

# Horizon Community Middle School

## Musical Instrument Loan Agreement

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Parent Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Home Phone

\_\_\_\_\_  
City

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Parent Work Phone

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Student Signature

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AS THEY PERTAIN TO THE USE OF THE SCHOOL INSTRUMENT DESCRIBED BELOW, THE PARENT AND STUDENT **AGREE** TO THE FOLLOWING CONDITIONS:

Parent Initial

Student Initial

- |       |       |   |
|-------|-------|---|
| _____ | _____ | 1. A one-time fee of <b>\$60.00</b> will be paid for the use of any school-owned instrument. The fee is non-refundable if the student moves or quits playing the instrument. The fee covers year-end cleaning, adjustment, and general maintenance only – any repairs needed during the school year are the student’s responsibility. |
| _____ | _____ | 2. The student will care for the instrument properly and return it in the same condition in which it was received. Any damage to the instrument, unless notes below, must be paid for by the student.   |
| _____ | _____ | 3. The parent and student will notify the instructor immediately if the instrument is lost or damaged.  |
| _____ | _____ | 4. The music instructor may request the return of the instrument at any time if it is not being used properly.  |
| _____ | _____ | 5. The student will supply such consumable items such as valve oil, reeds, slide lubricant, rosin, etc...   |
| _____ | _____ | 6. It is recommended that parents contact their homeowner’s insurance carrier to verify that the instrument is covered in case of loss.   |
| _____ | _____ | 7. This agreement is for the current school year only.  |
| _____ | _____ | 8. ALL STUDENTS – Failure to properly oil, grease, clean, wipe, or otherwise properly care for an instrument will usually result in the need for costly repairs which must be paid for by the student.  |

**This portion to be filled out by teacher**

Instrument (baritone, tuba, cello, etc..)

Make

Serial #

Date checked out

Date checked in

Condition of instrument (dents or damage)

Condition of Instrument

Condition of case

Condition of case

Accessories

Accessories

Instrument Replacement Value: