## **Irving Pertzsch PTO Meeting Minutes**



Nov 7, 2024 I 6:30 PM

Meeting Called to order by: Jessie (President)

The mission and purpose of the IP PTO is to support educational opportunities and promote community for our students, staff, and families.

#### **Board Members in Attendance**

- Jessie Stadtler President
- Gina Hayes Co President
- Troy Schellinger Secretary
- Michelle Halverson Treasurer

## IP Teachers/Staff in Attendance

- How can we get more teacher/parent involvement?
  - Teachers are encouraged to share their personal emails for easier communication
  - Popsicle Party
  - Ice Skating
  - o Bingo Nights
  - Park Meetups
- Email sent to all teachers and staff requesting they answer a questionnaire
  - Great feedback from the questionnaire
- Snack Cart is in teacher's lounge
  - Chocolate
  - Bubblers

## **Treasurer Report**

- Bank Balance- \$9,286.64
- Pizza Ranch
  - Donations/Raffle 340.61
  - Profit \$418.00
- Teacher wish lists- explain and then discuss teacher preferences for set-up
  - Laminating pouches/sheets
  - o craft supplies (construction paper, stickers, yarn, etc.)
  - Snacks
  - Headphones
- Created PTO by-laws according to new IRS standards- discussion and approval
  - New by-laws presented by Michelle Halverson
  - Approved by Board Members
- Budget questions- need hard numbers

	PTO Bud	lget 2024	-25	
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Item/Event	Budget Income	Budget Expense	Actual Spent	Over/Under Budget
Donut Day		\$300.00		
Muffin Day		\$500.00		
Field Trips (not EBELC)		\$2,500.00		
Yearbooks		\$2,100.00		
Teacher Appreciation Meals- Fall		\$300.00		
Teacher Appreciation Meals- Sprin	\$300.00			
IRS 501c3 fee		\$600.00		
Printing		\$250.00		
Grade Specific get together		\$0.00		
Fish Tank Maintenance		\$200.00		
End-of-Year Treat		\$200.00		
T-Shirts		\$0.00		
Movie Nights	\$1,000.00	\$400.00		
Restaurants	\$2,000.00			
Corporate Sponsorships	\$0.00			
Parents Night Out \$400x3	\$1,200.00			
Fun Run	\$2,000.00			
Family Photo Day	\$300.00	\$100.00		
Spring Book Sale	\$1,000.00			
Total	\$7,500.00	\$7,750.00		

# Irving Pertzsch PTO

Profit and Loss October 2024

	FAMILY PHOTO DAY	MOVIE NIGHT	RESTAURANT NIGHTS	SNACK CART	STAFF APPRECIATION	TOTAL PTO
Income						
Fundraising	297.00	357.75	758.61	0.00	0.00	1,413.36
Total Income	\$297.00	\$357.75	\$758.61	\$0.00	\$0.00	\$1,413.36
GROSS PROFIT	\$297.00	\$357.75	\$758.61	\$0.00	\$0.00	\$1,413.36
Expenses						
Food	0.00	0.00	0.00	74.65	343.40	418.05
Printing expense	97.19	0.00	0.00	0.00	0.00	97.19
Supplies	0.00	60.24	59.67	0.00	56.67	176.58
Total Expenses	\$97.19	\$60.24	\$59.67	\$74.65	\$400.07	\$691.82
NET OPERATING INCOME	\$199.81	\$297.51	\$698.94	\$ (74.65)	\$ (400.07)	\$721.54
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## **Presidents Report**

- Penguin Patch
  - A holiday shopping event for students to buy affordable gifts for family members was introduced
  - Volunteers are needed
  - The school will receive a portion of the sales.
- We received a \$50 gift card from Festival for upcoming "Donuts with Grownups" on November 22
  - Also put in a request in for a Kwik Trip donation, but don't know if we will hear back by then
  - Proposed budget reduced from \$500 to \$300.
  - Need to recruit volunteers and finalize flyer distribution (two weeks prior).
- Jessie is currently working with Tina from CGB regarding a possible grade-specific event there bowling
- December event will be the "Parents' Night Out"
  - Fifth graders will volunteer, with activities like crafts and games.
  - Estimated fundraising goal: \$400 (20 families at \$20 each).
  - Venue options: school's community room and lunchroom.
  - Further details to be finalized based on volunteer availability and date choice.

## **Co- Presidents Report**

- The PTO's Wildly Important Goals for the next 2 years:
  - Community among parents
  - Getting to know teachers/staff
  - Increase engagement and participation in events
- How can we do this?
  - Grade-specific events requested by parents, is it possible for teachers to attend?
    - Ideas for these events- bowling, game night (competitive with prizes?)- Are you smarter than a 5th grader or escape room, trail walks, sledding on Saturday morning with cookies and hot cocoa, park meet-ups, marble mania
    - Ideas from teachers about events?
    - What would teachers like PTO to do over the next 2 years? Any long-term goals that we can start?

## <u>Upcoming Events</u>

- Donuts with Grownups November 22
  - Need to send out a volunteer email.
  - Need to make flyers
- Bingo- what do we think about free Bingo buy-in with a silent auction?
- Parent's Night Out December 6th
- Winter Movie Night January, dinner and a movie?

## **Next Meeting**

Thursday, December 5 6:30pm in the LMC Room - Enter Through Door B and go up the stairs

Any questions or comments can be directed to <a href="mailto:irvingpertzschpto@gmail.com">irvingpertzschpto@gmail.com</a>