



**DISTRICT COMMITTEE  
OPEN MEETING MINUTES  
MEETING #1838  
April 12, 2022**

**Members Present:** Leo Lamontagne Lawrence Chairperson  
Thomas Hatem Methuen Vice Chairperson  
Marilyn Fitzgerald Andover Assistant Treasurer  
Zoila Disla Lawrence  
Vivian Marmol Lawrence  
Frank Rossi North Andover  
Francisco Surillo Methuen

**Members Absent:**

**Others Present:** John N. Lavoie Superintendent-Director  
Susan Zielinski Principal  
Gerry DiStefano Treasurer  
Madisyn Portorreal District Recorder

**1. CALL TO ORDER**

Chairman Lamontagne called the meeting to order at 6:42p.m.  
*Roll Call by District Recorder: Ms. Marmol (present), Mr. Rossi (present), Ms. Fitzgerald (present), Ms. Disla (present), Mr. Hatem (present), Mr. Surillo (present), Mr. Lamontagne (present).*

**2. MINUTES**

**a. Minutes from March 15 & April 1, 2022**

Ms. Fitzgerald reported that the Minutes from March 15, 2022 had a statement from Mr. Hatem in which he asked if the outside fields will be used by the childcare center. Supt. Lavoie responded that they will be a playground. Ms. Fitzgerald reported that she does not want anyone to think our fields will be used for a playground and would like the “outside Fields” to be changed to “courtyard” as that is the space Mr. Hatem was referring to.

**MOTION:** Ms. Fitzgerald moved to approve the March 15, 2022 minutes as presented with changes.

**2<sup>ND</sup>:** Mr. Hatem

**Vote:** Unanimous

#18139

**MOTION:** Ms. Fitzgerald moved to approve the April 1 2022 minutes as presented.

**2<sup>ND</sup>:** Mr. Hatem

**Vote:** Unanimous

#18140

### **3. FINANCE REPORT**

#### ***a. Cash Balance Report***

Treasurer DiStefano read the Cash Balance report of March 8, 2022 into the record.

**MOTION:** Ms. Fitzgerald moved to approve the Cash Balance report of March 8, 2022 as presented.

**2<sup>ND</sup>:** Mr. Hatem

**Vote:** Unanimous

#18141

#### ***b. Consolidated Cash Reconciliation Report***

No discussion

#### ***c. Revolving Fund Report***

No discussion

#### ***d. Budget Report***

No discussion

#### ***e. Budget Transfers***

Supt. Lavoie reported on the budget transfers. Since the opening of schools many transfers are necessary. Typically, they wait until the contracts are settled to do the transfers that will cover the raises that the school committee voted on and any other transfers that are necessary. This year there were more transfers than normal due to the ESSER Grant where the funds could not be utilized until approved so money was moved from the operational funds pending the ESSER funds that will now be moved back. Chairman Lamontagne asked for Supt. Lavoie's recommendation. Ms. Fitzgerald inquired on what the colors mean. Supt. Lavoie clarified what the colors mean and that some were inter departmental moves. Mr. Surillo inquired on Supt. Lavoie's comment that the net school spending was not met and why. Supt. Lavoie responded that the reason why they did not meet net school spending was mainly due to COVID and the students being remote.

**MOTION:** Ms. Fitzgerald moved to approve the Budget Transfers as presented.

**2<sup>ND</sup>:** Mr. Hatem

**Vote:** Unanimous

#18142

### **4. COMMUNICATIONS**

#### ***a. Donations***

Chairman Lamontagne reported that Mr. Richard Bardet, Wakefield, MA donated a 1952 Plymouth Cranbrook antique automobile, valued at \$10,000.

#### ***b. Articles***

No discussion

#### ***c. Public Participation***

Chairman Lamontagne introduced Angela Santana, Lead Instructor for the Business Technology where she reported the following:

*My name is Angela Santana, I am the lead Instructor for the Business Technology Department, and I would like to thank you for this brief opportunity in sharing some of my many thoughts this evening.*

*I would like to begin by explaining that when I asked Ms. Lally to put me on the agenda, it was after I had noticed that a Business Technology Instructor was not listed on the postings for the SY 22-23 as well as being extremely surprised to hear that a daycare was to open here at GLTS. It was surprising because in February I was told that there were spacing challenges in expanding Business Technology to include a third teacher. The challenges were such that there was an idea floating around of having me be the only teacher to teach 2 grade levels at the same time limiting Business Technology to 2 classrooms and 3 grade levels.*

*There have been many changes since the time I asked Ms. Lally to put me on the agenda. I would like to thank the Superintendent for listening to our concerns and making the necessary modifications for Business Technology to continue its expansion and providing a third teacher. I especially would also like to thank the Superintendent for allowing us to have a say in the design of what our classrooms will look like next year, it was the first time my opinion has ever been solicited for something of this nature and it is greatly appreciated by the Business Department.*

*I decided to still attend the meeting this evening because I wanted to address concerns/changes for SY23-24. I request that:*

- *Business Technology be able to have the same quantity of teachers in our department as all the other shops/career areas have in this school, which is a total of 4 (1 teacher per grade level). Teaching two grade levels at the same time is not as easy as it sounds, and it is limiting for both the teacher and the students. I would say that our classroom setup is like that of the Information Technology Department and again we would like to experience the same privileges as IT as well as the other shops/career areas.*
- *I would also request that the Business Technology budget be separate from that of the Technology Department, for the following reasons:*
- *In the past, it was easier to buy computers in bulk and be able to equip the various computer labs we had throughout the building. After students received Chromebooks, the need to have computer labs became less and less. However, the process of having the Technology Department purchase the Business Technology computers as well as all necessary software, still exists. Business Technology would like to purchase their own equipment and software like all the other shops/career areas do. We do not want the Technology Department to decide what equipment we need and when we will have it, this is what we have an advisory Board for and why we go through the budget proposal process every year.*
- *Another reason for this request is for transparency purposes. Currently it is difficult to*

*track what equipment was purchased for my department, who the equipment was brought from and exactly how much our software licenses costs and who is using our licenses outside of our department.*

- *Lastly, I do not want the Technology Department to confuse our equipment and mistakenly use it elsewhere.*

*I would request that my statement and this handout be officially added to today's minutes as there will not be any question after my statement. I am also including copies for everyone's perusal in case I spoke too quickly. Feel free to contact me as I will be more than happy to answer any questions you may have. I can be reached via my GLTS email at [asantana@glts.net](mailto:asantana@glts.net).*

*Respectfully,  
Angela Santana*

Chair Lamontagne confirmed Ms. Santana's statement would be added to the minutes and would like for her to please report back in the next meeting. Also, any questions should go through Supt. Lavoie and not Ms. Santana. Mr. Hatem reported that Ms. Santana's opinion always matters. He also finds it refreshing that a faculty member came to address the school board and thanked her.

**MOTION:** Mr. Surillo moved to have the administration report back on the progress as presented.

**2<sup>ND</sup>:** Ms. Fitzgerald

**Vote:** Unanimous

#18143

## **5. REPORT OF THE SUPERINTENDENT-DIRECTOR**

### ***a. Juneteenth Holiday***

Supt. Lavoie reported on Juneteenth. It is a Federal Holiday as of last year but no changes were made to the calendar as it was declared a national holiday after the calendar was created. Supt. Lavoie would like a vote to make a change to the calendar to include Juneteenth as a Holiday where staff would have the day off. Ms. Disla reported that this day is a Sunday. Supt. Lavoie responded that it is but that it would be celebrated the following Monday. Ms. Fitzgerald reported that she commends the holiday but that to add this to this year's calendar at this point would add an additional end date to this year where faculty and staff already had an end date. She believes this should be included in the following year's calendar in fairness to the faculty and staff. Mr. Surillo reported that this must be recognized as a Federal Holiday and believes this was voted on last year and believes that staff and faculty are aware and that they are most likely expecting to be off. Supt. Lavoie reported that when the calendar was created they allotted for 5 snow days and they informed faculty and staff not to plan for anything prior to those five days. They have had only 3 days so there is flexibility with what was built into the calendar

**MOTION:** Mr. Rossi moved to approve Juneteenth to be added as a holiday to the calendar as presented.

**2<sup>ND</sup>:** Ms. Disla

**Vote:** Unanimous

#18144

***b. Insurance Rate Increase***

Supt. Lavoie reported that a 10% increase was included in the budget. Supt. Lavoie reported that they are struggling this year to maintain the balance in the health care fund which is paid every quarter. This month will be short by a couple thousand. After a meeting with the health insurance brokers recommended an increase from anywhere between 8% and 10% and that is why they are asking for a 10% increase as this should cover the expected growth. Mr. Surillo reported that he is looking at the budget presentation and can't find this information. Ms. Disla responded where it was listed as well as Supt. Lavoie. Mr. Surillo asked about the increased amount and about the shortfall for this month. Supt. Lavoie responded on the shortfall amount and how funds will be withdrawn from the regular budget to cover this shortfall. Mr. Hatem asked why not start at 8% instead of 10%. Supt. Lavoie is weary based on the shortfall that presently exists and the goal is to build up the trust fund. Also, if there are additional funds leftover there won't be much. The strategy is to try and build up the trust fund and even with the 10% increase he doesn't feel that is enough to feel safe. Mr. Surillo asked if outside of employee contribution is there another way to fund this and to start at 8% and work up from there. Supt. Lavoie reported the funding comes directly out of the foundation budget. If they fall short there is a time frame that you have to wait in order to raise it again.

**MOTION:** Mr. Surillo moved to discuss the proposed Health Insurance Rate Increase as presented.

**2<sup>ND</sup>:** Ms. Fitzgerald

**Vote:** Unanimous

#18145

**MOTION:** Ms. Fitzgerald moved to approve the 10% proposed Health Insurance Rate Increase as presented.

**2<sup>ND</sup>:** Mr. Rossi

**VOTE:** Roll Called by District Recorder:

Mr. Surillo	No
Ms. Marmol	No
Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	No
Mr. Hatem	No
Mr. Lamontagne	Yes

(3) Yes', (4) No's

Motion does not carry

#18146

Chair Lamontagne asked if the committee wanted Supt. Lavoie to bring back a lower number as we need to have health insurance and pay the premiums. Mr. Hatem asked if this was something we could include with the contract negotiations. Chairman Lamontagne and Supt. Lavoie reported that this was not a negotiable item. Supt. Lavoie reported that right now there isn't enough money to cover claims and will be severely short if there isn't an adjustment made. Ten percent is the minimal and even considered a 12% based on the number of claims that are paid. Every month they have been short. Chairman Lamontagne reported that perhaps Supt. Lavoie

should return with another offer at the next meeting. This matter is not a negotiable matter with any of the unions. Supt. Lavoie reported that this is a lack of trust in the work he has done which he considers important and critical for this staff to have quality health insurance. Supt. Lavoie has conferred with the brokers who are the best in the State. This is a critical need that is based on real financial difficulty and there are other means but the other methods would be more severe. Chairman Lamontagne reports that not to minimize Supt. Lavoie's work but would it be agreeable for an insurance representative to come in for the next meeting and provide a presentation. Supt. Lavoie agreed this is a good idea and will reach out to the broker. Chairman Lamontagne asked if this could be set up for the next meeting in 2 weeks and Supt. Lavoie believes this can be set up. Ms. Fitzgerald inquired if this meeting would be like the plans that were in place 6-7 years ago where they would come and present. Chairman Lamontagne reported that at this meeting the broker would come in with the GLTS numbers, why an increase is needed and their projections. Supt. Lavoie reported that another thing to consider is that if insurance costs go up by 8% with no money in the insurance fund then in a year there will be no money. This upcoming month as there is no money in the fund that is now coming out of budget to fund BCBS and this is why he is asking for the increase. Chairman Lamontagne reported that there were four million at one point and can the money that is taken out of the operational budget go back? Supt. Lavoie responded that it can't. Mr. Rossi asked if the teachers can pick up any of it, anyone else in the building and when the contract ends? Supt. Lavoie responded that the district will pay 80% and teachers the other 20% so they can't surcharge teachers per the contract.

**MOTION:** Mr. Surillo moved to table until the next meeting with the experts as presented.

**2<sup>ND</sup>:** Ms. Marmol

**Vote:** Unanimous

#18147

### ***c. Supt. Goals***

Supt. Lavoie reported on the Goals and will provide a more detailed report as he has been fulfilling a number of roles such as the business office manager and dealing with the ESSER Grant. Supt. Lavoie reported on 3 goals. Goal 1 was on Bi-Weekly Newsletters, Zoom Q&A for Parents, Mayo Brian De Pena, School Tours, Vocational Technical Licensure Workshop, Legislative Breakfast, Chamber of Commerce, WIB Meetings and Groundwork Lawrence Meetings. Goal 2 was on Standard 1, 1-A Curriculum, Professional Development workshops, collaboration with the Administrative Team in supporting teachers and development of curriculum assessment and meeting with Principal and Dr. Darnisa Amonte to discuss and plan the school wide initiative regarding DEEP (Disruptive Equity Education that is the beginning of a four (4) year partnership. Goal 3 was on Human Resources: Supt. Lavoie has set up a Diversity Committee made up of teachers and Administrators that meet monthly, attend Teacher Diversification Sessions where they will include additional staff to attend. He held a Vocational Educators Licensure Workshop where they hoped more members of the community would have attended and will reach out to alumni for employment opportunities, participate in the DEEP (Diversity Equity Education Project) Workshop, posting with Nemnet Minority Recruitment and Registered with MPDE (Massachusetts Partnership for Diversity) which is a network system to help recruit minorities and provided an example of what they have worked on with regard to recruitment.

#### ***d. School Schedule***

Supt. Lavoie reported that Principal Zielinski will be reporting on the schedule and thanked Principal Zielinski and Ms. Gioia for the work on the presentation. Principal Zielinski recognized Ms. Gioia, Ms. Richardson, Ms. Burnham, Ms. DiStefano and Ms. Jones. Principal Zielinski reported on Scheduling for Success-Creating an Equitable Schedule for all. The top 3 priorities were Equity, Addressing Length and Options in schedules. The leadership scheduling subcommittee consisted of administrators representing CTE, EL, Special Education, Guidance, Academics and Student Information in collaboration with a consultant who specializes in MTSS. The long-term goal is to allow for more options in scheduling. This change is a multi-level approach, proposing a draft schedule that was shared with faculty, staff, students and parents. There was a survey where they compiled a summary of findings and did more research. The themes found were that it was aligned with the multi-tier approach where 90% agreed this would provide more support on the academic side, 78% agreed that all students would have access to Tier 1 instruction as well as advanced coursework and 68% agreed this would support student achievement. Some of the benefits and challenges were the same but across all three the one that stood out the most was access to support for students. There is a block in the schedule that was created called WIND (what I need). The length of class and split week were positives. Students pointed out that they liked additional course options. Challenges for all 3 stakeholders was the potential impact on co-op and enough planning time for staff. Students and families were also concerned with any time out of shop even for wellness. In the outreach they looked at all Massachusetts Vocational School Schedules and the 2 schools in the area that work with the split week. It was found there was no negative impact on Co-op. Supt. Lavoie wants to continue to work and grow Co-op so he reached out to all of the Co-op partners on the proposed split week, the rationale behind it and gave them contact information. It was also found that if intervention is required it is best to be weekly and having a split week allows students to see their shop and academic teacher in the same week. In order to maximize shop time wellness is placed during shop week to allow prep time for CTE instructors who currently have none. Removing WIN time from the original shop week proposal. There is a loss on the CTE time but made up during wellness. WIN is for all students during academic week but will be collaborative working with teachers and for those that don't need that time then it can be for enrichment time. Day 1 starts on a Wednesday and day 5 ends on Tuesday regardless of shop or academic. With this new schedule teachers are actually gaining more time academically. There is also an addition called Content Seminar which will be a quarter long standard course developed by teachers where the ELL will use that time for language development and/or MCAS support and not be pulled from other class times. Principal Zielinski concluded that this has been a work in progress this whole year and this ties into all 4 goals. The first goal was to implement a school wide system of support for all students and feel they will be able to achieve that with the WIN block, the second goal was to create a new master schedule, the third goal is to always work on social/emotional learning and this schedule would allow students with more time to receive social/emotional support. This also supports goal 4 of strategic planning. With regard to the timeline which may seem like they have done so much, they have just started. They have communicated with the industry partners who will be working with the Co-op partners and in the process of creating a new exploratory rotation calendar. The next step is to communicate with students and families and then start to update the program of studies starting with the master schedule. Ms. Fitzgerald reported that this can be patented and sold to other vocational schools that it would fund the health insurance shortage.

She can't imagine the sleepless nights, the consideration was monumental and is blown away by the amount of work put into this, thank you. Mr. Hatem reported that this was very well done and while thinking this over he understood that Supt. Lavoie checked with Co-op partners but would like to hear from the Co-op Director and CTE Director as he can only imagine the nightmare this is going to be for Ms. Gioia. Further reported that he liked that they reported all of the pro's and con's as those touched on all his concerns so he knows they are working on it. Congratulations on a job well done, thanks. Mr. Surillo reported that this presentation reminded him of the work they did to bring students back. He echoes what Ms. Fitzgerald says in that this is a plan for success and gives everyone equal opportunity such as the CTE side but had him sold on using Wednesdays as additional support for students. Congratulations. Chairman Lamontagne asked when this needed to be accepted. Supt. Lavoie responded that he is not sure a vote is required from the committee for the approval but will bring this back for the endorsement of the new schedule. Principal Zielinski reported that although it was presented as part of the Principal's report she wanted to thank Supt. Lavoie on his vocational input as he is very protective of that but thanked him for his support as it would be beneficial to students. Ms. Marmol asked Principal Zielinski for clarity about the WIN block such as is this a 1 on 1 or a classroom platform for the students if they are looking for support. Principal Zielinski responded that this will need to be figured out but the whole concept is that some might need small group intervention but everyone will have a home base WIN block that ties directly to X2 where the teacher and student will be able to see their grade and be more proactive. They have also been trying to increase some groups and the only time that would happen was at lunch or missing a class or shop and this is a great opportunity for this to happen. Ms. Marmol inquired if students were going to be limited on what they need such as just one subject and what if it is more than one subject. Principal Zielinski responded that what makes this great is that this can be scheduled daily or weekly such as if an ELL student needs help with their speaking goal then they can be locked into that support but if they need help in math then they are not locked in for a whole semester. Ms. Disla congratulated the whole team that worked on this, echoing what has been said that this is a well-done detailed work, the presentation and the way it was explained. Ms. Disla wished all matters brought to the committee were as detailed as this and going back to Supt. Lavoie's comments regarding the discussion surrounding the 10% increase where he feels we do not trust him but when you come with details and explain it in such a way as this, it leaves little room for questions as you are explaining this in such a detailed way that is so clear. Congratulations to everyone involved in this. Principal Zielinski reported that she wanted to thank the teaching staff in advance as she knows that change is hard and there is going to be good in change along with challenges but knows that if anyone can do it, GLTS can. Mr. Surillo asked how teachers were feeling about this. Principal Zielinski reported that they got a draft, looked at feedback and presented this schedule in lieu of a faculty meeting. Supt. Lavoie and Principal Zielinski had a Q&A session and feel that if teachers have concerns then they will address those. Mr. Surillo reported that this reminded him of when they got together to plan to open the school and including intervention time during the day instead of having them come back is what makes the difference instead of having them come back on a Saturday, kudos as he thinks this is fabulous. Ms. Marmol reported that Principal Zielinski stated that she discussed concerns with staff and wanted to know if there were any particular major concerns that were echoing. Principal Zielinski responded that nothing major came up other than the Co-op schedule change but are committed to working with the Co-op partners but no major concerns that were not addressed and are willing to do that



*e. Principals Report*

No discussion

**6. REPORT OF COMMITTEES**

No discussion

**7. OLD BUSINESS**

*a. District Committee Priorities*

*b. Policy*

Section B: BB-School Committee Legal Status

**MOTION:** Ms. Fitzgerald moved to approve Section B: BB as presented.

**2<sup>ND</sup>:** Ms. Disla

**Vote:** Unanimous

#18148

**8. NEW BUSINESS**

No discussion

**9. TABLED MATTERS**

No discussion

**10. PERSONNEL CONSIDERATIONS/REPORT**

*a. Resignations*

None

*b. Leaves of Absence*

None

*c. Retirements*

None

*d. Appointments*

Ms. Melissa Martel, Director of Finance, Effective May 23, 2022

**MOTION:** Ms. Fitzgerald moved for a recess at 8:05p.m.

**2<sup>ND</sup>:** Mr. Hatem

**Vote:** Unanimous

#18149

**MOTION:** Mr. Surillo moved to return from recess at 8:12p.m.

**2<sup>ND</sup>:** Ms. Marmol

**Vote:** Unanimous

#18150

*e. Job Postings*

Supt. Lavoie reported that the reason for the academic new teachers is that they are trying to reduce the student teacher ratio since enrollment has grown over the last 5 years.

**MOTION:** Ms. Fitzgerald to approve the Business Technology Instructor, Math Teacher(s), Science Teacher and English Teacher and Athletic Coaches job postings as reported. job postings as described.

**2<sup>ND</sup>:** Mr. Hatem

**Vote:** Unanimous

#18151

Mr. Surillo inquired about the Director of Language, Culture and Equity and wanted more details. Supt. Lavoie responded.

**MOTION:** Ms. Fitzgerald to approve the Director of Language job postings as reported.

**2<sup>ND</sup>:** Mr. Hatem

**Vote:** Unanimous

#18152

**MOTION:** Ms. Fitzgerald to approve the History Teacher and EL teacher, Security, Library Technical Services Assistant job posting as presented

**2<sup>ND</sup>:** Ms. Marmol

**Vote:** Unanimous

#18153

**MOTION:** Ms. Fitzgerald to approve the Curriculum Development job posting as presented

**2<sup>ND</sup>:** Ms. Marmol

**Vote:** Unanimous

#18154

Ms. Marmol reported that she was paying attention to positions being reported as new and that those should include postings to the agenda and can't find it and again is paying attention to the new positions and replacement positions won't have it attached. Supt. Lavoie agrees that it should be attached but it is not attached and can be brought at a later date. Supt. Lavoie reported that this is not for a teacher, it is just for Professional Development. Ms. Marmol would like for this to be differentiated in the future. Supt. Lavoie reported that it is detailed in the description. Ms. Surillo reported that it says this is a new position. Supt. Lavoie clarified that this is a new position for developing curriculum. Ms. Disla reported that it should say stipend since it's a one-time job and that would help differentiate. Supt. Lavoie reported that the DOE states that this description is the way it has to be listed. Ms. Marmol reported that she would still like for the posting to be listed as a stipend and Supt. Lavoie agreed. Ms. Disla reported that she would like to add stipend but also with the value. Ms. Zielinski reported that they can come back with it but it is per contract at \$35 p/h. Chairman Lamontagne confirmed that this posting will be tabled.

**MOTION:** Ms. Fitzgerald to table the Environmental Science New Program Development job posting as presented

**2<sup>ND</sup>:** Mr. Surillo

**Vote:** Unanimous  
# 18155

**MOTION:** Mr. Surillo moved to approve the WIN (What I need) Planning Committee job posting as presented

**2<sup>ND</sup>:** Ms. Marmol

**Vote:** Unanimous  
#18156

**MOTION:** Ms. Marmol moved to approve the Adult HVAC Instructor, Adult Electrical Instructor, Adult Carpentry Instructor, Vocational Instructor for advanced Manufacturing CNC Machining posting as presented

**2<sup>ND</sup>:** Ms. Fitzgerald

**Vote:** Unanimous  
#18157

Ms. Disla reported that this was also missing the job listing. Chairman Lamontagne asked if they were breaking any rules right now by not having a nurse. Supt. Lavoie responded that they need to have a nurse. He can provide the nurse description tomorrow but it is basically the same as during the day. Chairman Lamontagne asked how this can be resolved. Ms. Disla reported that she thought this was already approved and wanted to know if this was new. Principal Zielinski reported that they were looking for a substitute but not for After Dark. Ms. Disla asked how many nurses during the day do we have? Supt. Lavoie responded that there are 3 nurses. Ms. Disla responded that this is the confusion as there were only 2.

**MOTION:** Ms. Fitzgerald moved to approve the Math Instructor for Summer, Adult Advanced Manufacturing Training, OSHA 20 Instructor for Advanced Manufacturing Training and After Dark Part Time school Nurse posting as presented

**2<sup>ND</sup>:** Mr. Hatem

**Vote:** Unanimous  
#18158

Ms. Disla reported that she remembers there was also a prior discussion on if this would fall under the maintenance department or custodian budget. Supt. Lavoie responded that the posting as it would allow for them to do both maintenance and custodial work and both works fall under the Director of Facilities.

**MOTION:** Ms. Fitzgerald moved to approve the Outside Maintenance/Custodian posting as presented

**2<sup>ND</sup>:** Mr. Rossi

**Vote:** Unanimous  
#18159

Mr. Surillo inquired on what kind of testing this would be and Supt. Lavoie responded. Principal Zielinski reported that they will be using a new diagnostic assessment tool called STAR. This day will be more than an assessment as it will include a tour, parent meeting, will be able to meet

coaches, clubs and activities and is looking to be called Accepted Future Reggie day. Mr. Surillo inquired if there is any certification needed and he wasn't aware about the testing day. Principal Zielinski reported that the assessment is so they are placed correctly and nothing with acceptance as they are already accepted. Ms. Marmol inquired if parents were notified as a parent reached out as they were told by another parent about the testing and they were confused as they did not receive this notification. Principal Zielinski reported that the actual notifications are going through the guidance office and they are getting emails and letters this week. All students will know by the end of week. Ms. Marmol further inquired if this is no way will determine if they qualify to be a student but is just to better place/assist them. Ms. Fitzgerald inquired about the second group letter of acceptances and when they would be going out as they thought this would happen on April 1st. Supt. Lavoie responded that they will go out this week as there was a review of the scoring so they had hoped it would be on April 1st but it will be soon and will confirm with the Director of Guidance. Ms. Fitzgerald assumes there are a good number of acceptances in that second round and would like for them to be included in this testing. Supt. Lavoie confirmed they would.

**MOTION:** Ms. Fitzgerald moved to approve the Freshman Assessment Testing Personnel job posting as presented

**2<sup>ND</sup>:** Ms. Marmol

**Vote:** Unanimous

#18160

## **11. FUTURE AGENDA ITEM**

Ms. Marmol would like to include the dissolving of the graphics program in future agenda items. She would like to know if dissolving a program requires a vote of committee members and if so she would like to know when this was brought up to the committee and approved. Supt. Lavoie believes this was brought to the committee quite a while ago and believes this was voted upon but will go back to the minutes to see when this happened.

## **12. EXECUTIVE SESSION**

**MOTION:** Ms. Marmol moved to enter into Executive Session at 8:40p.m.

**2<sup>ND</sup>:** Mr. Surillo

**VOTE:** Roll Called by District Recorder:

Mr. Hatem                    Yes

Mr. Surillo                    Yes

Ms. Marmol                    Yes

Mr. Rossi                    Yes

Ms. Fitzgerald                    Yes

Ms. Disla                    Yes

Mr. Lamontagne                    Yes

#18161

Enter Executive Session

Enter Open Session

**13. ADJOURNMENT**

**MOTION:** Mr. Surillo moved to adjourn at 9:10p.m.

**2<sup>ND</sup>:** Mr. Hatem

**VOTE:** Roll Called by District Recorder

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Yes
Mr. Hatem	Yes
Mr. Surillo	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18164

Respectfully Submitted:



Madisyn Portorreal  
District Recorder

Minutes Reviewed



John N. Lavoie  
Superintendent-Director