approve emergency bus drills
   G8. Approve medical coverage renewal for 2024-2025
   G9. Approve dental coverage renewal for 2024-2025
   G10. Approve prescription coverage renewal for 2024-2025
   G11. Approve maintenance services for Gould Elevator for 2024-2025
   G12. Approve facilities use application for Girl Scout Troop 20538
   G13. Approve agreement with NJSIG for 2024-2027
   G14. Approve out of district tuition contracts
   G15. Approve textbook purchase

   - **Business Resolutions**

   B1. Approve Public and Confidential Minutes of May 14, 2024
   B2. Approve Payrolls
   B3. Approve listed Check Registers
   B4. Approve March 2024 transfers
   B5. Approve Board Secretary Certification for the month of March 2024
   B6. Approve Board Secretary & Treasurer Financial reports for March 2024
   B7. Approve Transfers for April 2024
   B8. Approve Board Secretary Certification for the month of April 2024

B9. Approve Board Secretary & Treasurer Financial reports for April 2024
B10. Approve administrative memo
B11. Approve surplus in Capital reserve account for year end 2024
B12. Approve the renewal, award or expiration of listed contracts
B13. Approve canceling stale dated listed budget checks for 2022-2023
B14. Approve aid in lieu transportation payment for listed school for 2023-2024 school year

- **B15. Approve electronic check registers**

• Personnel Resolutions

P1. Approve contracts for listed teachers
P2. Approve the Special Education Supervisor contract
P3. Approve the Guidance Counselor contract
P4. Approve summer data clerk
P5. Approve Business Administrator/Board Secretary
P6. Approve Gould School Principal for the 2024-2025 school year
P7. Approve Grandview School Principal for the 2024-2025 school year
P8. Approve the Director of Buildings & Grounds
P9. Approve withholding of salary increment for listed staff member
P10. Approve payroll/bookkeeper
P11. Approve confidential secretary to Business Administrator
P12. Approve confidential secretary to Superintendent
P13. Approve confidential secretary to Director of Special Services
P14. Approve Computer/Network Systems Technician
P15. Approve Computer/Network Systems Technician
P16. Approve Physical and Occupational therapists
P17. Approve Physical therapist for the 2024-2025 school year
P18. Approve occupational therapist for the 2024-2025 school year
P19. Approve resignation of listed staff member
P20. Approve BCBA for extended school year
P21. Approve BCBA for summer hours
P22. Approve BCBA for the 2024-2025 school year
P23. Approve BCBA for listed students
P24. Approve listed staff for ELA/Math curriculum writing
P25. Approve Spring tuition reimbursement
P26. Approve pro-rated eligible tuition
P27. Approve support staff reimbursement
P28. Approve listed staff for summer Child Study Team meetings
P29. Approve resignation of listed staff
P30. Approve grade level changes
P31. Approve social worker for summer Child Study Team hours
P32. Approve occupational therapist for summer Child Study Team meetings
P33. Approve Spring Concert supervisors
P34. Approve listed staff for summer Child Study Team meetings
P35. Approve contracts for listed instructional assistants
P36. Approve lunch aide for the 2024-2025 school year
P37. Approve lunch/recess Supervisor for the 2024-2025 school year

P38. Approve listed part-time custodians for the 2024-2025 school year

- **P39. Approve listed maintenance employee for the 2024-2025 school year**
- **INDICATES ADDENDUM**

9. OLD BUSINESS

10. NEW BUSINESS

11. ADJOURN TO CONFIDENTIAL SESSION (IF NECESSARY)

☒ Legal ☐ Attorney-Client Privilege ☒ Personnel
☒ Negotiations ☐ School Security/Public Safety ☐ Student Matter

The next scheduled public meetings of the Board will be held on:

- **Wednesday July 17, 2024 at 7:30 pm.**

Posting: Board Members, Principals, NCPE Co-Presidents, NCEA Co-Presidents, Caldwell Progress Press Member, Board Office, Schools, and Town Hall.

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in public session on June 18, 2024 in person at the Grandview School Cafeteria as well as via an online Zoom Meeting at 7:31 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mrs. Mindy Opper, President
Mrs. Johanna Stroever, Vice-President
Mrs. Sapna Malige
Mr. Eric Finkelstein
Mr. David Ved

Also Present: Dr. Linda Freda, Superintendent
Mr. Michael Halik, Business Administrator / Board Secretary
Mr. Robert Brenneck, Computer Network Systems Technician

BOARD PRESIDENT'S REPORT

Mrs. Opper reported that thirteen (13) people attended the meeting on zoom. She congratulated the sixth graders going to West Essex and the third graders moving up to Gould. She thanked the faculty, parents, and students for a great year and all of the fantastic year end activities. She wished everyone a safe and fun summer and a restorative time off.

SUPERINTENDENT'S REPORT

Dr. Freda reported there were zero incidents of Violence and Vandalism. In addition, there were zero filed HIB reports.

Dr. Freda congratulated all of the sixth graders and wished them much success at West Essex and is looking forward to having the third graders move up to Gould. She wished everyone a wonderful summer break.

PUBLIC COMMENT

None

GENERAL RESULUTIONS

G1. **RESOLVED** that the Board of Education approve the following Neuro/Psych assessment for listed student:

Student #	**8005266**
Provider:	**D.C. Fagan Psychological Services, LLC**
Service:	**Neuro/Psych Assessment**
Facility:	**769 Susquehanna Ave, Franklin Lakes**
Date:	**TBD**
Fee:	**Capped at $4,000**

Moved: Mrs. Stroever Seconded: Mr. Finkelstein

Yes: 5 No: 0

G2. **RESOLVED** that the Board of Education approve the following Neuro/Psych assessment for listed student:

Student #	**8005608**
Provider:	**Dr. Woo**
Service:	**Neurological Assessment**
Facility:	**St. Joseph's Children's Hospital**
Date:	**05/20/2024**
Fee:	**$450.00**

Moved: Mrs. Stroever Seconded: Mr. Finkelstein

Yes: 5 No: 0

G3. **RESOLVED** that the Board of Education approve the following **revised total** for Furniture, Fixtures, and Office items for Grandview School from Tanner New Jersey utilizing the following cooperative purchasing agreements:

Quote #	Contract #	Total	Revised total
AS40833A	Ed Data Bid # 12288	$5,951.59	$0.00
AS40829A	Ed Data Bid # 12288	$11,466.04	(no change)$11,466.04
AS40816A	ESCNJ Bid #22/23-08 Coop Purch System 65MCESCCPS	$5,906.81	$7,992.56
AS40818A	ESCNJ Bid #22/23-08 Coop Purch System 65MCESCCPS	$2,230.50	$4,781.79
AS40822A	ESCNJ Bid #22/23-08 Coop Purch System 65MCESCCPS	$7,818.19	$7,170.19
AS40817A	ESCNJ Bid #22/23-08 Coop Purch System 65MCESCCPS	$7,035.75	$6,205.50
AS40821A	ESCNJ Bid #22/23-08 Coop Purch System 65MCESCCPS	$8,734.50	$9,802.69
	Total:	$49,143.38	$47,418.77

Moved: Mrs. Stroever Seconded: Mr. Finkelstein

Yes: 5 No: 0

G4. RESOLVED that the Board of Education approve the waiver of Subscription Busing fees for the following students for the 2024-2025 school year:

Student#	**Grade**	**School**
8006000	**4**	**Gould School**
8005626	**4**	**Gould School**

Moved: Mrs. Stroever Seconded: Mr. Finkelstein

Yes: 5 No: 0

G5. RESOLVED that the Board of Education approve the Student Transportation Agreement with Caldwell-West Caldwell Board of Education for the following student for the 2024-2025 Extended School Year:

Student	**School**	**Fee**
8005954	**New Beginnings**	**$ 5,355.00**

Moved: Mrs. Stroever Seconded: Mr. Finkelstein

Yes: 5 No: 0

G6. **RESOLVED** that the Board of Education approve the 2024-2025 twelve month calendar.

Moved:	Mrs. Stroever	Seconded:	Mr. Finkelstein
Yes:	5	No:	0

G7. **RESOLVED** that the Board of Education approve the Emergency Evacuation Bus Drills performed by Belair Transport on the following dates:

Grandview School – March 13, 2024
Gould School – March 13, 2024

Moved:	Mrs. Stroever	Seconded:	Mr. Finkelstein
Yes:	5	No:	0

G8. **RESOLVED** that the Board of Education approve the renewal of **Horizon Medical** coverage effective July 1, 2024 through June 30, 2025.

Moved:	Mrs. Stroever	Seconded:	Mr. Finkelstein
Yes:	5	No:	0

G9. **RESOLVED** that the Board of Education approve the renewal of **Horizon Dental** coverage effective July 1, 2024 through June 30, 2025.

Moved:	Mrs. Stroever	Seconded:	Mr. Finkelstein
Yes:	5	No:	0

G10. **RESOLVED** that the Board of Education approve renewal **Benecard/Trust Prescription** coverage effective July 1, 2024, through June 30, 2025.

Moved:	Mrs. Stroever	Seconded:	Mr. Finkelstein
Yes:	5	No:	0

G11. RESOLVED that the Board of Education approve **Arrow Elevator Incorporated** to provide maintenance services for the Gould School Elevator for the 2024-2025 school year at the cost of $325.00 per month.

Moved:	Mrs. Stroever	Seconded:	Mr. Finkelstein
Yes:	5	No:	0

G12. RESOLVED that the Board of Education approve the following facilities use application as per North Caldwell Board of Education Policy 7510:

Organization:	**Girl Scouts Troop 20538**
User Class:	**Class 4**
Activity:	**Monthly Meetings**
Facility:	**Gould Classroom**
Dates:	**9/23, 11/4, 1/6, 2/3, 3/3, 4/7, 5/9, 6/3**
Time:	**3:15pm -4:30pm**
Fee:	**$50.00**

Moved:	Mrs. Stroever	Seconded:	Mr. Finkelstein
Yes:	5	No:	0

G13. WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (NJSIG) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the North Caldwell Board of Education, herein after referred to as the ”Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG:

WHEREAS, the Educational Institutional certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings related to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE BE IT RESOLVED, THAT

1. This agreement is made by and between NJSIG and the Educational Institution;

2. The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three (3) years, beginning on July 1, 2024 and ending July 1, 2027 at 12:01 a.m.;

3. In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;

4. The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;

5. NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
6. By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join/Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;

7. The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the application statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;

8. The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;

9. The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;

10. If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;

11. The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq. to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,

12. The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

Moved:	Mrs. Stroever	Seconded:	Mr. Finkelstein
Yes:	5	No:	0

G14. RESOLVED that the Board of Education approve the following tuition contracts effective for the 2024-2025 school year to commence on July 1, 2024 for the following students:

School	Student id#	TUITION AMT	SUMMER TUITION AMOUNT	AIDE COSTS	TOTAL COST	CONTRACT START DATE	TOTAL SCHOOL DAYS
New Beginnings	8005395	$87,167.08	$14,368.20	$64,600.00	$166,135.28	8-Jul-24	212
Windsor	8005491	$63,810.00	$10,365.00	$52,500.00	$126,675.00	5-Jul-24	210
PG Chambers	8005990	$89,960.40	$14,993.40	$0.00	$104,953.80	8-Jul-24	210
ARC/Stepping Stones	8005741	$64,980.00	$10,830.00	$52,500.00	$128,310.00	1-Jul-24	210
Garden Academy	8005401	$117,000.00	$19,500.00	$0.00	$136,500.00	1-Jul-24	210
New Beginnings	8005954	$87,167.08	$14,368.20	$64,600.00	$166,135.28	8-Jul-24	212
Academy 360	8005610	$83,314.41	$10,015.94	$43,050.00	$136,380.35	1-Jul-24	205

Moved: Mrs. Stroever Seconded: Mr. Finkelstein

Yes: 5 No: 0

G15. RESOLVED that the Board of Education approve the purchase of additional workbooks from Houghton Mifflin Hardcourt reading program, ***Into Reading***, for grades K-3 in the amount of $ 3,134.64.

Moved: Mrs. Stroever Seconded: Mr. Finkelstein

Yes: 5 No: 0

BUSINESS RESOLUTIONS

B1. RESOLVED that the Board of Education approve the **Public and Confidential Minutes of May 14, 2024**

Moved: Mrs. Malige Seconded: Mrs. Stroever

Yes: 5 No: 0

B2. RESOLVED that the Board of Education approve the following **Payrolls:**

Payroll Date:	Payroll #	Amount:
May 15, 2024	**23**	**$406,537.10**
May 31, 2024	**24**	**$384,106.81**
June 14, 2024	**25**	**$414,002.18**
June 14, 2024	**26**	**$387,332.89**

Moved: Mrs. Malige Seconded: Mrs. Stroever

Yes: 5 No: 0

B3. **RESOLVED** that the Board of Education approve the following **Bills and Claims:**

Date	Starting check #	Ending Check #	Total Amount
May 31, 2024	**001833**	**001834**	**$207,716.67**
May 31, 2024	**001835**	**001842**	**$163,895.52**
June 4, 2024	**001843**	**001845**	**$2,750.06**
June 18, 2024	**001846**	**001880**	**$224,017.99**
June 18, 2024	**001881**	**001941**	**$121,246.87**
June 18, 2024	**001942**	**001951**	**$33,900.77**

Moved: Mrs. Malige Seconded: Mrs. Stroever

Yes: 5 No: 0

B4. **RESOLVED** that the Board of Education approve **Transfers for March 2024**:

Moved: Mrs. Malige Seconded: Mrs. Stroever

Yes: 5 No: 0

B5. **WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of **March 2024**, no budgetary line-item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore, be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of **March 2024**, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Malige Seconded: Mrs. Stroever

Yes: 5 No: 0

B6. **RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for **March 2024**.

Moved:	Mrs. Malige	Seconded:	Mrs. Stroever
Yes:	5	No:	0

B7. **RESOLVED** that the Board of Education approve **Transfers for April 2024**:

Moved:	Mrs. Malige	Seconded:	Mrs. Stroever
Yes:	5	No:	0

B8. **WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of **April 2024**, no budgetary line-item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore, be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of **April 2024**, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved:	Mrs. Malige	Seconded:	Mrs. Stroever
Yes:	5	No:	0

B9. **RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for **April 2024**.

Moved:	Mrs. Malige	Seconded:	Mrs. Stroever
Yes:	5	No:	0

B10. **RESOLVED** that the Board of Education approve the Administrative Memo, dated June 12, 2024, regarding the 2023-2024 legal costs.

Moved:	Mrs. Malige	Seconded:	Mrs. Stroever
Yes:	5	No:	0

B11. **WHEREAS,** NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the North Caldwell Board of Education wishes to deposit anticipated current year surplus into their Capital Reserve account at year end, and

WHEREAS, the North Caldwell Board of Education has determined to designate surplus for the year end June 30, 2024 as follows:

- Maintain a Fund Balance not-to-exceed the state mandated 2% cap
- Plus any excess Extraordinary aide
- Plus any nonpublic transportation aide
- Plus an additional $75,000 to be appropriated in the 2025-2026 Budget
- the excess above this amount is to be transferred to the Capital Reserve Account in an amount not to exceed the maximum allowable amount which is defined by the districts Long Range Facility Plan

NOW, THEREFORE BE IT RESOLVED, by the North Caldwell Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Moved:	Mrs. Malige	Seconded:	Mrs. Stroever
Yes:	5	No:	0

B12. **RESOLVED** Pursuant to PL 2015, Chapter 47 the North Caldwell Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq., NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR, Part 200.317 et. seq.

Vendor	Duration	Date Awarded	Contract/Services
ARC/Stepping Stones	7/1/2024-6/30/2025	6/18/2024*	Out of District Tuition
Arrow Elevator	7/1/2024-6/30/2025	6/18/2024*	Elevator maintenance
Asbury Park Information Technology Center	7/1/2024-6/30/2025	5/14/2024	Accounting/Personnel Systems
Benecard/Trust	7/1/2024-6/30/2025	6/18/2024	Prescription Coverage
Brown & Brown Benefit Advisors	7/1/2024-6/30/2025	5/14/2024	Benefits Broker
Caldwell/West Caldwell Board of Education	7/1/2024-6/30/2025	6/18/2024*	Student Transportation
Chasan, Lamparello, Mallon, & Cappuzzo PC of New Jersey	7/1/2024-6/30/2025	5/14/2024	Legal Services
Computer Solutions Inc.	7/1/2024-6/30/2025	5/14/2024	Software Services
Cornell, Merlino, & Osborne LLC	7/1/2024-6/30/2025	5/14/2024	Legal Services
DiCara/Rubino, Architects	7/1/2024-6/30/2025	5/14/2024	Architectural Services
Dr. David Fost	7/1/2024-6/30/2025	5/14/2024	School Physician
Fogarty & Hara, Esqs.	7/1/2024-6/30/2025	5/14/2024	Legal Services
Garden Academy	7/1/2024-6/30/2025	6/18/2024*	Out of District Tuition
Gina Zaccaria Physical Therapist	7/1/2024-6/30/2025	5/14/2024	Physical Therapist
Horizon BC/BS Medical Insurance	7/1/2024-6/30/2025	6/18/2024*	Medical Benefits
Jeffrey Oster	7/1/2024-6/30/2025	5/14/2024	Residency Investigator
Lerch, Vinci & Higgins, Auditors	7/1/2024-6/30/2025	5/14/2024	Accounting Services
Lori Downs Occupational Therapist	7/1/2024-6/30/2025	5/14/2024	Occupational Therapist
Mike Fitzpatrick Contractors Inc.	7/1/2024-6/30/2025	10/17/2023	Access Road
Morris Essex Insurance Group	7/1/2023-6/3/2026	2/7/2023	Joint Insurance pool
New Beginnings	7/1/2024-6/30/2025	6/18/2024 *	Out of District Tuition
New Jersey Schools Insurance Group (NJEIF)	7/1/2024-7/1-2027	6/18/2024 *	Insurance
NWEA	7/1/2024-6/30/2025	5/14/2024	MAP program
Omni Financial Group	7/1/2024-6/30/2025	5/14/2024	Financial Services
PDM Group	7/1/2024-6/30/2025	5/14/2024	HVAC Systems Services
PG Chambers	7/1/2024-6/30/2025	6/18/2024 *	Out of District Tuition
Phoenix Advisors	7/1/2024-6/30/2025	5/14/2024	Financial Advisor
Rullo & Juillet Associates, Inc.	7/1/2024-6/30/2025	5/14/2024	Right to Know/Pathogens
Silva's Mechanical Services	7/1/2024-6/30/2025	5/14/2024	Boiler Replacement
Society of Saint Pius X	4/15/2024-4/14/2029	2/21/2024	Chuch Parking Lot Lease
Specturm 360	7/1/2024-6/30/2025	6/18/2024*	Out of District Tuition
Steven J Lella	7/1/2024-6/30/2025	5/14/2024	Treasurer of School Monies
Sussex County Regional Transportation Cooperation	7/1/2024-6/30/2025	4/24/2024	Transportation Coordinator
Suzy Giantonio Behavioral Consultation	7/1/2024-6/30/2025	6/18/2024*	Behavorial Consultation
Tiny Treasures Extended School Day, Inc.	7/1/2024-6/30/2025	5/14/2024	Extended School Day
Treadstone Risk Management	7/1/2024-6/30/2025	5/14/2024	Property/Casualty Ins. Broker
United Business Systems	7/1/2023-	7/1/2024-6/30/2025	Copiers/Multi function devices
Wellness and Rehabilitation	7/1/2024-6/30/2025	6/18/2024	Physical Therapist
Wilentz, Goldman & Spitzer, Esqs.	7/1/2024-6/30/2025	5/14/2024	Bond Counsel
		*to be approved	

Moved: Mrs. Malige Seconded: Mrs. Stroever

Yes: 5 No: 0

B13. RESOLVED that the Board of Education approve canceling stale dated budget checks for 2022-2023 school year as listed below:

Check No.	Amount
38671	**$ 8,256.15**
38881	**$ 178.00**
38951	**$ 228.78**
38963	**$ 220.18**
39234	**$ 700.00**
39282	**$ 606.18**
39546	**$ 1,022.00**
39626	**$ 242.83**
39674	**$ 967.90**
39717	**$ 115.00**
39719	**$ 6,800.00**
Total:	**$19,337.02**

Moved: Mrs. Malige Seconded: Mrs. Stroever

Yes: 5 No: 0

B14. RESOLVED that the Board of Education approve the following **Aide in Lieu** Payment for transportation in the amount of **$109.99** for the 2023-2024 school year for student attending the following private school:

Holy Spirit School

Total Expected Payment **$109.99**

Moved: Mrs. Malige Seconded: Mrs. Stroever

Yes: 5 No: 0

PERSONNEL RESOLUTIONS

P1. RESOLVED that the Board of Education, , upon the recommendation of the Superintendent, approve the following as teachers/occupational therapist effective September 1, 2024 to June 30, 2025.

Delaney Dunn	**$ 55,267.00 BA Step 2***
Collette Stevenson	**$ 54,767.00 BA Step 1***
Alyssa Engels	**$ 59,263.00 MA Step 1***
Kimberly Theobald	**$ 71,659.00 MA +15 Step 10**

** Salary to be updated upon the completion of the NCEA negotiations.*

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

P2. **RESOLVED** that the Board of Education, , upon the recommendation of the Superintendent, approve the contract for **Kimberly Shay** as the Special Education Supervisor effective July 1, 2024 to June 30, 2025.

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

P3. **RESOLVED** that the Board of Education, , upon the recommendation of the Superintendent, approve **Victoria Lobosco** as a Guidance Counselor at a salary of $59,763.00* (MA Step 2) effective September 1, 2024 to June 30, 2025.

** Salary to be updated upon the completion of the NCEA negotiations.*

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

P4. **RESOLVED** that the Board of Education, , upon the recommendation of the Superintendent, approve **Lisa Linden** as the summer data entry clerk at a stipend of $3,500.00.

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

P5. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the contract as approved by the Executive County Superintendent, for **Michael Halik,** Business Administrator/Board Secretary effective July 1, 2024 to June 30, 2025.

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

P6. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the contract for **Chris Checchetto** as Gould Principal effective July 1, 2024 to June 30, 2025.

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

P7. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the contract for **Francesco Bifulco** as Grandview Principal effective July 1, 2024 to June 30, 2025.

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

P8. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the contract for **Ralph Chappell** as the Director of Buildings and Grounds effective July 1, 2024 to June 30, 2025.

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

P9. **WHEREAS,** Employee No. 1149 is employed by the North Caldwell Board of Education; and

WHEREAS, the Board of Education has received and reviewed information from the Superintendent of Schools and the Business Administrator concerning Employee No.'s 1149 performance and conduct as a Staff Member within the District; and

WHEREAS, the Superintendent of Schools has recommended that the employment increment/increase of Employee No. 1149 be withheld for the 2024-2025 school year; and

WHEREAS, the Board of Education has carefully considered these recommendations and the supporting information received with respect to the same.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of the North Caldwell School District as follows:

1. The employment increment/increase of Employee No. 1149 shall be withheld for the 2024-2025 school year such that Employee No. 1149 salary for the 2024-2025 school year is fixed at $72,000.00 which is the same dollar figure as the 2023-2024 school year salary.

2. The Superintendent of Schools is directed to provide written notification to Employee No. 1149 of the action taken by the Board of Education with regard to this action of the Board.

Moved: Mr. Finkelstein Seconded: Mrs. Malige

Yes: 5 No: 0

P10. RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approve the contract for **Sharon Mottola** as the Payroll/Bookkeeper to the Business Administrator/Board Secretary effective July 1, 2024 to June 30, 2025.

Moved: Mr. Finkelstein Seconded: Mrs. Malige

Yes: 5 No: 0

P11. RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approve the contract for **Randi Marlo** as the Confidential Secretary to the Business Administrator/Board Secretary effective July 1, 2024 to June 30, 2025.

Moved: Mr. Finkelstein Seconded: Mrs. Malige

Yes: 5 No: 0

P12. RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approve the contract for **Victoria Zecchino** as the Confidential Secretary to the Superintendent effective, September 1, 2024 to June 30, 2025.

Moved: Mr. Finkelstein Seconded: Mrs. Malige

Yes: 5 No: 0

P13. **RESOLVED** that the Board of Education approve, upon the recommendation of the Superintendent, the contract for **Cheryl Manfra** as the Confidential Secretary to Director of Special Services effective July 1, 2024 to June 30, 2025.

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

P14. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the contract for **Robert Brenneck** as the **Computer/Network Systems Technician** effective July 1, 2024 to June 30, 2025.

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

P15. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the contract for **David Blackowski** as the **Computer/Network Systems Technician e**ffective July 1, 2024 to June 30, 2025.

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

P16. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Wellness and Rehabilitation Services,** licensed Physical Therapist and Occupational Therapist, for up to 30 hours per week of physical and occupational therapy services at a rate of $90.00 per hour for the extended school year effective June 24, 2024 to July 18, 2024.

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

P17. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Wellness & Rehabilitation** for up to 25 hours per week of physical therapy services at a rate of $90.00 per hour effective September 1, 2024 to June 30, 2025.

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

P18. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Lori Downs,** licensed Occupational Therapist, for up to 21 hours of occupational therapy per week at a rate of $90.00 per hour effective September 1, 2024 to June 30, 2025.

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

P19. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, regretfully approve the resignation of **Suzan Giantonio** effective June 30, 2024.

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

P20. **RESOLVED** that the Board of Education approve **Suzan Giantonio, Board Certified Behavior Analyst (BCBA)**, for up to 70 hours of behavioral consultation/home visits for the extended school year program at a rate of $90.00 per hour effective July 1, 2024 to July 18, 2024.

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

P21. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Suzan Giantonio**, **Certified Behavior Analyst (BCBA)**, for up 85 hours of **behavioral consultation/home visits** at a rate of $90.00 per hour effective July 22, 2024 to August 23, 2024.

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

P22. RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approve **Suzan Giantonio**, **Certified Behavior Analyst (BCBA)**, for up 35 hours per week of **behavioral consultation/home visits** at a rate of $90.00 per hour effective September 1, 2024 to June 30, 2025.

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

P23. RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approve **Kaitlyn Donovan**, **Certified Behavior Analyst (BCBA)**, of **behavioral therapy** at a rate of $150.00 per hour for the following students:

Dates	Student #	Hours
July 22, 2024-August 30, 2024	**8005677**	**24**
August 7, 2024-August 21, 2024	**8005610**	**12**

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

P24. RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approve the following individual for up to 30 hours of summer **English Language Arts/Math** curricular work at the rate of $35.00 per hour as per the terms of Article 3 Section E of the negotiated agreement effective July 1, 2024 to August 31, 2024:

Cheryl Schechter
Melinda Wanklin-Frey
Angela Castiglia

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

P25. RESOLVED **WHEREAS**, the below listed staff members have applied for tuition reimbursement in accordance with Article 6, Section C of the negotiated agreement, and have completed requirements in accordance with the same.

BE IT HEREBY RESOLVED, That the Board of Education, upon the recommendation of the Superintendent, approve the reimbursement of tuition in the amounts listed for the courses attended during the **Spring of 2024:**

Name	Course	Grade & Date Received	School	# of Credits	.5 x Eligible Amount
Brady, James	Beethoven: His Life & Music	A	La Verne	3	$ 405.00
Smith, Cheryl	Research in Reading	A	NJCU	3	$ 900.00
DeMartino, Adrianna	Case Studies of Reading Difficulties	A	MSU	3	$ 900.00
Gesario, Michael	Principles & Practice of Curr Dev	A	Caldwell U	3	$ 900.00
Graziano, Guiseppina	Alternate Route IV	N/A	Monmouth	3	$ 900.00
Rooney, Danielle	Health Ed Practicum	N/A	NJCU	3	$ 900.00
Sponzilli, Christina	Studio Painting-Tempera & Acrylic	A	The Art of Education	3	$ 900.00
Troiano, June	Teaching STEAM & NGSS K-2	A	UCSD	3	$ 290.70
Wanklin-Frey, Melinda	Literacy Strategies for the Inc Classroom	A-	MSU	3	$ 900.00
Worrall, Sophia	Application of Brain Based Strat for students w/Dis	A	Caldwell U	3	$ 900.00

Moved: Mr. Finkelstein Seconded: Mrs. Malige

Yes: 5 No: 0

P26. RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approve the pro-rated eligible tuition reimbursement at a rate of $ 173.02 per credit based on the Spring 2010 Rutgers graduate tuition rate to the following individuals for the **2023-2024** school year as per Article VI, Section D of the NCEA collective bargaining agreement.

Summer/Fall /Spring 2023-2024

Name	# of Credits	Amount Reimbursed
De Martino, Arianna	12	$ 2,076.24
Gesario, Michael	6	$ 1,038.16
Graziano, Guiseppina	6	$ 700.00
La Morte, Samantha	6	$ 1,038.16
Linden, Lisa	6	$ 1,038.16
Rooney, Danielle	9	$ 1,557.18
Smith, Cheryl	12	$ 2,076.24
Sponzilli, Christina	9	$ 891.00
Wanklin-Frey, Melinda	3	$ 519.06
Worrall, Sophia	3	$ 519.06

Moved: Mr. Finkelstein Seconded: Mrs. Malige

Yes: 5 No: 0

P27. RESOLVED that the Board of Education approve eligible tuition /license renewal reimbursement for the **2023-2024** school year to the following NCEA Support Staff Contract as per Article II F of the collective bargaining agreement.

Name	School	# of Credits	Eligible Amount
La Torraca, Michael	Walden	24	$ 1,420.00
Castiglia, Nicole	Walden	10	$ 1,420.00
Cifelli, Marc	Boiler's License Renewal		$160.00

Moved: Mr. Finkelstein Seconded: Mrs. Malige

Yes: 5 No: 0

P28. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the following Child Study Team members for up to an additional five (5) days to conduct CST evaluations and to attend CST meetings at their per diem hourly rate effective June 17, 2024 to August 30, 2024.

Laura Decker
Joyce Husk
Melissa Kornreich
Tamara Silva

Moved: Mr. Finkelstein Seconded: Mrs. Malige

Yes: 5 No: 0

P29. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, regretfully approve the resignation of **Cheryl Smith** effective June 30, 2024.

Moved: Mr. Finkelstein Seconded: Mrs. Malige

Yes: 5 No: 0

P30. **RESOLVED** that the Board of Education approve the following grade level changes for the 2024-2025 school year:

Name	**From:**	**To:**
Armstrong, Alexa	1st Grade	Kindergarten
Boag, Molly	2nd Grade	Kindergarten
Lagattuta, Jillian	Kindergarten	2nd Grade

Moved: Mr. Finkelstein Seconded: Mrs. Malige

Yes: 5 No: 0

P31. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Tamara Silva** for three (3) additional days of Child Study Team work at her per diem hourly rate effective May 24, 2024 to June 7, 2024.

Moved: Mr. Finkelstein Seconded: Mrs. Malige

Yes: 5 No: 0

P32. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Erica Lista**, Occupational Therapist, for attendance at Child Study Team meetings at a rate of $90.00 per hour effective June 24, 2024 to July 18, 2024 for the following students:

Student #8006178
Student #8005582

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

P33. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the following staff as Spring Concert supervisors at a rate of $35.00 per hour for up to 3 hours on May 30, 2024:

Gabby Schaffert
Nicole Castiglia
Rosemary Tomea
Maria Girardi

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

P34. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the following teachers to attend Child Study Team meetings at their per diem hourly rate effective June 17, 2024 to August 30, 2024:

Charlene Thomas
Meredith Toth

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

P35. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the following as Instructional Assistants effective September 1, 2024 to June 30, 2025:

James Tabussi	**$ 32,758.00* Inst Asst Step 4**
Kelly Hricko	**$ 32,758.00* Inst Asst Step 4**

**** Salary to be updated upon the completion of the NCEA negotiations.***

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

P36. RESOLVED that the Board of Education that the Board of Education, upon the recommendation of the Superintendent, approve **Maryann Alamo** as a lunch aide at a rate of $15.75 per hour not to exceed 3 hours effective September 1, 2024 to June 30, 2025.

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

P37. RESOLVED that the Board of Education that the Board of Education, upon the recommendation of the Superintendent, approve **James Whitney** as the lunch/recess Supervisor at a stipend amount of $1,800.00 for the 2024-2025 school year.

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

P38. RESOLVED that the Board of Education that the Board of Education, upon the recommendation of the Superintendent, approve the following as a part-time custodians effective July 1, 2024, to June 30, 2025:

Richard Smith	**$ 21.50/hour**
Danny Valencia	**$ 19.50/hour**

Moved:	Mr. Finkelstein	Seconded:	Mrs. Malige
Yes:	5	No:	0

OLD BUSINESS

Mr. Halik updated the Board on the status of the subscription busing enrollment stating that the enrollment period has ended. He also stated that we are working with Sussex Co-op to confirm that the Tiny Treasures students have also subscribed for Transportation which is required this year.

NEW BUSINESS

Mr. Halik stated that summer projects are underway including the replacement of the boiler at Gould School. In addition, other areas formerly use for storage are being converted to small instructional spaces. Mr. Opper thanked Mr. Chappell for his hard work all year and stated that the Board truly appreciates his work ethic and commitment to ensuring our buildings and grounds are maintained appropriately.

The following resolution was called at approximately 7:37 pm.

> **RESOLVED** that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: Legal, Negotiations, Personnel, Attorney-Client Privilege, and Superintendent Evaluation. Said matters will be made public upon their disposition.

Moved:	Mrs. Malige	Seconded:	Mrs. Stroever
Yes:	5	No:	0

As there was no further business to discuss, the Board adjourned at 8:20 pm.

Respectfully Submitted,

Michael Halik

Michael Halik
Business Administrator / Board Secretary