

How do I print a statement and year-end tax report?



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Cherry Creek Schools



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Payment Amount: 0.00

View Year: 2012

Post Date	Description	Payment	Balance
Statement ID: 133 Period: 01/01/2012 to 12/31/2012 <input type="button" value="View Statement"/>			
05/09/2012	STUDENT TEST Miscellaneous - Miscellaneous		1.00
(View Details)			
05/09/2012	Credit Card - Online Payment - ID: 0 - Invoice #: 10	1.00	0.00
05/16/2012	STUDENT TEST - Tuition - Pine Ridge Before & After School	39.50	39.50
		100.00	-60.50

From the home screen, click here to print a statement or year-end statement for taxes, click on the appropriate icon.

Next, you will put in the criteria needed for begin and end date.

Customer State

Begin Date:

End Date:

Defaults to the current billing period.

Export To: