

GLTS

Greater Lawrence Technical School

**DISTRICT COMMITTEE
MEETING MINUTES
MEETING #1756
OCTOBER 1, 2019**

| | | | |
|--------------------------------|--------------------|---|---------------------|
| <u>Members Present:</u> | Leo Lamontagne | Lawrence | Chairperson |
| | Marilyn Fitzgerald | Andover | Vice Chairperson |
| | Frank Rossi | North Andover | Assistant Treasurer |
| | Barbara Grondine | Methuen | |
| | Stephany Infante | Lawrence | |
| | Garry Mannion | Lawrence | |
| <u>Members Absent:</u> | Russell Bourassa | Methuen | |
| <u>Others Present:</u> | John N. Lavoie | Superintendent-Director | |
| | Elizabeth Freedman | Principal | |
| | Maria Silva | Business Manager | |
| | Gerry DiStefano | Treasurer | |
| | Susan Lally | District Recorder | |
| | Elizabeth Bennett | Dir. of Grants, Community and Workforce Dev. | |
| | Isobel Gioia | Administrative Student Information Specialist | |
| | Kyara Cruz | Student Representative | |

1. CALL TO ORDER

Chairman Lamontagne called the meeting to order at 6:00 PM with a pledge of allegiance and a moment of silence. He asked members to remember those who protect us around the world.

2. MINUTES

MOTION: Ms. Fitzgerald moved to approve the minutes of September 17, 2019.

2ND: Mr. Rossi

VOTE: Unanimous

#17833

3. FINANCE REPORT

a.) Cash Balance Report

Mr. DiStefano read the report into the record.

MOTION: Mr. Rossi moved to approve the Cash Balance Report as presented.

2ND: Mr. Mannion

VOTE: Unanimous

#17834

b.) Consolidated Cash Reconciliation Report

No Discussion

c.) Revolving Fund Report

No Discussion

d.) Budget Report

No Discussion

4. COMMUNICATIONS

a.) Donations

- Mr. Carl Grygiel, Andover Soccer donated practice jerseys and shorts, as well as shin guards to our boys and girls soccer program.

b.) Articles

- Greater Lawrence Technical School Hosts Forum on “After Dark” Programs.
- Reggies to honor Rosmarino Friday, Eagle Tribune, September 16, 2019
- Reggies honor late Coach Rosmarino as Sarkis picks up win No. 100, Eagle Tribune, September 21, 2019 Please ask Mike Nelson to please give notice.

c.) Public Participation

None

5. REPORT OF THE SUPERINTENDENT-DIRECTOR

a.) Seacoast United Proposal Update

Supt. Lavoie reported that we have not settled the contract yet because we are still waiting for a final report from our attorneys. One member reported that there was an article in today’s paper about a very large sports complex going up in Amesbury, MA. Seacoast United was sited there several times because they are losing their contract where they are now. This could make our position more advantageous.

b.) Grants

Ms. Bennett reported on the Federal Grant Allocations for 2019/2020. Some grants went down slightly and a few went up. She reported on the Federal Grant Expenditures: Instructional staff-Horticulture, Medical Assisting, Mechatronics/Robotics/Automation Technician. ELA Paraprofessional Staff and Support Staff which help support the After School Support Programs-Homework Assistance, ACES, MCAS Support, New Teacher Mentoring and Clubs and Activities. The Perkins purchased Equipment/Software/Supplies-Mathspace Software, ESPED Software and Mechatronics/Robotics/Automation Technician Computers. Ms. Bennett reported on Competitive Grants. There is CEC Earn and Learn Grant (STEAM Biotechnology) for \$160,000, The Mass DESE Planning Grant (GLTS/LHS Program) for \$15,000, the Smith Family Grant (GLTS/LHS Program for \$200,000 (2 years) and the Executive Office of Public Safety Grant (Safer Schools) for \$80,000. The total for Competitive Grants is \$455,000. Ms. Bennett reported on the Community Partner Grants which includes the Skills Capital Grant-NECC (Mechatronics/Robotics) for \$185,000, Urban Agenda – Lawrence Community Works (IT Program) for \$25,000 and the Donnelly Workforce Success Grant-MassHire (MA Program) for \$50,000 with a total of Community Partner Grants \$260,000. The total Grants for 2019-2020 are \$2,404,851. The Current Grant Proposals are, Skills Capital Grant (IT/Optics/Photonics) for \$1.5 M and the DESE Implementation Grant (GLTS/LHS Program) for \$100,000 and the Early College Planning Grant of \$30,000. One member asked if we could get awarded a portion of the 1.5 million grant. Ms. Bennett reported that we can receive just a portion.

c.) Evaluation Procedure

MOTION: Ms. Fitzgerald moved to move the Evaluation Procedure to Executive Session.

2ND: Ms. Infante

VOTE: Unanimous

#17835

d.) Budget Timeline

Supt. Lavoie reported that the budget timeline will start this week and it ends in June. There have not been many changes from last year’s timeline.

MOTION: Ms. Fitzgerald moved to approve the Budget Timeline as presented.

2ND: Ms. Grondine
VOTE: Unanimous
#17836

e.) Building Tour

MOTION: Ms. Fitzgerald moved to table the tour for the end of the meeting.

2ND: Mr. Rossi
VOTE: Unanimous
#17837

f.) Lupine Road Update

Supt. Lavoie reported that the construction clusters are building a house with Andover Trust. The exterior walls and the first floor are done and the students are doing really well. Ms. Freedman and I took a ride to Lupine Road at lunch time and were able to have conversations with the students. The plumbing instructor reported that the students from one week are doing half and students from the other week are doing half. The different cluster groups will have their share of participating and learning. It is a three bedroom duplex that sits in the middle of two other houses being built.

g.) Principal's Report

Accountability Report

Ms. Freedman and Ms. Gioia gave a presentation on the Accountability Report. Ms. Gioia reported that this presentation will highlight the following: DESE Highlights, 2019 GLTS Accountability Report, GLTS Data share out and the District Comparisons. This is the second year of the new system. Last year we did not compare 2018 to 2017 and this year we are not comparing 2019 to 2018. Ms. Freedman reported that she hopes this can be our baseline to build off of for the future years. The focus is to raise the performance of each school's lowest performing students and in addition to the performance of the school as a whole. Ms. Gioia reported that for the overall classification, schools are classified into one of two accountability categories: Districts and Schools Requiring Assistance or Intervention or Districts and Schools not Requiring Assistance or Intervention. GLTS falls under Districts and Schools not Requiring Assistance or Intervention. Schools are placed into categories that describe how they are doing and what kind of support they may receive from the state. GLTS is placed in moderate progress towards targets. We have brand new indicators from 2018; Achievement, Student Growth, High School Completion, English Language Proficiency and additional indicators, such as Chronic Absenteeism, Percentage of 11th and 12th Graders Completing Advance Coursework. Our Accountability percentile is 27 percent which means that we do as well or better than 27 percent of all schools in the state. The percentiles for our districts are: Andover is at 87 percent, North Andover is at 58 percent, Lawrence is at 11 percent and Methuen is at 20 percent. Ms. Freedman reported that last year we had the gas crisis and we are not sure if the state took that into consideration. Supt Lavoie reported that the overall data shows that we are continuing to go in the right direction. We are still making progress with our staff and teachers putting in such great effort. One member reported that she continues to be impressed with our overall attendance and graduation rate, even though we had a gas crisis and hopes we continue on this path.

Diversity Network

Principal Freedman reported that GLTS got invited to attend the Diversity Network. The DESE is convening district and school leaders, along with educator preparation partners, to explore best practices for recruiting, hiring and retaining diverse candidates. We are happy to be part of it and look forward to learning some more about this. Our team is made up of the HR Director, Assistant Principal, Superintendent-Director and I. One member reported that she was happy that we are doing more with diversity. One member reported that the Executive Director of the Andover YMCA, Ms. Claudia Soo Hoo is on the national task force for the YMCA for diversity and is looking to be embedded into all our communities including GLTS and will provide her contact information to Principal Freedman. Supt. Lavoie reported being part of the workshop is important but implementing it is our goal. It is important to us that we improve our diversity within our faculty.

Out of State Travel

Ms. Silva is requesting permission to attend ASBO International Annual Conference in Gaylord National, National Harbor, Maryland, October 25-28, 2019, cost: \$1,838.53.

MOTION: Ms. Fitzgerald moved to approve out of state travel for Ms. Silva to attend ASBO International Annual Conference in Gaylord National, National Harbor, Maryland, October 25-28, 2019, cost: \$1,838.53. the as presented.

2ND: Mr. Rossi

VOTE: Unanimous

#17838

Discussion: One member asked what ASBO was. Ms. Silva reported that it is part of MASBO, Massachusetts Association of School Business Officials. ASBO is on a national level and one of the School Administrators is running to be on the board of directors and we are attending to support him. One member asked if this was strictly for business. Ms. Silva reported that it was.

Out of State Travel

Ms. Freedman and Ms. Zielinski are requesting permission to travel to the Garrison Institute Generative Social Fields Gathering, Part II in Garrison, NY from January 26-31, 2020, total cost: \$2,098.76.

MOTION: Ms. Fitzgerald moved to approve the out of state travel for Ms. Freedman and Ms. Zielinski to travel to the Garrison Institute Generative Social Fields Gathering, Part II in Garrison, NY from January 26-31, 2020, total cost: \$2,098.76 as presented.

2ND: Ms. Infante

VOTE: Unanimous

#17839

Discussion: Ms. Freedman reported that this is a yearlong program. They had attended a five day training over the summer at MIT and this is a continuation.

PASS Program

Ms. Freedman reported that a school can join the PASS Program for \$10,000 to provide continuous education for students who have been placed on out of school suspension. It does not matter if one or fifty students attend. Unfortunately, with the vaping epidemic, there have been many more suspensions. The program is run by the North Shore YMCA. We feel like this is a positive alternative to suspending students. They will not fall behind and will keep up with their learning. One member asked how often we have out of school suspensions. Ms. Freedman said it is about one a week. One member asked if the student's parents have a say. Ms. Freedman reported that they do, but the choice is staying home or going to the PASS Program. One member asked if transportation is provided. Ms. Freedman said yes. One member asked what department would be the liaison of this program. Ms. Freedman reported that it will be either discipline or guidance. They are both involved but we need to figure out the details. One member would like a report for our next meeting, no names of students with more than one out of school suspension.

MOTION: Ms. Fitzgerald moved to approve the PASS Program MOU as presented.

2ND: Ms. Infante

VOTE: Unanimous

#17840

h.) Student's Report

Student Kyara Cruz, a junior in the Medical Assisting Program read the report. The girls' volleyball team graduated 9 girls from last year's team. The team is working really hard this season and is now 6-3 after a big win against Lynn Tech. The team is now in first place in their league. Mr. Haas, and students Esmarlyn Vicente, and Darian Santos attended Tufts University to hear and see Sonia Sotomayor. GLTS has started an after school Spanish class partnering with Middlesex Community College. We have 23 students and 5 faculty members learning together. The students will earn 3 undergraduate credits at no cost that can be applied to college after graduation. The following students were selected as MIAA Student Ambassadors representing GLTS: Darian Santos, Jaslyn Abreu, and Jeremy Rizzo. Ms. Cruz also read the Culinary Arts Department Report as follows: As always, we hit the ground "running" and started off the year with a wonderful event for the DESE. It was held in the Four Winds on Monday, September 16, 2019. There were approximately 100 guests. Our students planned, prepared and executed an amazing event and really stepped up to the plate their second week of school! Collaboration was also a big theme for the success of this event. The graphics department and carpentry helped culinary work towards one common goal of executing a successful event. The students were able to bear witness to and learn from our collaboration. GLTS's core value of High Expectations was certainly met as the students went above and beyond and not only had a fun time but learned valuable skills. On Friday, September 27, the juniors in the Culinary Arts department went out on a

“Marketing Project” Field Trip to several local businesses. Students were asked to come up with a flyer and talking points about why they should support the GLTS Culinary Arts Program. Students presented to the businesses and invited them to our “soft openings”. They left copies of the menus and gave each business cookies freshly baked and prepared by the sophomores. The students have learned so much about teamwork, responsibility, attention to detail, and valuable 21st-century skills throughout the past several weeks. We are excited about our soft opening for the next two weeks and would love to invite the school committee members to come in.

6. REPORTS OF COMMITTEES

7. OLD BUSINESS

a.) District Committee Priorities

No Discussion

b.) Policy

No Discussion

8. NEW BUSINESS

9. PERSONNEL CONSIDRATIONS/REPORT

a.) Resignations

b.) Leaves of Absence

c.) Retirements

d.) Appointments

e.) Job Postings

- All-Sports Strength/Conditioning Coach, Monday, Wednesday and Friday, 25 Weeks, 3:00-4:30, CPA-\$2,104-\$2,660 Stipend, New Position
- Language Acquisition Facilitator, \$12,000 Stipend, SY2019-2020, Annual Position
- Culinary Arts Stipend, \$1,000, SY 2019-2020, Annual Position
- Part-time Custodian, Up to 25 hours, CBA Custodian Unit, Replacement Position

MOTION: Ms. Fitzgerald approved the job postings as presented

2ND: Mr. Rossi

VOTE: Unanimous

#17841

Discussion: One member asked what the Culinary Arts Stipend position is. Supt. Lavoie reported that we have an individual that works on the books.

10. FUTURE AGENDA ITEMS

11. EXECUTIVE SESSION

MOTION: moved to go into Executive Session

2ND:

VOTE:

Roll Called by District Recorder

Mr. Bourassa Absent

Ms. Fitzgerald Yes

Ms. Grondine Yes

Ms. Infante Yes

Mr. Mannion Yes

Mr. Rossi Yes

Mr. Lamontagne Yes

#17842

ENTER EXECUTIVE SESSION

ENTER OPEN SESSION

MOTION: Ms. Fitzgerald moved to approve the changes in the Educator Evaluation System as presented

2ND: Mr. Rossi

VOTE: Unanimous

#17845

12. ADJOURNMENT

MOTION: Ms. Fitzgerald moved to adjourn at p.m.

2nd: Mr. Rossi

VOTE: Unanimous

#17846

Respectfully Submitted:



Susan Lally
District Recorder

Minutes Reviewed:



John N. Lavoie
Superintendent-Director