

GLTS

Greater Lawrence Technical School

**DISTRICT COMMITTEE
MEETING MINUTES
MEETING #1736
DECEMBER 11, 2018**

The Regional District Committee met in a regular meeting on December 11, 2018 at 6:00 PM at Greater Lawrence Technical School, 57 River Road, Andover, MA 01810.

Members Present:

Leo Lamontagne	Lawrence	Chairperson
Marilyn Fitzgerald	Andover	Vice Chairperson
Gary Mannion	Lawrence	Assistant Treasurer
Russell Bourassa	Methuen	
Barbara Grondine	Methuen	
Frank Rossi	North Andover	

Members Absents:

Stephany Infante	Lawrence
Gerry DiStefano	Treasurer

Others Absent:

Others Present:

John N. Lavoie	Superintendent-Director
Elizabeth Freedman	Assistant Superintendent-Director/Principal
Maria Silva	School Business Administrator
Susan Lally	District Recorder

1. CALL TO ORDER

Chairman Lamontagne called the meeting to order at 6:00 PM with a pledge of allegiance and a moment of silence. He asked members to remember those who protect us around the world

2. MINUTES

MOTION: Ms. Fitzgerald moved to approve the minutes of November 20 and November 28, 2018.

2ND: Mr. Bourassa

VOTE:

Roll Called by District Recorder

Mr. Bourassa	Yes
Ms. Fitzgerald	Yes
Ms. Grondine	Present
Ms. Infante	Absent
Mr. Mannion	Yes
Mr. Rossi	Yes
Mr. Lamontagne	Yes

#17648

MOTION: Ms. Fitzgerald moved to change the order of the agenda to have the Student's Report read at this time.

2ND: Mr. Mannion

VOTE: Unanimous

#17649

Student's Report:

Student Representatives, Leah Markham and Esmarlyn Vicente reported on the student's happenings at GLTS. Ms. Markham reported that the Kaleidoscope Club led by Ms. Peirce is volunteering on Mondays at the MSPCA in Methuen. She reported that the Culinary Arts sophomores and juniors are putting on a holiday buffet this Friday at the Four Winds. On November 14, 2018, Ms. Abdulla and Mrs. Clemente brought a group of 30 nontraditional students to the Massachusetts Girls in Trades Conference and Career Fair. It was held at IBEW Local 103 in Dorchester. The students had the opportunity to listen to speakers, attend workshops and participate in a career fair. They also met nontraditional students from other vocational schools around the state. Ms. Vicente reported that Graphic Communications students are learning TV production and had a taping at North Andover CAM. The guest was Deputy Chief Rowe of the North Andover Fire Department in which they discussed emergency preparedness, smart911 and registering your cell phone with your local community.

3. FINANCE REPORT

a.) Cash Balance Report

Ms. Silva read the report into the record.

MOTION: Ms. Fitzgerald moved to approve the Cash Balance Report as presented.

2ND: Mr. Bourassa

VOTE: Unanimous

#17650

Discussion: One member asked if the interest is compounded monthly. Ms. Silva reported it will accrue what is in there for the month.

b.) Consolidated Cash Reconciliation Report

No Discussion

c.) Revolving Fund Report

No Discussion

d.) Budget Report

No Discussion

4. COMMUNICATIONS

a.) Donations

Chairman Lamontagne reported the following donations to the school:

- 2001 Toyota Prius, valued at \$975.00, donated by Mark & Pamela Hanson of Concord, MA

b.) Articles

Chairman Lamontagne reported the following articles are in the packet:

- CTE Presidential Scholars Program", Boston Globe
- Reggies Win, GLTS News
- GLTS Football Team-Recipient of the 2018 MIAA Football Team Sportsmanship Award, GLTS News

Discussion: One member stated it would be nice if the Committee acknowledged Ashlin Reyes for her recognition to represent Massachusetts as the Career and Technical Education nominee for the US Presidential Scholars Program and to let her know how much they appreciate what she does and winning the honor. Also, to acknowledge the football team on their winning the Massachusetts State Vocational Championship. Supt. Lavoie reported that we will be presenting the football team a certificate at the next meeting signed by all the Committee members.

c.) Public Participation

5. REPORT OF THE SUPERINTENDENT-DIRECTOR

a.) Approval for Knitting Machine and Control System for AFFOA

Supt. Lavoie reported that this equipment is needed for AFFOA and is paid out of a grant that was awarded to promote this program.

MOTION: Ms. Fitzgerald moved to approve the Knitting Machine and Control System for AFFOA as presented.

2ND: Mr. Bourassa

VOTE: Unanimous

#17651

b.) Winter Recess Calendar

Supt. Lavoie reported that the winter recess calendar was given to the Committee members so they would know when the school would be closed during the winter recess

c.) Tournaments during Winter Recess

Supt. Lavoie reported that the girls and boys basketball teams and wrestling team would be in a tournament during our recess break. The schedule was given to the Committee in a packet.

d.) Graduate Report by Shop

Supt. Lavoie reported that the handout for the Graduate Study is now by shop which makes it easier to see what the graduating students are doing.

Discussion: One member asked if this was from graduates from 2018. Supt. Lavoie reported that they are from 2017 graduates.

e.) Salary Adjustment (Cancelled)

f.) Out of state Travel

Supt. Lavoie is requesting out of state travel for Mary Millette on January 29-31, 2019 for the Annual Fujitsu Education Ambassador Program in Napa Valley, California. Supt. Lavoie reported that this would be at no cost to the school.

MOTION: Ms. Fitzgerald moved to approve the out of state travel as presented.

2ND: Mr. Rossi

VOTE: Unanimous

#17652

6. REPORTS OF COMMITTEES

7. OLD BUSINESS

a.) District Committee Priorities

b.) Policy

c.) Discussion of and vote on engaging in the process to change health insurance benefits under M.G.L. c.32B, Section 21-23 (Cancelled)

8. NEW BUSINESS

a.) Increase the School Lunches from \$1.80 to \$2.00

Supt Lavoie reported that a request was asked by the Director of Food Services to increase the school lunches from \$1.80 to \$2.00 to keep up with the food costs.

MOTION: Mr. Rossi moved to approve to increase school lunches.

2ND: Ms. Fitzgerald

VOTE: Unanimous

#17653

9. PERSONNEL CONSIDERATIONS/REPORT

a.) Resignations

- Brennan Natoli, Engineering Instructor, effective November 19, 2018, start date, August 28, 2018
- Kimberly Dickson, Assessment Data Specialist, effective December 7, 2018, start date, March 1, 2010
- Elizabeth Stewart Miranda, Science Teacher, effective December 21, 2018, start date, January 5, 2009
- Sarah Starkweather, Alumni/Foundation and Institutional Advancement Coordinator, effective December 14, 2018, start date, February 22, 2017

b.) Leaves of Absence

- Cosmetology Instructor, FMLA, effective immediately

c.) Retirements

- Bob Stella retiring January, 2019

d.) Appointments

- LTS Special Ed Paraprofessional, Annie McCarthy, effective December 10, 2018
- LTS Bilingual Paraprofessional, Sandra Quinones, effective December 10, 2018
- Co-Operative Coordinator, Robert Maiella, effective December 17, 2018

e.) Job Postings

- Science Teacher for Biology/Chemistry, effective January –June, 2019, replacement position
- MCAS Coordinator (Interim SY18-19), part time, effective immediately for the remainder of the SY18-19, replacement position
- Automotive Technology Instructor (LTS), effective immediately, replacement position.
- Cosmetology Instructor (LTS), effective immediately, replacement position while on FMLA

MOTION: Ms. Fitzgerald moved to approve the job postings as presented.

2nd: Mr. Rossi

VOTE: Unanimous

#17654

Supt. Lavoie asked permission to post for a full-time custodian

MOTION: Ms. Fitzgerald moved to approve the job posting as presented.

2nd: Mr. Rossi

VOTE: Unanimous

#17654

10. FUTURE AGENDA ITEMS

11. EXECUTIVE SESSION

MOTION: Ms. Fitzgerald moved to enter into executive session at this time for

2ND: Mr. Bourassa

VOTE:

Roll Called by District Recorder

Mr. Bourassa	Yes
Ms. Fitzgerald	Yes
Ms. Grondine	Yes
Ms. Infante	Absent

Mr. Mannion Yes
Mr. Rossi Yes
Mr. Lamontagne Yes
#17655

ENTER OPEN SESSION

MOTION: Ms. Fitzgerald moved to approve to adopt MGL 32B, section 19 with a sunset clause which states at the end of the agreement that all union contracts would include the new language under the health insurance article
2nd: Mr. Rossi
VOTE: Unanimous
#17658

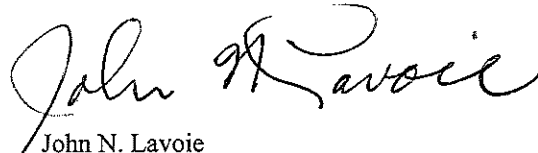
12. ADJOURNMENT at 7:45 PM.
MOTION: Ms. Fitzgerald moved to adjourn.
2ND: Mr. Bourassa
VOTE: Unanimous
#17659

Respectfully Submitted:



Susan Lally
District Recorder

Minutes Reviewed:



John N. Lavoie
Superintendent-Director

GLTS

Greater Lawrence Technical School

**DISTRICT COMMITTEE
MEETING MINUTES
MEETING #1737
DECEMBER 26, 2018**

The Regional District Committee met in a special meeting on December 26, 2018 at 5:30 PM at Greater Lawrence Technical School, 57 River Road, Andover, MA 01810.

Members Present:

Leo Lamontagne	Lawrence	Chairperson
Marilyn Fitzgerald	Andover	Vice Chairperson
Russell Bourassa	Methuen	
Barbara Grondine	Methuen	
Stephany Infante	Lawrence	

Members Absents:

Gary Mannion	Lawrence	Assistant Treasurer
Frank Rossi	North Andover	

Others Present:

John N. Lavoie	Superintendent-Director
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1. CALL TO ORDER

Chairman Lamontagne called the meeting to order at 5:30 PM with a pledge of allegiance and a moment of silence. He asked members to remember those who protect us around the world

2. TO DISCUSS THE HIRING OF A NEW INSURANCE BROKER

MOTION: Ms. Fitzgerald moved to approve the hiring of NFP as the school's new Health Insurance Broker

2ND: Mr. Bourassa

VOTE: Unanimous

#17660

3. ADJOURNMENT at 5:45 PM.

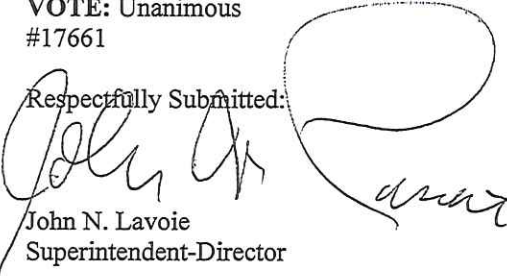
MOTION: Ms. Fitzgerald moved to adjourn.

2ND: Mr. Bourassa

VOTE: Unanimous

#17661

Respectfully Submitted:


John N. Lavoie
Superintendent-Director