

GBE approved November 13th, 2024

1. A regular meeting of the Griswold Board of Education was held on Thursday, October 24th, 2024, in the Griswold Middle School Cafeteria, located on the first floor, 211 Slater Avenue, Griswold, CT. The meeting was called to order at 6:00 PM by Mary Beth Malin, Griswold Board of Education Chair.

PRESENT

Mary Beth Malin, Griswold BOE Chair; Yvonne Palasky, Griswold BOE Vice-Chair, Jaimee O’Neill-Eaton, Griswold BOE Secretary; Stuart Norman, Jr., Martin Osga, Jennifer Norman, and Cathy Waselik, Griswold BOE Members.

ALSO PRESENT

Sean McKenna, GPS Superintendent of Schools; Glenn LaBossiere, GPS Assistant Superintendent; Christopher Champlin, GPS Director of Student Services; Deborah Martin, GPS Director of Fiscal & Personnel Services; Erin Palonen, GHS Principal; Louis Zubek, GMS Principal; Joseph Bordeau, GES Principal; Patricia Feeney and Jessica Gillespie, TLI Directors; Jaselyn Caviness, Director of Wolverine Before/After School Program; and Kayla Hedman, GPS Marketing & Communications Director.

ABSENT

Stephen Cravinho, GPS Campus Wide Activities & Athletic Director; Art Howe, GHS Associate Principal; Steven Bourque, GMS Assistant Principal; and Jacqueline Love, GES Assistant Principal.

2. Pledge of Allegiance -The Board and the audience performed the Pledge of Allegiance.
3. Approval of the Minutes
 - A. Regular Meeting—October 10th, 2024

MOTION

By Yvonne Palasky
Seconded by Jaimee O’Neill-Eaton
To approve the regular meeting minutes of October 10th, 2024, as presented.
Motion unanimously carried.

4. Communications
 - A. October, 2024, Letter to Families Regarding School Safety
 - B. October 10, 2024, MEMO to Scott Davis, Chair, Town of Griswold, Board of Finance
The Board received a copy of the two communications listed above, 4A and 4B.
5. Public Comments – There were no public comments this evening.
6. New Business
 - A. Review and Discussion to Approve Revised Bylaw 9324—Advance Delivery of Meeting Materials—First Reading
 - B. Review and Discussion to Approve Revised Policy 4112.5/4212.5—Personnel—Certified/Non-Certified—Security Check/Fingerprinting—First Reading

- C. Review and Discussion to Approve Revised Regulation 4112.5/4212.5—Personnel—Certified/Non-Certified—Security Check/Fingerprinting—First Reading
- D. Review and Discussion to Approve New Policy 3542.31—Business/Non-Instructional Operations—Free or Reduced Price Lunches—Participation in the National School Lunch Program—First Reading
- E. Review and Discussion to Approve New Policy 3516.11—Business/Non-Instructional Operations—Hazardous Materials Communication—First Reading
- F. Review and Discussion to Approve New Policy 3326.3—Business/Non-Instructional Operations—Board of Education Credit Card—First Reading
- G. Review and Discussion to Approve New Policy 3520.13—Business/Non-Instructional Operations—Data Based Information and Management Systems/Student Data Protection and Privacy/Cloud-Based Issues—First Reading

The Board had a first reading of items 6A-6G above. These policies and regulations will be added to the next BOE meeting agenda for a second reading and for the Board to take action to approve them.

7. Old Business

- A. Review and Discussion on Non-Lapsing Account Draft Policy – This policy continues to be added as unfinished business until the Policy subcommittee of the Griswold Board of Education takes action to develop and finalize it so they can then move it forward to the full Board for review, discussion and possible action.
- B. Review, Discussion, and Possible Action to Approve the Potential Capital Committee Projects for the 2025-2026 School Year – The Superintendent reported that the capital committee projects will remain on the agenda at this time, as approved at a prior Board of Education meeting. He stated that the timeline has changed for submission to Town Hall.

8. Administrator’s Reports

A. Assistant Superintendent’s Report

- 1. AimswebPlus Benchmark Fall 2024 Student Performance Data – Both Patricia Feeney and Jessica Gillespie provided an update to the Board on the AimswebPlus Benchmark fall 2024 student performance data results.
- 2. Teaching, Learning, and Innovation Committee Update – Glenn LaBossiere, GPS Assistant Superintendent, provided an update to the Board on the work of the TLI committee.

B. Director of Student Services Report

- 1. Department of Student Services Semi-Annual Report – Christopher Champlin, GPS Director of Student Services, provided an update to the Board. The report included the number of students enrolled in special education and with 504 plans. The report also included the number of Griswold students enrolled in out of district placements, students experiencing homelessness, and total number of students who are considered English Language Learners. Lastly, the report provided information on the number of students enrolled in the Griswold Soule Street Academy and contained the number of students enrolled from our tuition towns.
- 2. Ensuring Equity Committee Update – The Board received an update from Christopher Champlin, Director of Student Services, on the recent work of the Ensuring Equity Committee, which meets 4 times per year.

C. Director of Fiscal and Personnel Services Report

1. Financial Forecast, Budget 2024-2025—1st Quarter Report – The Board received a monthly update from Deb Martin, GPS Director of Fiscal & Personnel Services, on the status of the 2024/2025 school budget.
2. Internal Accounts Update – The Board received an update from Deb Martin, Director of Fiscal & Personnel Services, on the balances of the student activity internal accounts for each school building.
3. Department of Fiscal and Services Semi-Annual Report
 - a. Wolverines Forward Program Update – The Board received an update from Jaselyn Caviness, Director of the Griswold Wolverine Before/After School Program, on how this year is progressing with this before and after school program.
 - b. Communications & Marketing Update – The Board received an update from Kayla Hedman, GPS Marketing & Communications Director, on our social media following, the re-design of the Griswold website, and the collaborative work with several departments in the Griswold Public Schools.

9. Superintendent’s Report

- A. Vacancies/Appointments/Resignations – The Board received a list of vacancies, appointments, and resignations.
- B. Superintendent’s Timely Updates
 1. Facilities Updates
 2. Talk with Town Recreation Director
 3. Budget Development Booklet, 2025-2026 School Year
Superintendent of Schools, Sean McKenna, provided an update to the Board on items B1-3 above.

10. Committee/Board Reports

- A. Policy Subcommittee—Yvonne Palasky – Chair of the Policy subcommittee, Yvonne Palasky, provided an update to the Board on the recent work of the Policy subcommittee meeting and share that their next meeting will be held on November 12th, 2024, at 5 PM.
- B. Town of Griswold/Board of Finance – The Board received an update from Mary Beth Malin on the recent Town of Griswold/Board of Finance meeting that took place last week.
- C. Town of Griswold, Capital Committee/Mary Beth Malin/Martin Osga – The Board received an update from Mary Beth Malin on the recent Capital Committee meeting that took place through the Town of Griswold.

11. Other Business That May Properly Come Before this Board – The Superintendent reported that some Board members have requested a copy of what Jennifer Norman read at the last Board of Education meeting so he confirmed that the information was transcribed from the tape recording of the meeting and will be provided to the Board members who requested this information.

**REGULAR MEETING
GRISWOLD BOARD OF EDUCATION**

**THURSDAY,
October 24th, 2024**

MOTION

By Yvonne Palasky
Seconded by Jaimee O’Neill-Eaton
To adjourn the regular BOE meeting at 6:46 PM.
Motion unanimously carried.

Minutes recorded by: Robin Drobiak