

Tioga High School

School, Parent, and Family Engagement Policy

Family Engagement is *defined* as:

- *the participation of families in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring...*
 - *that families play an integral role in assisting their child's learning;*
 - *that families are encouraged to be actively involved in their child's education at school;*
 - *that families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
 - *the carrying out of other activities, such as those described in section 1118 of the ESEA.*

PART I. GENERAL EXPECTATIONS

Tioga High School agrees to implement the following statutory requirements:

- Create and implement a School-Parent Compact consistent with Section 1118(d) of ESEA.
- Share this policy to families in an understandable and uniform format, regardless of native language.
- Share this policy with the local community.
- Allow this policy to be updated periodically to meet the changing needs of families and the school.
- Provide opportunities for families to participate in student learning regardless of challenges and obstacles.
- Communicate reports in uniform and alternative formats upon request, including native language translations.
- Submit any parent comments/concerns to the School Board when submitting this policy for review.
- Reserve 1% of the school's allocated Title I funds for Family Engagement.
- Ensure that parents have a say in how the Family Engagement funds are spent.
- Create a partnership between the school and the parents, school, and community to ensure student academic achievement.
- Honor requests from parents who wish to be involved in Family Engagement activities

PART II. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL, PARENT, AND FAMILY ENGAGEMENT POLICY

1. Tioga High School will take the following actions to involve parents in the joint development of its school parental involvement plan under section 1118 of the ESEA:
 - a. *Conduct an annual community meeting with opportunities for questions and comments*
 - b. *Annually distribute surveys via Google Forms*

2. Tioga High School will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
 - a. *Conduct community meeting with opportunities for questions and comments*
 - b. *Meet with the parent/community committee (composed of members of the administration, counselors, teachers, parents, and the community)*

3. Tioga High School will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:
 - a. *Post meeting information on school social media pages and school website*
 - b. *Call home to parents via school messenger*

4. Tioga High School will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:
 - a. *Mail letters home containing program information*
 - b. *Post information on school website*

5. Tioga High School, will at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:
 - a. *Holding a parent/community committee meeting to discuss the suggestions*
 - b. *Conduct research to determine the feasibility of the suggestions*

6. Tioga High School will provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by:
 - a. *Sending a copy of individual assessment score home with the student*
 - b. *Allowing access to the parent of their child's assessment report located in the child's academic cumulative folder on file in the office*

7. Tioga High School will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not certified in the area which he/she teaches by:
 - a. *Sending a Right-to-Know letter home to the parent*
 - b. *Provide parent access to an administrator to discuss teacher certifications*

8. Tioga High School will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph –
 - the state's academic content standards,
 - the state's student academic achievement standards,
 - the state and local academic assessments including alternate assessments,
 - the requirements of Part A,
 - how to monitor their child's progress, and
 - how to work with educators:

(List activities, such as workshops, conferences, classes, both in-state and out-of-state, including any equipment or other materials that may be necessary to ensure success.)

- a. *Conduct parent-teacher conferences twice a year in which parents can discuss their child's progress and course content standards*
 - b. *Conduct a school open house in which parents are presented information about graduation pathways, state assessments, content standards, and how to use the state website to access the information.*
 - c. *At Open Houses and Parent-Teacher Conferences, set up computers for parents with trained staff guiding parents on how to access PowerSchool and LDOE website*
 - d. *Provide opportunities for parents to make appointments with school administration and staff in receiving training on how to access academic content information and their child's academic progress*
9. Tioga High School will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:
- a. *Conducting workshops*
 - b. *Providing access to online resources*
 - c. *Provide opportunities for parents to make appointments with school administration and staff*
10. Tioga High School will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
- a. *Conduct Professional development with administration, teachers and staff in parent relations*
 - b. *Provide educators with access to parent relations materials*
 - c. *Conduct PLCs to discuss information researched in parent relations material*
11. Tioga High School will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs. The school will also conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:
- a. *Creating a parent resource center in the guidance*
 - b. *Conduct Parent-Teacher Conferences, Open Houses, and College Night workshops for parents*
12. Tioga High School will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
- a. *Post information on school website and social media pages*
 - b. *Provide printed materials of school programs in the parent resource center*

c. *When applicable, provide printed materials in the primary language of the parent*

PART III. ADOPTION

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by parent survey.

This policy was adopted by Rapides Parish Schools Federal Programs on August 1, 2024 and will be in effect for the period of 2024-2025. The school will distribute this policy to all parents of participating Title I, Part A children on or before September 1, 2024.



(Signature of Principal)

August 1, 2024
(Date)