

GLTS

Greater Lawrence Technical School

**DISTRICT COMMITTEE
MEETING MINUTES
MEETING #1747
APRIL 16, 2019**

Members Present:

Leo Lamontagne	Lawrence	Chairperson
Marilyn Fitzgerald	Andover	Vice Chairperson
Frank Rossi	North Andover	Treasurer
Russell Bourassa	Methuen	
Barbara Grondine	Methuen	
Stephany Infante	Lawrence	
Garry Mannion	Lawrence	

Members Absent:

Others Present:

John N. Lavoie	Superintendent-Director
Gerry DiStefano	Treasurer
Maria Silva	Business Manager
Susan Lally	District Recorder

1. CALL TO ORDER

Chairman Lamontagne called the meeting to order at 6:00 PM with a pledge of allegiance and a moment of silence. He asked members to remember those who protect us around the world.

2. MINUTES

MOTION: Ms. Fitzgerald moved to approve the minutes of April 2, 2019.

2ND: Mr. Rossi

VOTE: Unanimous
#17745

MOTION: Ms. Fitzgerald moved to approve the minutes of the Reorganization Meeting on April 2, 2019

2ND: Mr. Rossi

VOTE: Unanimous
#17746

3. FINANCE REPORT

a.) Cash Balance Report

Mr. DiStefano read the report into the record.

MOTION: Ms. Fitzgerald moved to approve the Cash Balance Report as presented.

2ND: Ms. Infante

VOTE: Unanimous
#17747

b.) Consolidated Cash Reconciliation Report

No Discussion

c.) Revolving Fund Report

No Discussion

d.) Budget Report

e.) Fy20 Budget

MOTION: Ms. Fitzgerald moved to approve the FY20 budget

2ND: Mr. Bourassa

VOTE: Unanimous

#17748

Discussion: One member asked if there is no salary listed beside the account does that money come from a grant. Ms. Silva reported that it does. One member asked if the budget books go out to the districts before they meet, no matter when their meeting date is. Ms. Silva reported that they request a certain amount of copies and we send them out before the meetings. One member requested the dates of the town budget meetings.

4. COMMUNICATIONS

a.) Donations

Spincraft Corp., Mr. Phil Ferland of North Billerica, MA donated numerous items for our Machine Tool Technology Department

b.) Articles

c.) Public Participation

None

5. REPORT OF THE SUPERINTENDENT-DIRECTOR

a.) Health Insurance:

Supt. Lavoie reported that the vote went well with all staff. Only about ten staff members voted against the agreement. One member asked if anything changed since the last meeting. Supt. Lavoie reported that it is still the same. One member reported that we were ready to vote at the last meeting but was waiting for the staff's vote first.

MOTION: Mr. Mannion moved to approve the health insurance agreement

2ND: Ms. Infante

VOTE: Unanimous

#17749

b.) Merrimack College:

Supt. Lavoie reported that our attorney is close to finalizing the contract. The part of the contract highlighted in red is still being worked on by both sides. This should be completed in the next few days. The final contract will be emailed and also provided in the next packet before the next District Meeting. One member asked if our attorney could make sure they speak to our insurance agent if there are any differences from our rental insurance policy.

c.) MCAS letter

Supt. Lavoie reported that a letter was sent out to Commissioner Riley with our concerns of not counting one of three essay prompts that students were asked to write on. This is a big disadvantage for us because this is where our students do the best. We are hoping that he reviews the letter that Principal Freedman and I wrote to him and takes into consideration the difficulty for students that come from inner cities such as our students. We have not heard back yet.

d.) Summer Projects

Supt. Lavoie reviewed the Summer Projects and moves. In the PAC we are sanding the stage floor but it is not a priority right now. The Automotive floor is a priority and we voted on it at the last meeting to move forward because it is a safety issue. We need to cut out one door in AFFOA/Engineering so that we have better access to Machine Technology. The Medical Assisting Program is moving into the old Biotech place. Business Technology is moving to the old discipline area. We took a wall down to make the room bigger. Graphics related is moving into that space so that it is closer to their shop. Auto Collision has two related rooms and only needs one. One member asked why we are putting in plumbing. Supt. Lavoie reported that we are short science labs. Presently we have regular desks and we want to make it more of a lab.

e.) Admissions update

Supt. Lavoie reported that most applicants currently coming in now are on the waitlist. This is the most students that we ever had applying. One member asked about why we have an acceptance from the Consentino Middle School in Haverhill. Supt. Lavoie reported that he will look into this and that it may be that a student is moving into our district. One member asked if in the next report if the schools listed under "Other" be identified. One member stated that we have 150 students higher than last year and asked if that was also our projection. Supt. Lavoie reported that our goal is to have 420 students. That has been our number for the past three years.

h.) Out of State Travel

Motion: Ms. Fitzgerald moved to approve the out of state travel for Panagiota Athinelis for the 14th Annual schools that can national forum in Newark, NJ, April 30 – May 1, 2019.

2nd: Ms. Infante

Vote: Unanimous

#: 17750

Discussion: One member asked if Panagiota can share the conference information when she returns to the staff. She reviewed the conference and it sounds wonderful and informative and would like it to be shared with the school.

6. REPORTS OF COMMITTEES

7. OLD BUSINESS

Discussion: One member reported that she was a guest speaker at an event in Haverhill where Leah Markham was honored. She was chosen by our staff and is number one in her senior class as well as a cheerleader. She was so proud to have a Reggie be present and Leah's interview with the Tribune of Commonwealth Motors was insightful. She spoke about her teacher, Mr. Mejia and how he influences so many students. One member reported that Leah was additionally honored at another event in Worcester.

Discussion: One member asked if we are still working on the Harassment Policy and if we can make a few changes. Supt. Lavoie reported that it has not been finalized. She would like to change the wording on page six and seven to use the word "will" in place of "may". One member asked if we keep in touch with Social Services during the complaint process. Supt. Lavoie reported that he will look into that. One member reported that this falls under mandating reporting.

8. NEW BUSINESS

9. PERSONNEL CONSIDRATIONS/REPORT

a.) Resignations

Mary Millette, Librarian and Medial Specialist, effective at end of school year, DOH is August 28, 2012

b.) Leaves of Absence

c.) Retirements

d.) Appointments

Larissa Hentschel (LTS), Health Assisting, effective April 22, 2019

e.) Job Postings

- Summer Reading Support, Monday, August 12th, 19th, & 26th from 2-4, GLTS Library, 21/2 hrs. per session, per CBA, annual position
- History Teacher, to replace teacher transfer to EL Dept., Fall 2019, per CBA, replacement position
- Landscape Teacher, full-time position, per CBA, new position.
- Librarian and Media Specialist, full time position, replacement position.

Motion: Ms. Fitzgerald moved to approve the job postings as presented

2nd: Ms. Infante

Vote: Unanimous

#17751

- Learn and Earn Teacher, July 2-August 15, 2019, Tuesday, Wednesday and Thursday (7-8 hrs. per day), teacher CBA, Learn and Earn Grant, New Position.

Motion: Ms. Fitzgerald moved to approve the job postings as presented

2nd: Mr. Rossi

Vote: Unanimous

#: 17752

10. FUTURE AGENDA ITEMS

MOTION: Ms. Fitzgerald moved to go into Executive Session

2ND: Ms. Infante

VOTE:

Roll Called by District Recorder

Mr. Bourassa Yes

Ms. Fitzgerald Yes

Ms. Grondine Yes

Ms. Infante Yes

Mr. Mannion Yes

Mr. Rossi Yes

Mr. Lamontagne Yes

#17753

ENTER EXECUTIVE SESSION

ENTER OPEN SESSION

Motion: Ms. Fitzgerald moved to approve the extension of Mr. DiStefano's contract for three years and increase his salary to \$25,000.

2nd: Ms. Infante

VOTE: Unanimous

#17755

12. ADJOURNMENT

Motion: Ms. Fitzgerald moved to adjourn at 6:45p.m.

2nd: Mr. Bourassa

VOTE: Unanimous

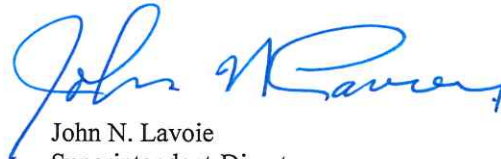
#17756

Respectfully Submitted:



Susan Lally
District Recorder

Minutes Reviewed:



John N. Lavoie
Superintendent-Director