



Greater Lawrence Technical School

**DISTRICT COMMITTEE
MEETING MINUTES
MEETING #1798
March 2, 2021**

<u>Members Present:</u>	Leo Lamontagne	Lawrence	Chairperson
	Marilyn Fitzgerald	Andover	Vice Chairperson
	Zoila Disla	Lawrence	
	Anngybel Moreta	Methuen	
	Francisco Surillo	Methuen	

<u>Members Absent:</u>	Frank Rossi	North Andover	Assistant Treasurer
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<u>Others Present:</u>	John N. Lavoie	Superintendent-Director
	Susan Zielinski	Interim-Principal
	Maria Silva	Business Manager
	Gerry DiStefano	Treasurer
	Susan Lally	District Recorder

1. CALL TO ORDER

Chairman Lamontagne called the meeting to order at 6:00 PM with a pledge of allegiance and a moment of silence. He asked members to remember those who protect us around the world.

Chairman Lamontagne reported that Governor Baker announced on March 12, 2020 that District Committee Meetings can be held virtually. It needs to be stated what members will be virtual and what members will be in person. Chairman Lamontagne reported that members, Ms. Marmol and Ms. Moreta will be attending virtually. The members attending in-person are Ms. Fitzgerald, Ms. Disla, Mr. Surillo and Chairman Lamontagne. Mr. Rossi will not be in attendance.

2. MINUTES

MOTION: Ms. Fitzgerald moved to approve the minutes of February 16, 19 & 21, 2021

2ND: Mr. Surillo

VOTE:

Roll Called by District Recorder:

Ms. Disla	Yes
Ms. Fitzgerald	Yes
Ms. Moreta	Yes
Mr. Rossi	Absent
Mr. Surillo	Yes
Mr. Lamontagne	Yes

#17654

3. FINANCE REPORT

a.) Cash Balance Report

Mr. DiStefano read the report into the record.

MOTION: Ms. Fitzgerald moved to approve the Cash Balance Report as presented.

2ND: Mr. Surillo

VOTE:

Roll Called by District Recorder:

Ms. Disla	Yes
Ms. Fitzgerald	Yes
Ms. Moreta	Yes
Mr. Rossi	Absent
Mr. Surillo	Yes
Mr. Lamontagne	Yes

#17655

b.) Consolidated Cash Reconciliation Report

No Discussion

c.) Revolving Fund Report

No Discussion

d. Budget Report

4. COMMUNICATIONS

a.) Donations

b.) Articles

- Greater Lawrence Technical School Press Release
- Social Justice Speaker Series, Wednesday, March 3, 2021 at 6:00PM
- The Workforce Skills Cabinet Announces New Career Technical Initiative

Supt. Lavoie reported that we received a \$385,000 grant which was the lead of all the schools in the Commonwealth. We are running five programs. This is the first time that unemployed individuals will be able to learn in an apprentice type career over the next four years and get continuing education in careers in high demand jobs. We have never been able to offer this in the evening program. These are careers that are hard to get into if you did not attend a technical school. This is very exciting for GLTS and the city of Lawrence.

c.) Public Participation

None

5. REPORTS OF THE SUPERINTENDENT-DIRECTOR

a.) Administration Medications Approval

Supt. Lavoie reported that this has been approved by our physician and is the same policy that has been approved year after year and there are no changes. It is imperative that we approve this policy because we have students in the building that our nurses need to monitor and administer medications to.

MOTION: Ms. Fitzgerald moved to approve the Administration of Medication Policy

2ND: Ms. Disla

Ms. Fitzgerald wanted to clarify that this is the policy we saw before and there are no changes. Supt. Lavoie reported that there are no changes.

VOTE:

Roll Called by District Recorder:

Ms. Disla	Yes
Ms. Fitzgerald	Yes

Ms. Moreta	Yes
Mr. Rossi	Absent
Mr. Surillo	Yes
Mr. Lamontagne	Yes

#17656

b.) Principals Report

Supt. Lavoie reported that Ms. Zielinski has been doing an amazing job and keeping the school running at the highest level working closely with the administrative team and myself in a professional manner. She has been a pleasure to work with and a real asset to the school in the absence of our principal.

Ms. Zielinski thanked Supt. Lavoie and reported on in-person learning. Last week the numbers remained steady at 260 students. We did have some families change their mind and wanted to come in and we had a few families who decided to stay remote. We do anticipate that some families are requesting to now opt in and those surveys will be going out this Friday with their responses due back on March 12th. We do anticipate additional freshman coming in on March 22nd. We are excited to welcome our high need students as well both freshman and returning students. It was nice to see some of our returning students back into the building. Some students said they were very happy to be back at school. We did send out a survey to all students and received 93 responses back. This survey was sent to students that remained remote as well as in-person students. The responses were very positive feedback. They all thought the building was safe. There were some great responses on how students were feeling of being in-person and some responses about busing. The busing was new to us and we are working to resolve some issues. We sent out the same survey to families and received 43 responses so far. The responses were overwhelmingly positive. The families reported that they felt very safe and some responses were on bussing issues. I also included semester one comparison from last year. Overall, we are happy with the failure rates. We had a reduction in grade 10, grade 11 and 12 remain constant. We feel that grade 9 has improved and the numbers have come way down. The attendance rate for semester one is 94.2% compared to last year when we were in-person at 95.6%. When we see what is going on around the country, even though we are still working on this, we are pretty pleased.

Ms. Fitzgerald reported that she wanted to thank Ms. Zielinski for the report and that you made it very simple to understand. I love the comments of the students and the parents.

d.) Community/Admissions Report

Supt. Lavoie reported that our total application completion is 1,061 and will continue to grow. We are a little further than last year. We expect to have more applications this year than we normally do. We will be sending out our first acceptance letters which is 490 on Monday. We will continue to accept students periodically as we continue this process. We will be sending out the letters for waitlist and the denials too. We accept typically 520-30 students before the process is completed. We will wait to see what the responses are and our goal is to is to have 420 students on our October 1st report. We will continue to work with admissions and guidance to reach our goal of 420 and will accept students up until October 1st if our numbers are not there. Ms. Fitzgerald asked if the students are missing parts are they notified that they are missing. Supt. Lavoie reported that as of right now, we only have six applications that our missing something and have been contacted. Mr. Surillo asked that in the principal's report, how many people were surveyed. Ms. Zielinski reported that 419 students and 419 families were surveyed.

6. REPORTS OF COMMITTEES

7. OLD BUSINESS

a.) District Committee Priorities

b.) Policy

8. NEW BUSINESS

9. PERSONNEL CONSIDERATIONS /REPORT

- a.) Resignations
- b.) Leaves of Absence
- c.) Retirements
- d.) Appointments
- e.) Job Postings

- Morning Monitors (up to 5), staff members to assist with morning bus and parent drop off traffic to ensure the safety of staff and students during drop off times, per CBA, March 1, 2021-end of SY.

Supt. Lavoie reported that we need about five morning monitors. This is a position that we have when school is in session. Because of the way we are dropping off students around the building, we need more outside monitors. We are hiring less monitors than we would normally hire.

MOTION: Ms. Fitzgerald moved to approve the job posting as presented

2ND: Mr. Surillo

Ms. Fitzgerald asked if you are anticipating when all the students are in for in-person learning that you will be increasing the number of monitors. Supt. Lavoie reported that if we bring in more students we will need more monitoring especially in the hall. Ms. Disla asked if the monitors are outside. Supt. Lavoie reported yes.

VOTE:

Roll Called by District Recorder:

Ms. Disla	Yes
Ms. Fitzgerald	Yes
Ms. Moreta	Yes
Mr. Rossi	Absent
Mr. Surillo	Yes
Mr. Lamontagne	Yes

#17657

Ms. Disla wanted to comment on the driving of cars in the parking lot. The cars come into the parking lot like they are driving on the street. We need signs to limit the speeding in the parking lot. Supt. Lavoie reported that he has met with the Director of Facilities and we have ordered stop and speed signs. Also, with the monitors, it should help with the speed of the cars. Once we open up our new guard shack, we will be stopping cars as they pull in. We will have a gate.

10. FUTURE AGENDA ITEMS

11. EXECUTIVE SESSION

MOTION: Mr. Surillo moved to go into Executive Session for contract negotiations

2ND: Ms. Fitzgerald

VOTE:

Roll Called by District Recorder:

Ms. Disla	Yes
Ms. Fitzgerald	Yes
Ms. Moreta	Yes
Mr. Rossi	Absent
Mr. Surillo	Yes
Mr. Lamontagne	Yes

#17658

ENTER EXECUTIVE SESSION

ENTER OPEN SESSION

MOTION: Mr. Surillo moved to approve the shop teachers that are working out on the house project to receive hazard pay since February 22, 2021.

2ND: Ms. Fitzgerald

Ms. Marmol asked what teachers are out at the house project. Supt. Lavoie reported that we have teachers in Plumbing, HVAC, Electrical and Carpentry. We have about nine students and they are not out there all the time. The pay would only be when they are out there with the students.

VOTE:

Roll Called by District Recorder:

Ms. Disla	Yes
Ms. Fitzgerald	Yes
Ms. Moreta	Yes
Mr. Rossi	Absent
Mr. Surillo	Yes
Mr. Lamontagne	Yes

#17660

11. ADJOURNMENT

MOTION: Ms. Fitzgerald moved to adjourn at 8:10 p.m.

2ND: Mr. Surillo

Ms. Disla reported that we did not speak about the GLTS Senior Bridget Severino, MAVVA Vocational Technical Student of the Year. Supt. Lavoie reported that every year every school selects their outstanding vocational student and there is an awards ceremony. This year it is this young lady that was student of the month at one of our meetings, Bridget Severino. She was selected for MAVVA Vocational Technical Student of the Year. They are going to have the dinner later in the year and if they Committee is interested, they are welcome to attend.

VOTE:

Roll Called by District Recorder:

Ms. Disla	Yes
Ms. Fitzgerald	Yes
Ms. Moreta	Yes
Mr. Rossi	Absent
Mr. Surillo	Yes
Mr. Lamontagne	Yes

#17661

Respectfully Submitted:



Susan Lally
District Recorder

Minutes Reviewed:



John N. Lavoie
Superintendent-Director