



Greater Lawrence Technical School

**DISTRICT COMMITTEE  
MEETING MINUTES  
MEETING #1726**

The Regional District Committee met in a regular meeting on June 12, 2018 at 5:30 PM at Greater Lawrence Technical School, 57 River Road, Andover, MA 01810.

**Members Present:**

Leo Lamontagne	Lawrence	Chairperson
Marilyn Fitzgerald	Andover	Vice Chairperson
Russell Bourassa	Methuen	
Barbara Grondine	Methuen	
Stephany Infante	Lawrence	
Frank Rossi	North Andover	

**Members Absent:**

Gary Mannion	Lawrence	Assistant Treasurer
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**Others Present:**

John N. Lavoie	Superintendent-Director
Elizabeth Freedman	Assistant Superintendent-Director/Principal
Maria Silva	School Business Administrator
Gerry DiStefano	Treasurer
Janice Butler	District Recorder

**1. CALL TO ORDER**

Chairman Lamontagne called the meeting to order at 6:00 PM with a pledge of allegiance and a moment of silence. He asked members to remember those who protect us around the world.

**2. MINUTES**

**MOTION:** Ms. Fitzgerald moved to approve the minutes of May 15, 2018.

**2<sup>ND</sup>:** Mr. Rossi

**VOTE:** Unanimous

#17509

**3. FINANCE REPORT**

*a.) Consolidated Cash Reconciliation Report*

Ms. Silva reported there is no consolidated cash reconciliation report at this time.

*b.) Revolving Fund Report*

No Discussion

*c.) Budget Report*

No Discussion

*d.) Warrant*

One member noted on the warrant the school pays Amazon each month for items purchased and asked if purchase orders are used for Amazon. Ms. Silva responded yes, purchase orders are used but there is only one person who purchases from Amazon. Staff members enter requisitions in the system but only Ms. Rebecca Gonzales, the Accounts Payable Clerk, makes the purchases.

*a.) Cash Balance Report*

Mr. DiStefano read the report into the record.

**MOTION:** Mr. Rossi moved to approve the Cash Balance Report as presented.

**2<sup>ND</sup>:** Ms. Fitzgerald

**VOTE:** Unanimous  
#17510

#### **4. COMMUNICATIONS**

*a.) Donation*

Chairman Lamontagne reported a 2007 SAAB valued at \$2575 was donated by Mr. Ralph Dellatto of Andover, MA.

*b.) Community Service Project*

Chairman Lamontagne reported the Automotive Collision Repair and Refinishing career area refinished a 1972 Polara for the Methuen Police Department.

*c.) Articles*

Chairman Lamontagne reported the following articles were recently in the press:

- Grant Benefits GLTS Football (Eagle Tribune)
- Reyes Earns Greater Lawrence Tech's Outstanding Student Award (WHA V 97.9)
- Greater Lawrence Football Honored with Cella Presentation (Eagle Tribune)
- Peer Mediators' Forum Focuses on Soft Skills to Build a Competitive Edge (Eagle Tribune)
- GLTS to Honor Moran at Alumni Golf Tournament (Eagle Tribune)
- Tech School Students Restore Police Cruisers (Eagle Tribune)
- Greater Lawrence Tech Students Restore 1970s Methuen Police Cruiser (WHA V 97.9)
- Greater Lawrence Tech Receives Donation for Kinetic Sculpture Race (Andover Townsman)

*d.) Public Participation*

None

#### **5. REPORT OF THE SUPERINTENDENT-DIRECTOR**

*a.) Fundraising for STEAM*

Supt. Lavoie reported that since starting the STEAM Academy obtaining funds for this program has not been successful. In seeking out possible campaign managers to help with this challenge, he spoke to Mr. Edison Chae, an entrepreneur who has owned many companies. He is considering him to start working on GLTS's behalf to try to raise funds for the STEAM Academy to be able to offer opportunities we may not be able to offer without funds. He introduced Mr. Chae. Mr. Chae reported the plan is beyond the STEAM Academy. He is looking to be able to spark overall interest in GLTS. He knows that three years ago a campaign manager was hired but he did not pan out and then the school brought someone in house but in his opinion this also was not successful. He reported that professionally he is a sales person and diligent in what he does. He has a specific manner to get the attention of people to invest. He would work with people within our school in creating videos, etc. But he stated the point is the breakdown in cost. He feels there should be some capital invested otherwise it will not be a legitimate program. He understands that only one company responded to an RFP three years ago. His approach is not different which is fee based. His wife teaches here so there is a commitment to GLTS on a personal level. Chairman Lamontagne stated they would take this under advisement rather than vote this evening and asked the Committee if they have questions. Chairman Lamontagne asked Mr. Chae for an example of his plan and Mr. Chae responded saying with his approach within the community there would be interest given the market today and the positive talk about vocational schools. People are looking at alternatives to college. He does not believe the message is being brought out. He believes marketing people in the school can help. On a national basis there are many corporations that would be a reasonable bullpen to integrate more. He believes in the idea that a company can donate machines but these companies need to make a financial investment in vocational schools and the school should reach out to top performers to be on a committee or board. There are so many avenues that are not focused on. Chairman Lamontagne stated his understanding is the idea of expense is not including a fee. Mr. Chae responded he found office space in Lawrence for approximately \$700 to \$1,000 which would be operating expenses. Chairman Lamontagne asked if he felt it better to be at an offsite location. Mr. Chae responded he has a partner he would be bringing in and salary is on production. He then spoke about private or public grants. He explained the turnaround is approximately one month to respond with a gap of several months to find out if the grant was awarded or not. So he would have to float the four to six months. The whole grant process takes time. It would be like a startup. One member stated Mr. Chae indicated he is in sales and does a good job and asked what his sales are directed toward now. Mr. Chae responded he leads the charge to open doors. In younger days this model went through formal training. The real target is to have 120 real active people. There would be access on the Cloud for everyone to see. He would meet with the school every 4-6 weeks to review. The Committee should know who he is talking to. One member stated Mr. Chae helped raise funds with his startup private companies but GLTS is a non-profit. She stated he mentioned going to

Pfizer and asked how he would promote the school and why they would want to give money to us. Mr. Chae responded given the current tax breaks this allows companies a large cash advance and the goal is for businesses to make contributions to the country. The timing of a phone call is important. This is the best timing one could get. He feels there will be a recession in the next couple of years and it is important to get things going now. One member stated historically, with the previous person, we were all in agreement that it was not the right fit. She asked how they would know if he actually has that that list of 120 corporations and would he be able to show the Committee. Mr. Chae responded he does not have that list currently. It would be a joint venture and 120 keeps it manageable. The idea is being able to network internally. He stated he thinks the Committee should know that there will be an out clause and they will know if it works.

*b.) Andover Easement License*

Chairman Lamontagne reported Supt. Lavoie will discuss the Town of Andover's request for an easement on Heffron Way and relocating the school's exit onto River Road. In return for granting this easement the Town of Andover has given a verbal commitment for four boat spaces in the new boat house and permanent access to the docks on the river. Final written approval will be forthcoming after Town meeting approval. The Andover Town Manager and Chairman and Executive Director of the Conservation Commission made a commitment to support and recommend approval through all Town committees. Supt. Lavoie reported he met with the Town Manager and Town attorneys about three weeks ago to talk about the easement closer to the river which the Town cannot get to without crossing GLTS property. The Committee approved one easement for them but they wanted an easement in front of the building, but the Town and GLTS could not come up with an agreement. The Town then wanted an exit onto River Road but it was too close to our exit. They asked to swap land and they would reroute our exit at their expense which would allow them to exit without interfering with our exit. In return, Supt Lavoie asked for 100 feet of river frontage that we would own forever and the ability to build a boathouse if GLTS wanted to start a program. There were some issues with the Town about conservation land. We would have to go before legislators and Town meeting and they did not think we would be successful. They want this easement right away. They suggested they would commit in writing to providing us access to their dock as long as law would allow and also committed access to the new boathouse that we would help construct. And at least four boat spaces which Supt. Lavoie requested for each district city/town. They said a slip for four cities/towns would not fly with Town meeting. This would have to be brought to Town meeting and the conservation commission and then back to the Committee to vote to allow him to go into an agreement as they gave their word. One member asked when the Town meeting is and Supt. Lavoie responded next spring. One member asked if Supt. Lavoie was able to get an easement for the concession stand tie-in with the sewer at the Marriott. Supt. Lavoie responded we were not able to get an easement because the property belongs to conservation. Whether we wanted to dig over or under the road did not matter. Andover agreed to give us a license so we could tie into the town's line which is across from the restrooms and concession stands. We have that license in writing giving us permission to do that. One member suggested waiting to make a decision on the easement.

**MOTION:** Ms. Fitzgerald moved to approve granting an easement on Heffron Way to the Town of Andover and relocating the school's exit onto River Road.

**2<sup>ND</sup>:** Mr. Bourassa

**VOTE:**

Roll Called by District Recorder

Mr. Bourassa	No
Ms. Fitzgerald	Yes
Ms. Grondine	No
Ms. Infante	Yes
Mr. Mannion	Absent
Mr. Rossi	Yes
Mr. Lamontagne	Yes

#17511

4 yeas, two nays, motion carried

Chairman Lamontagne asked to adjust the agenda at this time to hear a presentation from staff members on Social and Emotional Learning under the Principal's Report.

**MOTION:** Ms. Fitzgerald moved to adjust the agenda to hear a presentation from staff on Social and Emotional Learning under the Principal's Report.

**2<sup>ND</sup>:** Ms. Infante

**VOTE:** Unanimous

#17512

### *Principal's Report*

- *Social Emotional Learning (SEL) Presentation*

Ms. Freedman reported this has been a year-long journey for four staff members to be part of a certification program for integrating SEL. She introduced, Ms. Jen Dube, Ms. Christa Gillis, Ms. Christine Cornette, and Ms. Susan Zielinski. She reported they participated in graduation from the program at William and James College yesterday and about the phenomenal amount of work they did in this course. Ms. Gillis reported they knew this was a dream of Supt. Lavoie and Ms. Freedman and they are thankful they were allowed to embark on this journey. They feel this is the missing piece to being successful. A video was played for the Committee. Ms. Gillis reported they took part in graduation from this program last night and GLTS was the only high school and only vocational school. There is a charge to get this imbedded in elementary schools and they took a chance on us. Ms. Freedman reported after the College's experience with these four they accepted other high schools to enter the program next year. Ms. Cornette, reported SEL is the process through which children and adults acquire and effectively apply the knowledge, attitudes and skills necessary to understand and manage emotions, set and achieve positive goals, feel and show empathy for others, establish and maintain positive relationships and make responsible decisions. The Collaborative for Academic, Social and Emotional Learning (CASEL) is leading agencies nationwide. SEL has to be the air we breathe. SEL is not a curriculum or a program, but is imbedded throughout the whole school. It is a collaborative and everyone's job. We must start from the outside-in. Ms. Dube reported a lot is going on in the school currently and they would like to see this done in the same way throughout the school. It is a systemic framework, not an initiative, not a curriculum and not a program. Readiness to learn falls into wellbeing. Surveys showed that school climate was in the low average range and they want to improve that. When you educate a whole child we see amazing benefits within academics, behaviors, attitudes and skills. Ms. Zielinski reported how SEL is connected to school climate. Building SEL clarity, expectations and skills among all stakeholders will create a positive school climate. Collecting data and hearing the voice of adults and students and families is important. We need to think about school partnerships. We created data surveys to see their thinking on school climate. A family survey was on our website. The next step is analyzing data and sharing it. We believe our core values lie in climate. In order to do this work we need to work with adults as well. Our model is to make sure it is embedded. Make sure it is relevant to vocational education. Ms. Gillis reported as a group they asked what the vision is and kept coming back to core values. The vision for GLTS will be a community where our core values thrive within a culture of embedded social emotional learning which empowers our students, staff and families. GLTS core values align with Castle competencies. They go hand in hand and are a great foundation. We must make sure this is not a new initiative and that it needs to be imbedded and sustainable and implemented in the right way and carried on forever. The action plan is a long process and will take 5 to 8 years. The goals are to better understand our current school climate for all stakeholders, and to develop the social emotional competencies of faculty and staff, students, and parents and community members. One member thanked them for taking the time to present to the Committee. She asked even though this is not a program how would these things be learned by parents, staff, and students so they have more stable emotional being. Ms. Gillis responded the first step is school climate connecting with SEL and a lot of reflection and training. We need to model it. And hard work. Change is hard and takes a lot of time for people to buy in. Ms. Dube reported we will work with smaller teams to branch out. Data will be one of the biggest selling points. Ms. Cornett reported we will do a lot of work with staff to teach the language. Ms. Freedman reported the SIP is one of the five different focuses. It will be part of next year and will be interwoven into everything. One member asked when sophomores were surveyed was it after or before MCAS and Ms. Zielinski responded before. One member asked if we think the MCAS had an impact on the survey and Ms. Zielinski responded yes. One member stated the Vice Chair of the Lawrence City Council was at GLTS for a tour and Supt. Lavoie spoke to her about this and she was intrigued. This member would love to invite her to come in to discuss. Ms. Gillis responded this is good because it could affect our future students. One member stated he worked with students when inclusion began and asked if these students are the same, and Ms. Zielinski responded the teachers work very hard to be mindful and to make sure students get the support they need. Supt. Lavoie thanked the four staff members for their commitment over the past year which has been enormous. This will be a journey for the school and the kind of work that will have a huge impact on changing the success of our students. They will learn to be happy with themselves and make them much more adjusted in life.

### *c.) Athletic Field Fundraising Campaign Update*

Supt. Lavoie reported the campaign is moving in the right direction. The school received a check for \$25,000 today which is the first installment of a pledge of \$100,000 from the Rogers Foundation. We are waiting on a couple of strong foundations. This is not moving as quickly as we hoped but we learned it takes a long time to build trust in a relationship and a foundation to believe in your work. The Rogers Foundation came to visit and tour the school and they believe we were sincere. We are working to involve alumni more. We see progression in a positive way. We are still waiting for 1.25 million from state but still feel confident. Supt. Lavoie feels Jay Ash is not letting us down.

He is committed. The legislators did approve one million from the state budget process but it is now up to the Governor to appropriate the money. One member asked what was going on with New Balance and Supt. Lavoie responded they are waiting for feedback to set up a date to go before their CEO. We have a lobbyist to work with them. He also reported that Demoulas is getting back to us this month and they are committed to finding funds for us.

*d.) Athletic Field Leasing RFP Update*

Supt. Lavoie reported the RFP has not been put out yet. Attorney Morris has completed the RFP for Merrimack College. Supt. Lavoie feels by having attorneys do the agreement there will be no ill feeling. We will complete the RFP for the rest of the fields but not until an agreement is in place so we can inform people when it would be available. Merrimack is interested in only one field.

*e.) Summer Projects*

Supt. Lavoie reported there are a few projects expected this summer. The discipline office will be moving to the school store. Also we are hoping equipment for AFFOA will be arriving next year and the space needs to be ready, therefore graphics is moving to make room for AFFOA and Mechatronics. Graphics is being located in the center of the school which will impact Office Technology which will have to move to another space. The advantage of moving Graphics is making it more localized in the school and able to service the school better. One member asked if this change will take place this year and Supt. Lavoie responded yes. There will be some classroom moves as well as the result of requests by the administrative team to bring teams closer together. One member asked about the pool and Supt. Lavoie responded re-grouting will happen and some tiles will be replaced. Also, the lighting project is predicated with signing a contract with Nashoba purchasing our excess credits.

*f.) Apprenticeships Update*

Supt. Lavoie reported he is working on a state commission for apprenticeships that the Governor and Secretary of Labor are pursuing. He is also chairing the MAVA Sub-committee on Apprenticeships. After meeting with the Secretary of Labor and Director overseeing apprenticeships he was concerned about the direction the state is going in and asked for a meeting with both the Secretary of Labor and the Secretary of Economic Development. They are looking to move programs through community colleges and he wants to meet with them to shift their thinking to bringing apprenticeships through vocational schools. He has strong evidence and the support of other superintendents throughout the state. This will have a huge impact on success and provide better pathways and better pay. This is a very important initiative.

*g.) Selling Energy Credits Update*

Supt. Lavoie reported he went to a Nashoba Sub-committee meeting last week with our environmental attorney and the broker who is selling these credits. The Committee had several questions for our attorney and she put their minds at ease. She is very good at what she does and they were comfortable with her answers.

*h.) Summer Rentals and Programs*

Supt. Lavoie reported there are camps running this summer. The school will make some money but mainly we do it to help people of Lawrence. We have a large field for children to engage and they use the pool. One organization from Lawrence is extremely grateful because they do not have anywhere else to go. One member asked Supt. Lavoie to describe the organizations and Supt. Lavoie responded SOS (Schools Out for Summer) is a child care program. Step by Step is a camp that leases our space for youth ages 6-10. They have been doing this for about five or six years. Community Group is another camp. He offered to get more information and will email it to members. One member asked if they all pay same rate and Supt. Lavoie responded no.

*i.) Principal's Report*

- *Out of State Travel*

Chairman Lamontagne reported Ms. Freedman requested approval for Meg Foley to attend the 69<sup>th</sup> NATA Clinical Symposia & Expo in New Orleans, Louisiana on June 27-28, 2018.

Chairman Lamontagne reported Ms. Freedman requested approval for Coach Tony Sarkis and 12 to 14 students to attend a 7 on 7 Football Tournament in Exeter, New Hampshire on July 14, 2018.

Chairman Lamontagne reported Ms. Freedman requested approval for Coaches Robert and Karla Mahoney and the Girls' Volleyball team to travel to Keene State College in Keene, New Hampshire on September 8, 2018 to watch college volleyball and visit the campus.

Chairman Lamontagne reported Ms. Freedman requested approval for Coaches Robert and Karla Mahoney and the Girls' Volleyball team to travel to Rivier University in Nashua, New Hampshire on September 15, 19, 25, October 3, 6, 24, 27 and November 3, 4, 2018 to watch college volleyball and visit the campus.

Chairman Lamontagne reported Ms. Freedman requested approval for Coaches Robert and Karla Mahoney and the Girls' Volleyball team to travel to Colby Sawyer College in New London, New Hampshire on September 25, 2018 to watch college volleyball and visit the campus.

**MOTION:** Mr. Rossi moved to approve out of state travel for Meg Foley to attend the 69<sup>th</sup> NATA Clinical Symposia & Expo in New Orleans, Louisiana on June 27-28, 2018; for Coach Tony Sarkis and 12 to 14 students to attend a 7 on 7 Football Tournament in Exeter, New Hampshire on July 14, 2018; Coaches Robert and Karla Mahoney and the Girls' Volleyball team to travel to Keene State College in Keene, New Hampshire on September 8, 2018 to watch college volleyball and visit the campus; Coaches Robert and Karla Mahoney and the Girls' Volleyball team to travel to Rivier University in Nashua, New Hampshire on September 15, 19, 25, October 3, 6, 24, 27 and November 3, 4, 2018 to watch college volleyball and visit the campus; and Coaches Robert and Karla Mahoney and the Girls' Volleyball team to travel to Colby Sawyer College in New London, New Hampshire on September 25, 2018 to watch college volleyball and visit the campus.

2<sup>ND</sup>: Ms. Infante

**VOTE:** Unanimous

#17513

- *2018-2019 School Calendar*

Chairman Lamontagne reported the final draft of the 2018-2019 school calendar was to be voted on.

**MOTION:** Mr. Rossi moved to approve the 2018-2019 School Calendar as presented.

2<sup>ND</sup>: Ms. Fitzgerald

**VOTE:** Unanimous

#17514

- *2018-2019 Student Handbook*

Chairman Lamontagne reported the 2018-2019 Student Handbook changes were to be voted on.

**MOTION:** Ms. Fitzgerald moved to approve the changes to the 2018-2019 Student Handbook as presented.

2<sup>ND</sup>: Mr. Rossi

**VOTE:** Unanimous

#17515

- *2018-2019 School Improvement Plan*

Chairman Lamontagne reported if any of the Committee members had questions on the draft SIP they should contact Ms. Freedman's office Ms. Freedman reported there are some spaces on the SIP chart that are blank because staff will need to vote on what goes in. All blanks will be filled in. Chairman Lamontagne asked when it would be complete and Ms. Freedman responded after the School Council votes on it at their meeting on June 19. Chairman Lamontagne asked that members receive a copy of the final document when it is voted on at School Council.

## 6. REPORTS OF COMMITTEES

### 7. OLD BUSINESS

a.) *District Committee Priorities*

b.) *Admissions Report*

One member asked with over 1,000 accepted students how many came to the Freshman placement testing. Ms. Freedman asked Ms. Zielinski to respond. She stated 420 were invited and approximately 380 were present.

### 8. NEW BUSINESS

a.) *Fall Protection Policy*

Chairman Lamontagne reported an OSHA inspection found the school must put a Fall Protection Policy in place. Supt. Lavoie reported three months ago the school got a letter from OSHA stating we were in violation. Someone had taken a picture of a staff member walking on the roof close to the edge of the building and sent it to OSHA. OSHA determined we were in violation by having no railings or a harness on that staff member who was within six feet of the edge. We created this policy and submit it to the District Committee for approval. It will then be sent to OSHA. One member asked if we answer to OSHA and Supt. Lavoie responded we do not answer to OSHA.

**MOTION:** Ms. Fitzgerald moved to approve the Fall Protection Policy as presented.

2<sup>ND</sup>: Ms. Grondine  
VOTE: Unanimous  
#17516

*b.) 2018-2019 District Committee Meeting Calendar*

Chairman Lamontagne reported the District Committee meeting calendar for 2018-2019 was to be voted on.

**MOTION:** Mr. Rossi moved to approve the 2018-2019 District Committee Meeting Calendar as presented

2<sup>ND</sup>: Ms. Grondine  
VOTE: Unanimous  
#17517

*c.) Superintendent's Evaluation*

Chairman Lamontagne reported Supt. Lavoie's evaluation had been compiled and was ready to be voted on.

**MOTION:** Mr. Rossi moved to approve Supt. Lavoie's final evaluation as presented.

2<sup>ND</sup>: Ms. Fitzgerald  
VOTE: Unanimous  
#17518

## 9. PERSONNEL CONSIDERATIONS/REPORT

*a.) Resignations*

- George Mouzakis, part-time School Psychologist, effective June 28, 2018
- Ty Hobbs, Academy Supervisor, effective June 28, 2018

*b.) Leaves of Absence*

- Tina Silva, Biotechnology Teacher, on FMLA beginning May 15, 2018

*c.) Retirements*

- Jane Bailey, Director of Special Education, effective February 1, 2019
- Janice Butler, Executive Assistant to the Superintendent-Director, effective August 31, 2018

*d.) Appointments*

*e.) Job Postings*

Supt. Lavoie requested permission to post for the following positions:

- Summer Machine Technology Program
  - OSHA Instructor, effective July 2-13, 2018, grant funded
  - Math Instructor, effective July 2-13, 2018, grant funded
- Two Instructors for Transition Summer Program, effective July 9-August 2, 2018, grant funded
- HVAC Evening School Instructor, effective May 21-25, 2018
- School Security for Graduation, four people needed to assist with graduation on June 7, 2018
- Three Temporary Maintenance/Carpenters, to work intermittently, effective immediately
- Academy Supervisor for Biotechnology grades 11 and 12, Dental, Graphics, Health, Medical, Machine Tool, Information Technology and Engineering grades 11 and 12, effective immediately

**MOTION:** Ms. Fitzgerald moved to approve the job postings as presented.

2<sup>ND</sup>: Mr. Rossi  
VOTE: Unanimous  
#17519

Supt. Lavoie requested permission to post for the following positions:

- Athletic Positions for 2018-19
  - Football Scorekeeper
  - Football Announcer
  - Football Ticket Seller
  - Football Ticket Collector
  - Site Coordinator
  - Videographer
- School Adjustment Counselor, effective July 1, 2018
- .6 School Psychologist, effective July 1, 2018
- Executive Assistant to the Superintendent-Director, effective August 2018

- Substitute Teacher Coordinator, effective new school year

**MOTION:** Ms. Grondine moved to approve the job postings as presented.

**2<sup>ND</sup>:** Mr. Rossi

Discussion: One member asked if the Substitute Teacher Coordinator is a new position. Supt. Lavoie responded someone is doing the job currently but new duties were added so a new description was written. One member asked the pay for that position and Supt. Lavoie responded in the \$23,000 range.

**VOTE:** Unanimous

#17520

Supt. Lavoie requested permission to post for the following positions:

- Advisors for 2018-19
  - Class of 2019
  - Class of 2020
  - Class of 2021
  - Class of 2022
  - Animie, Web and Film Club
  - Fantasy RPG Club
  - Game/Electronics Club
  - Drama
  - GSA/GLBTQ
  - Interact Leadership Club
  - Kaleidoscope Club
  - National Honor Society, two positions
  - Non-tradition
  - Ping Pong Club
  - Peer Leaders, two positions
  - Performing Arts Club
  - Reggie Leadership Mentoring Program
  - Robotics
  - SkillsUSA Advisor, two positions
  - SkillsUSA Leadership Coaches, two positions
  - SkillsUSA Multiple Career Area, eight positions
  - Stand and Deliver
  - Student Council
  - Yearbook
- Monitors for 2018-19
  - Detention Monitor
  - Morning Monitors, seven positions

**MOTION:** Mr. Rossi moved to approve the job postings as presented.

**2<sup>ND</sup>:** Ms. Grondine

**VOTE:** Unanimous

#17521

Supt. Lavoie requested permission to post for the following positions:

- IT Support Technician, effective July 1, 2018
- Summer Marketing/Copy Center Intern, effective June 1 to August 15, 2018

**MOTION:** Mr. Rossi moved to approve the job postings as presented.

**2<sup>ND</sup>:** Ms. Grondine

Discussion: One member asked how many people were in the IT department. She feels there is strength in the co-op students and would rather increase their hours. Supt. Lavoie responded the students cannot have access to confidential data. This position starts at noon and supports evening programs. Anyone that rents the building is charged for IT which helps pay for this position. We are not hiring as many co-op students because Ms. Thompson is working the desk now which has worked out much better. Because one half of this person's day is to support



rentals, either one half or all of the salary should come out of the rental account. Supt. Lavoie will meet with Maria on this.

**VOTE:** Unanimous

#17522

## 10. FUTURE AGENDA ITEMS

a.) *Live Stream District Committee Meetings*

## 11. EXECUTIVE SESSION

**MOTION:** Mr. Rossi moved to enter into executive session at this time for contracts.

2<sup>ND</sup>: Ms. Infante

**VOTE:**

Roll Called by District Recorder

Mr. Bourassa Yes

Ms. Fitzgerald Yes

Ms. Grondine Yes

Ms. Infante Yes

Mr. Mannion Absent

Mr. Rossi Yes

Mr. Lamontagne Yes

#17523

**ENTER EXECUTIVE SESSION**

**ENTER OPEN SESSION**

a.) *Health Insurance Rate Increase*

**MOTION:** Mr. Rossi moved to approve a 20% rate increase in health insurance rates.

2<sup>ND</sup>: Mr. Bourassa

**VOTE:** Unanimous

#17529

b.) *Superintendent's Contract Extension*

**MOTION:** Ms. Grondine moved to approve extending Supt. Lavoie's contract one additional year.

2<sup>ND</sup>: Ms. Infante

**VOTE:** Unanimous

#17530

c.) *Faculty Member Sick Leave Buyback*

**MOTION:** Ms. Fitzgerald moved to approve upon her retirement that the reading specialist teacher be permitted to buyback her sick leave based on her Teacher rate rather than a Long-term Substitute Teacher rate.

2<sup>ND</sup>: Mr. Rossi

**VOTE:** Unanimous

#17531

## 12. ADJOURNMENT at 8:15

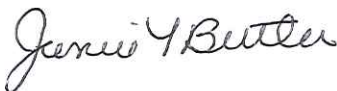
**MOTION:** Ms. Grondine moved to adjourn.

2<sup>ND</sup>: Mr. Rossi

**VOTE:** Unanimous

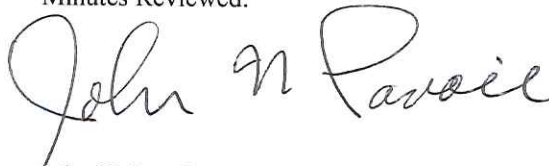
#17532

Respectfully Submitted:



Janice Butler  
District Recorder

Minutes Reviewed:



John N. Lavoie  
Superintendent-Director