



**DISTRICT COMMITTEE
OPEN MEETING MINUTES
MEETING #1871
September 12, 2023**

Members Present: Leo Lamontagne Lawrence Chairperson
Marilyn Fitzgerald Andover Assistant Treasurer
Zoila Disla Lawrence
Vivian Marmol Lawrence
William Tarbox North Andover

Members Absent: Thomas Hatem Methuen Vice Chairperson
Francisco Surillo Methuen

Others Present: John N. Lavoie Superintendent-Director
Susan Zielinski Principal
Melissa Martel Director of Finance
Cheryl Dennis District Recorder

1. CALL TO ORDER

Chairman Lamontagne called the meeting to order at 6:00PM
Roll Call by District Recorder: Ms. Fitzgerald (present), Ms. Disla (present), Mr. Hatem (absent), Mr. Surillo (absent), Ms. Marmol (present), Mr. Tarbox (present), Mr. Lamontagne (present).

2. MINUTES

a. Minutes from August 29, 2023

MOTION: Ms. Fitzgerald moved to approve the minutes of August 29, 2023.

2ND: Mr. Tarbox

VOTE: Unanimously Approved

#18608

3. FINANCE REPORT

Ms. Martel proposed presenting the reconciliation report on a one-month lag for accuracy with the change of dates in the DC meetings going forward. Supt. Lavoie agrees with this change as it will be an up-to-date report that they'll be receiving as opposed to an accurate but unreconciled snapshot in time. The August 30th reconciliation will be presented at the next meeting. A report will not be presented at the October meeting as reconciliation time is not possible. September's reconciliation will be presented at the November meeting and a report will be presented each month after that. Ms. Disla expressed her disagreement with this. Ms. Martel indicated the calendar will be updated with the reconciliation they will be receiving. If passed this evening, District Committee members will be sent an email on when to expect what. Ms. Fitzgerald stated it is considered best practice.

MOTION: Ms. Fitzgerald moved the recommendation.

2ND: Ms. Marmol

VOTE: Roll Call by District Recorder

Ms. Marmol Yes
Mr. Tarbox Yes
Ms. Fitzgerald Yes
Ms. Disla No
Mr. Lamontagne Yes
6 Yes', 1 No
Motion Carries
#18609

a. Consolidated Cash Reconciliation Report
No Discussion

b. Revolving Fund Report

Ms. Fitzgerald questioned if the money could go into GLTS investment account to which Ms. Martel responded no, it could not.

c. Budget Report
No Discussion

4. COMMUNICATIONS

- a. Donations – None*
- b. Articles – None*
- c. Public Participation - None*

5. REPORTS OF THE SUPERINTENDENT-DIRECTOR

a. Update on the Opening of School

Supt. reported that the opening of school went exceptionally well. The freshmen came in for a reception with the staff on the Thursday before Labor Day. The 2 1/2 days of Professional Development was successful and the students were very cooperative about the new cell phone policy.

b. Update on Hot Top Project

Supt. Lavoie reported that the Hot Top Project was currently 70% complete and was expected to be fully complete next Monday. The project itself went very well. We owe a special thanks to our Director of Facilities, Lance Hamel, who saved us \$50,000 and was instrumental in accomplishing more as a direct result of his expertise. Ms. Fitzgerald asked if there was a final invoice to which Super. Lavoie responded not yet.

c. Update on Student Enrollment

Supt. Lavoie reported that as of today, GLTS student numbers consist of 478 freshmen, 449 sophomores, 431 juniors and 408 seniors for a total of 1766 students. We're bringing in another four transfer 10th grade students to fill Health Assisting. Ms. Marmol questioned if the students we serve now had top priority first in Health Assisting before accepting transfer students? Supt. Lavoie, responded yes stating that we still had four openings after depleting our waitlist.

d. Update on the Hangar for the Aviation Program

Supt. Lavoie stated that we are still working on getting buildings built for next year. The top priority was to obtain the hangar at the airport and we received a call last week that it's ready to be signed. The bill of sale had to be in the City of Lawrence's name based on our inability to purchase it per our Charter. The attorney is making a change that will allow the City of Lawrence to transfer ownership to GLTS. We are very close to moving into that particular space. Ms. Marmol asked for further details regarding exactly what has been started. Supt. Lavoie responded that during exploratory for the 9th graders, we are allowing 9th graders to explore the

program one day a week, as an instructor has started the curriculum. A small airplane was purchased and delivered the Sunday before Labor Day for students to look at, get in and get excited about the program. We have contacted the FAA to get full approval of the upper classman for the Aviation Program. Ms. Marmol questioned if 9th graders are exploring and selecting the program now. Supt. Lavoie clarified that they go in for one day exploratory of programs then they will pick nine programs to explore for one week after which the end of 3rd quarter – not until April will we have final permanent aviation students studying for their career. Ms. Disla requested a two week notice prior to anything taking place to which Supt. Lavoie agreed to send notices at least two weeks before anything is planned.

e. Sound System Update

Supt. Lavoie stated the sound system has been changed back to the way it was before and we're looking for an upgraded system that will allow the sound to come from the speakers up above.

f. September Calendar

6. REPORTS OF COMMITTEE

7. OLD BUSINESS

a. District Committee Priorities

b. Policy

- Section B: BEDD-Rules of Order and BEDG-Minutes

MOTION: Ms. Fitzgerald

2ND: Ms. Marmol

VOTE: Unanimously Approved

#18610

Ms. Fitzgerald questioned when the entire updated and approved policy would be available to which Supt. Lavoie responded it is some way off but will be provided to them when available.

8. NEW BUSINESS

9. TABLED MATTERS

a. Faculty Dress Code

b. Student Use of Cellular Device Policy

Supt. Lavoie will update again next meeting.

Ms. Marmol asked if there were any teacher feedback? Supt. Lavoie stated no complaints were received from the teachers. Principal Zielinski said the teachers had received a form to use to submit any questions and 18-19 responses were received with little to no problems for the most part. Teachers have thanked them and the students feel good about the policy as well.

10. PERSONNEL CONSIDERATIONS/REPORT

a. Resignations

b. Leaves of Absence

c. Retirements

d. Appointments

e. Job Postings

Ms. Fitzgerald questioned if GLTS was fully staffed? Principal Zielinski stated we're very close indicated

GLTS has openings in plumbing, library assistant, biotechnology, IT programming. We have hired a health assistant teacher. Supt. Lavoie stated we're interviewing for 3 positions and we'll be full if they're taken.

11. FUTURE AGENDA ITEM

12. ADJOURNMENT

MOTION: Ms. Fitzgerald moved to adjourn at 6:37PM

2ND: Mr. Tarbox

VOTE: Unanimously Approved

#18511

Respectfully Submitted:



Cheryl Dennis
District Recorder

Minutes Reviewed:



John N. Lavoie
Superintendent-Director