CHS Community Service Seal – Option 1 Form: 60 Hours

Student Name: _____

ID: _____ **Unit:** _____

Instructions: Complete 60 hours of verified community service through service organization(s)/club(s).
Once a total of 60 hours is accumulated, student should turn form into Unit Guidance Office for verification and seal approval.
In place of the log below, students may also submit a letter from the service organization(s) which include dates and hours of service.

Please note Students must submit the form to their counselor no later than March 1 of their senior year in order to leave time for verification prior to graduation.

Date	Organization	Contact Name	Contact Phone/Email	Service Description	Hours
Ex. 10/25/24	*Centerville-Washington Park District*	*John Smith*	*937-123-4567*	*Fall clean-up at Bill Yeck Park*	*3.5*
				Total Hours:	

Statement of Truth: *The information listed in this document is both true and accurate.* Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Administrative Approval: Principal or Counselor Signature: _____ Date: _____

Office Use Only: ☐ Award Community Service Seal in student information system. ☐ Provide student with copy of form and place original in student cumulative file.

Page for Additional Hours *(if needed)*

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