



# Donna Independent School District

Collection and Distribution of Progress and Report Card Forms

## 2024-2025

### PROGRESS REPORTS

Procedure	Time	PR1	PR2	PR3	PR4	PR5	PR6
<b>Teachers must complete grade posting by</b>	<b>8:00 AM</b>	<b>9/2/2024</b>	<b>10/15/2024</b>	<b>12/2/2024</b>	<b>1/27/2025</b>	<b>3/10/2025</b>	<b>5/5/2025</b>
Campus personnel will start Grade Verification Process	9:00 AM	9/2/2024	10/15/2024	12/2/2024	1/27/2025	3/10/2025	5/5/2025
Print Progress Reports & Deliver to Teachers	3:00 PM	9/3/2024	10/16/2024	12/3/2024	1/28/2025	3/11/2025	5/6/2025
<b>Distribute Progress Reports to Students</b>		9/4/2024	10/17/2024	12/4/2024	1/29/2025	3/12/2025	5/7/2025

### REPORT CARDS (SIX WEEKS GRADES REPORTS)

Procedure	Time	SW1	SW2	SW3	SW4	SW5	SW6
<b>Teachers must complete grade posting by</b>	<b>8:00 AM</b>	<b>9/23/2024</b>	<b>11/4/2024</b>	<b>1/6/2025</b>	<b>2/17/2025</b>	<b>4/14/2025</b>	<b>5/23/2025</b>
Campus personnel will start Grade Verification Process	9:00 AM	9/23/2024	11/4/2024	1/6/2025	2/17/2025	4/14/2025	5/23/2025
Print Report Cards Reports & Deliver to Teachers	3:00 PM	9/24/2024	11/5/2024	1/7/2025	2/18/2025	4/15/2025	5/23/2025
<b>Distribute Report Card Reports to Students</b>		9/25/2024	11/6/2024	1/8/2025	2/19/2025	4/16/2025	5/23/2025

Approved

Date: Updated 08/22/2024