

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Tuesday, October 15, 2024

Barker Road Middle School

(Link to Public Viewing on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, October 15, 2024.

BOARD MEMBERS PRESENT: R. Scott, S. Pelusio, D. Berk, K. Huels, E. Kay (7:01), R. Sanchez-Kazacos.
 LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, H. Clayton, S. Cutaia, M. Vespi, M. Ward, E. Woods.
 BOARD MEMBERS ABSENT: J. Casey

1. Mrs. Scott called the Regular Meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this evening's meeting.

**APPROVED:
AGENDA**

Vote: Unanimously carried by those present

3. Board Appreciation: As part of NYS School Board Recognition week, this evening our Board of Education members were acknowledged and presented with gifts for their countless volunteer hours and dedicated service to our students, staff and community.

4. Principal's Report: Principal, Ms. Melissa Julian, presented to the Board on the activities taking place at Mendon High School.

5. Mr. Jeff Beardsley, Director of Operations, Maintenance & Security, presented the summer facilities work update.

6. Motion was made by Mr. Berk, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its September 10, 2024, Regular meeting.

**APPROVED:
MINUTES
9/10/24**

Vote: Unanimously carried by those present

7. Board Reports: Mrs. Scott noted the MCSBA meeting dates as well as other dates to remember. Mrs. Kay reported out on the District Operations meeting. Mrs. Pelusio reported out on the Legislative meeting and Mrs. Sanchez-Kazacos reported out on the Audit Oversight meeting.

8. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the months of June/July/August 2024.

**ACCEPTED:
TREASURER'S
REPORTS**

Vote: Unanimously carried by those present

9. Motion was made by Mrs. Huels, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the 4th quarter Extraclassroom Activities Report.

**APPROVED:
EXTRACLASSROOM
ACTIVITIES REPORT**

Vote: Unanimously carried by those present

10. Motion was made by Mrs. Kay, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education at its regular meeting held on October 15, 2024 and on the recommendation of the Audit Oversight

**ACCEPTED:
EXTERNAL
AUDIT REPORT**

35.

Committee, accepts the Basic Financial Statement and Communicating Internal Control Related Matters Identified in an Audit Report for the year ended June 30, 2024 as presented.

Vote: Unanimously carried by those present

11. Motion was made by Mrs. Pelusio, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the External Audit Report Corrective Action Plan as presented.

Vote: Unanimously carried by those present

**APPROVED:
EXTERNAL AUDIT
REPORT RESPONSE**

12. Motion was made by Mrs. Kay, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby adopt the Budget Development Calendar for Fiscal Year 2025-2026.

Vote: Unanimously carried by those present

**ADOPTED:
BUDGET
DEVELOPMENT
CALENDAR**

13. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education does hereby authorize the approval of the settlement for tax certiorari proceedings for 1212 Pittsford Victor Road, Hub Properties Trust (REIT) located in the Town of Perinton in an amount no greater than Sixty-Eight Thousand Eight Hundred Forty-Nine Dollars and Twenty-Nine Cents (\$68,849.29).

Vote: Unanimously carried by those present

**APPROVED:
TAX CERTIORARI
SETTLEMENT**

14. Motion was made by Mrs. Kay, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby declare the above equipment scrap and does hereby authorize the sale and receipt of proceeds from such.

Vote: Unanimously carried by those present

**APPROVED:
SCRAP
EQUIPMENT**

15. Mr. Vespi provided updates on electric buses and the (EPC) energy performance contract.

16. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:

Vote: Unanimously carried by those present

**APPROVED:
PROFESSIONAL
STAFF REPORT**

A. Appointment- Certificated Staff – Change in FTE .8 to 1.0

Name:	Julia Smith
Position:	CRMR.6/MHS.4 World Language
Type of Position:	Tenured
Tenure Area:	Foreign Language
Probationary Period:	N/A
Certification:	Professional
Salary:	\$78,524.00
Effective Date:	09/01/2024

B. Appointment- Certificated Staff – Part-Time to Probationary

Name:	Kara Carpenter
Position:	MCE.7/JRE.3 Physical Education
Type of Position:	Probationary

Tenure Area: Physical Education
 Probationary Period: 10/07/2024 - 10/06/2027
 Certification: Professional
 Salary: \$64,409.00
 Effective Date: 10/07/2024

C. Appointment – School Related Professional

Name: Neetu Rani
 Position: MHS Undesignated Paraprofessional
 Type of Position: Full-Time
 Salary: \$22,909.00
 Effective Date: 09/06/2024

Name: Amy Mealey
 Position: ACE Undesignated Paraprofessional
 Type of Position: Full-Time
 Salary: \$23,346.00
 Effective Date: 09/11/2024

Name: Nikki Rathnam
 Position: MHS Undesignated Paraprofessional
 Type of Position: Full-Time
 Salary: \$21,596.00
 Effective Date: 09/16/2024

Name: Judith Cohen
 Position: TRE Undesignated Paraprofessional
 Type of Position: Full-Time
 Salary: \$21,550.00
 Effective Date: 10/01/2024

Name: Shaunta Vallejo
 Position: SHS Undesignated Paraprofessional
 Type of Position: Full-Time
 Salary: \$20,517.00
 Effective Date: 10/07/2024

D. Appointment- Administrative Substitute

Name: Audra Schmitt
 Position: Administrator Substitute
 Type of Position: Per Diem
 Salary: \$475.00 Daily
 Effective Date: 10/04/2024

E. Resignation for Retirement – Teachers

This group of 23 professional educators has 571.4 dedicated full-time years of service to Pittsford CSD.

First Name	Last Name	Location	Position	Yrs. In District	Retirement Date
Todd	Benz	SHS	Industrial Arts	21	06/30/2025
David	Wikiera	ACE	Grade 3	20	07/01/2025
Robert	Novitsky	ACE	Physical Education	28.5	06/30/2025
Kimberly	Waterbury	MHS	Mathematics	26.9	06/30/2025
Dwayne	Cerbone	SHS	Mathematics	24	06/30/2025
Victoria	Morchower-Palumbos	CRMS	Special Education	28.3	06/30/2025
Michelle	O'Connor	CRMS	Spanish	29	06/30/2025
Edith	Rice	TRE	Vocal Music	17	06/30/2025
Keith	Molinich	MHS	School Counselor	30	06/30/2025
William	Smith	SHS	Social Studies	30	06/30/2025
Suzanne	Wittig	BRMS	Mathematics	30	06/30/2025
Joann	Mezzoprete	PRE	Special Education	35.6	06/30/2025
Lisa	Sahrle	PRE	Instructional Challenge	30	06/30/2025
Gerald	Eckert	CRMS	English	22	06/30/2025
Mary	Malloy	MCE	Vocal Music	23	06/30/2025
Helga	Lubbers	TRE	Art	27	06/30/2025
Johanna	Mahan	TRE	Instructional Challenge	29.9	06/30/2025
Colleen	Teel	SHS	School Counselor	27.3	06/30/2025
Leslie	Hanellin	SHS	Science	10	08/31/2025
Michele	Slominski	MHS	Science	10	08/31/2025
Toni	Stevens-Oliver	TRE	Grade 4	23	06/30/2025
Vincent	DiGiacomo	MHS	School Counselor	26.9	06/30/2025
James	McAlpin	ACE	Physical Education	22	06/30/2025

F. Resignation for Retirement – School Related Professionals

First Name	Last Name	Location	Position	Yrs. In District	Retirement Date
Bruce	Christensen	ACE	Educational Assistant	17.3	06/30/2025
Amy	Swenson	MCE	CSE Assigned	17	06/30/2025
Barbara	Lynch	PRE	Educational Assistant	24	06/30/2025
Kathleen	Schumacher	TRE	Educational Assistant	22.2	11/06/2024
Michelle	Bryson	PRE	CSE Assigned	12.8	11/01/2024

G. Resignation – Teacher – see attached
 Kaylie Northrup
 Paul Myers
 Blake Embury

H. Resignation – School Related Professional – see attached
 Shawn Kelly
 Maura Kirby

I. Termination – School Related Professional
 Aleah Corbett

J. Revised Fall Coaching Salaries – see attached

K. Appointment – Substitutes

Kathleen Bawel
 Allen Krusenstjern
 Hunter Merrill
 Aaron Mundell
 Evan Realbuto
 Marybeth Taffe
 Dominic Vesely
 Stephanie Williford
 Maria Arilotta
 Michelle Vigliotti
 Judith Ruhling

17. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report:
 Vote: Unanimously carried by those present

**APPROVED:
 SUPPORT
 STAFF REPORT**

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Anita LaVallee	School Aide	PRE	15/wk.	09/16/2024	\$15.50/hr.
Mikala Craun	Office Clerk III	SHS	37.5/wk.	09/24/2024	\$34,496.00
Michelle Barnes	School Aide	ACE	15/wk.	10/07/2024	\$15.50/hr.
Eucelia Hill	Office Clerk III	TRE	37.5/wk.	09/24/2024	\$40,856.00
Julia Lowe	School Aide	ACE	9/wk.	09/30/2024	\$15.50/hr.
Jordyn Overton	School Aide	TRE	9/wk.	09/18/2024	\$15.50/hr.
Jamie Keenan	School Aide	MCE	6/wk.	10/01/2024	\$15.50/hr.
Nadia Ahmed	School Aide	MCE	6/wk.	10/08/2024	\$15.50/hr.
Christopher Peterson	School Aide	MCE	12.5/wk.	10/02/2024	\$15.50/hr.
Eileen Walker	School Aide	MCE	15/wk.	10/10/2024	\$15.50/hr.

CLERICAL

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Judith Warren- Schultz	School Aide	BRMS	2 wks.	09/16/2024
Jamie Myszka	Office Clerk II	SHS	6 yrs.	10/11/2024

TRANSPORTATION

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Christine Griffith	Bus Driver	TMF	22.5/wk.	09/16/2024	\$21,467.00
Mark Mijangos	Bus Attendant	TMF	22.5/wk.	09/24/2024	\$16,386.00
Jennifer Maiorani	On Call Bus Driver	TMF	per diem	10/09/2024	\$27.71/hr.

TRANSPORTATION

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Edward Oliver	Bus Driver/Bus Attd.	TMF	9 yrs.	09/03/2024
Tracy DeMeo	Bus Dispatcher	TMF	12 yrs.	10/16/2024

CUSTODIAL/MAINTENANCE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Richard Martin	Maintenance/Grounds	TMF	40 wk.	09/18/2024	\$40,240.00

39.

CUSTODIAL/MAINTENANCE			LENGTH	
RESIGNATIONS	POSITION	BLDG	OF SVC	DATE
Ronald Cassano	Maintenance/ Grounds	TMF	2 mos.	09/26/2024

FOOD SERVICE					
APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Christine Corujo	Food Service Worker	MHS/TRE/CRMS	20/wk.	09/24/2024	\$16.25/hr.
Suada Subasic	Food Service Worker	MHS	20/wk.	09/01/2024	\$15.80/hr.
Daniel Whipset	FSW Sub	District Wide	Per diem	10/04/2024	\$15.75/hr.

Mr. Clark noted the MOA under the Consent Agenda.

18. Ms. Clayton presented the NYS 3-8 assessment data from the 2023-24 school year.

19. Motion was made by Mrs. Pelusio, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District appoints Vanessa Gronbach from the Impartial Hearing Officer Rotational List to serve as the Impartial Hearing Officer for a special education impartial hearing matter.

**APPROVED:
IHO
APPOINTMENT**

Vote: Unanimously carried by those present

20. Special Education Report: Ms. Woods noted that the recommendations are under the Consent Agenda.

21. Motion was made by Mrs. Kay, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing the discipline of a particular person, where no official business will be conducted. This session will take place immediately after the Regular Meeting.

**APPROVED:
EXECUTIVE
SESSION**

Vote: Unanimously carried by those present

22. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the amended French & Latin students field trip to Montreal, Canada from 3/28/25 to 3/31/25.

**APPROVED:
AMMENDED
FRENCH & LATIN
STUDENTS FIELD TRIP**

Vote: Unanimously carried by those present

23. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Mendon High School DECA field trip to Anaheim, CA from 4/26/25 to 4/30/25.

**APPROVED:
MHS DECA
FIELD TRIP**

Vote: Unanimously carried by those present

24. Mr. Pero highlighted the following gift to the District:

- A donation of \$2,000 from the Pittsford Education Foundation (PEF) for the PCSD Student Opportunity Fund.

25. Superintendent's Report: Mr. Pero spoke on the Student Opportunity Fund and PEF's support for students. In honor of Board Appreciation week, Mr. Pero shared how special our Board of Education is and their commitment to students, staff and the community. He thanked the Board for their professionalism, care, support, passion and long hours, as well as being open-minded, thoughtful and compassionate. He ended by presenting the Board with a gift and also shared a few words and a token of appreciation on behalf of the Monroe County School Boards Association (MCSBA).

26. Motion was made by Mrs. Huels, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:
Vote: Unanimously carried by those present

**APPROVED:
CONSENT
AGENDA**

Bid Award:

Reconditioning/Laundrying of Interscholastic Sports Equipment & Uniforms	Riddell	\$54,111.25 (Estimated)
BOCES 2 Fine Paper	Various Vendors	\$14,456.65

MOA

Committee on Special Education: Amendment – Agreement No Meetings, Initial Eligibility Determination Meetings, Reevaluation Reviews, Requested Reviews, Requested Review Transfer Student Meetings, Transfer Student – Agreement No Meetings.

Sub-Committee on Special Education: Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Review, Reevaluation/Annual Review.

Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Amendment – Agreement No Meeting.

Gift to the District:

- A donation of \$2,000 from the Pittsford Education Foundation (PEF) for the PCSD Student Opportunity Fund.

27. New Business: Mrs. Scott noted the need to schedule an additional Board retreat, which will be a continuation of the October retreat. The newly scheduled retreat will take place at 5:00 pm on November 12th. Mrs. Huels shared information on the upcoming PTSA Super Sale.

28. Public Comment: One person addressed the Board.

29. Motion was made by Mrs. Huels, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular Meeting in order to enter into Executive Session at 8:29 p.m.
Vote: Unanimously carried by those present

**APPROVED:
RECESS**

30. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meeting at 9:25 p.m.
Vote: Unanimously carried by those present

**APPROVED:
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter
School District Clerk