



HOME SCHOOL HANDBOOK

2024-2025

PURPOSE: The content of this handbook is to (1) assist administrators and office staff who advise home school families in our schools and (2) for home school parents or guardians who wish to consider homeschooling for their student(s).

LIMITATIONS: For Maryville city residents only. Students residing outside the city limits should follow state and local guidelines where they reside. A family who relocates after enrolling in home school must enroll again with their new local LEA to comply with attendance and truancy laws in Tennessee.

PROCESS: For parents/guardians considering home school in Maryville:

1. Students must remain enrolled and in attendance while a parent completes all paperwork requirements to transfer to home school.
2. We always encourage parents to first have a conversation with the school administration, before visiting the district office.
3. Parents should call the district office to schedule a meeting with the home school coordinator. The number is (865) 982-7121 and the location is 520 S. Washington Street. You are always welcome to stop by, but calling first ensures someone is available for consultation.
4. Depending on the type of program the student will transfer to, a variety of paperwork must be completed. Refer to this handbook for details. In most cases, this will take less than ten minutes.
5. Upon satisfactory completion of all paperwork requirements, the parent/guardian will take a signed letter of withdrawal back to the school for final processing. At this time, all fees and fines must be paid and all textbook and computers returned.

Independent	Online	Umbrella
<ol style="list-style-type: none">1. Read this handbook2. Provide a copy of the parents' GED or HIGH SCHOOL diploma3. Complete page 19-204. Return completed attendance calendar at the end of the school year5. Upon completing all paperwork, take a signed copy of page 30 back to your school for withdrawal	<ol style="list-style-type: none">1. Read this handbook2. Review list of accredited schools on pages 9 & 103. Complete page 224. Provide proof of enrollment now and annually5. Upon completing all paperwork, take a signed copy of page 30 back to your school for withdrawal	<ol style="list-style-type: none">1. Read this handbook2. Review list of schools on pages 11 & 123. Complete page 214. Provide proof of enrollment now and annually5. Upon completing all paperwork, take a signed copy of page 30 back to your school for withdrawal

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INTRODUCTION

In Tennessee, parents and legal guardians have the option to educate their children at home, an option known as homeschooling or home education. The Maryville City Schools is happy to work with parents who choose this option for their children.

Parents and legal guardians in Tennessee may choose to home school their own children in grades K-12. The Tennessee Home School Law (TCA 49-6-3050) covers this option.

Parents and legal guardians who decide to home school their own children may do so by choosing one of the following three recognized options by the state of Tennessee:

1. Independent Home School
2. Category III ONLINE Virtual School
3. Category IV Satellite School (Umbrella or Church-Related)

*Requirements for each of these options are described in this handbook.

Once you have chosen the option that best meets the needs of your family, please call for an appointment or stop-by the district office (520 S. Washington Street) to register as a homeschool family. Our phone number is (865) 982-7121.

For questions or concerns, call (865) 982-7121 and ask for the Home School Coordinator.

LEGAL REQUIREMENTS

Parents may home school their own children pursuant to Tennessee Code Annotated § 49-6-3050 by registering with their local school district. The law states that independent home school students must:

- PROVIDE ANNUAL NOTICE to the local director of schools prior to each school year of the parent-teacher's intent to conduct a home school and, for the purpose of reporting only, submission/update of all students to be homeschooled, the location of the school, the purposed curriculum to be offered, the proposed hours of instruction and the qualifications of the parent-teacher;
- MAINTAIN ATTENDANCE RECORDS and submit these records to the Director of Schools office at the end of each school year;

§ TCA 49-6-3050 (TN CODE ANNOTATED – Home Schooling in TN). Pursuant to the Rules of the State Board of Education 0520-07-02, each school shall comply with the requirements of T.C.A. 49-6-3007 regarding the reporting of the names, ages, and addresses of all pupils in attendance to the director of schools for the public school system IN WHICH THE STUDENT RESIDES.

ATHLETICS

Independently registered home school students have the right to try out for sports/athletic teams in Maryville City Schools. TCA § 49-6-3050 states: E (1) If any of the public schools established under the jurisdiction of an LEA (Local Education Authority) are members of an organization or an association that regulates interscholastic athletic competition, and if such organization or association establishes or maintains eligibility requirements for home school students desiring to participate in interscholastic athletics at a member school, then the LEA shall permit participation in interscholastic athletics at those schools by home school students who satisfy the eligibility requirements established by the organization or association. (2) This subsection [E] does not guarantee that a home student trying out for an interscholastic athletics team will make the team or supplant the authority of coaches or other school officials in deciding who makes the team. This subsection [E] is intended to guarantee only that the home school student shall not be prohibited from trying out for an interscholastic athletics team, if the student is eligible under the rules of the organization or association, solely by reason of the student's status as a home school student. [3] This subsection [E] shall not be construed to limit or supplant the authority of the organization or association to determine eligibility and to establish, modify and enforce its rules and eligibility requirements, including those applicable to home school students.

- If a student is interested in trying out for athletics at his/her zoned school, notification must be made to the Principal of the school where the tryouts will be held for the team by August 15th. (See the ATHLETICS INTEREST FORM attached in the addenda of this handbook.)
- The school Athletic Director and/or sport coach will be notified.
- The MHS Athletic Director is Landon Harris. landon.harris@maryville-schools.org
- Further information can be found at <http://tssaa.org/compliance-publications/tssaa-home-school-rule/>
- It is the parent's responsibility to ensure the Home School Curriculum meets NCAA requirements. <http://www.ncaa.org/student-athletes/future/home-school-students>

INDEPENDENT HOME SCHOOL

The first home school option is the Independent Home School model. Independent home school students are those who register with the LEA (Maryville City Schools) through the Intent to Home School form (see addenda - Independent). Please note, parents or legal guardians must have documentation of a GED or High School Diploma. Parent or legal guardian must provide instruction for at least 4 hours per day for the same number of instructional days as are required by state law for public schools, which is 180 days. Some important items to note:

- The Intent to Home School form must be completed and submitted to the District Office EACH YEAR.
- Students in grades 5, 7, and 9 must participate in STANDARDIZED ASSESSMENTS. TESTS can be administered by either Maryville City Schools free of charge, or by a professional testing service at the parent's expense.
- If a home school student in grade 9 is taking a course for which there is an end of course test, that student should be required to take that END OF COURSE EXAM.
- If the student falls more than 1 year behind grade level for 2 consecutive years, the Maryville Director of Schools may require the parent to enroll the child in a public or non-public school.
- Accurate ATTENDANCE RECORDS must be kept and submitted ANNUALLY to the district office.

REQUIREMENTS: Independent Home School

Requirement	Grades K-12
Parent/Legal guardian educational level	Proof of High School Diploma or GED is required.
Registration process	After discussion with school administration about homeschooling, parents/guardians will visit the MCS District Office to complete all paperwork requirements for home school. Upon completion, a signed document will be given to the parent/guardian to return to the child's school to be withdrawn. Until that time, the student should remain in school.
Attendance	4 hours per day, 180 days per year is required.
Record Keeping and Reporting	Attendance records are submitted to the Director of Schools office at the end of the school year using the provided calendar found in the handbook and on the website.
Testing	In grades 5, 7, and 9 all home school students should participate in state board approved secure standardized tests, either in the LEA or through a paid professional service.
Location and cost of testing	Testing will follow the testing window set by the state each spring. MCS will administer tests in the District Offices (833 Lawrence Avenue). There is no cost for public school testing. Professional testing services used by the parent/guardian will be at the expense of the family.
Enter or Re-enter public or approved private school	Students in grades K-8 must be tested for grade placement. Students in grades 9-12 must be tested in each subject for credit toward graduation. See the school guidance office for assistance.
High School Diploma or Certificate of Attendance	Home School diplomas or certificates of completion are not provided by the school district. Parents/guardians who are the teacher of record may create their own if they choose.

STANDARDIZED TESTING

TN Code Annotated states: (A) Administration by the commissioner of education, or the commissioner's designee, or by a professional testing service that is approved by the LEA, to home school students of the same state board approved secure standardized tests required of public school students in grades five (5), seven (7) and nine (9); however, the test for grade nine (9) shall not be the high school proficiency test required by § 49-6-6001;

Tennessee Code Annotated § 49-6-3050

(6) (A) Consultation between the director of schools and the parent-teacher if the home school student falls three (3) to six (6) months behind the home school student's appropriate grade level, based on the test required in subdivision (b)(5);

(B) If a home school student falls six (6) to nine (9) months behind the home school student's appropriate grade level in the home school student's reading, language arts, mathematics or science test scores or such of these areas, regardless of the term used on the test, as are actually tested for the student's grade level, based on the tests required in subdivision (b)(5), the parent shall consult with a teacher licensed by the state board of education and having a certificate or endorsement in the grade level or course or subject matter in which consultation is sought. The parent and teacher shall design a remedial course to help the child obtain the child's appropriate grade level. The parent shall report the remedial course for the child to the local director of schools;

(C) (i) If a home school student falls more than one (1) year behind the home school student's appropriate grade level in the home school student's comprehensive test score for two (2) consecutive tests based on the tests required in subdivision (b)(5) and if the child is not learning disabled in the opinion of a teacher licensed to teach at the child's grade level, the local director of schools may require the parents to enroll the child in a public, private or church-related school, in accordance with this part, and the parents shall have all rights provided by law to respond to this requirement;

(ii) If a test indicates that a home school student is one (1) year or more behind the home school student's appropriate grade level, the same test shall be administered to the child not more than one (1) year later, notwithstanding the required testing schedule in subdivision (b)(5)(A).

Our job is to make sure you navigate this process with ease. Do not hesitate to call our office. Students in grades 5, 7, and 9 will be notified in January about spring testing and again in March to share the exact testing schedule.

CATEGORY III: Online Virtual School

The second option to consider for home school is the Category III Online Virtual School model. Parents or legal guardians may also enroll their child in an accredited online school. Parents or legal guardians choosing this educational option must be sure to determine that the school has legitimate accreditation status and will be required to **provide evidence** to Maryville City Schools that their child is enrolled in an accredited online school.

Category III Non-Public Online Schools

To be an acceptable online non-public school for students who reside in Tennessee, the school must accept Tennessee students and be accredited by one of the regional accrediting agencies listed below:

1. Cognia (formerly AdvancED, SACS)
2. Middle States Association—Commission on Elementary and Secondary Schools (MSA-CES)
 - MSCES—Middle States Commission on Elementary Schools
 - MSCSS—Middle States Commission on Secondary Schools
3. New England Association of Schools and Colleges (NEASC)
4. Western Association of Schools and Colleges (WASC)
5. Any accrediting association recognized by the International Council Advancing Independent School Accreditation (ICAISA) (formerly NAIS Commission on Accreditation) including, but not limited to, the Southern Association of Independent Schools (SAIS)
6. Any accrediting association recognized by the National Council of Private School Accreditation (NCPSA)

This is a **partial listing** of accredited Category III non-public online schools – Please check the websites of these schools to ascertain that they are actively accredited by one of the associations listed above. Accreditation status may change. Ultimately, it is the responsibility of the parent to determine that their child is attending an appropriately accredited online school.

Email questions to Private.Schools@tn.gov.

Non-Public School Name	Website
Abeka Academy	www.abekaacademy.org
Acellus Academy	www.acellusacademy.com
Altis International School	altischool.com
American Academy Online	www.theamericanacademy.com
American High School	americanonlinehigh.com
American High School/ Virtual	www.americanhighschool.org
American School	www.americanschoolofcorr.com
Apex Learning	www.apexlearning.com
ArchwayOnline	www.archwayonline.com
Ashworth College/James Madison High School	www.jmhs.com
Blueprint Education	www.blueprintededucation.org
Bridgeway Academy	www.homeschoolacademy.com
Brigham Young University	is.byu.edu
Calvert	www.calverteducation.com
Catholic Schools	www.csk12.com
Christa McAuliffe Academy-School of Arts and Sciences Christian Academy of America	www.cmasas.org
Citizens High School	www.citizenshighschool.com
Clonlara School	www.clonlara.org/home
CompuHigh/Whitmore School	www.compuhigh.com
Cornerstone Christian School	www.ccsonlinecampus.org
Cumberland Christian Academy (High School Only)	www.cumberlandchristianacad.org
Dolphin STEM Academy	www.dolphinstemacademy.com
EdOptions Online Academy	www.edoptionsacademy.com
Enlightium Academy	www.enlightiumacademy.com

Excel High School	www.excelhighschool.com
Experius Academy	www.experiusedu.org
Florida Virtual School District	www.flvsglobal.net/elementary
Forest Trail Academy	www.foresttrailacademy.com
Fusion Academy Franklin	www.fusionacademy.com/campuses/franklin
Fusion Global Academy	www.fusionacademy.com/online-school
Gateway Academy at the Learning Lab	www.mygatewayacademy.com
Greenways Academy	greenwaysacademy.com
Griggs University/Griggs International Academy	www.griggs.edu
Ignite Christian Academy	www.aoacademy.com
Indiana University High School	iuhighschool.iu.edu
International Connections Academy	www.internationalconnectionsacademy.com
International Virtual Learning Academy	www.internationalvla.com
James Madison High School	www.jmhs.com/
Stride K-12	www.k12.com
K-12 International	www.icademy.com
Kolbe Academy	www.kolbe.org
Laurel Springs School	laurelsprings.com
Liberty University Online Academy	www.liberty.edu/onlineacademy
Linda Mood-Bell Academy	lindamoodbell.com/academy
Mizzou K-12/MU High School	education.missouri.edu/mizzou-academy
Mother of Divine Grace School	www.motherofdivinegrace.org
Mountain Point Academy	mountainpointacademy.com
National High School	www.nationalhighschool.com
National University Virtual High School	www.nuvhs.org
NFC Academy	www.nflcademy.com
North Dakota Center for Distance Education	www.ndcde.org
Northgate Academy	www.northgateacademy.com
Northstar Academy	www.northstar-academy.org
Oak Meadow	www.oakmeadow.com
Obridge Academy	obridgeacademy.com
Ogburn School	ogburn.org
Orion High School	www.orionhs.org
Pearson Online Academy	www.pearsononlineacademy.com
Penn Foster High School	www.pennfoster.edu/high-school
Seton Home Study School	www.setonhome.org
Sevenstar Academy	www.sevenstar.org
Silicon Valley High School, Inc	svhs.co
Southeast Academy	southeastacademyonline.com
Sterling Academy	www.sterling.academy
Strike School	strikeschool.org
The Keystone School	keystoneschoolonline.com
The Oaks Private School	www.theoaksprivateschool.com
The Optima School	www.optimaindependent.com
University of Missouri High School	mizzouk12online.missouri.edu
University of Nebraska/Lincoln	highschool.nebraska.edu
Well Trained Mind Academy	www.wtmacademy.com
Western Christian Academy	www.westernchristianacademy.com
Whitmore School	www.whitmoreschool.org
Williamsburg Academy	www.williamsburgacademy.org

CATEGORY IV: Satellite School (Church-related/Umbrella)

The third option for home school is the Category IV Satellite School (Church-Related/Umbrella). By authority of the § 49-6-3050: Home schools statute, parents or legal guardians may also home school their own children by registering with a church-related “umbrella” school defined by Tennessee Code Annotated § 49-50-801.

Parents or legal guardians who choose this option will be required to **provide evidence** to the Maryville City Schools that their child is enrolled in a church-related/umbrella school. The church-related/ umbrella school will determine record keeping and test requirements for students enrolled in a program. Pursuant to the rules of the State Board of Education 0520-07-02, each school shall comply with the requirements of T.C.A 49-6-3007 regarding the reporting of the names, ages, and addresses of all pupils in attendance to the director of schools for the public school system in which the student resides. The school district is required to make sure all school age children within the school district are actually enrolled in a school and not truant. This process of providing evidence of enrollment protects the family and the school district, but ultimately protects the student.

The chart below lists Category IV Satellite Schools (Church-related/Umbrella) for your convenience. Please note some of these institutions are considered Category III Online Schools as well.

Satellite Program	Category	Location	Phone Number
Berean Christian School	III, IV	Knoxville, TN	865-521-6054
Bolivar Christian Academy	IV	Bolivar, TN	731-658-4213
Central Baptist School	IV	Memphis, TN	901-386-8161
Christ Presbyterian Academy	III, IV	Nashville, TN	615-373-9550
Christian Academy of Knoxville	III, IV	Knoxville, TN	865-690-4721
Christian Community School	IV	White House, TN	615-672-6949
Daniel One Academy (3-12)	IV	Cookeville, TN	931-432-1496
Family Christian Academy	IV	Knoxville, TN	865-689-1313
Faith Heritage Christian Academy	IV	Millington, TN	901-872-0828
First Baptist Academy	III	Knoxville, TN	865-947-8503
Franklin Christian Academy	III	Franklin, TN	615-599-9229
Gateway Christian Schools	IV	Memphis, TN	901-452-3176
HomeLife Academy	IV	Jackson, TN	888-560-0774
Lancaster Christian Academy	IV	Smyrna, TN	615-223-0451
Lighthouse Christian Academy	III	Nashville, TN	615-612-2502
Mt. Juliet Christian Academy	III	Nashville, TN	615-758-2427

Satellite Program	Category	Location	Phone Number
New System School, Inc.	IV	Rutledge, TN	865-828-4488
Riverside Christian School	III, IV	Fayetteville, TN	931-438-4722
South Haven Christian School	IV	Springfield, TN	615-384-5073
St. Andrews School	IV	Sevierville, TN	865-868-2050
Temple Baptist Academy	IV	Powell, TN	865-938-8180
Trinity Christian School	IV	Knoxville, TN	865-688-9991
The Farm School	IV	Summertown, TN	931-964-2325

SCHOLARSHIP INFORMATION

Tennessee Education Lottery Scholarship (TELS)/ HOPE eligibility:

A homeschool student must:

- Be enrolled as a homeschool student in a homeschool program for a minimum of one (1) year prior to graduating. The student must achieve a 21 Composite score or above, on a national test date for the ACT test (or concordant equivalent score on the SAT on a national test date) for HOPE Scholarship consideration. The student does not need to submit a grade point average as this is not a consideration.
- For more information about the HOPE Scholarship program, the GAMS scholarship, and Dual Enrollment information, please visit the website below:

<https://www.tn.gov/collegepays/important-links/tennessee-hope-scholarship-for-home-school-and-category-iv-v-vi-non-public-schools.html>

Tennessee Promise

A homeschool student is eligible for the TN Promise assistance. Visit the website below for a list of eligibility requirements, mandatory meeting dates, due dates, and a FAFSA application: <http://tennesseehomeschoolers.com/>

FREQUENTLY ASKED QUESTIONS

Can a parent withdraw to attend home school at any point in the school year?

- Yes. The cutoff date for registering for home school has been removed from the home school law. A parent is allowed to withdraw their child from the public school and register for home school at any point in the school year.

Is a power of attorney sufficient as proof of legal guardianship?

- No. A power of attorney is not considered the same as legal guardianship for the purposes of withdrawing a student to attend home school.

What rights do home school students have for special education services from Maryville City Schools?

- Students who are home schooled are entitled to the same services as children who are placed in private schools by their parents. This is provided via a "services plan" and is generally some type of related service, such as speech therapy, as determined by the school district where the student is registered to home school. The parent should contact the MCS Federal Programs manager for complete information. (Reference the letter included in the Addenda section of this handbook.)

Are home school students allowed to participate in public school athletic programs?

- Independently registered home school students have the right to try out for sports/athletic teams at their zoned Maryville City School. TCA § 49-6-3050 states: (e)(1) If any of the public schools established under the jurisdiction of an LEA (Local Education Agency) are members of an organization or an association that regulates interscholastic athletic competition, and if such organization or association establishes or maintains eligibility requirements for home school students desiring to participate in interscholastic athletics at a member school, then the LEA shall permit participation in interscholastic athletics at those schools by home school students who satisfy the eligibility requirements established by the organization or association. (2) This subsection (e) does not guarantee that a home school student trying out for an interscholastic athletics team will make the team or supplant the authority of coaches or other school officials in deciding who makes the team. This subsection (e) is intended to guarantee only that the home school student shall not be prohibited from trying out for an interscholastic athletics team, if the student is eligible under the rules of the organization or association, solely by reason of the student's status as a home school student. (3) This subsection (e) shall not be construed to limit or supplant the authority of the organization or association to determine eligibility and to establish, modify

and enforce its rules and eligibility requirements, including those applicable to home school students.

- <http://tssaa.org/compliance-publications/tssaa-home-school-rule/>

If a student is 18 years old, can they withdraw themselves as an independent home school student?

- The home school law is defined as a school “conducted or directed by a parent or parents or a legal guardian or guardians for their own children.” So, students (even if they are 18 years old) would not be allowed to withdraw themselves to home school.

Is the state curriculum mandated for independent home school students?

- No. The Home School Law (TCA 49-6-3050) provides very little guidance specific to the curriculum a parent must provide. The only mention of curriculum is in section (b) (1): “...submission to the director of schools... the proposed curriculum to be offered...” But there is no mention of what type of curriculum should be used. However, parents should keep in mind the testing requirement in grades 5, 7, and 9 in which their child will be tested on the grade level state curriculum in Reading/Language Arts, Math, Science, and Social Studies. A parent should include those subjects in with their proposed curriculum to ensure that their child will be prepared for testing in those areas.

Is MCS responsible for testing students enrolled in Category III Online Virtual and Category IV Satellite (Church-Related/Umbrella) home schools?

- No. Maryville City Schools is only responsible for testing students who are registered as independent home school students.

Is truancy in question with home schooling?

- Tennessee state law covers the following reasons for truancy action against parents/guardians:¹
 - Students who are enrolled in a school that does not meet the requirements for approval are considered truant.
 - Independent home school students whose parents do not submit the Intent to home school form are considered truant.
 - Parents of school-age students who do not provide annual notice that their child is enrolled in homeschool, non-public, or online school are considered truant.

¹ TNASC conference – October 2018

Can a parent of a home school student in grades 5, 7, or 9 choose to provide some other form of assessments rather than the TCAP/EOC?

- Yes, there is an option outlined in TCA § 49-6-3050 which would allow for a home school student to take a test other than the TCAP or End of Course Assessments. The law states: (5) (A) Administration by the commissioner of education, or the commissioner's designee, or by a professional testing service that is approved by the LEA, to home school students of the same state board approved secure standardized tests required of public school students in grades five (5), seven (7) and nine (9); (ii) Tests administered by a professional testing service shall be administered within thirty (30) days of the date of the statewide test. Tests administered by a professional testing service shall be administered at the expense of the parent-teacher; (iii) All test results from either administration by the commissioner or the commissioner's designee, or by a professional testing service, shall be provided to the parent-teacher, the director of schools and the state board of education; So the test would need to be standardized, administered by a professional testing service within 30 days of the statewide assessments, and the results provided to the LEA for review. Which End of Course Assessments are required of 9th grade home school students?
- If a home school student in grade 9 is taking a course for which there is an end of course test, that student should be required to take that end of course exam. That will mean some 9th grade students, depending on the courses they are taking, will have fewer tests to take that year than others.

QUICK REFERENCE CHART

Home School Options Comparison Chart			
	INDEPENDENT	ONLINE	SATELLITE/UMBRELLA
Authority	TCA 49-6-3050	TCA 49-5-801	SBE Rules 0520-2-7
Intent to Home School Form	Yes (TN)	MCS documentation	MCS documentation
Parent Education Required	K-12 high school diploma or GED	K-12 high school diploma or GED	NONE
Proof of Enrollment to MCS	Yes	Yes	Yes
Annual notice of attendance to MCS	Yes	No	No
Hours required	4 hours per day	None	None
Testing	Grades 5, 7, 9	None	None
Re-entry Requirements to MCS	Placement Test	Placement Test	Automatic Re-entry

HELPFUL LINKS

- Current listing of approved non-public schools: <https://www.tn.gov/education/school-options/non-public-schools.html>
- TN Department of Education (homeschooling): <https://www.tn.gov/education/school-options/home-schooling-in-tn.html>
- TN state standards:): <https://www.tn.gov/education/instruction/academic-standards.html>
- Graduation requirements: <https://www.tn.gov/content/tn/education/instruction/graduation-requirements.html>
- Tennessee Assessments: <https://www.tn.gov/content/tn/education/assessment.html>
- Blount Home Education Association <https://www.bhea.net/>
- Smoky Mt. Home Education Association <https://smhea.org>
- National Home School Association <https://nationalhomeschoolassociation.com/>
- Commercial guide to choosing a homeschool curriculum (could be a place to start) <http://www.thecurriculumchoice.com/how-to-choose-homeschool-curriculum/>
- TSSAA Home School Rule <http://tssaa.org/compliance-publications/tssaa-home-school-rule/>
- Home School Athletic Interest Form <https://www.ncaa.org/student-athletes/future/home-school-students>

CONTACTS

- Maryville City Schools Home School Coordinator:
Contact Derek Hunt
(865) 982-7121 derek.hunt@maryville-schools.org
- TDOE Director of School Choice: HOME.SCHOOL@tn.gov

ADDENDA

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FILE REFERENCES:

- Intent_to_Home_School_INDEPENDENT
- Intent to Enroll in UMBRELLA SCHOOL
- Intent to Enroll in ONLINE SCHOOL
- 2021-22 AttendanceCalendar
- Vaccine Statement_Meningococcal_CDC
- SPED Services for homeschool
- Athletic Interest Form
- Withdrawal Form



BLANK



Tennessee Notice of Intent to Home School

To be completed by school system:	
School system name:	System number:
Date received:	
Received by name:	
Signature:	
Title:	

This form should be completed only by parent(s) or legal guardian(s) conducting an **independent home school** under the supervision of the superintendent of a local education agency (LEA). Parents enrolling their child in an approved church-related "umbrella" school or accredited online school do not need to submit this form.

"Home schools" are schools conducted by parents or legal guardians for their own children, which are distinct from degree-granting online or distance education schools. This form may be utilized as notice of your intent to conduct an independent home school, meaning that you will serve as the primary teacher for the student(s) as permitted by Tenn. Code Annotated § 49-6-3050. **Please complete both pages of the form and return both pages to your local public school system office before the start of each school year.**

PLEASE PRINT

Part 1. Student Information

A. **Grades K-8:** For each student in grades K-8, please list the following information:

1.	Last name	First name	Grade	Subjects to be taught
	Age	Birthdate	Social security number (optional)	
				Proposed hours of instruction per day:
2.	Last name	First name	Grade	Subjects to be taught
	Age	Birthdate	Social security number (optional)	
				Proposed hours of instruction per day:
3.	Last name	First name	Grade	Subjects to be taught
	Age	Birthdate	Social security number (optional)	
				Proposed hours of instruction per day:
4.	Last name	First name	Grade	Subjects to be taught
	Age	Birthdate	Social security number (optional)	
				Proposed hours of instruction per day:

B. **Grades 9-12:** For each student in grades 9-12, please list the following information:

1.	Last name	First name	Grade	Subjects to be taught
	Age	Birthdate	Social security number (optional)	
				Proposed hours of instruction per day:
2.	Last name	First name	Grade	Subjects to be taught
	Age	Birthdate	Social security number (optional)	
				Proposed hours of instruction per day:

Tennessee Notice of Intent to Home School

Part 2. Parent Information

Please provide information **only** for the parent(s) or legal guardian(s) who will teach. Legal guardian(s) will need to present proof of guardianship.

Last Name

First Name

A. Name of parent(s) or guardian(s) (Mother) _____
(Father) _____
or
(Guardian) _____

B. Contact Information

Home (Mailing Address) _____

City _____ Zip Code _____

Home (Physical Address) _____

City _____ Zip Code _____

Phone Number (_____) _____

Email Address _____

C. Parent/Guardian Educational Background (**complete only for parent(s)/guardian(s) who will teach**)

1. For grades K-12, I have a high school diploma or equivalency credential. _____ Yes _____ No
2. If mailing this form, please attach documentation of qualifying education. If presenting this form in person, please bring documentation of your qualifying education for school staff to verify.

Parent/Guardian Signature

Date

UMBRELLA / SATELLITE PROGRAM

Please complete and return this form along with **enrollment verification** to the Maryville City Schools district office. With all forms completed and filed at the district office, parents/guardians will receive a document of completion to return to the Maryville school where their student is enrolled to officially withdraw. At that time, any devices will be returned and all fines/fees paid.

Part 1: STUDENT INFORMATION

Today's Date: _____

Last Name: _____ First Name: _____

AGE at enrollment: _____ Birthdate: ____/____/____ GRADE: _____

School you are leaving: _____

Name of new school/program: _____

Part 2: PARENT INFORMATION

Mother First: _____ Mother Last: _____

Father First: _____ Father Last: _____

Guardian First: _____ Guardian Last: _____

Mailing address: _____

Home Phone: _____ Cell (1) _____

Cell (2) _____ E-mail: _____

ONLINE SCHOOL PROGRAMS

Please complete and return this form along with **enrollment verification** to the Maryville City Schools district office. With all forms completed and filed at the district office, parents/guardians will receive a document of completion to return to the Maryville school where their student is enrolled to officially withdraw. At that time, any devices will be returned and all fines/fees paid.

Part 1: STUDENT INFORMATION

Today's Date: _____

Last Name: _____ First Name: _____

AGE at enrollment: _____ Birthdate: ____/____/____ GRADE: _____

School you are leaving: _____

Name of ONLINE PROGRAM: _____
[enrollment verification required]

Part 2: PARENT INFORMATION

Mother First: _____ Mother Last: _____

Father First: _____ Father Last: _____

Guardian First: _____ Guardian Last: _____

Mailing address: _____

Home Phone: _____ Cell(1) _____

Cell(2) _____ E-mail: _____

HOME SCHOOL STUDENT ATTENDANCE CALENDAR

Student Name _____ Parent/Guardian _____

Grade	Home Address
-------	--------------

2024-2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
July 2024						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
August 2024						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
September 2024						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
October 2024						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
November 2024						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
23						

January 2025						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

State law requires that a parent teacher conducting a home school must comply with the following requirements:

- (1) Maintenance of attendance records, subject to inspection by local director of schools, and **submission of those records to the director of schools at the end of the school year.**
- (2) Instruction for at least four (4) hours per day for 180 instructional days.

Meningococcal ACWY Vaccine:

What You Need to Know

Many vaccine information statements are available in Spanish and other languages. See www.immunize.org/vis

Hojas de información sobre vacunas están disponibles en español y en muchos otros idiomas. Visite www.immunize.org/vis

1. Why get vaccinated?

Meningococcal ACWY vaccine can help protect against **meningococcal disease** caused by serogroups A, C, W, and Y. A different meningococcal vaccine is available that can help protect against serogroup B.

Meningococcal disease can cause meningitis (infection of the lining of the brain and spinal cord) and infections of the blood. Even when it is treated, meningococcal disease kills 10 to 15 infected people out of 100. And of those who survive, about 10 to 20 out of every 100 will suffer disabilities such as hearing loss, brain damage, kidney damage, loss of limbs, nervous system problems, or severe scars from skin grafts.

Meningococcal disease is rare and has declined in the United States since the 1990s. However, it is a severe disease with a significant risk of death or lasting disabilities in people who get it.

Anyone can get meningococcal disease. Certain people are at increased risk, including:

- Infants younger than one year old
- Adolescents and young adults 16 through 23 years old
- People with certain medical conditions that affect the immune system
- Microbiologists who routinely work with isolates of *N. meningitidis*, the bacteria that cause meningococcal disease
- People at risk because of an outbreak in their community

2. Meningococcal ACWY vaccine

Adolescents need 2 doses of a meningococcal ACWY vaccine:

- First dose: 11 or 12 year of age
- Second (booster) dose: 16 years of age

In addition to routine vaccination for adolescents, meningococcal ACWY vaccine is also recommended for **certain groups of people**:

- People at risk because of a serogroup A, C, W, or Y meningococcal disease outbreak
- People with HIV
- Anyone whose spleen is damaged or has been removed, including people with sickle cell disease
- Anyone with a rare immune system condition called “complement component deficiency”
- Anyone taking a type of drug called a “complement inhibitor,” such as eculizumab (also called “Soliris”®) or ravulizumab (also called “Ultomiris”®)
- Microbiologists who routinely work with isolates of *N. meningitidis*
- Anyone traveling to or living in a part of the world where meningococcal disease is common, such as parts of Africa
- College freshmen living in residence halls who have not been completely vaccinated with meningococcal ACWY vaccine
- U.S. military recruits



3. Talk with your health care provider

Tell your vaccination provider if the person getting the vaccine:

- Has had an **allergic reaction after a previous dose of meningococcal ACWY vaccine**, or has any **severe, life-threatening allergies**

In some cases, your health care provider may decide to postpone meningococcal ACWY vaccination until a future visit.

There is limited information on the risks of this vaccine for pregnant or breastfeeding people, but no safety concerns have been identified. A pregnant or breastfeeding person should be vaccinated if indicated.

People with minor illnesses, such as a cold, may be vaccinated. People who are moderately or severely ill should usually wait until they recover before getting meningococcal ACWY vaccine.

Your health care provider can give you more information.

4. Risks of a vaccine reaction

- Redness or soreness where the shot is given can happen after meningococcal ACWY vaccination.
- A small percentage of people who receive meningococcal ACWY vaccine experience muscle pain, headache, or tiredness.

People sometimes faint after medical procedures, including vaccination. Tell your provider if you feel dizzy or have vision changes or ringing in the ears.

As with any medicine, there is a very remote chance of a vaccine causing a severe allergic reaction, other serious injury, or death.

5. What if there is a serious problem?

An allergic reaction could occur after the vaccinated person leaves the clinic. If you see signs of a severe allergic reaction (hives, swelling of the face and throat, difficulty breathing, a fast heartbeat, dizziness, or weakness), call **9-1-1** and get the person to the nearest hospital.

For other signs that concern you, call your health care provider.

Adverse reactions should be reported to the Vaccine Adverse Event Reporting System (VAERS). Your health care provider will usually file this report, or you can do it yourself. Visit the VAERS website at www.vaers.hhs.gov or call **1-800-822-7967**. *VAERS is only for reporting reactions, and VAERS staff members do not give medical advice.*

6. The National Vaccine Injury Compensation Program

The National Vaccine Injury Compensation Program (VICP) is a federal program that was created to compensate people who may have been injured by certain vaccines. Claims regarding alleged injury or death due to vaccination have a time limit for filing, which may be as short as two years. Visit the VICP website at www.hrsa.gov/vaccinecompensation or call **1-800-338-2382** to learn about the program and about filing a claim.

7. How can I learn more?

- Ask your health care provider.
- Call your local or state health department.
- Visit the website of the Food and Drug Administration (FDA) for vaccine package inserts and additional information at www.fda.gov/vaccines-blood-biologics/vaccines.
- Contact the Centers for Disease Control and Prevention (CDC):
 - Call **1-800-232-4636 (1-800-CDC-INFO)** or
 - Visit CDC's website at www.cdc.gov/vaccines.





Director of Schools

Mike Winstead, Ph.D.

mike.winstead@maryville-schools.org

520 S Washington Street, Maryville, Tennessee 37804

Tel (865) 982-7121 | Fax (865) 977-5055

Assistant Director of Schools

Amy Vagnier, Ed.S.

amy.vagnier@maryville-schools.org

Rights of Home Schooled Students to Special Education

Services Child Find Initiative for Students 6-21 years

*****Provide a copy to all new homeschool families*****

Students who are home schooled are entitled to the same services, including evaluations, as children who are placed in private schools by their parents. This summary of special education rights for your homeschooled student serves as a Child Find initiative to locate, identify, and evaluate all children with disabilities enrolled by their parents in a homeschool and/or private school program within the school district served by the Local Education Agency (LEA)- Maryville City Schools.

Once a student has been found eligible under IDEA for a disability, services are typically provided via a "service plan." Generally, services in these plans are some type of related service, such as speech therapy. Services are determined by the LEA upon consultation with parents and/or representatives of private schools. The parents should contact the LEA where the student resides or the student is schooled, for complete information (see contact info below).

Maryville City Schools receive an annual federal allocation under the IDEA program. To meet the requirements of IDEA, the school district must expend a proportionate share of federal IDEA funds on equitable services for parentally placed private school children with disabilities.

Ongoing documentation to the TN DOE ensures LEAs provide parents with information regarding student rights (*) to special education, made possible with allocations derived from the IDEA funding model.

For additional information related to Special Education Services and/or IDEA, please

contact: Dr. Melanie Davidson

Federal Projects Director for Maryville City Schools

520 S. Washington Street

Maryville, TN 37804

865-982-7121

melanie.davidson@maryville-schools.org

* Signatures obtained upon completion of intake paperwork for homeschool/private school programs attests to parent/guardian receipt of this documentation.

www.maryville-schools.org

MARYVILLE BOARD OF EDUCATION

Julie Elder, Chair

Nick Black, Vice-Chair

Candy Morgan

Isaac Simerly

Bart Stinnett



Date Form Received:

Athletics Interest Form

Student Name: _____
(First) (Last)

Grade: _____ Age: _____ DOB: _____

This student is enrolled as a home school student and wishes to participate in tryouts for the athletic programs listed below. This form must be completed before **August 15th** of each school year. A copy will be forwarded to the Athletic Director and the head coach for each sport indicated.

*It is the parent/guardian responsibility to ensure the Home School Curriculum meets NCAA requirements.

<http://www.ncaa.org/student-athletes/future/home-school-students>

LIST ALL SPORTS OF INTEREST:

1. _____
2. _____
3. _____
4. _____
5. _____

Parent/Guardian: _____

Street: _____ City: _____ ZIP: _____

E-Mail Address: _____

Mobile Phone: _____ Home/Work Phone: _____

Indemnity Agreement

WHEREAS, the undersigned Indemnitors have been unable to procure liability insurance naming the TSSAA as an insured party pursuant to Article II, Section 25, of the TSSAA Bylaws; and

WHEREAS, the TSSAA has agreed to accept this Indemnity Agreement in lieu of said liability insurance for purposes of Article II, Section 25, of the TSSAA Bylaws;

In consideration of the foregoing, the Indemnitors jointly and severally agree to indemnify and save harmless the TSSAA (including its officers, agents, employees, successors and assigns) from any claim, action, liability, suit, damage, or loss, including attorneys' fees and reasonable costs incurred in defending the same, arising from any acts or omissions of (Student's name) _____ while he/she is participating in interscholastic athletics (including contests, practices, and related activities) pursuant to Article II, Section 25, of the TSSAA Bylaws (the "Home School Rule").

If any claim covered by this Agreement is asserted, the TSSAA shall provide the Indemnitors with notice of the claim in writing. Thereafter, the Indemnitors shall at their own expense defend, protect and save harmless the TSSAA against said claim or any loss or liability resulting therefrom. Should the Indemnitors fail to so defend and / or indemnify and save harmless, then, in such case, the TSSAA shall have full rights to defend, pay or settle said claim on its own behalf without notice to the Indemnitors, who shall reimburse the TSSAA for all fees, costs, and payments made or agreed to be made to discharge said claim.

The Indemnitors agree to pay all reasonable attorneys' fees incurred by the TSSAA in enforcement of this Agreement.

This agreement shall be unlimited as to amount or duration, and it shall be binding upon and inure to the benefit of the parties, their successors, assigns and personal agents and representatives.

Signed this _____ day of _____, _____.
(date) (month) (year)

Indemnitor (Parent or Legal Guardian)

Indemnitor (Parent or Legal Guardian)



Maryville City Schools
520 S. Washington St
Maryville, TN 37804

Today's Date

Please use this document as evidence that _____ is now
Name of Student
officially registered as a homeschool student and the parent/guardian signing below has
fulfilled all state and LEA requirements to complete the necessary paperwork to withdraw this
student from _____, effective _____.
Name of School Date

Parent/Legal Guardian

MCS Home School Coordinator

ORIGINAL: Must be returned to the school. COPIES: (1) LEA files (1) Parent records

EIS Withdrawal Codes: FOR SCHOOL USE: Select one and add details as needed.

☐ 03 – Transferred to another TN school system (note name of school if applicable)

☐ 06 – Transferred to any TN non-public school contained on the state list. Proof that the student actually enrolled is required. (Note name of school)

☐ 10 – Withdrawn to home school (Formal intent on file)

☐ 17 – Online school, not located in Tennessee. (Proof of enrollment provided)



MARYVILLE
VIRTUAL SCHOOL

APPLICATION INFO:

Go to: <https://mvs.maryville-schools.org/apply1231>

or
scan this QR Code
for On-Line
Registration



For more information on
Maryville Virtual School,
visit our website by
scanning the QR Code
below:



FOR VIRTUAL STUDENTS GRADES 4 -12

STUDENTS WILL RECEIVE:

- On-line instruction that will allow you to set your own schedule
- Curriculum aligned to TN standards
- Laptop with supporting software
- Academic Support Center located at:
520 W. Washington Street
- On-site TN State Standardized testing
- Teacher support via email and Zoom mtg.
- Costs align with other Maryville City Schools – no added fees for virtual program

REQUIREMENTS:

- City of Maryville resident
- Students grade 4 -12
- Apply on-line

QUESTIONS?

Email: maryville.virtual@maryville-schools.org