



Greater Lawrence Technical School

DISTRICT COMMITTEE  
MEETING MINUTES  
MEETING #1760  
DECEMBER 10, 2019

**Members Present:**

Leo Lamontagne	Lawrence	Chairperson
Marilyn Fitzgerald	Andover	Vice Chairperson
Frank Rossi	North Andover	Assistant Treasurer
Russell Bourassa	Methuen	
Barbara Grondine	Methuen	
Stephany Infante	Lawrence	
Garry Mannion	Lawrence	

**Members Absent:**

**Others Present:**

John N. Lavoie	Superintendent-Director
Elizabeth Freedman	Principal
Maria Silva	Business Manager
Gerry DiStefano	Treasurer
Esmarlyn Vicente	Student Representative
Kyra Cruz	Student Representative
Susan Lally	District Recorder

**1. CALL TO ORDER**

Chairman Lamontagne called the meeting to order at 6:00 PM with a pledge of allegiance and a moment of silence. He asked members to remember those who protect us around the world.

**2. MINUTES**

**MOTION:** Ms. Fitzgerald moved to approve the minutes of November 26, 2019.

**2<sup>ND</sup>:** Ms. Infante

**VOTE:** Unanimous

#17883

**3. FINANCE REPORT**

*a.) Cash Balance Report*

Mr. DiStefano read the report into the record.

**MOTION:** Ms. Fitzgerald moved to approve the Cash Balance Report as presented.

**2<sup>ND</sup>:** Mr. Bourassa

**VOTE:** Unanimous

#17884

Discussion: One member asked how much interest we accrued in the MMDT Account. One member reported that she figured out that it is equal to one year of a teacher's salary.

*b.) Consolidated Cash Reconciliation Report*

No Discussion

*c.) Revolving Fund Report*

No Discussion

*d.) Budget Report*

No Discussion

*e.) Budget Transfers*

**MOTION:** Mr. Mannion moved to approve the Budget Transfers as presented.

**2<sup>ND</sup>:** Ms. Infante

**VOTE:** Unanimous

#17885

#### **4. COMMUNICATIONS**

*a.) Donations*

*b.) Articles*

- Student Athletes attend the MIAA Sportsmanship Summit at Gillette Stadium:
- Alum John Miller Releases his Second Book, Reggie Café
- Isabella Unni, Graphic's Student wins \$100 Scholarship for her Winning Logo

*c.) Public Participation*

None

#### **5. REPORT OF THE SUPERINTENDENT-DIRECTOR**

*a.) Student's Report*

Student Representatives Esmarlyn Vicente and Kyara Cruz read the Students Report. Students in the Graphic Communications department are designing brochures for the Bread & Roses housing nonprofit. Senior Graphic Communication students are learning how to construct electronic documents compliant with the ADA or American Disabilities Act, as they redesign flyers for Northeast Independent Living Program, Inc., an area nonprofit. G10 STEAM had its exhibition of learning at Pfizer just before Thanksgiving break. The students presented to Pfizer scientists and many other staff members. The students showed their work around the question "How can we overcome limitations created by war?" The junior class in metal fab finished the exhibit for the stone zoo and installed it on November 20th. The zoo loved their work and it is part of the winter zoo lights experience for all zoo guests this winter! Athletes of the Month: September, October & November, Ivana Perez - cross country, Elainy Rivera - girls soccer, Xavier Valentin- boys soccer, Kerry Ortiz - girls volleyball, Jared Small- cross country, Felicity Garcia – cheering, Izayh Perez - boys soccer, Kaylie Ortiz - girls soccer, Nathan Quirindongo - football, Victor Cuesta – football, Benedict Nouel – football MIAA Student Ambassadors: Darian Santos-Diaz, Jaslyn Abreu and Jeremy Rizzo. MIAA 'Academic Excellence Team' Award: Gold Standard: Varsity Girls Volleyball - 3.74, Varsity Golf - 3.74, Varsity Girls Soccer - 3.34, Varsity Cross Country - 3.16, Varsity Cheer - 3.12, Varsity Boys Soccer - 3.10 (Gold Standard Team GPA: 3.0 - 4.0). Cheering: 2019 Fall CAC Coed Champions 2019 - 2nd Place (co-ed Large) at the MVADA State Vocational Competition 2019 -8th place in State (MSAA) - Large Coed Division: Girls Soccer: First ever CAC Division 3 Championship for GLTS, Best historic overall record for the girls soccer program at GLTS, Overall record was 11-5-3; CAC record was 6-3-2, CAC/Division 3 MVP: Lisette Perez, CAC Division 3 "Coach of the Year": Coach Kelsey Cartwright. The football team won for the second year in a row the State Vocational Football Championship. Congratulations! One member would like to recognize the Cheer and Soccer Team for their wins too. Supt. Lavoie reported that we can do something for them at one of our meetings.

*b.) Out of State Travel*

Marybeth Ringland is requesting Out of State Travel to attend the Mass School Buying Group (MSBG) Vendor Showcase at Londonderry High School in Londonderry, NH on December 13, 2019, cost of \$22.04 for mileage.

**MOTION:** Ms. Fitzgerald moved to approve the Out of State Travel for Marybeth Ringland to attend the Mass School Buying Group (MSBG) Vendor Showcase at Londonderry High School in Londonderry, NH on December 13, 2019, cost of \$22.04 for mileage.

**2<sup>ND</sup>:** Ms. Infante

**VOTE:** Unanimous

#17886

Nairi Melkonian, Athletic Trainer is requesting Out of State Travel to attend Educators & Preceptors Summit (Professional Development Continuing Education Units to maintain Certification) in Mashantucket, CT, on January 10-January 13, 2020, cost of \$180 for conference registration.

**MOTION:** Ms. Fitzgerald moved to approve the Out of State Travel for Nairi Melkonian, Athletic Trainer to attend Educators & Preceptors Summit (Professional Development Continuing Education Units to maintain Certification) in Mashantucket, CT, on January 10-January 13, 2020, cost of \$180 for conference registration.

**2<sup>ND</sup>:** Mr. Rossi

**VOTE:** Unanimous

#17887

*c.) Charging Stations*

Supt Lavoie reported that we are trying to finalize the final numbers with regards to what it will cost the school. He has a meeting with National Grid set up for next week to see what they would give us in terms of a grant to offset the costs. It will be around \$30,000 after the grant. We will work with them to try to lower the cost. Supt. Lavoie reported to the District Committee the Network Services Costs and provided a handout. The Multi-year Network & Warranty Options are: 1 year (per connector) is \$280.00, 2 year (per connector) is \$500, 3year (per connector) is \$705.00, 4 year (per connector) is \$910.00 and 5 year (per connector) is \$1,150.00. Supt. Lavoie reported that there will be no charge for the first five years. One member asked how many stations will there be? Supt. Lavoie reported that we will have five stations, two stations in the front which is four receptacles and three in the back which is six receptacles.

*d.) Co-op Report Update*

Supt. Lavoie reported that we have a total of 119 students on Co-op. The numbers continue to grow and we would like to have a little more out on Co-op. Last year we had 160 students, we hope to have more this year. Some of the shops are doing well, with Business Technology having 17 students, Electrical having 16 students and Health Assisting having 16. Some of the shops are falling behind and the Co-op Director will work with those shops that still need help. Some students do not have transportation. One member asked if the students that are building our house on Lupine Road considered being on co-op. Supt. Lavoie reported that they are not considered to be on co-op. One member reported that she was pleased with the numbers.

*e.) December/January Calendars*

*f.) Principal's Report*

Supt. Lavoie reported that he and Principal Freedman have been meeting on developing strategies for improving diversity with regards to our employees and staff. Principal Freedman reported on some of the initiatives they are doing, one of them being a book club. We are always looking on how to improve diversity with students, but more can be done with staff to examine your own practice. We will continue with the training. Principal Freedman reported that we have collaborated with a marketing specialist who will be helping us to connect with organizations and more diverse leaders. One member reported that she received an email from MIAA about a major summit on diversity and inclusion which is a fantastic opportunity. Principal Freedman reported that Supt. Lavoie has worked with community organizations and serves on the Chamber of Commerce and the Workforce Development Boards to work with them regarding diversity. Supt. Lavoie reported that he is holding workshops to help our community members learn how to become a vocational teacher. He will work with our marketing specialist, community publications and social media to help get the word out. We will also work with our students and hold job fairs to make them aware that there is an opportunity for them to become teachers. We are also working with the president of our Alumni Association to get the information to our graduated students. One member suggested that it be put on our website. Supt. Lavoie reported that many people working in a trade do not realize they can become a vocational teacher.

Chairman Lamontagne requested a vote to add an Out of State Travel to add to the agenda.

**MOTION:** Ms. Fitzgerald moved to add an Out of State Travel to the agenda.

**2<sup>ND</sup>:** Mr. Bourassa

**VOTE:** Unanimous

#17888

Karla Mahoney and Rob Mahoney are requesting Out of State Travel to attend the Volleyball Convention, December 18 –December 21, 2019 in Pittsburg, PA. Supt. Lavoie is asking the District Committee to pay for the registration fee of \$1,278.00.

**MOTION:** Mr. Bourassa moved to approve the Out of State Travel for Karla and Rob Mahoney

**2<sup>ND</sup>:** Ms. Fitzgerald

**VOTE:** Unanimous

#17889

## 6. REPORTS OF COMMITTEES

### 7. OLD BUSINESS

a.) *District Committee Priorities*

b.) *Policy*

### 8. NEW BUSINESS

### 9. PERSONNEL CONSIDRATIONS/REPORT

a.) *Resignations*

- John Santomassino, Sped Teacher, Effective: November 22, 2019

b.) *Leaves of Absence*

- Special Education Instructor, effective, December 3, 2019- January 15, 2020
- Metal Fabrication Instructor, effective November 14- December 2, 2019

c.) *Retirements*

d.) *Appointments*

e.) *Job Postings*

- Admissions Clerical Support, Part-time/temporary, Up to 20 hours a week, Effective Date: January 6, 2020. (Job Description Attached)
- Long Term Substitute Math, LTS Rate, Replacement Position (Teacher on FMLA), Effective: Immediately
- Evening School Barbering Instructor, Effective Date: January, 2020-June, 2020, \$35.00/hour, New Position
- Evening School Cosmetology Instructor, Effective Date: January, 2020- June, 2020, \$35.00/hour, New Position

**MOTION:** Mr. Mannion approved the job postings as presented

**2<sup>ND</sup>:** Ms. Fitzgerald

**VOTE:** Unanimous

#17890

One member wanted to thank Supt. Lavoie and the Committee on working with a great team. It has been a pleasure to work for a school like Greater Lawrence Technical School. Supt. Lavoie has been so easy and wonderful to work with. We have been successful because it starts with the Committee which sets the environment. Everyone on the Committee is about the students and the school and it has been wonderful to be part of it. One member reported that he has no disappointments. It is important to be here and now he can watch it live stream. He went to a school out of district and as far as this school has come, he would have been proud to be a Reggie.

**11. FUTURE AGENDA ITEMS**

**12. ADJOURNMENT**

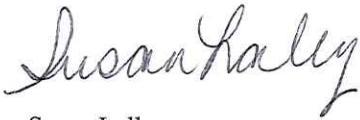
**MOTION:** Ms. Fitzgerald moved to adjourn at 7:30 p.m.

**2<sup>nd</sup>:** Ms. Infante

**VOTE:** Unanimous

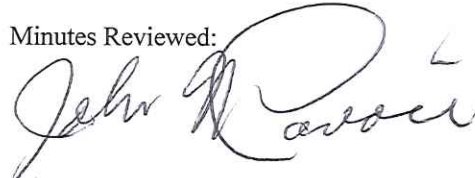
#17891

Respectfully Submitted:



Susan Lally  
District Recorder

Minutes Reviewed:



John N. Lavoie  
Superintendent-Director

