

Welcome from your Fox Ridge Middle School Technology Team!

We recently learned that the district has enabled the password selection feature for your 6th grade students. Students will NOT be able to sign in to my.cherrycreekschools.org before selecting their new password. Here are some steps to help your student get ready to change their password:

1. Select a new STRONG password that is at least 8 characters long.



2. Write that password here _____. If your student carries a cell phone, consider asking them to take a picture of this information.
3. You will also be prompted to answer three security questions. Here are the questions students can select for their security questions:

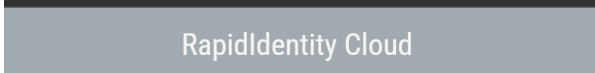


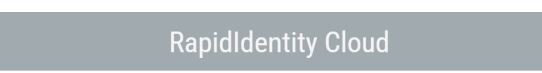



You will answer 3 of the following...

- What is the name of your first pet?
- What is your best friend's name?
- What is your favorite ice cream flavor?
- What was the first concert you attended?
- What was the name of your Kindergarten teacher?
- Who is your favorite writer?
- Who was your childhood hero?
- What is your favorite book character?
- What is your favorite sport?
- What was the first sport you played as a young child?
- What was the make and model of your first car?
- What was the name of your 3rd grade teacher?
- What was the name of your elementary school?
- Where was your best vacation?
- What color is your bike?
- What country would you most like to visit?
- What is your favorite food?
- What was the name of your 5th grade teacher?
- What was your favorite book as a young child?
- What was your first job?
- Who's the toughest superhero?


4. Write the responses to the questions below (capitalization and spelling are important).
 - a. Answer #1: _____
 - b. Answer #2: _____
 - c. Answer #3: _____

Now that you have planned the new password and updated security responses, it is time to login to a computer to update the password and security responses online.

1. Please go to <https://my.cherrycreekschools.org>. It will bring you to the login page.
 - a. Enter your myCherryCreek username and select “Go”
 - b. Enter your myCherryCreek password and select “Go”

Login Page	Password Page
  Login <input type="text" value="Username or Email"/> 	  Login <input type="password" value="Password"/> Forgot Password?  

2. You will be prompted to change your NEW password. Confirm your NEW password.




Update Password

Default Password Policy

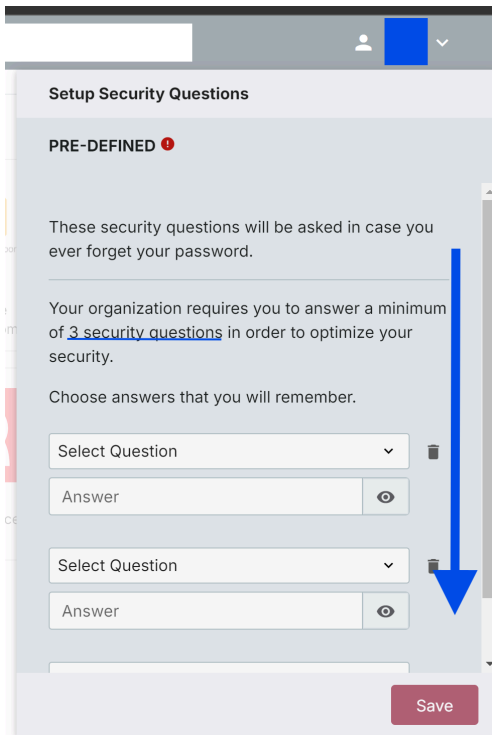
Suggestions:

- Your new password must be at least 8 characters long.*
- You may not use any of your last 10 passwords.*
- Your password cannot be your CCSD ID.*
- The characters & and % are not allowed.*



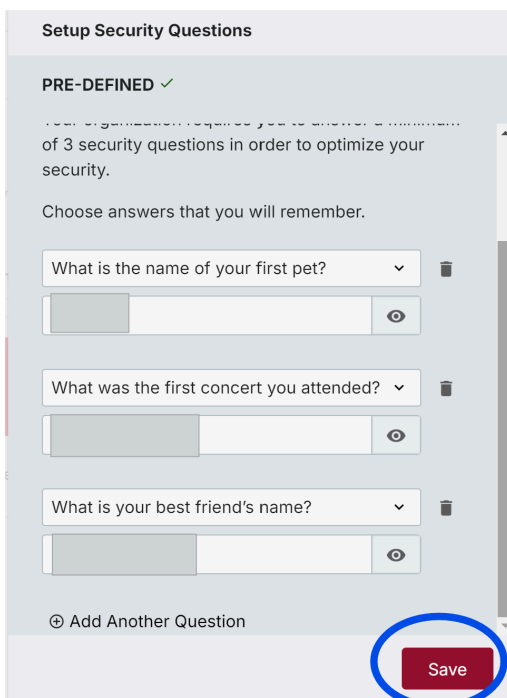
Great work so far! Now is a great time to update your security responses.

1. After you have selected and entered your new password, you will be prompted to add your responses to **3 security questions**. You may need to scroll down to enter the third response.



The screenshot shows the 'Setup Security Questions' interface. At the top, there's a header with a user profile icon and a dropdown arrow. Below the header, the title 'Setup Security Questions' is displayed. A section labeled 'PRE-DEFINED' with a red warning icon contains instructions: 'These security questions will be asked in case you ever forget your password.' and 'Your organization requires you to answer a minimum of 3 security questions in order to optimize your security.' Below this, it says 'Choose answers that you will remember.' There are two visible question entries, each with a 'Select Question' dropdown and an 'Answer' text field with a toggle icon. A large blue arrow points downwards, indicating the need to scroll. At the bottom right, there is a red 'Save' button.

2. Before you select “Save,” make your answers visible. Check for accuracy and consider taking a picture to save your responses.
3. Select “Save.”



This screenshot shows the 'Setup Security Questions' form after three questions have been added. The 'PRE-DEFINED' section now has a green checkmark. The three questions are: 'What is the name of your first pet?', 'What was the first concert you attended?', and 'What is your best friend's name?'. Each question has a corresponding answer field with a toggle icon. At the bottom left, there is a link to 'Add Another Question'. The red 'Save' button at the bottom right is circled in blue, indicating it should be clicked.

If you have any questions, please call 720-886-4404 or email hhanson5@cherrycreekschools.org or efink@cherrycreekschools.org.