

**MINUTES**  
**CATASAUQUA AREA SCHOOL DISTRICT**  
 Tuesday, May 7, 2024  
 7:00 PM – District Administration Office

**1. CALL TO ORDER ..... President, Dale Hein**  
*President, Dale Hein, Called the Meeting to Order at 7:01 P.M*

**2. PLEDGE OF ALLEGIANCE TO THE FLAG**  
*The Pledge of Allegiance was given*

**3. ROLL CALL**

Board Members		Non-Board Members	
Dale Hein, President	X	Dave Knerr	X
Jillian Emert, Vice President	X	Christina Lutz-Doemling	X
Jason Bashaw, Secretary		Lindsey Wallace	X
Christy Cooper, Treasurer	X	Kathleen Kotran	
Lauren Cieslak		Paul Reilly	
Eric DeLabar	X	Eric Dauberman	X
Shawn McGinley	X	Melissa Inselmann	X
Jeremy Smale	X	David Todd	X
Robert Nappa	X	Robert Kucharczuk	X
Student Representatives		Thomas Moll	X
Delaney Troxell		Carey Pammer	
Sophia Becker		Daniel Kotran	X
Augustus Serrano (Alternate)		Robert Steckel (CMS Interim Principal)	X

**4. ELECTION OF BOARD TREASURER**

Call for nominations for Treasurer –one-year-term – effective July 1, 2024 to June 30, 2025

Nominations:

Christy Cooper Nominated by Jillian Emerr

Nominations Closed:

Ballot for Treasurer

Christy Cooper

*AYE: Cooper, Smale, Nappa, Emert, DeLabar, McGinley, Hein*

*NAY: 0*

*Seven Ayes, Zero Nays, Motion carried*

**5. ELECTION OF BOARD SECRETARY**

Call for nominations for Secretary -four-year-term effective July 1, 2024 to June 30, 2028

Nominations:

Jason Bashaw Nominated by Jillian Emert

Nominations Closed:

Ballot for Secretary

Jason Bashaw

*AYE: Smale, Nappa, Cooper, Emert, DeLabar, McGinley, Hein*

*NAY: 0*

*Seven Ayes, Zero Nays, Motion carried*

**6. ELECTION OF ASSISTANT BOARD SECRETARY**

Call for nominations for Secretary -four-year-term effective July 1, 2024 to June 30, 2028

Nominations:

Jeremy Smale Nominated by Shawn McGinley

Nominations Closed:

Ballot for Secretary

Jeremy Smale

*AYE: McGinley, Smale, Emert, DeLabar, Cooper, Nappa, Hein*

*NAY: 0*

*Seven Ayes, Zero Nays, Motion carried*

**7. NOTICE OF EXECUTIVE SESSION**

Executive session for legal and personnel reasons will be held before the meeting at 6:00 P.M.

**8. PRESENTATION/AUDIENCE INPUT ON AGENDA**

- A. Catasauqua Middle School Roughie of the Month – Robert Steckel, Interim Principal
- B. [Fifth Grade Students K'Nex STEM Challenge at LCCC](#) – Hillary Hahn
- C. Gavin Dengler, CHS Student - LCTI Ladder Project Recognition – Dr. Christina Lutz-Doemling

**9. ADMINISTRATION/BOARD DISCUSSION & REPORTS**

**A. Academics and Education - Melissa Inselmann**

1. [Summer PD Google Site](#)

- o *Dan and I provided an overview of our summer offerings that will be discussed in depth at tomorrow's faculty meetings. Our PD offerings include topics related to AI, Curriculum, and Assessments.*

2. [2024 Professional Development Survey](#)

- *I shared our Professional Development survey, which will be provided to our faculty and staff at tomorrow's faculty meeting. Faculty can provide input on future professional development offerings, which is essential to planning and delivering high-quality PD that meets their needs.*
- 3. [Summer Camps](#)
  - *Dan and I provided an overview of the two CASD Summer Camps we will offer in June. Today, we sent a Powerannouncement and Remind message with the details and a registration link. The information will be shared on our CASD and building-level Facebook accounts. Other summer camp information provided by outside organizations is listed for parents and students on the Google site Dan created.*
  - [Catty-Young Stemologist Academy 24.pdf](#) - Grades 2 - 4
  - [Catty-Tech Titans Summer Spy Camp.pdf](#) - Grades 5 – 8
- 4. *PDE announced that all state assessments, such as PSSAs and Keystones, will be online by 2026 and announced they will develop a free optional benchmark assessment tool made available for schools to use if they choose.*
- 5. [Chapter 339 Presentation](#)
  - *Stephanie Covelle, Amy Dymond-Jones, and Shelley Keffer presented the Chapter 339 Plan-Final, which is on tonight's agenda for approval. Pennsylvania requires all school districts to have a K-12 Guidance Plan as required by Chapter 339 Career and Technical Education Standards, and it reflects the updated statewide performance standard of 98%.*
- 6. *Ashley Moyer provided an update on Naviance. We will wrap up the career portfolio lessons by the end of May and we are on track to collect all artifacts as required in the Future Ready Index. She also provided an overview of Career Opportunity Events/ Programs & information on Remake Learning Days.*
- 7. *The Principals provided an overview of their After-School Tutoring Program and information on an Academic Recovery Program for students needing to make up middle and high school credits in the summer. I shared information that we will be offering a High-Dose Tutoring program for our Tier III math students in the Fall.*
- 8. *The principals provided some updates to their Building Initiatives, Programs, and topics for Discussion in Preparation for the 2024-25 School Year. One item noted that the middle school students will use lockers in grades 5 through 8.*
- 9. *Dan Kotran reviewed the 2023 - 2024 Federal and State Grant allocations and various building-level grants.*

#### **B. Finance - Lindsey Wallace**

*The Proposed Final Budget is on tonight's board agenda for approval. At the March Special Budget Board Meeting we proposed a targeted 5% increase to RE taxes.*

*Since the March meeting there have been a few other minor changes such as updating contract amounts, updating salary/benefits as we fill positions, projects/plans that may develop or change, etc.*

*I also removed the anticipated grant funded capital projects from the general fund budget. These are the two pending facilities grants: High School Roof and Sheckler Addition. There are several different outcomes that could potentially occur depending on*

*many different variables, but whichever route the Board decides to go, we will open a Capital Projects Fund regardless.*

*After finalizing the Proposed Final Budget:*

- *Lehigh County Mills = 21.6836 = 4.48% Increase*
- *Northampton County Mills = 61.3196 = 3.31% Increase*

*As a reminder because Catasauqua ASD is a multi-county School District, we must complete an assessment rebalancing each year, which is why the increases for each county are different.*

*In addition, some good news for you all:*

*Governor Shapiro certified that \$900 Million will be available for the statewide property tax relief (Homestead). This is an additional \$150 Million resulting in an increase in the Homestead Property Tax Relief across the state of PA.*

*2023-2024:*

- *Catasauqua's Share = \$857,405*
- *Lehigh Tax Relief = \$377.73*
- *Northampton Tax Relief = \$348.37*
- *# of Homestead Applications = 2356*

*2024-2025:*

- *Catasauqua's Share = \$1,028,259*
- *Estimated to be an additional \$60/\$65 to be deducted*
- *Lehigh Tax Relief (Estimate) = \$438*
- *Northampton Tax Relief (Estimate) = \$409*
- *# of Homestead Applications = 2356*
- *We will have final Homestead deduction amounts in June*

### **C. Building & Grounds - Eric Dauberman**

- **McClure/EI Associates - Feasibility Study Presentation**
  - *Adam Kerr from EI Associates and Alyssa Wingenfield provided the committee with an update on the status of the feasibility study. They highlighted the areas of concern throughout the district and discussed the areas that required more immediate attention. They provided options for renovations and a preliminary look at a potential new middle school on the open area at Sheckler, currently the site of the softball and baseball fields. Committee members asked questions about how the airport property and easements might impact the ability to build on that location. Adam and Alyssa will research these concerns and provide an update in the fall report, which will include more detailed cost estimates for renovations and the estimated cost of building a new middle school.*
- **CMS Busing Update**
  - *Mr. Muthersbaugh provided an update on the CMS expanded busing plan. This year, invitations will not be sent out. Instead, all students within the defined radius established last year will be notified of their assigned stop and bus.*

- *BusPatrol Update*
  - *The district currently has an agreement with PSP, and the agreement with Catasauqua and North Catasauqua Police is pending signatures. Enforcement will continue.*
- *CHS CRT Television Recycling*
  - *The district has a variety of electronic devices that need to be recycled or disposed of properly. Upcycle USA will take all of the devices, which will result in a cost savings to the district, as other recyclers charge approximately \$40 per CRT to take them away.*
- *Thomas Field Maple Tree Removal*
  - *The district has received two quotes to remove the tree, one from Witt's and one from Lehigh Valley Tree Service.*
- *Foodservice '24-'25 Districtwide CEP Qualification*
  - *The district has qualified for and is opting into the CEP (Community Eligibility Provision) for the 2024-2025 school year. As a result, all students will be eligible for free meals.*
- *SRO Update*
  - *May 1st Shelly Keffer represented the district during the SRO interviews. We contributed 5 questions to the interview related to school climate, building relationships, and the role of the SRO in a high school setting. Right now the background checks are underway and could take 4-8 weeks to complete. By the June board meeting we hope to have a finalized MOU and intergovernmental agency agreement for the board's consideration. We fully expect to have the name of a candidate for board vote at the August meeting so that the candidate can begin the role before the first student day. In the meantime, North Catty PD will provide any assistance at the high school's request when needed.*

#### **D. Policy - David Knerr**

- **Policy #251 – BULLYING/CYBERBULLYING- First Reading ([redline](#)) ([clean](#))**  
*Mr. Knerr reviewed the policy*

#### **E. Athletics - Thomas Moll (presented by Eric Dauberman)**

- *Weight Room Upgrades Proposal- we presented and discussed a proposal from Advantage Sport and Fitness. The members of the board wanted us to go out for bid. Eric and Tom will work with Lindsey to complete the specs for the RFP.*
- *Girls Wrestling- An email was sent to girls in grades 8-11 to see who would be interested in participating in girls wrestling. We had 21 girls respond. There are currently 17 schools in District XI that have a girls wrestling team. I am going to be reaching out to those 17 schools to see how they started the program...coaches, levels, budget, etc. We will update at the August meeting.*  
*Coaching Salaries- 2024-25 coaching salaries were discussed and will be on the June agenda.*
- *Game Worker Rates- 2024-25 game worker rates were presented; they remained the same as 2023-24. The rates will be on the June agenda.*
- *Retired/Honored Jerseys- discussion regarding retired/honored jerseys. Committee asked for recommendations of athletes to have their numbers retired be presented at the August committee meeting. Once approved, any type of ceremony would take place during the 2024-25 school year.*

F. Carbon Lehigh Intermediate Unit # 21 - Jason Bashaw *None*

G. Borough of Catasauqua - Dale Hein

- *Mr. Hein attended (2) two Meetings within last month - nothing concerning the District*
- *Fun in the Sun Program - Run by Catty Borough employees*

H. **Borough of North Catasauqua - Christy Cooper**

- *Summer Program - Pop Up and Play - Partnering with YMCA (K-6)*
- *Registration Open now and will open up to Catty residents June 3 if there are still open slots*

I. **Hanover Township - Lindsey Wallace**

*Airport Hotel:*

*A resolution was passed granting Preliminary/Final Land Development for a Hotel on 5 Acres at 3337 Airport Road. (Provident Group - Lehigh Valley Properties LLC).*

*I believe this is the property across from the Shammy Shine that is currently an airport parking lot.*

*The traffic patterns are not anticipated to change since vehicles would be entering the hotel from within the airport. There were no plans presented at this time, but I would assume it would be a single story hotel?*

*This should bring in additional RE Tax Revenue and potentially additional Parking Tax Revenue. However, Dave, would the Hotel be considered separate from the Airport, or is there a possibility the Hotel could be exempt from Property Tax?*

*I will keep you posted as more develops with this project...*

*Delaware and Lehigh (D&L) Trail:*

*If you remember back in 2022 there were improvements to the D&L Trail from Race Street to Hanover Township Canal Park (replaced the bridge at Deily Coal Yard and developed a trail through a narrow section of the Lehigh Canal).*

*Now the Township received \$1.6 Million in grants to continue the D&L Trail project and is putting out an RFP for a Design Professional. So that project has been initiated and is anticipated to start construction next year.*

*Community Events:*

*Movie Night in the Park (at Canal Park) Schedule was released:*

*May 31 - Migration*

*June 28 - War with Grandpa*

*July 26 - Arthur Christmas*

*The 4th Annual Community Night is scheduled for August 27 with a rain date of August 28 (There will be animal rides, a petting zoo and food trucks)*

*There will also be a Child ID Program at Community Night which you can have your child get fingerprinted, voice recorded, pictures taken, identifying descriptions, etc. All of that will be added to a disc or a drive for the parent to have in the event your child goes missing or is abducted to provide to the Police. It is my understanding this is completed through Community Partners 4 Kids in collaboration with Local Police.*

*Dale shared the movie theater is no longer there. Lindsey shared a plan to make it a food processing building, not a warehouse.*

- J.** PSBA Liaison Update - Lauren Cieslak - *No Report*
- K.** Lehigh Career & Technical Institute Update - Jillian Emert  
*290 students on the waitlist and only 130 openings; challenges with starting a new program (certifications); Tara Roseman is serving on the committee that will be working to address these challenges*
- L.** Student Representatives - Delaney Troxell & Augustus Serrano- *No report*

## **10. APPROVAL OF MINUTES FROM PRIOR MEETING(S)**

### **A. School Board Meeting Held on April 9, 2024**

*AYE: Cooper, Smale, Nappa, Emert, DeLabar, McGinley, Hein*

*NAY: 0*

*Seven Ayes, Zero Nays, Motion carried*

## **11. APPROVAL OF TREASURER'S REPORT APRIL 2024**

## **12. APPROVAL OF BUDGET TRANSFERS APRIL 2024**

## **13. APPROVAL FOR PAYMENT OF ALL A/P BILLS MAY 2024**

## **14. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P APRIL 2024**

## **15. FINANCIAL**

### **A. Exoneration – Tax Collectors 2023-2024 Interim Taxes**

The following tax collector(s) of the Catasauqua Area School District request exoneration from collecting the following interim taxes for the 2023-2024 school year in accordance with Section 685 of the Public School code. These taxes are claimed "Delinquent" and will be submitted to Portnoff Associates for further collection as such. The deadline for collection of these taxes was 4-30-24.

<b>Tax Collector</b>	<b>Municipality</b>	<b>2023-2024 Interim</b>
James Delbertis	Catasauqua	\$0.00
Catasauqua Area School District	Hanover Township	\$765.87
Donna Schifko	North Catasauqua	\$6,211.53

*Items 11, 12, 13, 14, and 15A were combined by Board request*

**ROLL CALL VOTE**

*MOTION BY: McGinley      SECONDED BY: Nappa  
 AYE: Nappa, Emert, Cooper, McGinley, Smale, DeLabar, Hein  
 NAY: 0  
 Seven Ayes, Zero Nays, Motion carried*

**B. Approval for the Catasauqua Area School District 2024-2025 Final Budget (Proposed)**

Approval for the Catasauqua Area School District 2024-2025 Final Budget (Proposed). The Board hereby adopts the attached draft budget as the proposed final budget for fiscal year 2024-2025, prepared by the Board of School directors in accordance with Section 687 of the Public School Code and in the form prescribed by the Pennsylvania Department of Education. The President of the Board is authorized and directed to make the certification to the Department of Education required by Section 687 (a)(1) of the Public School code. The Board may adopt the final budget for fiscal year 2024-2025 and the necessary appropriations measures to put it into effect no less than thirty (30) days hereafter, after making such revisions and changes to the proposed final budget as appear advisable, if any. The Board currently intends to adopt the final budget on Tuesday, June 11, 2024. As soon as practicable, and in no event less than twenty (20) days before adoption of the final budget, the School District shall print the proposed final budget (on the uniform form required by the Department of Education) or otherwise make it available for public inspection to all persons, and shall make it available for duplication to any person, on request. Public notice of the proposed final budget shall be given as soon as practicable, and in no event less than ten (10) days before adoption of the final budget. The proposed final budget estimates General Fund expenditures of \$44,126,629 for fiscal year 2024-2025, and balances anticipated revenues and expenditures with an anticipated real estate tax rate of 21.6836 mills in Lehigh County and 61.3196 mills in Northampton County.

**ROLL CALL VOTE**

*MOTION BY: Emert      SECONDED BY: DeLabar  
 AYE: Nappa, Emert, Cooper, McGinley, Smale, DeLabar, Hein  
 NAY: 0  
 Seven Ayes, Zero Nays, Motion carried*

**16. PERSONNEL**

**A. Removal Of The Following Substitute Employee For The 2023-2024 School Year:**

<b>Name</b>	<b>Assignment</b>	<b>Reason</b>
Lisa Roth	Substitute Teacher	Personal
Sally Brong-Hillman	Substitute Teacher	Personal



**B. Substitutes**

The following applicant(s) requested to be added to the Substitute Employment List for the 2023-2024 School Year as follows:

Name	Assignment
Jane Chen*	Cafeteria Substitute

\*pending receipt of employment paperwork

**C. Approval for Days Without Pay**

1. Name: Todd Troxell  
Reason: Personal  
Effective: May 13, 2024 Full Day  
May 14, 2024 Full Day  
May 15, 2024 Full Day  
May 16, 2024 Full Day  
May 17, 2024 Full Day
  
2. Name: Janelle Taylor  
Reason: Personal  
Effective: April 10, 2024 Half Day  
April 26, 2024 Full Day
  
3. Name: Leslie Estrada  
Reason: Personal  
Effective: April 9, 2024 Full Day  
April 11, 2024 Half Day
  
4. Name: Courtney Schwartz  
Reason: Personal  
Effective: April 11, 2024 Full Day  
April 12, 2024 Half Day  
April 25, 2024 Full Day  
April 26, 2024 Full Day

**D. Approval Of Student Teachers/Interns/Job Shadows**

Approval is requested for the following student teachers/interns/job shadows as listed:

<b>College – Wilkes University</b>	<b>Effective: May 13, 2024 to August 5, 2024</b>
Name: Emma Kalman	Instructional Technology - Daniel Kotran
<b>College – Kutztown University</b>	<b>Effective: April 10, 2024 to May 31, 2024</b>
Name: Kara Benfield	Fourth Grade - Jordan Schutter

**E. Student Custodian Summer Employment – Summer of 2024**

Recommendation to hire the following for districtwide summer employment:

Name	Pay Rate	Effective
Andrew Strohl	\$10.00/hr	June 17, 2024
Jonathan Cordon Pinto	\$10.00/hr	June 17, 2024
Arianna Stallworth	\$10.00/hr	June 17, 2024
Reece Lopez	\$10.00/hr	June 17, 2024
Jalyah Rosado	\$10.00/hr	June 17, 2024
Keira Thomas	\$10.00/hr	June 17, 2024

**F. Approval of Paid/Unpaid Leave of Absence**

Approval for Paid/Unpaid Leave of Absence for employee #2540 effective April 29, 2024, to approximately May 27, 2024.

**G. Approval of FMLA for Employee # 2525**

Approval for FMLA for employee #2525 effective approximately September 25, 2024, to approximately December 16, 2024.

**H. Approval of FMLA for Employee # 2678**

Approval for FMLA for employee #2678 effective approximately October 18, 2024, to approximately January 9, 2025.

**I. Approval of Paid Administrative Leave On May 1, 2024 for Employee #412**

*Items 16A, 16B, 16C, 16D, 16E, 16F, 16G, 16H, and 16I were combined by Board request*

**ROLL CALL VOTE**

*MOTION BY: McGinley      SECONDED BY: Cooper*

*AYE: Emert, DeLabar, Cooper, Smale, Nappa, McGinley, Hein*

*NAY: 0*

*Seven Ayes, Zero Nays, Motion carried*

**J. Retirement**

1. Employee: Jack Shollenberger
- Status: Grounds Maintenance
- Effective: October 4, 2024

**ROLL CALL VOTE**

*MOTION BY: Emert      SECONDED BY: DeLabar*

*AYE: Emert, Nappa, McGinley, Cooper, DeLabar, Smale, Hein*

*NAY: 0*

*Seven Ayes, Zero Nays, Motion carried*

**K. Resignation**

1. Name: Jessica McNally  
Status: General Kitchen Help  
Assignment: Sheckler Elementary School  
Reason: Personal  
Effective: End of the School Year 2023-2024
2. Name: Theresa Armbruster  
Status: Building Secretary  
Assignment: Catasauqua Middle School  
Reason: Personal  
Effective : June 14, 2024
3. Name: Tina Thomas  
Status: Non Certified Instructional Aide  
Assignment: Catasauqua Middle School  
Reason: Other Employment  
Effective : May 10, 2024
4. Name: Joseph Stofko  
Status: Assistant Track Coach  
Spring Weight Room Monitor  
Assignment: Athletic Department  
Reason: Personal  
Effective : May 2, 2024

**L. Appointment of Extra-Curricular Positions for the 2023-2024 School Year**

#	Name	Position	Stipend
1	Dale Fink*	Assistant Football Coach	Volunteer
2	Adam Landis	Assistant Football Coach	Volunteer

\*pending receipt of employment paperwork

*Items 16K and 16L were combined by Board request*

**ROLL CALL VOTE**

*MOTION BY: Nappa SECONDED BY: Smale*

*AYE: Smale, Cooper, Emert, Napa, McGinley, DeLabar, Hein*

*NAY: 0*

*Seven Ayes, Zero Nays, Motion carried*

**17. CURRICULUM**

**None**

**18. BOARD APPROVALS**

**A. Approval of Appendix II – Authorized Official Resolution for Public School Facility Improvement Grant Program**

**B. Grant Applications: 2024-2025 School Year**

Approval is needed to apply for all Federal Programs, and Vocational Programs, and any State or Federal Competitive Grants or Programs for the school year as listed:

- All Vocational Programs
- Any State or Federal Competitive or Non Competitive Programs, or Grants Applicable to the School District Program

*Items 18A and 18B were combined by Board request*

**ROLL CALL VOTE**

*MOTION BY: Emert SECONDED BY: McGinley*

*AYE: McGinley, Nappa, Emert, DeLabar, Cooper, Smale, Hein*

*NAY: 0*

*Seven Ayes, Zero Nays, Motion carried*

**C. Approval of YMCA Use of School Buses for Summer Camp Field Trips**

Approval is requested to allow the Suburban North YMCA to use two school buses and drivers (paid by YMCA) for YMCA Summer 2024 Camp Field Trips, in exchange for high school and middle school athletes to utilize YMCA fitness rooms and gymnasium facility during the months of June, July and August, as in prior years. The YMCA will incur all driver and fuel expenses.

**ROLL CALL VOTE**

*MOTION BY: McGinley SECONDED BY: Nappa*

*AYE: Cooper, Smale, Nappa, Emert, DeLabar, McGinley, Hein*

*NAY: 0*

*Seven Ayes, Zero Nays, Motion carried*

**D. Approval of Policy – First Reading**

Approval is requested for the first reading of the following policy:

**Section: PUPILS**  
**Policy #: 251**  
**Title: BULLYING/CYBERBULLYING**

**E. Approval Of The Following Job Descriptions Effective May 7, 2024:**

<u><a href="#">School Counselor</a></u>
<u><a href="#">Administrative Assistant to the High School Counselor</a></u>
<u><a href="#">Office Clerk to the Athletic Director</a></u>

**F. Approval for the Catasauqua Area School District K12 Guidance Plan 2023-2026**

Administration requests approval of the Pennsylvania Department of Education mandated K12 Guidance Plan. Per Title 22 Chapter 339.31-32 Career and Technical Education Standards, a K-12 Guidance Plan (K12GP) is required for all Career and Technology Centers (CTC) and all Local Education Entities (LEA) that offer PDE-approved career and technical education (CTE) programs or send students to a school that offers PDE-approved CTE programs including CTCs.

**G. Authorization To Go Out To Bid For High School Weight Room Equipment Upgrades/Renovation****H. Approval Is Requested To Enter Into A Three (3) Year Agreement With PowerSchool Group LLC, and the Catasauqua Area School District Effective July 1, 2024 With Onboarding to Begin May/June 2024.****I. Approval Is Requested To Enter Into A Side Stop Signal Arm Enforcement System Agreement Between The Borough of Catasauqua, and the Catasauqua Area School District To Enforce Civil Violations Under 75 Pa. C.S. § 3345.1**

Administration recommends this Side Stop Signal Arm Enforcement System Agreement between the Borough of Catasauqua, and the Catasauqua Area School District, contracting with BusPatrol America LLC (5 year agreement board approved and signed June 14, 2022)

**J. Approval Is Requested To Enter Into A Side Stop Signal Arm Enforcement System Agreement Between the Borough of North Catasauqua, and the Catasauqua Area School District To Enforce Civil Violations Under 75 Pa. C.S. § 3345.1**

Administration recommends this Side Stop Signal Arm Enforcement System Agreement between the Borough of North Catasauqua, and the Catasauqua Area School District, contracting with BusPatrol America LLC (5 year agreement board approved and signed June 14, 2022)

**K. Approval of Additional Revised Van/Bus Stops**

Approval is requested of the revised Van/Bus Stops for the School Year, effective immediately. Indicated Stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and will be made available at all times. Additionally, changes are stored within the transportation software management system.

**NONE**

*Items 18D, 18E, 18F, 18G, 18H, 18I and 18J were combined by Board request*

**ROLL CALL VOTE**

*MOTION BY: DeLabar      SECONDED BY: Emert*

*AYE: Smale, Nappa, Cooper, Emert, DeLabar, McGinley, Hein*

*NAY: 0*

*Seven Ayes, Zero Nays, Motion carried*

**19. RECOGNITION OF GUESTS & VISITORS**

***Shayla Morgan, 1213 Howertown Rd., Catasauqua***

*Presented a bullying concern that ocured to the board to raise awareness.*

***Mary Ott, 1857 Troxell Street, Allentown***

*Questioned the Board about the course of action following raised concerns similar to those voiced by Shayna Morgan.*

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*Dr. Robert Kucharczuk:*

- *Successful completion of 2024 PSSA*
- *2nd Grade Show: A great success for our 2nd grade class in having the opportunity to showcase their talents*
- *Upcoming events*
  - *4th Grade Band Concert 5/15 7:00 PM*
  - *Sheckler Art Show: (4:00 PM open doors prior to the 4th Grade Concert)*
- *Thank you to all our teachers and staff (Teacher Appreciation)*

*Bob Steckel:*

*Events*

*This past Saturday, I attended the 8th Grade Formal which the parents did a fabulous job with the planning process, decorations, music, and food.*

*Today - Student Forum, News Show, and students in a Life Skills Class attended an Iron Pigs Game.*

*May 8 - Choral Concert at CHS*

*May 9 - Achievement Night 7-8 PM at the Middle School*

*May 14, 15 - Algebra I Keystone Assessments*

*May 14 - Band Concert at CHS*

*May 16 - Middle School Counselors spend the day at Sheckler talking to 4th grade students about becoming a Middle School Student*

*May 20-24 - Field Day Activities, Field Trips*

*May 28- 31 - Field Trips and Talent Shows*

*June 5 - 8th Grade Promotion Ceremony*

*David Todd:*

- *Seniors are anxious for Graduation and Prom.*
- *Friday, May 17th: Prom*
- *Senior Awards will take place on May 29th at 9:00 a.m and their Picnic at 11:00 am.*
- *Friday, May 31: Commencement Practice*
- *Saturday, June 1: Commencement 10 am*
- *Wednesday, May 29th Athletic Awards at 6:00 pm.*
- *Keystone Testing and finals are around the corner as well.*
- *Planning for next year's musical is underway.*

*Dan Kotran/Paul Reilly:*

- *From a technology standpoint, PSSA testing went very well this year, no major issues to report. Thank you to the Sheckler and CMS Principals and staff for making this year's testing run smoothly*
- *We will begin organizing iPad collection and inventory for the end of the school year*
- *Looking forward to having Emma Kalman completing her internship with the Technology Department this summer. Emma will be a welcome addition to our team to help out with our busy summer activities*
- *The district took delivery of our new laser engraving machine thanks to a grant through CLIU 21. This laser will be available for classroom and district projects.*

*Thomas Moll: (Presented by Eric Dauberman)*

*Donations Received: Coolers (\$2200) and CMS Instruments*

*Thank you to the Catsauqua Community Partnership for their generous donations to the school district that will help purchase the following items:*

*CMS Musical Instruments*

- *5 alto saxophones*
- *5 clarinets*
- *5 flutes*
- *4 trumpets*

*Catsauqua High School Booster Club - donation of \$2,200 for the future purchase of coolers that will be used for food/drinks for students who are involved in all areas of extra-curricular activities. The coolers will be purchased once the school year ends.*

*Congratulations to Chad Beller on being selected as our wrestling scholar athlete for the 2023-24 school year. Chad was recognized at a banquet at the Steel Club on April 14th.*

*Congratulations to seniors Sophia Becker and Bryce Emery on being selected as Catsauqua High School's girl and boy Colonial League Academic All-Star for the 2023-24 school year. They were recognized along with representatives from the other 12 Colonial League schools at a breakfast at Green Pond Country Club on April 26th.*

*Both our softball and baseball senior nights were held last night at DeSales University. The Colonial League Track and Field championships are taking place today and tomorrow at Whitehall HS.*

*The CHS All-Sports Awards Ceremony will take place on Wednesday, May 29th.*

*We are hoping to set up a date for a signing ceremony at some point near the end of May.*

*The 17th Annual Rough Rider Golf Tournament will take place on Saturday, June 8th. We are still accepting donations, hole sponsors and golfers.*

*And congratulations to Chris Gerhard (current CHS Asst Principal) and Robert Bydton (retired CHS teacher and football coach) on their induction into the LV Football Hall of Fame.*

*Eric Dauberman:*

*Interviews for the clerk to the Athletic Director will begin on Monday May 13th. We had 14 applications and we are interviewing 4 candidates. We will have a recommendation ready for the June board meeting.*

*Formal training on SM Infinity, the program associated with the Digital Marquees was provided to multiple people in all three buildings today.*

*The new Title IX regulations have recently come out. We are in the process of learning about all of the changes and how they will affect the daily operations of K-12 education and the new mandated training requirements for all district employees.*

*Melissa Inselmann:*

*I am happy to report that our PSSA testing sessions went extremely well. We administered our PSSA assessments online in grades 3 - 8 for ELA, Math, and Science. I would like to commend Paul, Dan, the Sheckler and Middle School building administration and their staff for doing an excellent job!*

*We are in the midst of planning for the upcoming Keystone assessments for Algebra I, Literature, and Biology.*

*PVAAS Roster Verification is currently happening in all three buildings*

*Lastly, we have our faculty meetings tomorrow, a professional development training for our Science teachers, and collaborative meetings for our ELA and Math teachers.*

*Lindsey Wallace:*

*I just wanted to acknowledge that today is Teacher Appreciation Day and want to give a shout out to all our awesome Teachers who I know work so hard every day to give our Students a great, memorable education.*



*Also acknowledge that we have three board members that are teachers. We appreciate their input from a teacher's perspective and all the work they do in their jobs as well.*

*Dale also noted it is Nurse Appreciation Day and acknowledged our Nurses.*

*Robert Nappa:*

*Grateful Keystone testing is almost nearing its end.*

*Eric DeLabar:*

*Appreciated all the prep work upfront in getting ready for the PSSA testing.*

*Shawn McGinley – Administration does a good job in handling complaints and bullying, and expressed how the board has zero tolerance for any issues or complaints.*

*Christy Cooper: Nothing this evening.*

*Jillian Emert:*

*Expressed Thank you, and good luck to your first graduation to David Todd*

*Dr. Lutz-Doemling:*

*Shared her heartfelt thank you to our educators and our nursing team*

## **20. MEETING DATES**

A. Saturday, June 1, 2024 10:00 A.M. Commencement  
Catasauqua High School

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B. Tuesday, June 11, 2024 6:15 P.M. Retiree Reception

C. Tuesday, June 11, 2024 7:00 P.M. School Board Meeting

**21. ADJOURNMENT**

*MOTION BY: Emert*

*SECONDED BY: McGinley*

*Motion carried*

***Time Adjourned: 8:25 P..M.***

*Respectfully submitted,*

*Jason Bashaw  
Secretary*