



**Livingston County
Emergency Management**

1911 Tooley Rd
Howell, Michigan 48843
Telephone: 517.540.7926
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Therese Cremonte, Coordinator

Kristi Wahoski, Planner

**SCHOOL EMERGENCY PREPAREDNESS DRILL
REQUIRED DOCUMENTATION**

Person notifying local fire, police, OR Central Dispatch (517-546-9111) Prior to drill 9/20/24

School & District: Hawkins - Brighton Area Schools

Drill Type & Number: Fire 1 of 5 Tornado of 2 (circle one) Lock Down / Shelter in Place of 3

Check here if a Cardiac Drill was conducted at same time as other drill

During: Class Time Class Change Recess Lunch Other Summer School

Date of Drill: 9/20/24 Time of Drill: 2:30 Number of Participants: 555

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: 4 min.

Observations / Remarks:

Does any information in the KNOX BOX need to be updated? (update at beginning & mid-year)

Name & Title of School Personnel Conducting Drill: Mr. McAuliffe

Signature: [Signature]

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

AND

Law Enforcement Agency

OR

Fire Department

e-mail this report to Livingston County Emergency Management: thcremonte@livgov.com