



Greater Lawrence Technical School

**DISTRICT COMMITTEE  
OPEN MEETING MINUTES  
MEETING #1835  
March 15, 2022**

**Members Present:** Francisco Surillo                      Methuen                      Chairperson  
Vivian Marmol                      Lawrence                      Vice Chairperson  
Marilyn Fitzgerald                      Andover  
Thomas Hatem                      Methuen  
Leo Lamontagne                      Lawrence  
Frank Rossi                      North Andover

**Members Absent:** Zoila Disla                      Lawrence                      Assistant Treasurer

**Others Present:** John N. Lavoie                      Superintendent-Director  
Susan Zielinski                      Principal  
Madisyn Portorreal                      District Recorder

**1. CALL TO ORDER**

Chairman Surillo called the meeting to order at 6:03p.m. with a pledge of allegiance and a moment of silence.

*Roll Call by District Recorder: Mr. Rossi (present), Ms. Fitzgerald (present), Ms. Disla (absent), Mr. Hatem (present), Mr. Lamontagne (present), Ms. Marmol (present), Mr. Surillo (present).*

**2. EXCEPTIONAL REGGIE**

Supt. Lavoie welcomed our Exceptional Reggie, Shea Adams, a senior in the Plumbing Program and his mother, Ms. Lindsay Gangi. Supt. Lavoie presented a certificate of recognition to Mr. Gangi and thanked him for his outstanding contribution to the GLTS community. Mr. Gangi reported that he didn't expect to be recognized as it has been a difficult couple of years with many challenges. Mr. Hatem reported that he knew his extended family who did great things at GLTS. He thanked him for coming to GLTS and wished him good luck in life.

**3. MINUTES**

***a. Minutes from March 1, 2022***

**MOTION:** Mr. Lamontagne moved to approve minutes of March 1, 2022 as presented.

**2<sup>ND</sup>:** Ms. Fitzgerald

**VOTE:** Roll Called by District Recorder:

Mr. Rossi                      Abstained

Ms. Fitzgerald                      Yes

Ms. Disla                      Absent  
Mr. Hatem                      Yes  
Mr. Lamontagne              Yes  
Ms. Marmol                    Yes  
Mr. Surillo                     Yes  
#18096

**4. FINANCE REPORT**

***a. Cash Balance Report***

Supt. Lavoie read the Cash Balance report of March 8, 2022 into the record.

**MOTION:** Mr. Lamontagne moved to approve the Cash Balance Report of March 8, 2022 as presented.

**2<sup>ND</sup>:** Ms. Fitzgerald

**VOTE:** Roll Called by District Recorder:

Mr. Rossi                      Yes  
Ms. Fitzgerald                Yes  
Ms. Disla                      Absent  
Mr. Hatem                      Yes  
Mr. Lamontagne                Yes  
Ms. Marmol                    Yes  
Mr. Surillo                     Yes  
#18097

***b. Consolidated Cash Reconciliation Report***

No discussion

***c. Revolving Fund Report***

No discussion

***d. Budget Report***

Ms. Fitzgerald reported that she was under the impression that the transfers would be disclosed at today's meeting and asked when the transfers would be available. Supt. Lavoie responded that it should be available for next week when all contracts are settled.

**5. COMMUNICATIONS**

***a. Donations***

No discussion

***b. Articles***

- MAVA Article of March 9, 2022 reported that Jeffrey Riley Recognized the CTE Presidential Scholar Nominees.
- 

***c. Public Participation***

No discussion

## **6. REPORT OF THE SUPERINTENDENT-DIRECTOR**

### ***a. Students Report***

Ms. Maureen Wright reported on the activities for the month of March. She reported on Women's History Month, Four Winds reopening, MAVA, Skills USA, Awards ceremony, MCAS, GLTHS Hall of Fame, Robotics Club, March Madness, Spirit Week, Baseball fundraiser and National Honor Society induction celebration. Ms. Fitzgerald asked if the class activities and the end of year rally a competition? Ms. Wright responded yes. Principal Zielinski reported that she is excited to bring this activity back especially for Seniors and reported on the National Honor Society induction that will include the last 3 inductees.

### ***b. LPN Program***

Supt. Lavoie reported that he would recommend that we wait and asked Ms. Lindsay Gangi, CTE Coordinator for the Medical programs to do some research. The employment expectation is not expected to increase but will go down as hospitals and medical clinics are not hiring LPN's. Hospitals and nursing homes as well would prefer Medical Assistants instead of LPN's and would rather expand the Medical Assistant programs. To get the LPN programs off the ground it would take about \$100,000 just to start this program and will need to hire a full-time director and not one of our nurses in order to start this program. The cost per students is anywhere from \$12,000-\$15,000 which would leave them with debt even with Pell Grants. Ms. Gangi is here and can provide insight as she was an LPN before. Ms. Fitzgerald reported that she agrees on not moving forward at this time or ever due to the employment market. Mr. Hatem also agrees as the other schools are having trouble placing LPN's and feels that the Medical Program should be expanded. Ms. Gangi reported that the LPN program was created when there was a need twenty (20) years ago but two years after she graduated they started phasing them out of hospitals because you needed to get an Associates RN and then five (5) years later it changed to needing a Bachelor's RN. Currently, RN's need a bachelors and that will probably change to require a Masters. She would recommend not continuing with the LPN program but to continue with the Medical Assistant Program or the CNA program at night for adults as there is a great demand. She would love to see a veterinary tech program added but if not then the Medical Assistant Program. Mr. Hatem asked her about the Vet Tech program and why night school and not day school as he would prefer we expand this for day school first. Ms. Gangi responded that MA and CNA programs are the highest programs and are full so they would need a larger space and more teachers. Vet Tech is animal science where they assist veterinarians, there are so many facilities and would be a great opportunity. Supt. Lavoie reported that the MA and CNA students do go on to obtain their Associates and then their RN degree as that opens up better pay and more job opportunities. Supt. Lavoie reported on the schools and class sizes currently offering LPN programs. Supt. Lavoie looked into other medical pathways such as pharmacy tech and paramedic that have good job prospects and pay well and he is open to adding more medical opportunities for day school. Ms. Marmol inquired if the LPN program will be taken out as an option for adult learners instead of providing this as a pathway to obtaining an Associate RN at another school. Supt. Lavoie responded that they can obtain their Associates and Bachelor's at NECC or other schools. They can offer these medical pathways in night school with a partnership with NECC as a dual enrollment so that they can continue to expand in the medical fields. Ms. Marmol asked about the 80 graduates that graduated from Gr. Lowell and if that is considered low. Supt. Lavoie said it is a high number but that is for day and night school and all are high school graduates. Ms. Marmol just wanted to know what the actual research was used to

determine this LPN is not feasible. Ms. Gangi reported that she looked at the job market's 5-year outlook and MassHire ran a report for them. In the pandemic there was a spike as they were hiring any health care worker but now they are pigeonholed into long term care and assisted living and markets are saturated with the other programs mentioned by Supt. Lavoie. Mr. Rossi reported that he would like to see a vet tech program at the school. Chairman Surillo agrees that the data is important but agrees that CNA is not one he would like to pursue but vet tech and pharmacy tech are programs he likes. A paramedic program leads to more opportunities but would like to see the data such as the startup costs. Ms. Marmol wanted to know what the top trends were. Ms. Gangi will look at those again but RN for sure was on the top. Mr. Lamontagne would like to present a motion to remove the LPN program from the agenda.

**MOTION:** Mr. Lamontagne moved to approve the removal of LPN as presented.

**2<sup>ND</sup>:** Ms. Fitzgerald

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18098

***b. LPN Program (continued)***

***Research on additional pathways***

Mr. Lamontagne reported that he would like more data on other pathways such as Vet Tech., EMT and Pharmacy Tech. Ms. Marmol wanted to see the report first, prior to making a motion and adding programs. Mr. Lamontagne reported that his motion was to receive a report first and not to add programs. Ms. Fitzgerald reported that for Pharmacy Tech and EMT there are age requirements so it might only be a night school program. Chairman Surillo would like a survey of students in the medical programs and see how many would be interested in the proposed pathways. Supt. Lavoie agreed and reported that many times the curriculum can be aligned as an easy pathway to a 300-400-hour certification program instead of a one (1) year but suggests a feasibility study on the top 5 programs.

**MOTION:** Mr. Lamontagne moved to approve the addition of other pathways as presented.

**2<sup>ND</sup>:** Ms. Fitzgerald

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18099

***c. Rentals***

Supt. Lavoie presented the rental fees and reported the minimum of two (2) hours for all field rentals with prior and projected field rental incomes along with the rental information for the upcoming season. Ms. Fitzgerald wanted to know who put the information together and Supt. Lavoie responded. Ms. Fitzgerald reported that some of these contracts would have to be honored if they were booked prior to the new minimum amounts and time. Supt. Lavoie reported that these will be moving forward and not with existing contracts prior to the minimum two (2) hour vote. Ms. Fitzgerald was wondering about the two (2) that were receiving discounts like how deep were the discounts. Supt. Lavoie responded that the discounted agreements are not signed yet so they are not under booked revenue as a meeting will happen later this week to discuss what they are looking for and what we can offer them. Mr. Rossi inquired if the minimum was four (4) hours or two (2) and wanted to know why not four (4) as he would have preferred four (4). Supt. Lavoie reported that the committee voted on a two (2) hour minimum. Ms. Marmol wanted to know more about the two (2) organizations getting a discount. Is it a partial or complete discount and are there guidelines to determine what organizations receive a discount? Supt. Lavoie reported there are no guidelines as the committee voted he would be allowed to use his discretion. He further reported that he has not met with any prior organization that he has provided discounts to for this upcoming year yet. Ms. Marmol reported there should be clear guidelines in place to ensure equity and was under the impression that there were certain requirements and/or standards that need to be met in order to receive that discount. Ms. Fitzgerald agrees there should be criteria such as a certified account report for all organizations looking to rent and not someone making a great presentation. There needs to be a formula for the discount on the rental of these amazing fields to produce income that will also protect the fields. Supt. Lavoie will put criteria together for a vote. Ms. Fitzgerald reported that the report provided does not reflect the minimum hours that were voted upon. Chairman Surillo reported that he doesn't see these as well. Supt. Lavoie reported he will add the minimum hours to the document and email them to the committee.

**MOTION:** Mr. Lamontagne moved to approve the rental fees as presented.

**2<sup>ND</sup>:** Mr. Hatem

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18100

***c. Rentals (Continued)***

***Discount Standards/Criteria***

Ms. Fitzgerald reported that she would like Supt. Lavoie to work with his personnel to present guidelines and/or a report with the criteria/standards for which a group and/or organization can

obtain a discount for use of any parts of the facility and bring that report back to the committee for further discussion and/or a vote. Ms. Fitzgerald reported that she would also like a quarterly or bi-annual report of rental fields per venue. Chair Surillo reported that he agrees. Supt. Lavoie reported he can present the report at the beginning and end of each season.

**MOTION:** Ms. Fitzgerald moved for the presentation of criteria/guidelines as presented.

**2<sup>ND</sup>:** Mr. Lamontagne

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18101

***d. School Choice***

Supt. Lavoie reported that the committee needs to vote every year on whether or not to open admissions to school choice. CTE guidelines require that the waiting list be depleted prior to opening up to school choice. Mr. Lamontagne reported that he would like Supt. Lavoie's recommendation first. Supt. Lavoie reported that he recommends that they not open admissions to school choice. Ms. Fitzgerald agreed.

**MOTION:** Mr. Lamontagne moved to approve not to accept school choice as presented.

**2<sup>ND</sup>:** Ms. Fitzgerald

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18102

***e. Capital Projects Update***

Supt. Lavoie provided the two (2) floor plans on the Cosmetology program and Child Care programs. The Cosmetology program construction will start as soon as school is out but all materials need to be here by April and if not then it will be placed on hold for another year. This will be going out for quotes based on the estimated cost but will be working with an engineer. The Child care Center project also needs everything by the end of the month so that it is ready by the beginning of the academic year. Chairman Surillo asked if we are partnering with anyone and Supt. Lavoie responded that they are not as the license will be issued to GLTS. Mr. Hatem wants to know about the outside fields and if it will be used by the child care center and Supt. Lavoie responded that the courtyard will be utilized for the Daycare. Ms. Fitzgerald wants to know if we are being ambitious by hiring staff prior to knowing if the center will be completed on time and

now they have a Director but no center. She feels the space should be completed first and then hire the director. Supt. Lavoie responded that the child care furniture is not an issue, it's removing and renovating but feels comfortable in the timeline such as the licensure timeline. The director position would not be posted for another couple of weeks and at that point he will have met with the architect and will have a better idea on the timeline completion but it is not major work. Further reported that the director will not be hired prior to knowing if the Center will be completed on time. Mr. Lamontagne reported that having a director in the beginning will make for a better program but wanted to know what is being done with the equipment being taken out. Supt. Lavoie will be saving the equipment for the possibility of a second cafeteria and knows he will need equipment for the elderly program. Ms. Fitzgerald wanted to know the number of teachers/children that might start with us. Supt Lavoie said over 20 staff members expressed interest. Chairman Surillo agrees with Mr. Lamontagne that the director should be hired now to put together the curriculum, ensure licensure and proper procedure/policy is followed.

***f. Post Graduate Admissions Policy addition to the Agenda***

**MOTION:** Mr. Lamontagne moved to approve admissions policy to the agenda as presented.

**2<sup>ND</sup>:** Mr. Hatem

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18103

**7. REPORT OF COMMITTEES**

No discussion

**8. OLD BUSINESS**

a. District Committee Priorities

No discussion

b. Policy

- Section B: BA & BAA

**MOTION:** Mr. Lamontagne moved to approve Section B: BA & BAA as presented.

**2<sup>ND</sup>:** Ms. Fitzgerald

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes

Mr. Surillo                      Yes  
#18104

**9. NEW BUSINESS**

Supt. Lavoie reported that he would like a vote to allow a request to approve the School Policy for Post Graduate programs as the application is due this coming Tuesday. Chairman Surillo wanted this to fall under future agenda items. Supt. Lavoie reported that the Post Graduate and day school has the same policy for the post graduate program which has only twenty (20) students. Anything over twenty (20) would go to a scoring process. Ms. Marmol wanted clarity that this is a policy already in place and wanted to know if this needs to be renewed. Supt. Lavoie reported there is a vote every year which goes to DOE. Supt. Lavoie provided copies to all members. The existing policy was changed from high school to post graduate but aligns perfectly with our day program. This has to be submitted for the post graduated program to be approved.

**MOTION:** Mr. Lamontagne moved to approve the Post Graduate Admissions Policy as presented.

**2<sup>ND</sup>:** Mr. Hatem

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18105

**10. TABLED MATTERS**

No discussion

**11. PERSONNEL CONSIDERATIONS/REPORT**

***a. Resignations***

- Ms. Stephany Infante, Coordinator of Marketing, Community Relations & Fundraising, Effective Date: March 21, 2022.

Mr. Hatem reported that he would like exit interviews. Supt. Lavoie confirmed they do have them. Mr. Hatem wanted to sit in or get a report and Supt. Lavoie reported that it can't be done as that is confidential and is also voluntary for staff.

***b. Leaves of Absence***

None

***c. Retirements***

None

***d. Appointments***



- Timothy Lane, Electrical Instructor, Effective Date: March 14, 2022.

**e. Job Postings**

- Math Instructor, Teachers CBA, SY2022-2023, Replacement Position

**MOTION:** Mr. Lamontagne moved to approve the job posting as presented.

**2<sup>ND</sup>:** Ms. Fitzgerald

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18106

- Landscape Construction Instructors (2), Teachers CBA, SY2022-2023, Annual Position (Current Teachers on waivers)
- Cosmetology Instructor, Teachers CBA, SY2022-2023, Annual Position (Current Teacher on Waiver)
- Health Assisting Instructor, Teachers CBA, SY2022-2023, Annual Position (Current Teacher on Waiver)
- Information Support Services and Networking/Programming Instructor, Teachers CBA, SY2022-2023, Annual Position (Current Teacher on Waiver)
- Metal Fabrication Instructor, Teachers CBA, SY2022-2023, Annual Position (Current Teacher on Waiver)
- Biotechnology Instructor, Teachers CBA, SY2022-2023, Annual Position (Current Teacher on Waiver)
- Auto Collision and Repair Instructor, Teachers CBA, SY2022-2023, Annual Position (Current Teacher on Waiver)

**MOTION:** Mr. Lamontagne moved to approve the job postings as presented.

**2<sup>ND</sup>:** Mr. Rossi

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18107

- Paraprofessional, Substitute position to fill a vacancy for the remainder of the school year, LTS pay, March, 2022-end of year, New Position.

Ms. Fitzgerald wanted clarity on if this was a replacement position to fill a vacancy and listed stated substitute and new. Principal Zielinski reported that it's an existing position through a

special grant through the guidance department EL admissions but there is a need to have a staff member through the end of the year. It was meant as a new posted position but a replacement position for the remainder of the year

**MOTION:** Mr. Lamontagne moved to approve the job posting as presented.

**2<sup>ND</sup>:** Ms. Fitzgerald

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18108

- School Social worker/School Adjustment counselor, to provide direct support to students with social and emotional barriers in order to deliver GLTS' high expectations for achievement, equal access to high levels of instruction, and the achievement of academic proficiency for all students, Per Contract, SY 2022-2023, Replacement Position.

**MOTION:** Mr. Lamontagne moved to approve the job posting as presented.

**2<sup>ND</sup>:** Ms. Fitzgerald

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18109

- School Counselor (Guidance Counselor), DESE certified/licensed school counselor (Guidance 5-12) responsible for meeting the academic, career and social/emotional needs and development of all students. Per Contract SY202202023, Replacement Positions.

**MOTION:** Mr. Lamontagne moved to approve the job listing as presented.

**2<sup>ND</sup>:** Mr. Hatem

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18110

- Instructional Coach, Teacher CBA, SY2022-2023, New Position

**MOTION:** Mr. Lamontagne moved to approve the job posting as presented.

**2<sup>ND</sup>:** Ms. Fitzgerald

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18111

- Electrical Instructor, Teachers BCA, SY2022-2023, New Position

**MOTION:** Mr. Lamontagne moved to approve the job listing as presented.

**2<sup>ND</sup>:** Mr. Hatem

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18112

- Evening Program Coordinator, Part-Time, Grant Funded position, \$30.00/hour, \$31,200 annual salary, to begin immediately, this position will end when grant funding terminates, (currently have funding through 2024), New Position.

Ms. Marmol asked if this was grant funded or teacher contract? Supt. Lavoie responded that it was grant funded and specifically for the night program.

**MOTION:** Mr. Lamontagne moved to approve the job posting as presented.

**2<sup>ND</sup>:** Ms. Fitzgerald

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18113

- Trainee Support Specialist, full time, grant Funded Position, \$30.00/hour, \$62,400 annual salary, this position will support the Greater Lawrence Technical Institute's evening

Career Technical Initiative adult programs. GLTS is currently scheduled to provide 10 classes a year to train at least 120 adults each year and additional state grants are available to scale up the CTI Program, Funded by Career Technical Initiative grants from Commonwealth Corporation, to begin immediately, this position will end when grant funding terminates.

**MOTION:** Mr. Lamontagne moved to approve the job posting as presented.

**2<sup>ND</sup>:** Mr. Rossi

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18114

- Environmental Science and Technology Instructor, Teachers CBA, SY2022-2023, New Position

**MOTION:** Mr. Lamontagne moved to approve the job listing as presented.

**2<sup>ND</sup>:** Mr. Hatem

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18115

- Director of Childcare, Individual Contract, New Position.

**MOTION:** Mr. Lamontagne moved to approve the revised job posting as presented.

**2<sup>ND</sup>:** Ms. Fitzgerald

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18116

Ms. Fitzgerald is in favor but has two (2) things she would like changed. Would like that under education and experience it should go from bachelor's degree preferred to bachelor's degree

required. Second, the State licensing knowledge should go from preferred to required. The person hired should be able to demonstrate and show knowledge of licensure as that is what a director level should be aware of. Ms. Marmol would also like for the person to be first aid and CPR certified. Supt. Lavoie reported that he will make the changes. Mr. Lamontagne does not want to make it too difficult. Chair Surillo agrees that they should look at other directors' descriptions.

**MOTION:** Mr. Lamontagne moved to approve the revised job posting as presented.

**2<sup>ND</sup>:** Ms. Fitzgerald

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18117

- Administrative Assistant, Offices of the Assistant Principals, Clerical Contract, April/May 2022, Replacement Position.

**MOTION:** Mr. Lamontagne moved to approve the job posting as presented.

**2<sup>ND</sup>:** Ms. Fitzgerald

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18118

## 12. FUTURE AGENDA ITEM

No discussion

## 13. EXECUTIVE SESSION

**MOTION:** Mr. Lamontagne moved to enter into Executive Session at 7:38p.m.

**2<sup>ND</sup>:** Mr. Hatem

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes

Mr. Surillo                      Yes  
#18119

ENTER EXECUTIVE SESSION

ENTER OPEN SESSION

**a. Treasurer's Contract**

Supt. Lavoie reported that he recommends that the Treasurer's contract be extended for another three (3) years with an annual salary of \$40,0000 per year.

**MOTION:** Mr. Lamontagne moved to extend the Treasurer's contract as presented.

**2<sup>ND</sup>:** Ms. Fitzgerald

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18122

**b. Custodians**

Supt. Lavoie reported that he recommends that the custodians receive a 2% increase in this year's contract.

**MOTION:** Mr. Lamontagne moved to approve the increase as presented.

**2<sup>ND</sup>:** Mr. Hatem

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18123

**c. Paraprofessionals**

Supt. Lavoie reported that he recommends that the Paraprofessionals receive a 2% increase in this year's contract.

**MOTION:** Mr. Lamontagne moved to approve the increase as presented.

**2<sup>ND</sup>:** Mr. Hatem

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18124

**d. Administrators (MAPSA)**

Supt. Lavoie reported that he recommends that the Administrator's in MAPSA receive a 2% increase in this year's contract.

**MOTION:** Mr. Lamontagne moved to approve the increase as presented.

**2<sup>ND</sup>:** Mr. Hatem

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18125

**e. Cafeteria**

Supt. Lavoie reported that he recommends that the Cafeteria workers receive a \$2.00 per hour rate increase moving forward plus a 2% increase for this school year.

**MOTION:** Mr. Lamontagne moved to approve the increase as presented.

**2<sup>ND</sup>:** Ms. Fitzgerald

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18126

**d. All Non-Representatives**

Supt. Lavoie reported that he recommends that all of the non-representative and/or anyone with individual contracts receive a 2% increase in this year's contract.

**MOTION:** Mr. Lamontagne moved to approve the increase as presented.

**2<sup>ND</sup>:** Ms. Marmol

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

#18127

#### 14. **ADJOURNMENT**

**MOTION:** Mr. Lamontagne moved to adjourn at 8:06p.m.

**2<sup>ND</sup>:** Mr. Rossi

**VOTE:** Roll Called by District Recorder:

Mr. Rossi	Yes
Ms. Fitzgerald	Yes
Ms. Disla	Absent
Mr. Hatem	Yes
Mr. Lamontagne	Yes
Ms. Marmol	Yes
Mr. Surillo	Yes

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Respectfully Submitted:



Madisyn Portorreal  
District Recorder

Minutes Reviewed



John N. Lavoie  
Superintendent-Director