

APPROVED

Item VII. A. 1.
Motion by: Russell Stewart
Seconded by: Ryan P. Rogers
Motion carried 11-0



Oneida-Herkimer-Madison BOCES

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Cooperative Board 2024-2025
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VII A. 1.
Approval of Minutes of the
Regular Meeting of
August 14, 2024
September 11, 2024

UNAPPROVED
MINUTES OF THE REGULAR
MEETING OF AUGUST 14, 2024

The Regular meeting of the Board of Cooperative Educational Services was held on August 14, 2024 in The Howard D. Mettelman Learning Center, Middle Settlement Road, New Hartford, New York.

MEMBERS PRESENT

Michelle Anderson, President
Gary P. Nelson, Vice President
Elaine M. Falvo (left at 5:59 p.m.)
Joseph H. Hobika, Jr
Anthony J. Nicotera
Dr. Gary W. Porcelli
Ryan P. Rogers
Russell Stewart

MEMBERS EXCUSED

Steve Boucher
Michael H. Head
Heather Johnson
Timothy Thomas

OTHERS PRESENT

Patricia N. Kilburn, Ed.D. District Superintendent
Christopher Hill Assistant Superintendent
Scott Morris Assistant Superintendent
Lori A. Wrobel Clerk of the Board
Deborah Kimball Former Clerk of the Board

Date

Introduction

Members Present

Members Excused

Others Present

*Michelle Anderson, President, Gary P. Nelson, Vice President,
Steve Boucher, Elaine M. Falvo, Michael Head, Joseph H. Hobika, Jr., Heather Johnson,
Anthony J. Nicotera, Dr. Gary W. Porcelli, Ryan P. Rogers, Russell Stewart, Timothy Thomas*

We are collaborators, working together and partnering with leaders in education, business, industry, government and the local community to promote inclusive educational and career opportunities and equitable access in order to prepare all of our learners for the dynamic world of today and tomorrow.

ITEM I. CALL TO ORDER

A quorum was noted and President Michelle Anderson called the meeting to order at 4:33 p.m.

ITEM II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ITEM III. RECOGNITION

None.

ITEM IV. RECOGNITION OF VISITORS

None.

ITEM V. COMMUNICATIONS

ITEM V. A. FROM THE FLOOR

ITEM V. B. CORRESPONDENCE

Dr. Kilburn announced that the National School Board Association Conference will be held from April 4-6, 2025 in Atlanta, Georgia. Registration opens August 28, 2024. Any Cooperative Board Member interested in attending would need to sign up on the registration sheet being passed this evening.

A sign-up sheet for Opening Day was distributed for any Board Member wanting to attend Opening Day on August 27, 2024 from 8:00 a.m. until 9:30 p.m. at the Howard D. Mettelman Learning Center.

In response to a question from a Cooperative Board Member, Dr. Kilburn provided a resource reference handout concerning Metropolitan Bank. This was originally approved by the Board in November 2023 with investments beginning in January 2024.

Dr. Kilburn has provided a copy of page 2 of the proposed ICAN contract to each Board Member as it was inadvertently left out of the Board packet. This page provides a summary of basic services as well as the proposed resolution.

Dr. Kilburn has provided a hard copy of the proposed contract with Utica Safe Schools Healthy Students Partnership, Inc. An email with this information was previously emailed to all Board Members.

ITEM VI. REPORTS

Vice President Gary P. Nelson reported on the Rural Schools Conference that he attended in Lake Placid from July 14-16, 2024. Vice President Nelson reported on the sessions he attended, specifically the session regarding Artificial Intelligence and the benefits of using same. A discussion concerning AI followed.

Dr. Kilburn noted that colleges, business and industry are now asking for experience with AI.

District Superintendent Report

Dr. Kilburn provided an update concerning the Blue Ribbon Commission recommendations and Regionalization. The Blue Ribbon Commission has been discussed in weekly updates provided to each Board Member. The State has asked various BOCES to host forums this Fall. One forum will be scheduled for September 16, 2024 from 5:00 p.m. until 7:00 p.m. for the public. Another forum will be scheduled for September 17, 2024 from 4:00 p.m. until 7:00 p.m. for educators. A presentation will be provided followed by a table top discussion. Dr. Kilburn encouraged all Board Members to attend the September 16, 2024 session.

Regionalization discussions have continued with the State Education Department. The State Education Department is looking at opportunities to ensure all students can realize the outcomes. This is not about reorganization, it is about looking for opportunities. A needs assessment will be completed by component districts. The State Education Department is looking to complete this process in the Fall of 2025 to align with the budget cycles. It is anticipated this will be revisited every 10 years while the plans are being implemented.

Dr. Kilburn provided a Strategic Planning presentation to the Board which included the role of the Cooperative Board; operational governance; strategic governance; data gathering; developing a strategic plan; participation, refining the process between feedback cycles; adopting the plan; the approach and need for consultant services to assist with the forums, information gathering and analysis, advisement, PR assistance. The timeline for data gathering was discussed as well as anticipated costs.

Cooperative Board Member Anthony Nicotera noted the time table, and stated that the organization needs to continue to function without worrying about the time taken away from regular duties.

Dr. Kilburn explained that some of the data gathering has already begun, meetings and forums will be required and those take time. Dr. Kilburn is hoping to have a consultant with us.

Russell Stewart stated that he is excited about the conversations and agreed that the consultants are the right move. No one can do this alone.

Cooperative Board Member Russell Stewart stated that he feels that the Committee Meetings are not working strategically, and that the meetings are more of a presentation to them. The representatives need to have a voice.

President Michelle Anderson stated that we will add Committee Meeting discussions as a standard for further discussion at each meeting.

ITEM VII. A. 1 and ITEM VII. APPROVAL OF THE MINUTES OF THE REORGANIZATIONAL/ REGULAR MEETING OF JULY 10, 2024 AND CONSENT AGENDA (A., B., C., with the request to take out and vote on Item B, 5 and Item B, 7 separately)

Motion by: Joseph H. Hobika, Jr.

Seconded by: Elaine M. Falvo

Moved, that, the minutes of the Reorganizational/Regular Meeting of July 10, 2024 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

FINANCIAL REPORTS/AWARDING OF CONTRACTS

Moved, that the Cooperative Board accepts the Report of the Treasurer for June 2024 and the Budget Adjustment Report for June 2024 (Item VII B-1 and B-2); all as shown below:

ITEM VII. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR JUNE 2024

Report of the Treasurer for June 2024

Capital	\$ 8,212.42
General	\$6,596,014.09
School Lunch	\$2,049,316.55
Special Aid	\$ 752.35
Trust/Agency	\$ 70,015.49
Extra-Curricular	\$ 20,802.50
Total	\$8,745,113.40

and the Treasurer's Report for the Extra-Curricular Fund for June 2024 showing a fund balance of \$20,802.50.

ITEM VII. B. 2. MOTION TO ACCEPT THE 2023-2024 BUDGET ADJUSTMENT REPORT FOR JUNE 2024

**Budget Revisions—2023-24
June 2024 Report**

2023-24 Adopted Budget	\$87,277,547
Commitment Changes	\$ 3,082,784
Net Changes	\$ 8,036,836
Total	\$98,397,167

ITEM VII. B. 3. MOTION TO APPROVE 2023-2024 SHARED SERVICE CONTRACTS/FINAL (BUYER) WITH OTHER BOCES

2023-2024 Shared Service Contractee (Buyer) with Other BOCES

Oneida-Herkimer-Madison BOCES Contractee (Buyer) With Other BOCES

Broome-Tioga BOCES	\$68,936.28	Final contract for all BOCES services for 2023-2024
Cayuga-Onondaga BOCES	\$41,275.86	
Otsego-Northern Catskills BOCES	\$18,411.00	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Broome-Tioga BOCES, Cayuga-Onondaga BOCES and Otsego-Northern Catskills BOCES for the 2023-2024 school year.

ITEM VII. B. 4. MOTION TO APPROVE 2023-2024 SHARED SERVICE CONTRACTS/FINAL (BUYER) WITH OTHER BOCES

2023-2024 Shared Service Contractee (Buyer) with Other BOCES

Oneida-Herkimer-Madison BOCES Contractee (Buyer) With Other BOCES

Capital Region BOCES	\$402,377.44	Final contract for all BOCES
Nassau BOCES	\$ 12,618.05	services for 2023-2024
Tompkins-Seneca-Tioga BOCES	\$ 1,436.00	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Capital Region BOCES, Nassau BOCES and Tompkins-Seneca-Tioga BOCES for the 2023-2024 school year.

ITEM VII. B. 6. MOTION TO APPROVE 2024-2025 SHARED SERVICE CONTRACTS (SELLER) WITH SCHOOLS

2024-2025 Shared Service Contractor (Seller) with Other Schools

Oneida-Herkimer-Madison BOCES Contractor (Seller) With Other Schools

Utica City School District	\$36,382,100.86	Initial contract for all BOCES services for 2024-2025 including administration, career & technical education, handicapped services, alternative Education.
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Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Utica City School District for the 2024-2025 school year.

ITEM VII. B. 8. MOTION TO APPROVE 2024-2025 SHARED SERVICE CONTRACTS (SELLER) WITH OTHER BOCES

2024-2025 Shared Service Contractor (Seller) with Other BOCES

Oneida-Herkimer-Madison BOCES Contractor (Seller) With Other BOCES

Herkimer-Ful-Ham-Ots BOCES	\$2,242,200.98	Initial contract for all BOCES services for 2024-2025 including coop. music, sub call, science kits, model schools, NP, sch. Physician med. dir., distance learning, ed. comm., LOTE, AV repair, micro comp repair, interconnect, EA, record retention, telecommunications.
Nassau BOCES	\$ 625,452.29	
Jefferson-Lewis BOCES	\$ 419,831.81	
Orange-Ulster BOCES	\$ 92,442.93	
Cayuga-Onondaga BOCES	\$ 24,891.00	
Hamilton-Ful-Mont BOCES	\$ 23,670.90	
Washington S-W-H-E- BOCES	\$ 18,138.92	
Delaware-Chen-Mad-Ots BOCES	\$ 11,970.00	
Monroe 2 BOCES	\$ 250.00	
Sullivan BOCES	\$ 121.50	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Herkimer-Fulton-Hamilton-Otsego BOCES, Nassau BOCES, Jefferson-Lewis BOCES, Orange-Ulster BOCES, Cayuga-Onondaga BOCES, Hamilton-Fulton-Montgomery BOCES, Washington-Saratoga-Warren-Hamilton-Essex BOCES, Delaware-Chenango-Madison-Otsego BOCES, Monroe 2 BOCES and Sullivan BOCES for the 2024-2025 school year.

ITEM VII. B. 9. MOTION TO APPROVE 2024-2025 SHARED SERVICE CONTRACTS (SELLER) WITH OTHER BOCES

2024-2025 Shared Service Contractor (Seller) with Other BOCES

Oneida-Herkimer-Madison BOCES Contractor (Seller) With Other BOCES

Oswego BOCES	\$ 6,819.00	Initial contract for all BOCES services for 2024-2025 including coop. music, sub call, science kits, model schools, NP, sch. Physician med. dir., distance learning, ed. comm., LOTE, AV repair, micro comp repair, interconnect, EA, record retention, telecommunications.
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Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Oswego (CITI) BOCES for the 2024-2025 school year.

ITEM VII. B. 10. MOTION TO APPROVE 2024-2025 SHARED SERVICE CONTRACTS (SELLER) WITH SCHOOLS

2024-2025 Shared Service Contractor (Seller) with Other SCHOOLS

Oneida-Herkimer-Madison BOCES Contractor (Seller) With Other Schools

New Hartford CSD	\$10,126,424.95	Initial contract for all BOCES services for 2024-2025 including administration, career & technical education, handicapped services, alternative Education.
New York Mills UFSD	\$ 4,237,039.98	
Remsen CSD	\$ 2,029,964.02	
Sauquoit Valley CSD	\$ 4,161,187.17	
Waterville CSD	\$ 4,326,117.40	
Westmoreland CSD	\$ 5,148,511.03	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and New Hartford CSD, New York Mills UFSD, Remsen CSD, Sauquoit Valley CSD, Waterville CSD and Westmoreland CSD for the 2024-2025 school year.

Yes	No	Excused	Abstain
Michelle Anderson		Steve Boucher	
Elaine M. Falvo		Michael H. Head	
Joseph H. Hobika, Jr.		Heather Johnson	
Gary P. Nelson		Timothy Thomas	
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
Ryan Rogers			
Russell Stewart			

Motion carried 8-0

Motion by: Joseph H. Hobika, Jr.
Seconded by: Russell Stewart

ITEM VII. B. 5. MOTION TO APPROVE 2024-2025 SHARED SERVICE CONTRACTS (BUYER) WITH OTHER BOCES

2024-2025 Shared Service Contractee (Buyer) with Other BOCES

Oneida-Herkimer-Madison BOCES Contractee (Buyer) With Other BOCES

Onondaga-Cort-Mad BOCES	\$150,936.39	Initial contract for all BOCES
Questar III BOCES	\$137,307.00	services for 2024-2025

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Onondaga-Cortland-Madison BOCES and Questar III BOCES for the 2024-2025 school year.

Yes	No	Excused	Abstain
Michelle Anderson Elaine M. Falvo Joseph H. Hobika, Jr. Gary P. Nelson Anthony J. Nicotera Ryan Rogers Russell Stewart	Dr. Gary W. Porcelli	Steve Boucher Michael H. Head Heather Johnson Timothy Thomas	

Motion carried 7-1

Motion by: Russell Stewart
Seconded by: Anthony Nicotera

ITEM VII. B. 7. MOTION TO APPROVE 2024-2025 SHARED SERVICE CONTRACTS (BUYER) WITH OTHER BOCES

2024-2025 Shared Service Contractee (Buyer) with Other BOCES

Oneida-Herkimer-Madison BOCES Contractee (Buyer) With Other BOCES

Madison-Oneida BOCES	\$19,003,750.96	Initial contract for all BOCES services
Capital Region BOCES	\$ 301,777.19	for 2024-2025 BOCES
Onondaga-Cort-Mad BOCES	\$ 150,936.39	
Franklin-Essex-Hamilton BOCES	\$ 21,700.00	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Madison-Oneida BOCES, Capital Region BOCES, Onondaga-Cortland-Madison BOCES and Franklin-Essex-Hamilton BOCES for the 2024-2025 school year.

Yes	No	Excused	Abstain
Michelle Anderson Elaine M. Falvo Joseph H. Hobika, Jr. Gary P. Nelson Anthony J. Nicotera Ryan Rogers Russell Stewart	Dr. Gary W. Porcelli	Steve Boucher Michael H. Head Heather Johnson Timothy Thomas	

Motion carried 7-1

ITEM VII. C. PERSONNEL REPORT

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND
NON-INSTRUCTIONAL/CLASSIFIED STAFF**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff.

C. PERSONNEL REPORT

a. RETIREMENTS

1. Non-Instructional/Classified Staff

			Hire Date	Retire Date
1.	JUDY A. SCHULZE	FOOD SERVICE HELPER	09/01/2004	07/23/2024

b. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	SCOT D. ALSANTE	TEACHING ASSISTANT SUMMER SCHOOL	07/08/2024	07/08/2024
2.	KAITLYN G. BARLOW	MATHEMATICS SUMMER SCHOOL	07/08/2024	07/08/2024 (verbal)
3.	MICHAEL A. COLLINS	TEACHER ASSISTANT	04/03/2023	06/30/2024
4.	HANNAH L. DANQUER	TEACHER ASSISTANT	08/31/2022	08/09/2024
5.	JARED M. DEPASS	TEACHING ASSISTANT SUMMER SCHOOL	07/08/2024	07/08/2024
6.	DEBORAH K. GUTOWSKI	TEACHER OF MUSIC	09/01/2015	08/28/2024
7.	JENNIFER A. HERON	TEACHER OF SCIENCE	10/10/2023	06/30/2024
8.	ELIZABETH L. JENNINGS	SPANISH SUMMER SCHOOL	07/08/2024	07/08/2024 (verbal)
9.	CAMERON E. JENNINGS	EARTH SCIENCE SUMMER SCHOOL	07/08/2024	07/08/2024
10.	JOSEPH E. KELLEHER	TEACHER SUMMER CAMP	07/01/2024	07/01/2024
11.	PAULA L. LARKIN	PROGRAM SPECIALIST SCIENCE	07/19/2021	09/02/2024
12.	MAYA G. LETT	TEACHER ASSISTANT SUMMER SCHOOL	07/01/2024	07/01/2024
13.	LAURA R. MALAGESE	TEACHER ASSISTANT	09/11/2017	08/28/2024
14.	ERICA A. OVERTON	SPECIAL EDUCATION SUMMER SCHOOL	07/08/2024	07/08/2024 (verbal)
15.	JAMIE L. WEILER	TEACHING ASSISTANT SUMMER SCHOOL	07/08/2024	07/08/2024 (verbal)
16.	MARCUS W. WHITE	TEACHER ASSISTANT	12/21/2022	07/01/2024
17.	COLLIN O. WILLIAMS	TEACHER ASSISTANT	08/31/2022	06/30/2024
18.	COLLIN O. WILLIAMS	TEACHER ASSISTANT SUMMER CAMP	07/01/2024	07/01/2024
19.	MELISSA M. WILLIAMS	SPECIAL EDUCATION SUMMER SCHOOL	07/08/2024	07/08/2024

2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	JOSHUA S. EZMAN	GRAPHIC DESIGN SPECIALIST	04/24/2023	06/19/2024
2.	DARLENE A. JANUCIK	PRINCIPAL ACCOUNT CLERK	11/29/2017	08/02/2024

			Hire Date	Resign Date
3.	REBECCA A. LOCKWOOD	ASSISTANT COOK	02/13/2012	08/31/2024
4.	MIHAI C. MIROIU	SAFETY COORDINATOR	12/20/2023	07/19/2024
5.	AMY L. PLICHTA	LIBRARIAN I	05/09/2024	07/12/2024

c. UNPAID LEAVE(S) OF ABSENCE

1. Teaching/Certified Staff

			Start Date	End Date	Reason
1.	KARA A. POLOVICK	SCHOOL SOCIAL WORKER	09/11/2024	TBD	Disability
2.	RACHEL N. ROGERS	SCHOOL SOCIAL WORKER	09/16/2024	TBD	Disability

2. Non-Instructional/Classified Staff

			Start Date	End Date	Reason
1.	HEATHER M. BOMBACE	ASSISTANT SAFETY COORDINATOR	08/15/2024	TBD	work provisionally in different title

d. APPOINTMENTS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **BRIANNA L. BROCCOLI** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Special Education for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing August 29, 2024 and ending August 28, 2028 at an annual salary rate of \$18,560.00.

Certification:

* Working toward certification

Education:

* Graduate of Whitesboro High School

Work Experience:

- * From October, 2023 through the present as a bank teller at GPO Federal Credit Union
- * From May, 2023 through September, 2023 as a nanny
- * From January, 2023 through August, 2023 as a decorator at Nothing Bundt Cakes

2. Recommend that **NANCY A. BROWNE** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, MSA @ Lincoln Ave. for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing August 29, 2024 and ending August 28, 2028 at an annual salary rate of \$18,253.00.

Certification:

* Working toward certification

Education:

* Graduate of Brookfield Central School District

Work Experience:

- * From May, 2021 through the present as a unit secretary/nurse technician at Mohawk Valley Health System
- * From May, 2020 through May, 2021 as a private nanny
- * From September, 2019 through December, 2020 as a sales associate at Boscov's

3. Recommend that **MATTHEW H. CAVALIERI** be appointed as a **TEACHER OF SPECIAL EDUCATION** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, in SPECIAL EDUCATION for a three year probationary appointment in the General Special Education Program tenure area, commencing August 29, 2024 and ending August 28, 2027 at an annual salary rate of \$64,116.00.

Certification:

- * Professional certificate in CHILDHOOD ED (1-6)

Education:

- * Graduate from Clare High School
- * Bachelor's Degree in Biology/Chemistry from Central Michigan University
- * Masters Degree in Teaching from SUNY Oswego

Work Experience:

- * From 2020-2024 as an intervention math specialist at Utica Academy of Science
- * From 2018-2019 as a teacher at Harrison Public Schools in Michigan
- * From 2017-2018 as a teacher/community based education at Mt. Pleasant Public Schools in Michigan
- * From 2001-2017 as a teacher at Solvay Union Free School

4. Recommend that **RAYMOND J. HIGGINS** be appointed as a **TEACHER OF CULINARY ARTS** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Career & Technical Education for a four year probationary appointment in the FOOD SERVICES tenure area, commencing August 29, 2024 and ending August 28, 2028 at an annual salary rate of \$55,488.00.

Certification:

- * Working toward certification

Education:

- * Graduate of H. B. Plant High School, Tampa, FL

Work Experience:

- * From July, 2023 through the present as an executive chef at Parkhurst Dining
- * From 2020 through 2023 as an executive chef at Sackett's Table
- * From 2019 through 2021 as an executive chef at Glenora Winery
- * From 2008 through 2019 as an executive chef at Inns of Aurora
- * From 1999 through 2008 as an executive chef at Catering by the Family, Tampa, FL

5. Recommend that **ASHLEY A. MURRAY** be appointed as a **TEACHER OF SOCIAL STUDIES** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, P-TECH for a four year probationary appointment in the SOCIAL STUDIES tenure area, commencing August 29, 2024 and ending August 28, 2028 at an annual salary rate of \$48,285.00.

Certification:

- * Working toward certification

Education:

- * Graduate of Holland Patent High School
- * Associate of Science in Adolescence Education from Mohawk Valley Community College
- * Bachelor of Arts in Historical Studies from Empire State University
- * Bachelor of Arts in Music Industry from SUNY Oneonta
- * Master of Science in Adolescence Education from Utica University - anticipated August, 2024

Work Experience:

- * From March, 2024 through the present as a substitute and student teacher at Poland Central School
- * From January, 2024 through the present as a substitute and student teacher at Sauquoit Valley Central School
- * From April, 2023 through May, 2023 as a long term substitute foreign language teacher at Mount Markham Central School
- * From May, 2018 through February, 2020 as a multimedia account executive and sales planner at WKTU
- * From March 2014 through April, 2018 as a shift supervisor and cashier at Rite Aid Pharmacy

6. Recommend that **MADISON J. USYK** be appointed as a **GUIDANCE COUNSELOR** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Special Education for a four year probationary appointment in the Guidance tenure area, commencing August 29, 2024 and ending August 28, 2028 at an annual salary rate of \$50,699.00.

Certification:

- * Initial certificate in School Counselor

Education:

- * Graduate of Notre Dame Jr./Sr. High School
- * Bachelor of Arts in Psychology from SUNY Geneseo
- * Master of Arts in School Counseling from the College of Saint Rose

Work Experience:

- * From March, 2024 through June, 2024 as a substitute teacher at Capital Region BOCES

b. RECOMMENDATION FOR PART-TIME APPOINTMENT(S)

1. Recommend that **JEFFREY S. KUHN** be appointed as a **TEACHER OF SOCIAL STUDIES** in **DISTANCE LEARNING**, for a part-time (.6 FTE) appointment commencing August 29, 2024 at an annual salary rate of \$30,794.40.

Certification:

- * Permanent certificate in Social Studies 7-12

Education:

- * Graduate of Chadwicks High School
- * Bachelor of Arts in Economics from Utica College of Syracuse University
- * Master of Science in Secondary Education - Social Science Education from SUNY Oneonta
- * Certificate of Advanced Study in Educational Administration and School District Administrator Certification from SUNY Cortland
- * Certificate of Advanced Educational Leadership from Harvard University Graduate School of Education

Work Experience:

- * From July, 2009 through August, 2024 as a principal grades 9-12 at Whitesboro High School
- * From May, 2004 through the present as an adjunct professor of education at Utica University
- * From July, 2007 through June, 2009 as an assistant principal for student activities at Whitesboro High School
- * From September, 1994 through June, 2007 as a 7th grade & 12th grade social studies teacher and 6-12 social studies department chair at Whitesboro Central School District

c. RECOMMENDATION FOR A LONG-TERM SUBSTITUTE APPOINTMENT

1. Recommend that **CAITLIN M. CARLO** be appointed as a **TEACHER OF ART** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Brookfield Central School District for a long-term substitute appointment commencing August 29, 2024 and ending June 30, 2025 at an annual salary rate of \$48,339.00.

Certification:

* Working toward certification

Education:

- * Graduate of Oriskany Jr./Sr. High School
- * Associates Degree in Liberal Arts & Science from Mohawk Valley Community College
- * Bachelor's Degree in Studio Art from SUNY Plattsburgh
- * Master of Education in Secondary Education from Grand Canyon University

Work Experience:

- * From October 2023 through June 2024 as a teacher of art at Oneida-Herkimer-Madison BOCES
- * From October, 2021 through 2023 as a teaching assistant at Rome City School District
- * From September, 2018 through June, 2020 as a substitute teaching assistant at Oriskany Central School District

2. Recommend that **NICOLE A. CASSULIS's** appointment as a **TEACHER OF MATH** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, P-TECH, for a long-term substitute appointment be extended commencing August 29, 2024 and ending June 30, 2025 at an annual salary rate of \$46,516.00.

3. Recommend that **ROBERT B. GRAY** be appointed as a **GUIDANCE COUNSELOR** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Special Education, for a long-term substitute appointment commencing August 29, 2024 and ending June 30, 2025 at an annual salary rate of \$79,086.00.

Certification:

- * Permanent certificate in School Counselor

Education:

- * Graduate of Waterville Central School
- * Bachelor of Arts in Psychology from SUNY Albany
- * Master of Science in Education - Counselor Education from SUNY Oneonta

Work Experience:

- * From September, 2023 through June, 2024 as a long term substitute guidance counselor at Oneida-Herkimer-Madison BOCES
- * From October, 1995 through June, 2022 as a school counselor 9-12 at Waterville Central School District
- * From August, 1992 through October, 1995 as a school counselor 9-12 at Ilion Central School District
- * From January, 1992 through June, 1992 as a school counselor practicum K-12 at Edmeston Central School District

d. RECOMMENDATION FOR A TEMPORARY APPOINTMENT(S)

1. Recommend that **MICHAEL S. DEUEL** be appointed as a **CURRICULUM SUPERVISOR** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, for a temporary appointment commencing July 01, 2024 and ending June 30, 2025 at a salary rate of \$330.00/day. Curriculum Supervisors are provided at district request.
2. Recommend that **JOANNE I. SHELMIDINE** be appointed as a **CURRICULUM SUPERVISOR** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, for a temporary appointment commencing July 1, 2024 and ending June 30, 2025 at a salary rate of \$55.00 per hour as requested by a district.
3. Recommend that **MARY LOURDES TANGORRA** be appointed as a **CURRICULUM SUPERVISOR** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, for a temporary appointment commencing July 01, 2024 and ending June 30, 2025 at a salary rate of \$550.00/day or \$91.67 per hour as requested by a district.

e. RECOMMENDATION FOR TENURE APPOINTMENT(S)

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s), who have satisfactorily completed their individual probationary periods and are being recommended for tenure by their immediate supervisors.

			Tenure Date
1.	MAUREEN E. PAVLICKO	TEACHING ASSISTANT	11/19/2024
2.	THOMAS D. PFISTERER	TEACHING ASSISTANT	11/19/2024

f. RECOMMENDATION FOR MENTORING

		Title	Start Date	End Date	Salary
1.	MICHAEL S. DEUEL	EXECUTIVE COACH	07/01/2024	06/30/2025	\$45.00/hr
2.	DAVID LANGONE	EXECUTIVE COACH	07/01/2024	06/30/2025	\$45.00/hr
3.	LUCILLE I. MATT	EXECUTIVE COACH	07/01/2024	06/30/2025	\$45.00/hr
4.	KAREN L. MILLER	EXECUTIVE COACH	07/01/2024	06/30/2025	\$45.00/hr
5.	JOANNE I. SHELMIDINE	EXECUTIVE COACH	07/01/2024	06/30/2025	\$45.00/hr
6.	MARY LOURDES TANGORRA	EXECUTIVE COACH	07/01/2024	06/30/2025	\$91.67/hr
7.	ANN P. TURNER	EXECUTIVE COACH	07/01/2024	06/30/2025	\$45.00/hr

2. Non-Instructional/Classified Staff

a. RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE

1. Recommend that **ELEANOR D. BERKHOUDT** be appointed to a provisional appointment as a **PUBLIC RELATIONS ASSISTANT** in SUPPORT SERVICES, School Communications, commencing July 08, 2024 at an annual salary rate of \$36,513.00, prorated.

ELEANOR D. BERKHOUDT has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **PUBLIC RELATIONS ASSISTANT**, until the results of the next civil service exam are known.

Education:

- * Graduate of New Hartford High School
- * Bachelor of Arts in Communications and Media from Utica University

Work Experience:

- * From January, 2024 through the present as a fund development/marketing intern at Hospice & Palliative Care
- * From January, 2024 through May, 2024 as a social media manager at Utica Tangerine Utica University
- * From May, 2023 through January, 2024 as a public relations intern at American Weekend Entertainment, Inc.
- * From May, 2022 through December, 2022 as a server at Chesterfield's Tavolo
- * From August, 2020 through May, 2022 as a host & server at Olive Garden

2. Recommend that **HEATHER M. BOMBACE** be appointed to a provisional appointment as a **SAFETY COORDINATOR** in SUPPORT SERVICES, SAFETY SERVICES, commencing August 15, 2024 at an annual salary rate of \$60,000.00, prorated.

HEATHER M. BOMBACE has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SAFETY COORDINATOR**, until the results of the next civil service exam are known.

Education:

- * Graduate of Whitesboro High School
- * Associates Degree in General Studies from Mohawk Valley Community College
- * Associates Degree in Business Administration from Mohawk Valley Community College

Work Experience:

- * From July, 2022 through the present as an assistant safety coordinator Oneida-Herkimer-Madison BOCES
- * From November, 2018 through July, 2022 as a group insurance administrator at MetLife
- * From April 2015 through May, 2017 as a supervisor at Sweet Frog
- * From April 2012 through April, 2015 as a server at Friendly's

3. Recommend that **JOSHUA L. FULLER** be appointed to a provisional appointment as a **STOREKEEPER** in SUPPORT SERVICES, Instructional Support, commencing August 19, 2024 at an annual salary rate of \$34,195.00, prorated.

JOSHUA L. FULLER has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **STOREKEEPER**, until the results of the next civil service exam are known.

Education:

- * Bachelor's Degree from Evergreen State College
- * Bachelor of Fine Arts from Oregon College of Art
- * Master of Fine Arts from Vermont College of Art

Work Experience:

- * August 2023 through May 2024 as an art preparator/technician at Atelier 4 Inc.
- * February 2018 through August 2023 as an art preparator/technician at Artech Inc.
- * June 2018 through August 2018 as an intern at The Carving Studio a Sculpture Center
- * January 2012 through August 2014 as a conference and event temp at the University of Vermont
- * June 2011 through February 2014 as a catalog and delivery person at Store Keeper/Inventory Specialist/Transportation

4. Recommend that **AMBER J. SLAWSON** be appointed to a provisional appointment as an **EMERGENCY PLANNING TECHNICIAN** in SUPPORT SERVICES, SAFETY SERVICES, commencing August 19, 2024 at an annual salary rate of \$45,000.00, prorated.

AMBER J. SLAWSON has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **EMERGENCY PLANNING TECHNICIAN**, until the results of the next civil service exam are known.

Education:

- * Graduate of Camden Central School

Work Experience:

- * From September, 2023 through the present as a supervisor at Family Dollar Distribution Center
- * From June, 2023 through the present as a security supervisor at DSI Security Services
- * From February, 2021 through March, 2022 as a police officer at Air Force Research Labs
- * From April, 2015 through January, 2021 as a correctional officer at Oneida County Sheriff's Office

b. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

1. Recommend that **STEPHEN T. BECKER** be appointed to a probationary appointment as a **BUILDING MAINTENANCE WORKER** in SUPPORT SERVICES, OPERATIONS & MAINTENANCE, commencing September 03, 2024 at an annual salary rate of \$43,408.00, prorated.

STEPHEN T. BECKER has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **BUILDING MAINTENANCE WORKER**. **STEPHEN T. BECKER** will be required to serve a twenty-six week probationary period.

Education:

- * Graduate of Oneida High School
- * Associate of Science in HVAC from Mohawk Valley Community College

Work Experience:

- * From May, 2022 through the present as a service technician at Woodcock & Armani
- * From August, 2015 through June 2020 as a parking enforcement officer at Paylock IPT, NJ

2. Recommend that **REBECCA A. LOCKWOOD** be appointed to a probationary appointment as a **COOK** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing September 01, 2024 at an hourly salary rate of \$25.22.

REBECCA A. LOCKWOOD has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK**. **REBECCA A. LOCKWOOD** will be required to serve a twenty-six week probationary period.

Education:

* Graduate of Mount Markham Central School District

Work Experience:

- * From February, 2012 through the present as an assistant cook at Oneida-Herkimer-Madison BOCES
- * From August, 2003 through 2012 as a swing manager for Mac-Clark Restaurants, Washington Mills & New Hartford, NY
- * From September, 2001 through May, 2003 as a crew trainer for McDonald's, Richfield Springs, NY

c. RECOMMENDATION FOR PART-TIME APPOINTMENT

1. Recommend that **LAURIE DEBELLA's** appointment to a part-time appointment as a **CLERK (PART TIME)** in SUPPORT SERVICES, Central Business Office be extended commencing July 01, 2024 through June 30, 2025 at an hourly salary rate of \$33.48, as needed.

2. Recommend that **MARCIA L. EMRICH's** part-time appointment as a **CLERK (PART TIME)** in INSTRUCTIONAL PROGRAMS & PROFESSIONAL LEARNING, be extended commencing July 01, 2024 through June 30, 2025 at a salary rate of \$30.39/hour, as needed.

3. Recommend that **JUDY A. SCHULZE** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing September 01, 2024 at an hourly salary rate of \$18.47, as needed.

JUDY A. SCHULZE has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Herkimer High School

Work Experience:

- * From September, 2004 through July, 2024 as a food service helper at Oneida-Herkimer-Madison BOCES

4. Recommend that **DIANE M. WENZEL's** part-time appointment as a **CLERK (PART TIME)** in SUPPORT SERVICES, Operations and Maintenance, be extended commencing July 01, 2024 through June 30, 2025 at an hourly salary rate of \$24.04, as needed.

d. RECOMMENDATION FOR TEMPORARY APPOINTMENT(S)

1. Recommend that **KAITLIN E. BUNGER** be appointed to a temporary appointment as a **LABORER - HOURLY** in SUPPORT SERVICES, Technical Repair Service, commencing July 09, 2024 and ending June 30, 2025 at an hourly salary rate of \$15.94.

KAITLIN E. BUNGER meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

- * Graduate of Clinton High School
- * Bachelor's Degree in Music Education
- * Diploma in Band Instrument Repair from Minnesota State College Southeast

Work Experience:

- * From September, 2023 through the present as an instrumental music teacher at Frankfort-Schuyler Central School District
- * From April, 2023 through August, 2023 as an instrumental repair technician at Music and Arts
- * From August, 2022 through March, 2023 as a customer service representative at Empire Winds and Strings
- * From August, 2021 through June, 2022 as a para-educator (part-time) at Baldwin Middle School, CT
- * From September, 2013 through August, 2020 as an instrumental music teacher at Frankfort-Schuyler Central School District

2. Recommend that **JOSEPH L. GUGINO** be appointed to a temporary appointment as a **SCHOOL BUSINESS ADMINISTRATOR** in SUPPORT SERVICES, commencing July 01, 2024 and ending June 30, 2025 at a salary rate of \$500.00/day, as needed.

e. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	PATRICIA A. CAPPELLI	SENIOR ACCOUNT CLERK	07/08/2024
2.	DANIEL B. OLEJARNIK	SENIOR ACCOUNT CLERK	07/08/2024

3.	MICHAEL V. ULES	MOTOR VEHICLE OPERATOR	Perm. Date 02/06/2024
4.	CONNOR T. UTESCH	SENIOR ACCOUNT CLERK	07/08/2024

f. RECOMMENDATION FOR CHANGE IN FTE

1.	ANNE S. PERRA	TEACHER SPEECH/HEARING	Date 05/01/2024 - 06/04/2024	FTE .4 FTE
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g. RECOMMENDATION FOR NON-INSTRUCTIONAL TEMPORARY APPOINTMENTS

1.	YASMEENA T. YAGAN	Title LABORER - HOURLY	Start Date 07/01/2024	End Date 06/30/2025	Salary \$15.94/hr
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h. RECOMMENDATION FOR ADDITIONAL ASSIGNMENT(S)

1. Recommend that **ANNE M. WIGHTMAN** be appointed to an additional assignment as a **PROCEDURES COORDINATOR** commencing July 01, 2024 and ending June 30, 2025 at a salary rate of \$15,000.00.

e. STIPENDS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR ADDITIONAL STIPENDS

1.	KATHLEEN ANGIER	TEACHER ASSISTANT	Date 08/29/2024 - 06/30/2025	Stipend \$3,500.00 (student mgr)
2.	ANTHONY CURTACCI	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
3.	THERESA R. CURTACCI	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
4.	SHAD A. CZERNAK	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
5.	JOANNE DALEY	FFA ADVISOR	08/29/2024 - 06/30/2025	\$1,250.00
6.	OSCAR J. GRIMES	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
7.	WILLIAM J. KEISER IV	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
8.	JEAN KNAUL	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
9.	PHILIP A. LACELLE JR	FFA ADVISOR	08/29/2024 - 06/30/2025	\$1,250.00

			Date	Stipend
10.	KIMBERLY E. PETRONELLA	SKILLS USA ADVISOR	08/29/2024 - 06/30/2025	\$1,250.00
11.	COURTNEY L. PLANTE	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
12.	NICOLE C. ROBERTS	TEACHER OF ESL	08/29/2024 - 04/14/2025	\$1,200.00 mentor (prorated)
13.	ROSALIND SIEGFRIED	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
14.	STEPHANIE A. SMITH	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
15.	JOHN T. STRATTON	SKILLS USA ADVISOR	08/29/2024 - 06/30/2025	\$1,250.00
16.	ROXANN TESTAMARK	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
17.	BOBBI A. WEIBEL	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
18.	SARAH WHITE	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)

f. TERMINATIONS

1. Teaching/Certified Staff

1. ANNE C. DEROSE, SUMMER - STUDENT MANAGER/TA, 07/08/2024-07/17/2024

g. SUMMER SCHOOL

1. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED

a. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - CAREER AND TECHNICAL EDUCATION

		Title	Start Date	End Date	Max Days	Salary
1.	NICOLE A. CASSULIS	TEACHER	07/29/2024	08/02/2024	4	\$30.00/hr (Summer Bridge)
2.	ALEXANDER MCKINSEY	TEACHER (revised)	07/01/2024	07/31/2024	8	\$30.00/hr
3.	ASHLEY A. MURRAY	TEACHER	07/29/2024	08/02/2024	4	\$30.00/hr (Summer Bridge)
4.	JEFFREY R. SERGOTT	TEACHER	07/29/2024	08/02/2024	4	\$30.00/hr (Summer Bridge)

b. RECOMMENDATION FOR SPECIAL EDUCATION SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED

		Title	Start Date	End Date	Max Days	Salary
1.	MACKENZIE C. KUBAT	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$2,784
2.	CAMRYN R. STONE	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$2,784

c. RECOMMENDATION FOR ACADEMIC REGIONAL SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED

The following people are being recommended to teach in the Regional Summer School Program for 2024, for the period indicated. The actual need for any individual will not be determined until July 1, 2024. The decisions will be based upon enrollments at that time. Assignments may be for two blocks (\$3,000) or three blocks (\$4,500), based on enrollment. The Driver Education Instructors will be paid \$75.00/hr for a full class load. Teaching Assistant - \$15.00/hr. Assistant Administrator will be paid \$6,750 and Administrator will be paid \$8,500. Extended School Year (ESY) STEPS -Alternative Education Special Education Teacher/TA and Attendance Teacher Daily rate is 1/200th of salary.

		Title	Start Date	End Date	Salary
1.	JACQUELINE F. BARONE	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
2.	JACLYN M. BOGDAN	PROGRAMMING	07/15/2024	08/20/2024	\$4,500 (prorated)
3.	LORA G. BORNEMANN	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
4.	MINDY S. BROWNE	ATTENDANCE	07/08/2024	08/20/2024	\$40.18/hr
5.	JESSICA A. CAPPELLI	MATHEMATICS	07/08/2024	08/20/2024	\$4,500
6.	BRANDEE A. COLLINS	PROGRAMMING	07/08/2024	08/20/2024	\$4,500
7.	JOSIE R. COLLINS	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
8.	SHANNON D. DAILEY	MATHEMATICS	07/15/2024	08/20/2024	\$4,500
9.	JORDAN B. FAIRBROTHER	TEACHING ASSISTANT	07/15/2024	08/08/2024	\$15.00/hr
10.	BENJAMIN J. FOVAL	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
11.	KEVIN W. GETMAN	MATHEMATICS	07/08/2024	08/20/2024	\$4,500
12.	ASHLEY A. GIFFORD	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
13.	SHONTASHIA A. GILES	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
14.	NICOLLE A. GREICO	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
15.	ROBERT L. HARRISON JR	TEACHING ASSISTANT	07/10/2024	08/20/2024	\$15.00/hr
16.	MERRITT H. HOWARD II	SOCIAL STUDIES	07/08/2024	08/20/2024	\$4,500

Minutes of the Regular Meeting of the Cooperative Board
 Oneida-Herkimer-Madison BOCES
 August 14, 2024
 Page 25

		Title	Start Date	End Date	Salary
17.	TERRY L. JONES	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
18.	CARRIE E. JONES	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
19.	ERIN N. JULIAN	TEACHING ASSISTANT	07/08/2024	08/15/2024	\$15.00/hr
20.	MATTHEW C. KOEPPEN	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
21.	PAUL E. LINK	PROGRAMMING	07/08/2024	08/20/2024	\$4,500
22.	BRITTNEY LINK	MATHEMATICS	08/05/2024 (revised)	08/20/2024	\$4,500 (prorated)
23.	RYAN MCNERNEY	SOCIAL STUDIES	07/15/2024 (revised date)	08/20/2024	\$4,500 (prorated)
24.	RYAN MCNERNEY	TEACHER	07/08/2024	07/09/2024	\$30.00/hr
25.	HEATHER MINER	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
26.	DAMIAN W. MONAGHAN	MATHEMATICS	07/08/2024	08/20/2024	\$4,500
27.	KELLY I. NUCCIO	SCIENCE	07/15/2024	08/20/2024	\$4,500 (prorated)
28.	CATHY L. REED-HARRISON	TEACHING ASSISTANT	07/10/2024	08/20/2024	\$15.00/hr
29.	JACOB A. ROSYS	ENGLISH	07/08/2024	08/20/2024	\$4,500
30.	FALLON E. RUSSO	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
31.	KEVIN T. SCHULTZ	MATHEMATICS	07/08/2024	08/20/2024	\$4,500
32.	JASON W. SCIALDONE	SCHOOL COUNSELOR	07/08/2024	08/20/2024	\$4,500
33.	JEFFREY D. SNYDER	DRIVERS EDUCATION	07/08/2024	08/20/2024	\$75.00/hr
34.	CYNTHIA M. ST. JAMES	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
35.	GENEVIEVE K. TALLARINO	SCIENCE	07/08/2024	08/20/2024	\$4,500
36.	SANTINA L. TOMAINO	ATTENDANCE	07/08/2024	08/20/2024	\$49.58/hr
37.	JENNIFER J. WATKINS	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
38.	KARLA WILLIAMS	LIVING ENVIRONMENT	07/08/2024	08/20/2024	\$4,500
39.	TARA M. WILLIAMS	TEACHING ASSISTANT	07/10/2024	08/20/2024	\$15.00/hr
40.	KIM H. ZOGBY	SPECIAL EDUCATION	07/08/2024	08/20/2024	\$4,500

d. RECOMMENDATION FOR SUMMER SCHOOL APPOINTMENTS - ADMINISTRATION

		Title	Start Date	End Date	Salary
1.	TRICIA M. NORTON	ADMINISTRATOR	07/08/2024	08/20/2024	\$6,750

2. RECOMMENDATIONS FOR SUMMER SCHOOL - NON-INSTRUCTIONAL

a. RECOMMENDATION FOR SPECIAL EDUCATION SUMMER SCHOOL APPOINTMENTS - NON-INSTRUCTIONAL
Daily rate is 1/200th of salary

		Title	Start Date	End Date	Max Days	Salary
1.	JILL A. MACDONALD	NURSE PRACTITIONER	07/01/2024	08/31/2024	29	\$78,881
2.	ANTHONY R. SBIROLI	NURSE PRACTITIONER	07/01/2024	08/31/2024	29	\$67,231
3.	JULIE SHANKMAN	NURSE PRACTITIONER	07/01/2024	08/31/2024	29	\$96,642
4.	TAMMY M. WEST	NURSE PRACTITIONER	07/01/2024	08/31/2024	29	\$73,623

b. RECOMMENDATION FOR ACADEMIC REGIONAL SUMMER SCHOOL APPOINTMENTS - NON-INSTRUCTIONAL

The following people are being recommended for clerical or nursing positions in the Regional Summer School Program for 2024. All people listed are potential hires. The actual need for any individual will not be determined until July 1, 2024. The decisions will be based on enrollments at that time and the actual need for clerical or nursing help.

		Title	Start Date	End Date	Salary
1.	PHYLLIS A. CAVALIER	CLERICAL	07/08/2024	07/20/2024	\$15.00/hr. by timesheet
2.	HEATHER L. LINTS	NURSE	07/22/2024	08/08/2024	\$25.00/hr
3.	MICHAEL J. STONE	CLERK	07/08/2024	08/20/2024	\$17.25/hr
4.	YELENA VERENICH	NURSE	07/15/2024	07/18/2024	\$25.00/hr

ITEM VII. D. ACTION ITEMS (1-5)

Motion by: Joseph H. Hobika, Jr.
Seconded by: Russell Stewart

ITEM VII. D. 1. ACCEPTANCE OF CLERK'S REPORT

Moved, that the Cooperative Board accepts the Clerk's Report – Oath of Office for Joseph H. Hobika, Jr., July 12, 2024.

ITEM VII. D. 2. APPROVAL OF BOARD POLICIES (Second Reading)

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES. (First Reading was July 10, 2024).

- 4301 Borrowing Funds
- 4302 Deposits
- 4303 Insurance (Excluding Health Insurance)
- 4304 Personal Property of the BOCES
- 4305 Health Insurance Portability and Accountability Act of 1996 (HIPPA)
- 4400 Audit Committee
- 4401 Annual Audit
- 4402 Internal Audit Function
- 4403 Auditing Claims for Payment
- 4404 Personal Property Acquisitions

ITEM VII. D. 3. APPROVAL OF THE BRIDGES TIM ACADEMY CONTRACT

Moved, that The Cooperative Board approves the award of the service contract for Bridges for TIM Academy for the 2024-2025 school year.

ITEM VII. D. 4. APPROVAL OF LPN's FOR BRIDGES PROGRAM

Moved, that the Cooperative Board approve the employment of LPN's within the Bridges Program who will work under the supervision of the building RN(s) and administration.

ITEM VII. D. 5. APPROVAL OF ADVISORY COMMITTEE MEMBERSHIP – NEW MEMBERS

Moved, that the Cooperative Board approve Shane Gilchrest, Director of Fleet Administration for the New York State Department of Transportation; Tim Hardiman, VP of Food and Beverage at the Tailor and the Cook; and Emily Arthur, Human Resources Director at Riverhawk Company on the CTE Advisory Committee.

Yes	No	Excused	Abstain
Michelle Anderson		Steve Boucher	
Elaine M. Falvo		Michael H. Head	
Joseph H. Hobika, Jr.		Heather Johnson	
Gary P. Nelson		Timothy Thomas	
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
Ryan Rogers			
Russell Stewart			

Motion carried 8-0

ITEM VII. D. ACTION ITEMS (6-11)

Motion by: Joseph H. Hobika, Jr.
 Seconded by: Elaine M. Falvo

ITEM VII. D. 6. APPROVAL TO RE-TITLE ASSISTANT COOKS TO COOK MANAGERS

Moved, that the Cooperative Board approves the addition of 35 Cook Manager Civil Service titles.

ITEM VII. D. 7. APPROVAL OF AWARD OF THE NYS SOURCE IDENTIFIABLE FRUIT, VEGETABLE AND PROTEIN FOOD BIDS 2024-2025

Moved, that the Cooperative Board approves the award of the Source Identifiable Fruit, Vegetable and Protein Foods Bid 2024-2025 as per the attached listing representing the lowest qualified bidders meeting specifications, for a total award of \$250,965.14.

Vendor	Proposed Award
Russo Produce	\$ 86,565.00
Headwater Foods	\$ 61,685.14
Slate Foods	\$ 37,230.00
Morning Star Poultry	\$ 6,735.00
Vernon-Verona-Sherrill Future Farmers of America	\$ 2,050.00
Irish Bee Honey	\$ 1,950.00
Hudson Harvest	\$ 35,000.00
Dino's Sausage and Meat Co	\$ 19,750.00
Total	\$250,965.14

ITEM VII. D. 8. APPROVAL OF THE AWARD OF THE PIZZA SHELL BID 2024-2025

Moved, that the Cooperative Board approve the award of the Pizza Shell Bid 2024-2025 as per the attached listing representing the lowest qualified bidder meeting specifications, for a total award of \$70,737.00

Company	Award Total
Pumilias	\$ 70,737.00
Nardone Bakery	\$ 0.00
Total Bid Award	\$ 70,737.00

ITEM VII. D. 9. APPROVAL OF THE CTE EQUIPMENT RESERVE/PURCHASES

Moved, that the Cooperative Board approve the purchase from the CTE Equipment Reserve of the following: 1) Qty – 10 Miller Augmented Arc Reality Welding System #MIL951823 (Program – Welding, Estimated Cost - \$265,388.00).

ITEM VII. D. 10. APPROVAL OF CTE EQUIPMENT RESERVE REPLENISHMENT

Moved, that the Cooperative Board approve the transfer of \$112,737.29 into the CTE Reserve effective June 30, 2024.

ITEM VII. D. 11. APPROVAL OF USE OF FUNDS FROM UNEMPLOYMENT PAYMENT INSURANCE RESERVE

Moved, that the Cooperative Board of the Oneida-Herkimer Madison BOCES approve expending \$10,849 from the Unemployment Payment Insurance Reserve for unemployment claims incurred during the 2023-2024 fiscal year.

Yes	No	Excused	Abstain
Michelle Anderson		Steve Boucher	
Elaine M. Falvo		Michael H. Head	
Joseph H. Hobika, Jr.		Heather Johnson	
Gary P. Nelson		Timothy Thomas	
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
Ryan Rogers			
Russell Stewart			

Motion carried 8-0

ITEM VII. D. ACTION ITEMS (12-15)

Motion by: Joseph H. Hobika, Jr.
Seconded by: Russell Stewart

ITEM VII. D. 12. APPROVAL OF FUNDING OF THE TEACHERS' RETIREMENT CONTRIBUTION RESERVE

WHEREAS, the Oneida-Herkimer-Madison Board of Cooperative Educational Services had established a Teachers' Retirement Contribution Reserve in accordance with General Municipal Law, Section 6-r; and
WHEREAS, the Teachers' Retirement Contribution Reserve may be funded with amounts designated from budgetary appropriations or program surpluses remaining in the General Fund at the end of the fiscal year;
BE IT RESOLVED that effective for the 2023-2024 fiscal year, the Oneida-Herkimer-Madison Board of Cooperative Educational Services hereby authorizes the transfer of available funds in the Due to Teachers' Retirement account into the Teachers' Retirement Contribution Reserve in the amount of \$457,723.23.

ITEM VII. D. 13. APPROVAL OF FUNDING OF THE EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE (EBALR)

WHEREAS, the Oneida-Herkimer-Madison Board of Cooperative Educational Services had established an Employee Benefit Accrued Liability Reserve in accordance with General Municipal Law, Section 6-p; and
WHEREAS, the Employee Benefit Accrued Liability Reserve may be funded with amounts designated from budgetary appropriations or program surpluses remaining in the General Fund at the end of the fiscal year;
BE IT RESOLVED that effective for the 2023-2024 fiscal year, the Oneida-Herkimer-Madison Board of Cooperative Educational Services hereby authorizes the transfer of available unspent funds into the Employee Benefit Accrued Liability Reserve in the amount of \$449,103.69.

ITEM VII. D. 14. APPROVAL OF EARLY COLLEGE ACCESS AGREEMENT

Moved, that the Cooperative Board approve the Early College Access Agreement between OHM BOCES and MVCC.

ITEM VII. D. 15. APPROVAL OF COLLEGE BOARD CONTRACT

Moved, that the Cooperative Board approve the agreement between the College Board and the Oneida-Herkimer-Madison BOCES effective immediately.

Yes	No	Excused	Abstain
Michelle Anderson		Steve Boucher	
Elaine M. Falvo		Michael H. Head	
Joseph H. Hobika, Jr.		Heather Johnson	
Gary P. Nelson		Timothy Thomas	
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
Ryan Rogers			
Russell Stewart			

Motion carried 8-0

Cooperative Board Member Elaine M. Falvo left at 5:59 p.m.

ITEM VII. D. ACTION ITEMS (16-23)

Motion by: Joseph H. Hobika, Jr.
Seconded by: Anthony Nicotera

ITEM VII. D. 16. APPROVAL OF TIM ACADEMY CONTRACT

Moved, that the Cooperative Board approve the service contract for TIM Academy for the 2024-2025 school year and make their services available to our component districts through the Community School Resources CoSer.

ITEM VII. D. 17. APPROVAL OF CENTER FOR FAMILY LIFE AND RECOVERY CONTRACT

Moved, that the Cooperative Board approves the service contract for the Center for Family Life and Recovery for the 2024-2025 school year and make their services available to our component districts through the Community School Resources CoSer.

ITEM VII. D. 18. APPROVAL OF CENTRAL ASSOCIATION FOR THE BLIND AND VISUALLY IMPAIRED (CABVI) CONTRACT

Moved, that the Cooperative Board approves the service contract for the Central Association for the Blind and Visually Impaired for the 2024-2025 school year and make their services available to our component districts through the Community School Resources CoSer.

ITEM VII. D. 19. APPROVAL OF HELIO HEALTH, INC. CONTRACT

Moved, that the Cooperative Board approve the service contract for Helio Health, Inc. for the 2024-2025 school year and make their services available to our component districts through the Community School Resources CoSer.

ITEM VII. D. 20. APPROVAL OF INTEGRATED COMMUNITY ALTERNATIVES NETWORK (ICAN)

Moved, that the Cooperative Board approve the service contract for Integrated Community Alternatives Network (ICAN) for the 2024-2025 school year and make their services available to our component districts through the Community School Resources CoSer.

ITEM VII. D. 21. APPROVAL OF CENTRAL NEW YORK HEALTH HOME NETWORK CONTRACT

Moved, that the Cooperative Board approves the service contract for the Central New York Health Home Network (CNYHHN) for the 2024-2025 school year and make their services available to our component districts through the Community School Resources CoSer.

ITEM VII. D. 22. APPROVAL OF THE PERCH PLACE LLC CONTRACT

Moved, that the Cooperative Board approve the service contract for Perch Place, LLC for the 2024-2025 school year and make their services available to our component districts through the Community School Resources CoSer.

ITEM VII. D. 23. APPROVAL OF THE UPSTATE CARING PARTNERS, INC. CONTRACT

Moved, that the Cooperative Board approve the service contract for Upstate Caring Partners, Inc. for the 2024-2025 school year and make their services available to our component districts through the Community School Resources CoSer.

Yes	No	Excused	Abstain
Michelle Anderson		Steve Boucher	
Joseph H. Hobika, Jr.		Elaine M. Falvo	
Gary P. Nelson		Michael H. Head	
Anthony J. Nicotera		Heather Johnson	
Dr. Gary W. Porcelli		Timothy Thomas	
Ryan Rogers			
Russell Stewart			

Motion carried 7-0

ITEM VII. D. ACTION ITEMS (24)

ITEM VII. D. 24. APPROVAL OF THE UTICA SAFE SCHOOLS HEALTHY STUDENTS PARTNERSHIP, INC. CONTRACT

Motion by: Russell Stewart
Seconded by: Joseph H. Hobika, Jr.

Moved, that the Cooperative Board approve the service contract for Utica Safe Schools Healthy Student Partnership, Inc. for the 2024-2025 school year and make their services available to our component districts through the Community School Resource CoSer.

Yes	No	Excused	Abstain
Michelle Anderson		Steve Boucher	
Joseph H. Hobika, Jr.		Elaine M. Falvo	
Gary P. Nelson		Michael H. Head	
Anthony J. Nicotera		Heather Johnson	
Dr. Gary W. Porcelli		Timothy Thomas	
Ryan Rogers			
Russell Stewart			

Motion carried 7-0

ITEM VIII. BOARD TOPIC(S)/DISCUSSION ITEM(S)

Board Members discussed proposed Committee Meeting Dates.

Russell Stewart stated that he is looking for productivity and being part of the discussion rather than being reported to.

Dr. Kilburn noted that the Committees can discuss operating in a different manner.

Dr. Gary W. Porcelli stated that if any representative cannot attend a Committee meeting, to please let the Alternate know so the Alternate can attend. Dr. Porcelli noted that he is an Alternate.

ITEM IX. OLD BUSINESS

President Michelle Anderson noted that Committee Meeting discussions will be added as a standard for further discussion at each meeting.

ITEM X. EXECUTIVE SESSION

Motion by: Russell Stewart

Seconded by: Dr. Gary W. Porcelli

Moved, that the Cooperative Board enter into Executive Session at 6:05 p.m.

Executive Session Items:

x	discussing the employment history of particular persons
x	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
	discussing collective negotiations pertaining to the _____ Union, pursuant to Article 14 of the Civil Service Law
	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
	discussing the (administration) (preparation) (grading) of the _____ exam
x	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed

Yes	No	Excused	Abstain
Michelle Anderson		Steve Boucher	
Joseph H. Hobika, Jr.		Elaine M. Falvo	
Gary P. Nelson		Michael H. Head	
Anthony J. Nicotera		Heather Johnson	
Dr. Gary W. Porcelli		Timothy Thomas	
Ryan Rogers			
Russell Stewart			

Motion carried 7-0

The Cooperative Board exited the Executive Session at 7:02 p.m.

ITEM XI. ACTION ITEM(S) FOR APPROVAL (CONTINUATION OF VII)

Motion by: Gary P. Nelson
Seconded by: Joseph H. Hobika, Jr.

ITEM XI. 1 PERSONNEL PAID LEAVE OF ABSENCE

Moved, that the Cooperative Board approves the paid Leave of Absence of a particular employee effective July 30, 2024.

Yes	No	Excused	Abstain
Michelle Anderson		Steve Boucher	
Joseph H. Hobika, Jr.		Elaine M. Falvo	
Gary P. Nelson		Michael H. Head	
Anthony J. Nicotera		Heather Johnson	
Dr. Gary W. Porcelli		Timothy Thomas	
Ryan Rogers			
Russell Stewart			

Motion carried 7-0

MOTION TO ADJOURN

Motion by: Joseph H. Hobika, Jr.
Seconded by: Russell Stewart

Without further objection, there being no further business to come before the meeting, the meeting adjourned at 7:03 p.m.

Yes	No	Excused	Abstain
Michelle Anderson Joseph H. Hobika, Jr. Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli Ryan Rogers Russell Stewart		Steve Boucher Elaine M. Falvo Michael H. Head Heather Johnson Timothy Thomas	

Motion carried 7-0

Lori A. Wrobel
Clerk of the Board
August 16, 2024