



Classified Staff Professional Development Calendar 2024-2025

All Classified Staff		Attendance Team	Bilingual Aide
7/29 @ 7:30 - 3:30- Front Office BOY Training (Board Room)	1/3 @ 8:00 am - 3:00 pm- First Aid & CPR (Board Room)	8/27- @ 1:00-4:00 - Attendance Team Collaboration (Board Room)	10/23 @ 1:30-3:30- Bilingual IA (RCOE-Zoom)
8/2 @ 8:00 am - 3:00 pm- First Aid & CPR (Board Room)	2/5 @ 1:15-3:15- Site specific PD (School sites)	12/3 @ 1:00-4:00- Attendance Team Collaboration (Board Room)	1/22 @ 1:30-3:30- Bilingual IA (RCOE-Zoom)
8/6 - 8/8 @ 8:00 am - 4:00 pm- ProACT (Ed Services PD Room)	3/5 - @ 1:15-3:15 MSJC Informational Workshop	4/1- Attendance Team Collaboration 1:00-4:00 (Board Room)	4/2 @ 1:30-3:30- Bilingual IA (RCOE-Zoom)
8/14 @ 7:30-3:30- Classified Staff RTW Day	5/7- District Wide SPED Event		4/16 @ 1:30-3:30- Bilingual IA (RCOE-Zoom)
9/11 @ 1:00-3:00- Site specific PD (School Sites)	5/21 @ 1:30-3:30- Classified Staff- United in Brilliance, part 2 (TBD)		
10/2 @ 1:30-3:30 pm- Classified Staff - United in Brilliance, part 1 (MVES Library)	6/16 @8:00- 2:00 Summer Workshop (MVES)		
11/1 @ 8:00 am - 3:00 pm- First Aid & CPR (RES, MPR)	7/31 @ 8:00 am - 3:00 pm- First Aid & CPR (Board Room)		
Campus Supervisor	Community Engagement Clerk	Custodian & MOT	Early Childhood Education
9/18 @ 1:00 -2:00 pm- Campus Supervisor Collaboration (EACMS)	8/29 @ 9:00 am - 11 am- Community Engagement Clerk Collaboration (Board Room)	10/16 @ 1:00- 3:00- MOT & Custodial Personal Protective Equipment (BRES Conference Room)	8/1-8/13- ECE BOY PD (RES-ECE Office)
11/20 @ 1:00 -2:00 pm- Campus Supervisor Collaboration (EACMS)	11/5 @ 9:00 am - 11 am- Community Engagement Clerk Collaboration (Board Room)	12/18 @ 2:00-4:00 pm - Business Services Annual Department Meeting (EACMS)	10/30- ECE (RES-ECE Office)
2/12 @ 1:00 -2:00 pm- Campus Supervisor Collaboration (EACMS)	2/6 @ 9:00 am - 11 am- Community Engagement Clerk Collaboration (Board Room)	1/15 @ 1:00- 3:00- MOT & Custodial Bloodborne Pathogen Exposure Prevention (MVES PD Room)	12/18- ECE (RES-ECE Office)
	5/20 @ 9:00 am - 11 am- Community Engagement Clerk Collaboration (Board Room)	4/16 @ 1:00- 3:00- MOT & Custodial Industrial Ergonomics (EACMS PD Room)	3/26- ECE (RES-ECE Office)
			5/28- ECE (RES-ECE Office)
			6/17- ECE (RES-ECE Office)
Expanded Learning	Health Tech/ LVN	Instructional Aide I	
8/12 & 8/13 @ 12:30-4:30 - ELOP Program Orientation (MVES)	1/9 @12:00- 2:00 ELOP Continuous Quality Improvement Training (MVES)	8/2 @ 8:00 am - 3:00 pm- Health Tech Training (Conference Room)	8/21 @ 1:30-3:30 - IA I (MVES Library)
8/16 @ 10:00 -12:00 - ELOP Safety Training (HVES)	1/31 @12:00- 2:00 ELOP Site Lead Collaboration #6 (EACMS)	2/12 @ 1:00-3:00 - Health Tech Training (Conference Room)	10/23 @ 1:30-3:30 - IA I (MVES Library)
8/30 @12:00- 2:00 ELOP Site Lead Collaboration #1 (RES)	2/28 @12:00- 2:00 ELOP Site Lead Collaboration #7 (BRES)	5/21- Health Tech Training 1:00-3:00 (Conference Room)	1/29 @ 1:30-3:30 - IA I (MVES Library)
9/27 @12:00- 2:00 ELOP Site Lead Collaboration #2 (EACMS)	3/28 @12:00- 2:00 ELOP Site Lead Collaboration #8 (MVES)		3/19 @ 1:30-3:30 - IA I (MVES Library)
10/25 @12:00- 2:00 ELOP Site Lead Collaboration #3 (BRES)	4/28 @12:00- 2:00 ELOP Site Lead Collaboration #9 (RES)		
11/15 @12:00- 2:00 ELOP Site Lead Collaboration #4 (RES)	5/30 @12:00- 2:00 ELOP Site Lead Collaboration #10 (HVES)		
12/6 @12:00- 2:00 ELOP Site Lead Collaboration #5 (HVES)	6/13 @12:00- 2:00 ELOP Continuous Quality Improvement Training (EACMS)		
1/8 @ 8:30- 3:00 ELOP PD (MVES)	1/9 @12:00- 2:00 ELOP Continuous Quality Improvement Training (MVES)		
Instructional Aide II	Library Technician	Noon Duty & PE Aide	Nutrition Services
8/21 @ 1:30-3:30 - IA II (MVES Library)	9/25 @ 1:30 -3:30 pm- Library Tech Collaboration #1 (BRES)	8/8@ 8:00-12:00- Noon Duty & PE Aide In-Service, Playground Expectations (BRES)	8/12 @ 8:30 - 1:30- Nutrition Services RTW Day (MVES)
9/18 @ 1:30-3:30 - IA II (MVES Library)	11/13 @ 1:30 -3:30 pm- Library Tech Collaboration #2 (EACMS)	10/16 @ 1:15 - 3:15- Noon Duty, PE Aide & TK Aide, Collaboration #2 w/ BCBAs (MVES)	11/20 @ 11:30- 12:30- Cook Training (Nutrition Services Office)
11/13 @ 1:30-3:30 - IA II (MVES Library)	1/22 @ 1:30 -3:30 pm- Library Tech Collaboration #3 (HVES)	3/12 @ 1:15 - 3:15- Noon Duty Collaboration #3 w/ School Counselor (HVES)	12/18 @ 2:00-4:00 pm - Business Services Annual Department Meeting (EACMS)
1/29 @ 1:30-3:30 - IA II (MVES Library)	3/26 @ 1:30 -3:30 pm- Library Tech Collaboration #4 (MVES)		5/28 @ 11:30- 12:30- Cook Training (Nutrition Services Office)
2/12 @ 1:30-3:30 - IA II (MVES Library)	4/2 @ 1:30 -3:30 pm- Library Tech Collaboration #5 (RES)		
4/16 @ 1:30-3:30- IA II (MVES Library)			
Secretary	Transitional Kinder Aide	Please Note...	
7/30 @ 8:15 - 9:15 - Secretary Training for Kickup (Board Room)	2/12 @ 1:30 -3:30 pm- Secretary Collaboration (Board Room)	9/4 @ 1:15 -3:15 pm- TK Aide Series (Board Room)	<ul style="list-style-type: none"> When a professional development training takes place during your working hours, it is the expectation that you attend as part of your work day. Any professional development that is attended outside a staff member's regular work schedule is considered "extra duty" and staff will be compensated accordingly. "Collaboration" topics will be planned with the respective groups depending on team need/interests.
9/18 @ 1:30 -3:30 pm- Secretary Collaboration (Board Room)	3/12 @ 1:30 -3:30 pm- Secretary Collaboration w/ Principals (Board Room)	10/16 @ 1:15 - 3:15- Noon Duty, PE Aide & TK Aide, Collaboration #2 w/ BCBAs (MVES)	
10/9 @ 1:30 -3:30 pm- Secretary Collaboration w/ Principals (Board Room)	4/11 @ 1:30 -3:30 pm- Secretary Collaboration (Board Room)	11/20 @ 1:15 -3:15 pm- TK Aide Series (Board Room)	
11/13 @ 1:30 -3:30 pm- Secretary Collaboration (Board Room)	5/14 @ 1:00 -3:00 pm- Secretary Collaboration w/ Principals (Board Room)	1/29 @ 1:15 -3:15 pm- TK Aide Series (Ed Services PD Room)	
12/18 @ 1:30 -3:30 pm- Secretary Collaboration w/ Principals (Board Room)	6/25 @ 1:00 -3:00 pm- Secretary Collaboration (Board Room)	3/19 @ 1:15 -3:15 pm- TK Aide Series (Ed Services PD Room)	
1/15 @ 1:30 -3:30 pm- Secretary		5/14 @ 1:15 -3:15 pm- TK Aide Series (Ed Services PD Room)	

Classified Staff Professional Development Calendar

2024-2025

(Monthly Schedule)

Legend	August	September	October
All Classified Staff Attendance Team Bilingual Aide Campus Supervisor Community Engagement Clerk Custodian & MOT Early Childhood Education Expanded Learning Health Tech/ LVN Library Tech Noon Duty & PE Aide Nutrition Services Secretary Special Education IA I & IAII TK Aide	8/1-8/13- ECE BOY PD (RES-ECE Office) 8/2 @ 8:00 am - 3:00 pm- First Aid & CPR (Board Room) 8/2 @ 8:00 am - 3:00 pm- Health Tech Training (Conference Room) 8/6 - 8/8 @ 8:00 am - 4:00 pm- ProACT (Ed Services PD Room) 8/8@ 8:00-12:00- Noon Duty & PE Aide In-Service, Playground Expectations (BRES) 8/12 @ 8:30 - 1:30- Nutrition Services RTW Day (MVES) 8/12 & 8/13 @ 12:30-4:30 - ELOP Program Orientation (MVES)	9/4 @ 1:15 -3:15 pm- TK Aide Series (Board Room) 9/11 @ 1:00-3:00- Site specific PD (School Sites) 9/18 @ 1:30 -3:30 pm- Secretary Collaboration (Board Room) 9/18 @ 1:00 -2:00 pm- Campus Supervisor Collaboration (EACMS) 9/18 @ 1:30-3:30 - IA II (MVES Library) 9/25 @ 1:30 -3:30 pm- Library Tech Collaboration #1 (BRES) 9/27 @12:00- 2:00 ELOP Site Lead Collaboration #2 (EACMS)	10/2 @ 1:30-3:30 pm- Classified Staff - United in Brilliance, part 1 (MVES Library) 10/9 @ 1:30 -3:30 pm- Secretary Collaboration w/ Principals (Board Room) 10/16 @ 1:15 - 3:15- Noon Duty, PE Aide & TK Aide, Collaboration #2 w/ BCBAs (MVES) 10/16 @ 1:00- 3:00- MOT & Custodial Personal Protective Equipment (BRES Conference Room) 10/23 @ 1:30-3:30 - IA I (MVES Library) 10/23 @ 1:30-3:30- Bilingual IA (RCOE-Zoom) 10/25 @12:00- 2:00 ELOP Site Lead Collaboration #3 (BRES)
July	8/14 @ 7:30-3:30- Classified Staff RTW Day 8/16 @ 10:00 -12:00 - ELOP Safety Training (HVES) 8/21 @ 1:30-3:30 - IA I (MVES Library) 8/21 @ 1:30-3:30 - IA II (MVES Library) 8/27- @ 1:00-4:00 - Attendance Team Collaboration (Board Room) 8/29 @ 9:00 am - 11 am- Community Engagement Clerk Collaboration (Board Room) 8/30 @12:00- 2:00 ELOP Site Lead Collaboration #1 (RES)		10/30- ECE (RES-ECE Office)
November	December	January	February
11/1 @ 8:00 am - 3:00 pm- First Aid & CPR (RES, MPR) 11/5 @ 9:00 am - 11 am- Community Engagement Clerk Collaboration (Board Room) 11/13 @ 1:30 -3:30 pm- Library Tech Collaboration #2 (EACMS) 11/13 @ 1:30 -3:30 pm- Secretary Collaboration (Board Room) 11/13 @ 1:30-3:30 - IA II (MVES Library) 11/15 @12:00- 2:00 ELOP Site Lead Collaboration #4 (RES) 11/20 @ 1:00 -2:00 pm- Campus Supervisor Collaboration (EACMS) 11/20 @ 11:30- 12:30- Cook Training (Nutrition Services Office) 11/20 @ 1:15 -3:15 pm- TK Aide Series (Board Room)	12/3 @ 1:00-4:00- Attendance Team Collaboration (Board Room) 12/6 @12:00- 2:00 ELOP Site Lead Collaboration #5 (HVES) 12/18 @ 1:30 -3:30 pm- Secretary Collaboration w/ Principals (Board Room) 12/18 @ 2:00-4:00 pm - Nutrition Services, Business Services & MOT (EACMS) 12/24- ECE (RES-ECE Office)	1/3 @ 8:00 am - 3:00 pm- First Aid & CPR (Board Room) 1/8 @ 8:30- 3:00 ELOP PD (DO/HIA) 1/9 @12:00- 2:00 ELOP Continuous Quality Improvement Training (MVES) 1/15 @ 1:00- 3:00- MOT & Custodial Bloodborne Pathogen Exposure Prevention (MVES PD Room) 1/15 @ 1:30 -3:30 pm- Secretary Collaboration (Board Room) 1/22 @ 1:30 -3:30 pm- Library Tech Collaboration #3 (HVES) 1/22 @ 1:30-3:30- Bilingual IA (RCOE-Zoom) 1/29 @ 1:30-3:30 - IA I (MVES Library) 1/29 @ 1:30-3:30 - IA II (MVES Library) 1/29 @ 1:15 -3:15 pm- TK Aide Series (Ed Services PD Room) 1/31 @12:00- 2:00 ELOP Site Lead Collaboration #6 (EACMS)	2/5 @ 1:15-3:15- Site specific PD (School sites) 2/6 @ 9:00 am - 11 am- Community Engagement Clerk Collaboration (Board Room) 2/12 @ 1:00-3:00 - Health Tech Training (Conference Room) 2/12 @ 1:30-3:30 - IA II (MVES Library) 2/12 @ 1:30 -3:30 pm- Secretary Collaboration (Board Room) 2/12 @ 1:00 -2:00 pm- Campus Supervisor Collaboration (EACMS) 2/26- ECE (RES-ECE Office) 2/28 @12:00- 2:00 ELOP Site Lead Collaboration #7 (BRES)
March	April	May	June
3/5 - @ 1:15-3:15 MSJC Informational Workshop 3/12 @ 1:30 -3:30 pm- Secretary Collaboration w/ Principals (Board Room) 3/12 @ 1:15 - 3:15- Noon Duty Collaboration #3 w/ School Counselor (HVES) 3/19 @ 1:15 -3:15 pm- TK Aide Series (Ed Services PD Room) 3/26- ECE (RES-ECE Office)	4/1- Attendance Team Collaboration 1:00-4:00 (Board Room) 4/2 @ 1:30 -3:30 pm- Library Tech Collaboration #5 (RES) 4/2 @ 1:30-3:30- Bilingual IA (RCOE-Zoom) 4/11 @ 1:30 -3:30 pm- Secretary Collaboration (Board Room) 4/16 @ 1:30-3:30- IA II (MVES Library)	5/7- District Wide SPED Event 5/14 @ 1:00 -3:00 pm- Secretary Collaboration w/ Principals (Board Room) 5/20 @ 9:00 am - 11 am- Community Engagement Clerk Collaboration (Board Room) 5/14 @ 1:15 -3:15 pm- TK Aide Series (Ed Services PD Room) 5/21- Health Tech Training 1:00-3:00 (Conference Room)	6/13 @12:00- 2:00 ELOP Continuous Quality Improvement Training (EACMS) 6/16 @8:00- 2:00 Summer Workshop (MVES) 6/17- ECE (RES-ECE Office) 6/25 @ 1:00 -3:00 pm- Secretary Collaboration (Board Room)