

GLTS

Greater Lawrence Technical School

**DISTRICT COMMITTEE
MEETING MINUTES
MEETING #1749
MAY 28, 2019**

Members Present: Leo Lamontagne Lawrence Chairperson
Marilyn Fitzgerald Andover Vice Chairperson
Frank Rossi North Andover Treasurer
Russell Bourassa Methuen
Barbara Grondine Methuen
Garry Mannion Lawrence

Members Absent: Stephany Infante Lawrence

Others Present: John N. Lavoie Superintendent-Director
Gerry DiStefano Treasurer
Susan Lally District Recorder

1. CALL TO ORDER

Chairman Lamontagne called the meeting to order at 5:30 PM with a pledge of allegiance and a moment of silence. He asked members to remember those who protect us around the world.

2. GRADUATING STUDENT REPRESENTATIVE PLAQUE

Supt. Lavoie introduced Kyara Cruz who is our new District Committee student representative.

3. MINUTES

MOTION: Ms. Fitzgerald moved to approve the minutes of May 14, 2019.

2ND: Mr. Bourassa

VOTE: Unanimous

#17769

4. FINANCE REPORT

a.) Cash Balance Report

Mr. Lamontagne read the report into the record.

MOTION: Ms. Fitzgerald moved to approve the Cash Balance Report as presented.

2ND: Mr. Bourassa

VOTE: Unanimous

#17770

b.) Consolidated Cash Reconciliation Report

No Discussion

c.) Revolving Fund Report

No Discussion

d.) Budget Report

No Discussion

e.) Unexpended Bond Proceeds Transfer Vote

Supt. Lavoie asked the committee to vote: That in accordance with M.G.L. c. 44, §20, the unexpended balance of funds borrowed to pay costs of the Greater Lawrence Regional Vocational Technical School's HVAC Project, in the amount of \$393,306.95, which amount is no longer needed to complete the project for which it was initially borrowed, is hereby appropriated to pay costs of Athletic Fields – Phase II, including the payment of any and all costs incidental and related thereto.

MOTION: Ms. Fitzgerald moved to approve the Unexpended Bond Proceeds Transfer

2ND: Mr. Rossi

VOTE: Unanimous

#17771

Discussion: One member asked if that law allows us to use the funds. Supt. Lavoie reported that it does.

5. COMMUNICATIONS

a.) Donations

- 2008 Ford Focus, valued at \$800.00, JPJ Automotive, Gardner, MA

b.) Articles

- Students Honored in Poetry Contest, Eagle Tribune, May 14, 2019

c.) Public Participation

None

6. REPORT OF THE SUPERINTENDENT-DIRECTOR

a.) MCAS Letter from Commissioner Riley

Supt. Lavoie reported that Commissioner Riley responded to our letter and apologizes for this oversight. He sees it as a learning experience and will continue to review all the information related to the issue and make some consideration when scoring the MCAS. One member said it was a great letter.

b.) Graduation Event

Supt. Lavoie reported that prior to the graduation ceremony on June 6, 2019 there will be a reception for honored guests in the Reggie Café at 5:00-5:30 PM.

Chairman Lamontagne readjusted the schedule to present Leah Markham with her plaque.

Supt. Lavoie reported that Leah Markham is a graduating senior and thanked her for being a student representative. Leah served on the District Committee for three years.

c.) Merrimack College Contract

Supt. Lavoie reported that there is one issue outstanding and not settled. It is around the insurance and liability.

Supt. Lavoie would like to table this vote.

MOTION: Ms. Fitzgerald moved to table the Merrimack College Contract vote.

2nd: Ms. Grondine

VOTE: Unanimous

#17772

d.) State Field Contract

Supt. Lavoie reported that the state has notified us and we are in negotiations. There were a couple of concerns around conservation restrictions. Our attorneys are working with them to have the language changed so that the restrictions would be on our wetlands or on Phase III and to ensure that we can still lease our field with that restriction. Another aspect is that the funds cannot be spent until after July 1, which is not a problem. We have identified over \$1,000,000.00 worth of items in the field that can be spent after July 1, 2019.

We are waiting for the state to meet with the Parks and Recreation Committee, the Director of Housing and Economic Development and the State Conservation Commissioner to get it resolved this week so we can sign the contract. We may be getting \$500,000 before July 1st. One member asked what the conservation restrictions are and Supt. Lavoie reported that we are not sure but the state couldn't say enough about how important it is for us to

receive the money.

e.) Field Project-Phase II Construction and Finance

Supt. Lavoie reported that there are handouts that show a better understanding of the costs. This is the document we work from that is from the contractor. The total cost of the completed and stored is: \$994,300.00 and the total balance to finish is \$2,083,450.00. There was a change to the project in which lights were added and it cost about \$80,000. The contractor could not add to the project so we are purchasing them through a coop which is directly through the lighting company. The total cost of the project is about \$450,000 for lights plus \$400,000 for materials and labor with a total cost of about \$800,000.00. The Field cost is \$3,077,750.00 which will be financed by \$1,000,000.00 from GLTS excess revenue that needs to be spent by the end of the year, \$400,000.00 HVAC Project, \$400,000.00 from the E & D Account which we put in Operational, \$200,000 from the Rental Account and \$77,750.00 from our Campaign Funds Account. When we did the budget last year, we put \$400,000.00 in our Operational Budget. This year, the state paid EL funds to vocational schools because the law changed. They used to be part of Chapter 74 funding. We cannot put the money back into the E & D Account because we will exceed the money allowed in that account. The rest of the Field funding is \$1,000,000 from the State and \$1,000,000.00 from Merrimack College Lease.

f.) Greenhouse Update

Supt. Lavoie reported the construction of the house is completed. They started putting in the heat which is being done by HVAC. They are close to being done this week. There is a sink with a counter next to it which was taken out of culinary that has been refurbished by plumbing. The last is to wire up all the fans which electrical is doing. One member asked if we are able to run the water all year. Supt. Lavoie reported that we will be able.

g.) Supt. Cellphone

Supt. Lavoie reported that every few years, the Committee has purchased a cellphone for him. He uses his cellphone daily.

MOTION: Ms. Fitzgerald moved to approve Supt. Lavoie's cellphone

2nd: Mr. Rossi

VOTE: Unanimous

#17773

7. REPORTS OF COMMITTEES

8. OLD BUSINESS

a.) District Committee Priorities

No Discussion

b.) Policy

No Discussion

9. NEW BUSINESS

a.) Superintendent's Evaluation

Chairman Lamontagne reported that there are evaluation forms included in your handouts. One member asked what the deadline would be to have them to the state. Supt. Lavoie reported that it is the end of June. Chairman Lamontagne reported that the evaluations should be completed by the next District Meeting on June 11, 2019 so that it can be compiled before the deadline.

b.) 2019-2020 District Committee Meeting Calendar

Motion: Ms. Fitzgerald moved to approve the 2019-2020 District Committee Meeting Calendar as presented

2nd: Mr. Rossi

VOTE: Unanimous

#17774

10. PERSONNEL CONSIDRATIONS/REPORT

a.) Resignations

b.) Leaves of Absence

c.) Retirements

d.) Appointments

e.) Job Postings

- Library Technical Services Assistant (SY19-20), \$25,137, new position (job description attached)
- Substitute Teacher Coordinator (SY19-20), \$28,560, new position (job description attached)
- Permanent Daily Substitute Teacher (SY19-20), \$21,560, new position (job description attached)
Supt. Lavoie explained that we need a person to be permanent every day.
- Substitute Teachers (SY19-20), annual position, effective 2/4/19- daily rates will be:
 - Less than a BA = \$90/day
 - More than a BA = \$100/day
 - Licensed and/or retired teachers = \$110/day
- Paraprofessional, Moderate Special Needs Instructor, dual certification in Math and or Science preferred, (SY2019-20), per contract, replacement position
- Custodian, (SY2019-20), per contract, replacement position
- CPT Facilitators, (SY2019-20), 15 Career Area Teachers, 17 Academic Teachers, 1 Guidance Counselor, 1 faculty member for Train the Trainer CPT Facilitator, 1707 Contract, Annual Position
- 6 to 8 School Security For Graduation Day, 1707 Contract, Annual Position

Motion: Ms. Bourassa moved to approve the job postings as presented

2nd: Ms. Fitzgerald

VOTE: Unanimous

#17775

- Programming and Web-Development Instructor, SY2019-20, Per contract, Replacement Position, (See Network & Server Instructor Job Posting)
- Network and Server Instructor, SY2019-20, Per Contract, Replacement Position
- Math STEAM Instructor,

MOTION: Ms. Fitzgerald moved to approve the job postings as presented

2nd: Mr. Rossi

VOTE: Unanimous

#17776

10. FUTURE AGENDA ITEMS

One member reported that she would like to bring fourth the details on the purchasing of AEDs for the fields at our next meeting.

12. ADJOURNMENT

MOTION: Mr. Mannion moved to adjourn at 6:00 p.m.

2nd: Mr. Rossi

VOTE: Unanimous

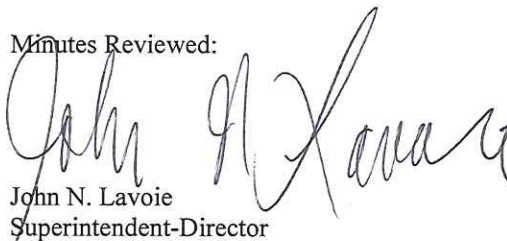
#17777

Respectfully Submitted:



Susan Lally
District Recorder

Minutes Reviewed:



John N. Lavoie
Superintendent-Director