

Columbia Heights Public Schools
Minutes of the
REGULAR SCHOOL BOARD MEETING
October 8, 2024

Chair Mueller called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

Clerk Granlund called roll.

Members present: Ms. Granlund, Ms. Mueller, Ms. Medearis, Ms. Houle, Ms. Pettway, Ms. Palmer and Superintendent Stenvik

Members absent:

Moment of Silence for Columbia Heights teacher David Jergenson Who died this week, our thoughts go out to him and his family.

HYLANDER HIGHLIGHT

The Board honored Ella Anderson Nekora, a student at Columbia Academy, for receiving the Cooke Young Scholars Program Scholarship.

AGENDA APPROVAL/ADJUSTMENTS, ANNOUNCEMENTS.

Approval of Agenda motion by Palmer, seconded by Pettway, to approve the agenda as presented. Motion carried unanimously

Announcements

Oct. 10, Flex Learning Day

Oct. 11, No School

Oct. 15, 5:30 p.m. Work Session, Community Room

Oct. 17 & 18, No School

Oct. 18 District Closed

Oct. 22, 6:00 p.m. Regular School Board Meeting, Community Room

COMMUNICATION TO THE BOARD –Student Aesa, a Columbia Heights High School sophomore. . She is the president of the GSA group and provided background and an update from GSA.

CONSENT AGENDA

Motion by Granlund, seconded by Medearis, to approve the action required to implement the items on the consent agenda, **Minutes** of the September 17, 24, and October 1 **Personnel Report** of October 8, 2024, **BACKGROUND: Licensed – Conditional Sierra Beilby:** Language Arts Teacher, CHHS, new hire, step 3, lane 4 (BA+45), \$46,036.42 for 159.5 of 189 days for the 2024-2025 school year (the conditional offer of employment is subject to successful completion of a criminal background check). **Jess Gunner:** Special Education Teacher, HL, new hire, step 1, lane 1 (BA), \$36,214.09 for 149 of 189 days for the 2024-2025 school year (the conditional offer of employment is subject to successful completion of a criminal background check). **Support – Conditional Kevin Sanisaca Juncal:** Assistant Boys Soccer Coach, CHHS, new hire, effective 2024-2025 school year (the conditional offer of employment is subject to successful completion of a criminal background check). **Tony Davis:** Lunch Duty Monitor, NP, new hire, step 3, for 163 of 183 days, effective 9/30/24 (the conditional offer of employment is subject to successful completion of a criminal background check). **Support Vilma Salas Faican:** Change to: Assistant Cook Manager, CHHS, 7.5/hrs, effective 9/23/24. **Patrick O'Brien:** Change to: Assistant Cook Manager, CA, 7.5/hrs, effective 9/23/24. **Jose Lima:** Change to: Medium Hour Cook, CHHS, 6/hrs, effective 9/23/24.

Barb Terrell: Change to: Day Lead Custodian, CHHS, effective 9/30/24. **Karla Mundell:** Change to: Custodian, VV, effective 9/30/24. **Coach/Advisor/Additional Assignment Scott Opatz:** Activities Coordinator, CA, current employee, effective 2024-2025 school year. **Dan Shuck:** Building Leadership, CHHS, current employee, effective 2024-2025 school year. **Tina Schaefer:** Building Leadership, CHHS, current employee, effective 2024-2025 school year. **Marc Jerue:** Building Leadership, CHHS, current employee, effective 2024-2025 school year. **Jennifer Bradley:** Building Leadership, CHHS, current employee, effective 2024-2025 school year. **Matt Townsend:** Building Leadership, CHHS, current employee, effective 2024-2025 school year. **Matthew Keseley:** T&L Leadership, HL, current employee, effective 2024-2025 school year. **Denise Olson:** After School EA (Adaptive Soccer), CA, current employee, effective 2024-2025 school year. **Jen Heveron:** After School EA (Adaptive Soccer), CA, current employee, effective 2024-2025 school year. **Leaves Jeff Cacek:** Principal, NP, requests FMLA from 9/17/24 for up to 12 weeks. **Allie Nelson:** Educ Asst, NP, requests parental leave from approx. 1/8/25 for up to 12 weeks. **Revision to 9/24/24 Board Report Shena Terrell:** Custodian, VV, effective 9/16/24. Reason: Resignation. **Policy Second Reading:** 503- Student Attendance 704- Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System. **Policy First Reading** Legislative: 516- Student Medication and Telehealth, 521- Students with Disabilities Non-Discrimination, 535- Service Animals in Schools, 608-Instructional Services, 707-Transportation of Public-School Students, 708- Transportation of Non-Public School Students, 709- Student Transportation, 802-Disposition of Obsolete Equipment and Material, 806- Crisis Management
Motion carries unanimously

REPORTS FROM MEMBERS OF THE BOARD

Ms. Granlund attended the chair meeting, the subcommittee on community engagement, the special call meeting, the homecoming football game, and the AMSD Friday meeting. I have had many conversations with community members, such as Director Medearis and Pettway Chair Mueller, as well as Superintendent Stenvik.

Ms. Mueller, I attended the Sub Committee on Policy, Special Called Meeting at the end of the CHHS Women's Varsity and Homecoming Football games. I enjoyed the Cheer squad, the pep band, and the Football game. The Boosters sponsored the Homecoming Fireworks. The Chair Met before this meeting.

Ms. Houle- I Attended the Sept 15th MSHSL meeting and participated in the Subcommittee on Policy and Special Called meeting.

Palmer: I attended the 916 School Board Retreat and the Regular 916 Board meeting. 916 has a Budget to send 2 board members to a national convention. I also attended the Special Called meeting last week.

Ms. Medearis, I attended the Leap program, a Family event at Valley View, the Sub Committee on Policy Meeting, a Special Called Meeting, and a Homecoming game. I also visited with many community members. I attended the Highland PTO meeting and would like to remind everyone about Turkey BINGO on November 15th.

Ms. Pettway Attended the First BIPOC meeting at North Park, the SACA fundraiser and fashion show, an event at Crest View, a tour of the Bell Hall Building, a Special Called Meeting, the Boosters' Annual Awards Ceremony, the Homecoming Game, and the Subcommittee on Community Engagement.

SUPERINTENDENT'S REPORT

Last weekend I represented the metro area (Region 9) at the MN Association of School Administrators Board meetings and fall conference. Some of the sessions I attended included a presentation from MSBA on the Fair Labor Standards Act, among other hot topics. I attended an interesting Detroit Lakes High School Principal presentation about how they have streamlined systems and improved the school culture. The Executive Director of the MN High School League spoke to everyone at the conference and explained that not all 9th graders are included in catastrophic and concussion coverage. The statewide vote is underway, and it will hopefully rectify the issue. Last week was filled with Homecoming festivities. The high school does a great job of including the elementary and middle schools by holding pep fests at each school. I am pleased that homecoming in Columbia Heights spans beyond a football game. Crowds came to see the soccer games, and the high school held a door-decorating contest

and a massive volleyball tournament as part of homecoming. This morning, I met with Father Quail, who was new to Immaculate Conception last year. Required State and Federal funds flow through the district to local non-public schools. I asked for the meeting so that we could continue to collaborate and comply with the many requirements. I also spoke with Chair Mueller, Vice Chair Granlund, and Member Pettway.

AMERICAN INDIAN PROGRAM UPDATE

Yolanda Dorr-Slowey presented information in the American Indian Program. Including Goals, planned meetings, and events,

MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION FORM-A APPLICATION AND FORM-B RESOLUTION FOR 2024-2025.

The athletic director, Jake Henderson, presented information on the MSHSL Foundation, a non-profit association created to complement the league by supporting youth in athletics and fine arts. We want to use grant money to provide coaches with opportunities to attend clinics and purchase coaching books, continue our partnership with Positive Coaching Alliance, which provides leadership training for our coaches and students, and purchase a new AED. This will be an action Item at the October 22 meeting.

CLOSED SESSION

Motion by Granlund seconded by Medearis to move to closed session to discuss Negotiation Strategy.
Return to open session at 7:38 PM.

Extra-Curricular Schedule D

Bryan Hennekens, Director of Finance and Operations; Jake Henderson, Activities Director; Daniel Honigs; and Dan Shuck, presented Extra-Curricular Schedule D.

Motion by Houle, seconded by Pettway, to approve the Extra Curricular Schedule D for 2024-2025 as presented at the August 14th Closed Session. Five Members in favor, Medearis Abstained. Motion Carried.

Clerical Contract

Lindsey Bennett, Director of Human Resources, and Bryan Hennekens, Dir of Finance and Operations, presented the Master Agreement between Independent School District 13, Columbia Heights, and the Columbia Heights Clerical SEIU Local 284. Motion by Granlund, seconded by Palmer, to approve the Master Agreement between Independent School District 13, Columbia Heights, and the Columbia Heights Clerical SEIU Local 284, covering school years 2024-2025 and 2025-2026. All in Favor, Motion Carried.

Custodial Contract

Lindsey Bennett, Director of Human Resources, and Bryan Hennekens, Director of Finance and Operations, presented the Master Agreement between Independent School District 13 and the Columbia Heights Custodial SEIU Local 284. Motion by Medearis, seconded by Houle, to approve the Master Agreement between Independent School District 13, Columbia Heights, and the Columbia Heights Custodial SEIU Local 284, covering school years 2024-2025 and 2025-2026, as recommended. All in Favor, Motion Carried.

Food Service Contract

Lindsey Bennett, Director of Human Resources, and Bryan Hennekens, Dir of Finance and Operations, presented the Master Agreement between Independent School District 13, Columbia Heights, and the Columbia Heights Food Service SEIU Local 284. Motion by Palmer, seconded by Pettway, to approve the Master Agreement between Independent School District 13, Columbia Heights and the Columbia Heights Food Service SEIU Local 284, covering school years 2024-2025 and 2025-2026. All in Favor. Motion Carried

Teachers On Call Rates

Lindsey Bennett, Director of Human Resources: Bryan Hennekens, Director of Finance and Operations, Presented the Teacher On Call Rates. Motion by Houle, seconded by Granlund, to approve the Teachers on Call Substitute Rates for the 2024-2025 School Year. All in Favor Motion Carried.

Columbia Academy Roof Call for Bid Authorization Bryan Hennekens, Director of Finance and Operations, presented the Bid Authorization. Motion by Palmer, seconded by Houle, to authorize the publishing of legal notice of solicitation of bids for the replacement of sections of the roof on Columbia Academy.

American Indian Overnight Field Trip

To approve the American Indian Overnight Field Trip as presented at the September 24 Board Meeting, Superintendent Stenvik presented. Motion by Palmer, seconded by Granlund, to approve the overnight American Indian Education Program field trip to Mille Lacs taking place October 18 to 20, 2024. All in Favor, Motion Carried.

Building Capacity Superintendent Stenvik is seeking approval to reopen Highland Elementary Grade 3 to open enrollment and close Columbia Heights High School to open enrollment during the 2024-2025 school year or until the enrollment numbers increase to near capacity. Motion by Houle, seconded by Pettway, to approve the reopening of Highland Elementary Grade 3 to open enrollment and close Columbia Heights High School to open enrollment during the 2024-2025 school year or until the enrollment numbers increase to near capacity. All in Favor. Motion Carried

BOARD TOPICS –

Granlund: Note the Robotics team has grown at Columbia Academy and will be hosting all this year's Robotics tournaments. The tournaments need volunteers to support the tournament. If you are interested in volunteering, please contact the Coach or Athletic Director, Henderson. The first tournament is on October 24

Mueller: Subcommittee meetings will do a room swap for the upcoming meetings on the second Tuesday of the Month. The Annual Alumni Foundation Dinner will be held on October 24.
Trunk or Treat volunteers are still needed. Reach out to Stephanie if you are interested in attending.

Palmer 916 will present its Special Education teacher apprentice program at a national convention. 916's program trains future teachers from within. EAs can become certified teachers and earn certificates while they work, and there is no cost to the trainees. Hopefully, it can expand to regular teachers. There is great satisfaction in In-house training for future Special Education Teachers.

ADJOURNMENT

Having completed all of the items on the regular agenda, Chair Mueller adjourned the meeting at 8:26 p.m.

Date minutes approved

Michelle Pettway, Clerk, Board of Education
Independent School District 13