



**ALL SAINTS'
COLLEGE**

DESIGN AND TECHNOLOGY TECHNICIAN

(part-time 15 hours per week)

Role Highlights

- Support hands-on learning in a dynamic, student-centred environment
- Oversee workshop safety, equipment maintenance, and resource management
- Join a collaborative team committed to holistic student development

The Role

At All Saints' College, we place relationships and personalised education at the heart of everything we do, asking ourselves, "What would I want, what would I do, if this were my child?" As a Design & Technology Technician, you'll support our mission by helping create a safe, resourceful, and inspiring learning environment.

Reporting to the Director of the Design Hub, you will assist teachers and students by maintaining workshop spaces, overseeing equipment safety, managing resources, and upholding our high standards. This role is pivotal in ensuring our Design & Technology team can deliver exceptional educational experiences.

Key Responsibilities:

- Prepare and maintain workshop spaces, ensuring they are safe, organised, and conducive to learning.
- Oversee maintenance, servicing, and safety compliance for tools and equipment, including saws, welders, dust extractors, and hand tools.
- Support students and staff with equipment training, enforcing safety protocols and maintaining up-to-date Safety Data Sheets (SDS) and Standard Operating Procedures (SOPs).
- Manage the procurement of tools and materials, ensuring timely restocking, record-keeping, and cost-effective purchasing.
- Assist teachers with class activities, resource preparation, and instructional continuity where qualified.
- Participate actively in College life, upholding policies, supporting colleagues, and contributing to professional development.
- Maintain professional communication standards and confidentiality across all aspects of your role.

About You

You are a detail-oriented and proactive individual with a passion for supporting educational outcomes in a hands-on learning environment. Skilled in equipment maintenance and safety

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protocols, you bring a practical, solutions-focused approach to managing resources and supporting teaching staff. Your commitment to professionalism, safety, and teamwork aligns with All Saints' College values, making you a positive and reliable presence in our Design & Technology department. You are also able to demonstrate:

- Experience in managing tools, machinery, and equipment in a workshop or similar setting
- Strong understanding of workplace safety protocols and compliance standards
- Effective communication skills with the ability to support and collaborate with students and staff
- Proficiency in inventory management and record-keeping for maintenance and procurement
- Previous experience in an educational or technical support role
- Relevant qualifications in Design & Technology, Engineering, or a related field.

About All Saints' College

All Saints' College is one of Australia's leading coeducational independent schools, catering to children from 12 months of age to teenagers in Year 12. With a focus on developing students as individuals to become confident global citizens, the College's innovative and future-focused approach to education allows students and staff to explore diverse pathways and opportunities.

Situated on Gabbiljee (Bull Creek), the College's vast and landscaped 19-hectare property features state-of-the-art facilities, integrated natural environments, contemporary learning spaces and unique community spaces for connecting and sharing including the College café, Wanju. ASC staff members form a core part of the diverse and welcoming College community and, along with our students, parents and community members, contribute to that "All Saints' feeling"—where diversity is celebrated, individuals bring their best selves and learning through failing (or 'flearning') is encouraged.

Our mission

All Saints' College, in partnership with its families, community and the Anglican Church, empowers students to develop their potential, becoming confident, compassionate and committed to worthwhile service to the local and global communities.

Our vision

Making a positive difference in our world

Our values

- Empathy:** seeking to understand the perspective and experience of others
Respect: for self and others, for community and environment
Integrity: acting with moral strength and grace, guided by humility and compassion
Courage: to be our best selves

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The benefits

The College offers a broad range of benefits to attract and retain outstanding staff, including but not limited to:

- Onsite childcare centre
- Salary packaging
- Staff discounts on school and childcare fees at the College
- On site café and canteen
- Generous long service leave provisions
- Restless Curiosity and Professional Development opportunities
- Active Staff Association
- Staff yoga and free EAP program

How to apply

You are invited to submit a one-page cover letter, addressed to The Principal, and an up-to-date CV, via the Apply button.

Applications for this position will close no later than **9.00am on Friday 22 November 2024**, however, applications will be shortlisted as they are received, and the ad will be closed once a suitable applicant has been identified. Therefore, we encourage you to apply early.

Further Information

A copy of the Duty Statement can be accessed from the Employment page of the All Saints' College website: <https://allsaints.wa.edu.au/employment/>

For role-specific questions, please contact Steve Scotti, Director of Design Hub, on (08) 9313 9333 for a confidential discussion.