



Central Administration

25 Linnell Circle, Billerica MA 01821 * Tel: (978) 528-7800 * <http://www.valleycollaborative.org>

Emergency Contact Information Form

Employee Name:

In case of emergency, please contact:

Primary Contact

First Name:

Last Name:

Relationship:

Cell Phone:

Address:

City:

State & Zip:

Home Phone:

Secondary Contact

First Name:

Last Name:

Relationship:

Cell Phone:

Address:

City:

State & Zip:

Home Phone:

I authorize my employer to contact these individuals in the case of an emergency.

Employee Signature:

Date:

HR Signature:

Date: