

GLTS

Greater Lawrence Technical School

**DISTRICT COMMITTEE
MEETING MINUTES
MEETING #1732
OCTOBER 16, 2018**

The Regional District Committee met in a regular meeting on October 16, 2018 at 6:00 PM at Greater Lawrence Technical School, 57 River Road, Andover, MA 01810.

Members Present:

Leo Lamontagne	Lawrence	Chairperson
Marilyn Fitzgerald	Andover	Vice Chairperson
Russell Bourassa	Methuen	
Barbara Grondine	Methuen	
Stephany Infante	Lawrence	
Frank Rossi	North Andover	

Members Absent:

Gary Mannion	Lawrence	Assistant Treasurer
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Others Present:

John N. Lavoie	Superintendent-Director
Elizabeth Freedman	Assistant Superintendent-Director/Principal
Maria Silva	School Business Administrator
Gerry DiStefano	Treasurer
Susan Lally	District Recorder

1. CALL TO ORDER

Chairman Lamontagne called the meeting to order at 6:00 PM with a pledge of allegiance and a moment of silence. He asked members to remember those who protect us around the world and for Mr. Grondine who recovers from open heart surgery.

2. MINUTES

MOTION: Ms. Fitzgerald moved to approve the minutes of September 25, 2018.

2ND: Ms. Infante

VOTE: Unanimous

#17603

3. FINANCE REPORT

a.) Cash Balance Report

Mr. DiStefano read the report into the record.

MOTION: Mr. Bourassa moved to approve the Cash Balance Report as presented.

2ND: Ms. Fitzgerald

VOTE: Unanimous

#17604

b.) Consolidated Cash Reconciliation Report

No Discussion

c.) Revolving Fund Report

No Discussion

d.) Budget Report

No Discussion

e.) FY20 Budget Update

Supt. Lavoie reported that at this time the shop teachers are working with their lead teachers to determine the equipment and materials they will need to instruct their students next year. It is the first step of our budget process. One member asked about the lower balance. Ms. Silva will research and put a report together for the committee.

4. COMMUNICATIONS

a.) Donations

Chairman Lamontagne reported the following donations to the school:

- 2006 Nissan Altima, valued at \$2326.00, donated by Mr. Dennis Crowley of Andover, MA
- 2002 Subaru Forester, valued at \$3000.00, donated by Mr. Robert Gilbert of Andover, MA
- 1998 Chevy Blazer, valued at \$1520.00, donated by Mr. & Mrs. Kenneth Hatem of Bradford, MA
- 2000 BMW, valued at \$150.00, donated by Mr. Thomas O'Leary of Methuen, MA

b.) Public Participation

None

6. REPORT OF THE SUPERINTENDENT-DIRECTOR

a.) Athletic Field Project Update

Supt. Lavoie reported at this time the contractors have removed the entire loom and started working on the drainage system. The underground work is to be completed before the ground freezes. In the spring, work will be done on getting ready for the turf. More work has to be completed on the dugouts, batting cages and the relief pitchers bullpen.

b.) Lighting Project Update

Supt. Lavoie reported that the outside lighting and pool lighting is complete. The lighting company will continue to finish up during Christmas and February break. Supt. Lavoie communicated that the project has gone very well and the company has been very responsive to the issues that arise and he is very pleased with the progress.

c.) Out of State Travel

Supt. Lavoie is requesting out of state travel for Molly Hanson, Culinary Arts Teacher, to attend StarChefs International Chefs Congress, Brooklyn, NY on October 22-23 and ½ day on October 24, 2018

MOTION: Mr. Bourassa moved to approve the out of state travel as presented.

2ND: Ms. Infante

VOTE: Unanimous

#17605

d.) Principal's Report:

Ms. Freedman and Ms. Gioia gave a presentation on the Accountability Report. This year marked the second year of the grade 3-8 next generation MCAS and the introduction of the state's new accountability system. Ms. Freedman explained that the system is designed to measure how a school or district is doing and what kind of support it may need and the accountability percentiles are not comparable to prior years. The report used to show levels and now it shows overall classification which is "Not requiring assistance or intervention" or "Requiring assistance or intervention". GLTS does not require assistance or intervention which means we are partially meeting our targets. Our accountability percentile is 32 percent which means that we do as well or better than 32 percent of all the schools in the state. One member asked if we know the schools that are at 80 percent. Ms. Gioia stated it could be provided. The percentiles for our districts are: Andover is at 79 percent, North Andover is at 66 percent,

Lawrence is at 15 percent and Methuen is at 24 percent. Another highlight of additional accountability indicators are chronic absenteeism, and percentage of 11th and 12th graders completing advance coursework (advanced placement, international Baccalaureate, dual enrollment courses, and or other selected rigorous courses). English Language proficiency is new that started last year and it is about the growth of our English Language learners. We receive points on their growth of their access testing.

On our report of data, we can compare to prior years because this has not changed. Our dropout rate remains low compared to the other years. Our graduation rate dropped slightly and Ms. Gioia will do a little more research to find out why. This was based on year 2017. GLTS extended engagement rate (5-year) has a small increase. We just put a new senior completion program in place which is in its second year and seniors who have to go to summer school are also considered a five year finish. Ms. Freedman reported on our ELA and Math MCAS. ELA had a jump in the Advanced Category and a decrease in the Proficient Category. Needs Improvement and Failing Categories remain the same. In Math, we are holding our own. We started a Math Literacy program and are in our second year. Also reported was the Student Growth Percentiles which is a rating of how our students performed compared to other similar students across the state. Biology MCAS results are different because students take different tests. The chart presented indicates we are holding our own. Additional charts were shown to show our percentage in proficient and advanced in ELA and Math and Science. There were also districts that have similar population shown in the comparison. These charts also compared EL & former EL students and students with disabilities. The same charts were also presented for student growth percentiles. Ms. Freedman stated that she will continue to learn and to understand the Accountability Report with its new changes.

e.) Student's Report:

Ms. Markham reported that the Health Career juniors are beginning their field site experience this week. They will be going to Academy Manor, American Training, Inc., Andover Animal Hospital, Lawrence General Hospital, Andover Senior Center, Casa de Maria Inmaculada, Nevins Nursing and Rehab and Prescott House, in preparation for their CNA certification. The girls' volleyball teams (freshmen, junior varsity and varsity) have taken trips to different colleges to see college volleyball games this year. The ladies have had a great time observing competitive volleyball games and looking at college campuses. It has been a great experience for all of the ladies. They have a few more trips planned. In addition, they just made states. Andover League of Women Voters came by during school lunches a few weeks ago to hold a register to vote drive. Over 60 students signed up. The Interact Club is volunteering at Bread and Roses and we have our new GLTS theater program which is open to all students in our sending community. The first musical they are putting on the first week of November is "You are a Good Man Charlie Brown".

7. REPORTS OF COMMITTEES

8. OLD BUSINESS

a.) District Committee Priorities

b.) Policy

c.) Gas Crisis Update

Supt. Lavoie reported that we continue to offer any support to students who were affected by the gas crisis. We have a list of all the students that have been impacted and we are working with teams from Lawrence to make sure all their needs are received. We have been receiving a lot of donations from companies and individuals.

9. NEW BUSINESS

a.) Dinner for Families

Culinary teachers and students have volunteered their time to cook and provide a meal one night a week for students and families that have been affected by the Gas Crisis. Gemline will pay for the cost.

Motion: Mr. Bourassa has moved to approve providing dinners for families.

2nd: Ms. Fitzgerald

VOTE: Unanimous

#17606

b.) Faculty Communications Meeting

Motion: Mr. Bourassa has moved to table this to Executive Session.

2nd: Ms. Fitzgerald

VOTE: Unanimous

#17607

c.) Graduate Study

Every year we are required by our Perkins Grant to report to the Federal Government on how are students are doing two years after they graduate. Supt. Lavoie incorporated a 6 month report in order to have comparison data to work with on how many are working in their careers, how many are going to college and how many are in the military. Supt. Lavoie will put a report together and share it with the committee when this year's report is completed.

10. PERSONNEL CONSIDERATIONS/REPORT

a.) Resignations

b.) Leaves of Absence

- Cindy Martinez, Special Ed Teacher, FMLA effective October 13, 2018

c.) Retirements

d.) Appointments

e.) Job Postings

- 2018-2019 Winter Season Coaches, annual positions:
 - Boys Basketball – Head Coach, (1) Assistant Varsity Coach, (1) Junior Varsity Coach, (1) Assistant Freshman Coaches
 - Girls Basketball – Head Coach, (1) Assistant Varsity Coach, (1) Junior Varsity Coach
 - Indoor Track - Head Coach, (2) Assistant Coaches
 - Wrestling – Head Coach, (2) Assistant Coaches
 - Winter Cheerleading – Head Coach, (1) Assistant Coach
 - Swim – Head coach, (1) Assistant Coach
- 2018-2019 Game Workers
 - Scorekeeper/Official Book – Basketball, \$35/game
 - Announcer/30 Second Clock- Basketball, \$35/game
 - Scoreboard Operator – Basketball, \$35/game
 - Crowd Control/Site Coordinator, \$35/game
 -

Motion: Ms. Fitzgerald has moved to approve the job postings as presented.

2nd: Ms. Infante

VOTE: Unanimous

#17608

- Bilingual Paraprofessional (Long Term Substitute), effective (2018-2019), replacement (CANCELLED)
- Co-op Coordinator, effective January, 2019 – end of school year, replacement
- Long Term Paraprofessional Substitute in Special Education, effective immediately, cover leave of absence.
- Substitute Teacher Coordinator/Library Technical Services Assistant, effective immediately, replacement
- Substance Abuse Education Facilitator, effect immediately, annual position
- After School Security

MOTION: Ms. Fitzgerald moved to approve the job postings as presented.

2ND: Mr. Rossi

VOTE: Unanimous

#17609

Discussion: One member questioned the Substitute Teacher Coordinator/Library Technical Service Assistant. Supt Lavoie reported that it was recommended by two administrators to merge the two positions. It was suggested that the Substitute Teacher Coordinator does not have enough work to keep her busy during the day so therefore the pay is quite low. If we merge this position with the Library Technical Service Assistant then it would give the Library Tech better opportunity to work with the Librarian and the Assistant could still help with emergency sub situations. One member asked if it is a new position. Supt. Lavoie reported that it is the combining of two existing positions.

11. FUTURE AGENDA ITEMS

12. EXECUTIVE SESSION

MOTION: Ms. Fitzgerald moved to enter into executive session at this time for contract discussions.

2ND: Ms. Infante

VOTE: #17610

Roll Called by District Recorder

Mr. Bourassa	Yes
Ms. Fitzgerald	Yes
Ms. Grondine	Yes
Ms. Infante	Yes
Mr. Mannion	Absent
Mr. Rossi	Yes
Mr. Lamontagne	Yes

ENTER EXECUTIVE SESSION

ENTER OPEN SESSION

13. ADJOURNMENT at 8:00PM.

MOTION: moved to adjourn.

2ND: Ms.

VOTE: Unanimous

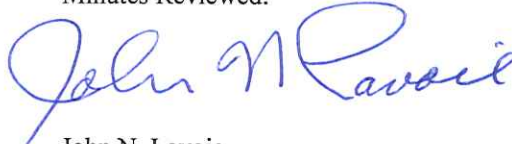
#17614

Respectfully Submitted:



Susan Lally
District Recorder

Minutes Reviewed:



John N. Lavoie
Superintendent-Director