

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT
REGULAR PERSONNEL COMMISSION MEETING
1525 W. Highland Ave.
San Bernardino, CA 92411**

**MINUTES
August 7, 2024 at 5:30 p.m.**

A. PRELIMINARY FUNCTIONS:

1. Call to Order
The regular meeting of the Personnel Commission was called to order at 5:30 p.m.
2. Pledge of Allegiance
3. Roll Call

Members: Ms. Valeria Dixon, Chairperson
Mr. Michael Salazar, Vice Chairperson - not present
Mr. George Bohn, Member

Staff: Ms. Irma Garcia, Personnel Director
Mrs. Tamara Booker, Personnel Analyst
Ms. Nersidalia Garcia, Secretary III

4. Approval of Agenda
Ms. Dixon moved to approve the agenda. Mr. Bohn second the motion. Motion carried.
5. Approval of Minutes

Ms. Dixon moved to approve the minutes from the July 11, 2024, Regular Personnel Commission meeting. Mr. Bohn second the motion. Motion carried.

B. PUBLIC COMMENTS:

None

C. CONSENT ACTION ITEMS:

Ms. Dixon moved to approve the Consent Action Items. Mr. Bohn second the motion. Motion carried.

In compliance with Government Code §54957.5, any public records, which can be disclosed, related to an open session item on the agenda that have been submitted to the Commission are available for public inspection in the Personnel Commission office during normal business hours, no sooner than 72 hours prior to the meeting. A copy of a previous month's agenda and attachments may be requested by email communication to the Director at any time.

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D. INFORMATION ITEMS AND REPORTS:

Paraprofessional Job Fair

Ms. Irma Garcia provided the Commission with a brief update on the Saturday, July 20, 2024 Paraprofessional Job Fair. Every household in San Bernardino, Highland, and Colton were invited. We welcomed 107 visitors; and 62 of them were fingerprinted the same day. The PC team, along with the Volunteers, made the event a success.

Ms. Dixon asked about the total number of volunteers that assisted. Ms. Garcia shared that there were about 15 volunteers; from the Human Resources-Classified, Special Education, Information Technology, along with Nutrition Services staff and Custodial support.

E. DISCUSSION:

The next Personnel Commission meeting will be held in person on Thursday, September 12, 2024, at 5:30 p.m., at 1525 W. Highland Ave., San Bernardino, CA 92411.

F. COMMENTS FROM THE PERSONNEL COMMISSIONERS:

Mr. Bohn congratulated the staff on an excellent job well done. He inquired about how many people who were fingerprinted would be employed permanently and mentioned it would be good to track the group that attended the job fair to see the outcome.

Ms. Dixon mentioned that she visited the job fair towards the end of the day; it was a steady pace and told staff to keep up the good work. She also shared some positive news regarding the Cafeteria Worker vacancy numbers and how they have been decreasing significantly.

G. CLOSED SESSION:

The Commission adjourned to closed session at 5:36 p.m. to discuss:

Pursuant to California Government Code §54956.9 and §54957:

1. Consideration of legal matters coming within the purview of the attorney/client relationship.

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2. Consideration of appointment, employment, dismissal, or evaluation of an employee.
 - a. Applicant #24-0711-02
 - b. Applicant #24-0711-03
 - c. Applicant #24-0807-01

The Commission reconvened to open session at 5:55 p.m. and reported on the following action(s) taken in closed session.

- a. Applicant #24-0711-02 – Appeal Granted
- b. Applicant #24-0711-03 – Appeal Granted
- c. Applicant #24-0807-01 – Appeal Denied

H. ADJOURNMENT:

The Commission adjourned the meeting at 5:56 p.m.