

**ST. TAMMANY PARISH SCHOOL BOARD
COVINGTON, LOUISIANA**

The St. Tammany Parish School Board will receive sealed bids until 2:00 p.m., Monday, December 2, 2024, on a 1080P Hybrid HD Digital Video Recording System for the Transportation Department (2nd Bid Request) in accordance with the following instructions and attached specifications.

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1. Bids shall be submitted on the attached bid form. All bids shall be received and date stamped by the St. Tammany Parish School Board Office located at 321 N. Theard Street, Covington, Louisiana 70433 by one of the methods below. All bids shall be in a sealed envelope clearly marked on the outside **"BID #1871 ON A 1080P HYBRID HD DIGITAL VIDEO RECORDING SYSTEM (2nd BID REQUEST) – DECEMBER 2, 2024."** All bids arriving after this date and time or not in the proper location or format will be returned unopened to the bidders. The responsibility for timely delivery rests solely with the bidder. Bids delayed through any means of delivery service and arriving after the deadline will not be accepted. No bid may be withdrawn for at least thirty (30) days after the scheduled closing time for receipt of bids.

2. Bids may be sent via registered or certified mail, UPS or FedEx with a return receipt requested, hand delivered by bidder or his/her agent in which instance the deliverer shall be provided a written receipt.

3. Alternatively, bidders also have the option to submit bids electronically @ www.centralbidding.com.

4. You may find related materials including detailed specifications necessary to complete your bid at www.centralbidding.com and/or www.stpsb.org/bids.

5. At the time set for the opening of bids, their contents will be publicly opened and read aloud for the information of bidders and others properly interested who may be present in person or by representative.

6. Bid price shall include all delivery charges to the St. Tammany Parish School Board Transportation Center, 68391 James Street, Mandeville, Louisiana 70471. Prices offered on this bid shall be good through December 31, 2024.

7. Sales tax IS NOT to be included in your bid price. St. Tammany Parish School Board is exempt from sales tax as provided by LA R.S. 47:301(8)(c). Sales tax exemption only applies to purchases between St. Tammany Parish School Board and the contractor/vendor. Sales tax exemption does not apply to purchases made directly by the contractor/vendor to other companies on behalf of the school board. Those purchases are not sales tax exempt.

8. Brand name(s) are given for purposes of identification and to denote the standard of quality desired, and do not in any way, restrict bidders to a specific make and manufacturer. **If bidding equipment other than as specified, deviations from specifications must be stated as part of your bid.** Manufacturer detailed specifications/literature shall be included as part of your bid. **Failure to provide manufacturer(s) specification sheet and/or descriptive literature shall be sole cause for rejection of bid. Bidder may be required to submit sample of alternate camera to the STPSB Transportation Department before awarding bid.**

9. Bid prices shall include a minimum five (5) year warranty; SD card must have a lifetime warranty; system cables must have a lifetime warranty. Details of warranty must be included as part of your bid.

10. **ALL BIDS SHALL BE ACCOMPANIED BY AN ORIGINAL, FULLY EXECUTED BID BOND, CERTIFIED CHECK, CASHIER'S CHECK OR MONEY ORDER IN THE AMOUNT OF FIVE PERCENT (5%) OF THE TOTAL AMOUNT OF THE BID. BIDS WILL NOT BE CONSIDERED UNLESS THE REQUIRED CHECK OR BID BOND IS ATTACHED.**

11. **If submitting a bid electronically, then bid security must be in the form of an original, valid fully executed bid bond and be included in your bid submittal.** A COPY OF THE VALID FULLY EXECUTED BID BOND MUST BE INCLUDED WITH YOUR BID DOCUMENTS. THE ORIGINAL FULLY EXECUTED BID BOND MUST BE SUBMITTED TO THE STPSB WITHIN FORTY-EIGHT (48) HOURS OF THE BID OPENING. Cashier's check, certified check or money order will not be accepted for an electronic bid. **Failure to comply will cause your bid to be non-responsive.**

12. Cash discounts, if offered for a period of thirty (30) days or more with the beginning date to be determined by the date of invoice or date of delivery whichever occurs last, will be taken into consideration in determining the low bidder.

13. In accordance with LA Revised Statute 38:2252, "Preference is hereby given to materials, supplies and provisions, produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside of the state." As a bidder you must indicate on your bid response that you are claiming a preference.

14. The School Board reserves the right to select a higher priced item where, in the judgment of the School Board, such item is of superior quality or design or would be more suitable for the purpose intended. The School Board further reserves the right to adjust quantities by increasing or decreasing and to reject any and all bids.

15. The School Board reserves the right to obtain clarification of a vendor's bid or to obtain additional information necessary to properly evaluate their bid. Failure of a vendor to respond, within forty-eight 48 hours, to such a request for additional information or clarification may result in rejection of the vendor's bid.

16. Successful bidder must consent to and yield to the exclusive venue and jurisdiction of the 22nd Judicial District Court for the Parish of St. Tammany, and waive any and all claims of entitlement to removal of any case from this jurisdiction, including any removal to any Federal Court, in connection with any proposal or bid.

17. Per Louisiana R.S. 38:2237.1, the attached affidavit (Attachment A) for compliance with Section 889(a) of the Fiscal Year 2019 National Defense Authorization Act **must be completed, notarized and returned** with your proposal. **Failure to comply may cause your proposal to be non-responsive.**



FRANK J. JABBIA
Superintendent

**ST. TAMMANY PARISH SCHOOL BOARD
COVINGTON, LOUISIANA**

**SPECIFICATIONS AND BID #1871 FORM ON A 1080P HYBRID HD
DIGITAL VIDEO RECORDING SYSTEM FOR THE
TRANSPORTATION DEPARTMENT (2nd BID REQUEST)**

SCOPE:

Provide a 1080p Hybrid HD Digital Video Recording System with three (3) AHD Wide Angle Low Profile Cameras to be as Pro-Vision (PD-1902, DVR-908 or equal) and one (1) AHD Mini-Dome Camera for front windshield view.

- Supply only, no installation needed.

DESCRIPTION:

System shall include the following:

- SD Card Hybrid 1080p HD DVR unit: to be Pro-Vision DVR-908, eight (8) analog camera inputs and one (1) digital camera input, Power-off delay, Backup Battery (#PD-1902 or equal)
- 512 GB SDXC Card (#PD-1748 or equal) (The SDXC card is preferred not a solid-state drive)
- Three (3) AHD Wide Angle Low Profile Cameras with microphone, aluminum construction w/glass lens, built-in night vision LED's, must be capable of a minimum of 1080p video recording at 30fps (#PD-1923) and mounting hardware.
- Three (3) 33ft. Analog HD AV Cables (#PD-1943 or equal)
- One (1) AHD Mini-Dome Camera with microphone, aluminum construction w/glass lens, built-in night vision LED's, must be capable of a minimum of 1080p video recording @ 30fps (#PD-1921) and mounting hardware.
- One (1) 33ft. Analog HD AV Cables (#PD-1943 or equal)
- Locking Cage base (PD-1808 or equal) & Cover (#PD-1809 or equal) - can be mounted flat, on the side or inverted, allows user to lock and secure unit
- Two (2) Keys for locking enclosure (#PD-1798 or equal)
- Enhanced Even Marker Button (#PD-1770 or equal)
- GPS Antenna (#PD-1750 or equal) provides GPA data to the DVR
- Power Cable (#PD-1771) or equal
- Software CD – viewing software shall be included in the system price at no extra charge
- Instruction/Installation Guides

STPSB does not claim to have included every possible necessary piece of equipment. Bidders are obligated to inform STPSB of, and include on bid form, any components that may not be requested, but are necessary to make the system complete.

NUMBER OF SYSTEMS NEEDED: 60

(with the option to purchase more through 12/31/2024)

NAME BRAND: _____

MODEL NUMBER(S): _____

SYSTEM PRICE EACH: _____

TOTAL PRICE: _____

NOTE:

If bidding equipment **other than that specified**, complete manufacturer(s) detailed specification sheet and/or manufacturer(s) descriptive literature must be included with bid. **Failure to comply will cause your bid to be non-responsive.**

Bidder may be required to submit sample of alternate camera to the St. Tammany Parish School Board Transportation Department before awarding bid.

WARRANTY AND SUPPORT:

System must be warranted for no less than 5 years, SD card must have a lifetime warranty, system cables must have lifetime warranty. Details of warranty must be included as part of your bid.

Describe support and training, if needed

Technical support must be provided over the phone at no charge.

DELIVERY:

Deliver to: St. Tammany Parish Transportation Center
68391 James Street
Mandeville, LA 70471

NOTE: Page 3 must be completed and submitted with bid. Bids submitted without this page will be considered “non-responsive”.

NOTE: Page 4 must be completed, notarized and submitted with bid. Bids submitted without this page will be considered “non-responsive”.

BID SUBMITTED BY:

Name of Company

Date of Bid

Mailing Address

Discount (If Applicable)

City, State, Zip Code

Length of Time Prices are Valid

Telephone Number

Typed Name of Representative

of Days for Delivery

Signature of Representative

Email address of Representative

AFFIDAVIT

STATE OF _____

PARISH/COUNTY OF _____

BEFORE ME, the undersigned authority, personally came and appeared:

_____ ,

Who, after being duly sworn, did state and affirm the following:

1. That he/she is employed by _____ (**Vendor Name**) in the position of _____;
2. That _____ (**Vendor Name**) has submitted an Invitation To Bid _____ (**Number/Title of Bid**) from the St. Tammany Parish School Board; and
3. That any and all telecommunications and video surveillance equipment to be purchased in connection with the Invitation To Bid _____ (**Number/Title of Bid**), if awarded to _____ (**Vendor Name**), is and/or will be from a manufacturer that is in compliance with Section 889(a) of the Fiscal Year 2019 National Defense Authorization Act.

Signature: _____

Printed Name: _____

Title: _____

Company: _____

SWORN TO AND SUBSCRIBED

before me, Notary Public, this _____

day of _____, 2024.

Signature: _____

Printed Name: _____

My commission expires: _____

FIREARM ANTI-DISCRIMINATORY ACT 581 (SB 234)
DISCLOSURE

Per LA Act 581 (SB 234), which prohibits a public entity, including school boards, from entering into a contract with a company for the purchase of goods or services unless the aforementioned company confirms that:

1. The company does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association based solely on the entity's or association's status as a firearm entity or firearm trade association.
2. The company will not discriminate against a firearm entity or firearm trade association during the term of the contract based solely on the entity's or association's status as a firearm entity or firearm trade association.

If the above terms meet with your understanding and agreement, please sign below and return to the St Tammany Parish School Board.

Signature of Official Duly Authorized to Sign Contracts and Agreements

Date