

**YALE PUBLIC SCHOOLS – BOARD OF EDUCATION
COMMITTEE OF THE WHOLE MEETING
Yale Junior High Central Office Board Room
Tuesday, September 3, 2024 – 6:00 PM**

Meeting Minutes

1. Call to Order

President Bullard called the meeting to order at 6:00 PM.

2. Roll Call

Members Present: Bullard, Hurlburt, French, Hoppe, Butler, McClelland, Johnson

Members Absent: None

Also Present: Superintendent Kurt Sutton
Assistant Superintendent Bill Kryscynski
Business Services Director Beky Silkworth

Others Present: Yale Expositor Reporter Jim Brown, Kathleen Hooper & Dru Runnals

3. Adoption of the Agenda

Motion by Hurlburt seconded by Johnson to adopt the agenda as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

4. Consent Agenda

A. Approval of Meeting Minutes

1. Workshop/Regular Meeting Minutes – August 8, 2024

Motion by Hurlburt seconded by Butler to adopt the consent agenda as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

5. Correspondence

Superintendent Sutton read/shared the following correspondence:

- Section 147g 3% mandatory healthcare withholding for ORS. This is an unusual program and districts are required to continue withholding and remitting 3% while we are returning the balance in employee accounts. (accruing since 2010)
- Jackie Hanton has received another \$250,000 donation from the DuPont Family for our non-athletic extra curriculars.

6. Superintendent's Report

Superintendent Sutton read his report which contained the following information:

- The first few days of school were very successful and is a credit to our outstanding staff.
- We are grateful for the grants that have helped to improve areas around our campus, improve our programs, and offer opportunities to our Bulldogs. One of these partners, L&L Products in Romeo, is offering a \$15,000 grant that will allow our elementary schools to supplement their STEM programs. We continue to explore more hands-on opportunities that align with our Project Lead the Way curriculum and incorporate some ideas from our visit to Eminence, Kentucky.
- The Yale Alumni Association is hosting their annual Alumni Luncheon on Saturday, September 28 with social hour at 11:30 and lunch being served at 12:30.
- The Buildings and Grounds Committee will meet on Monday, September 9 to review the work completed at the elementary schools, the prioritized list of projects to close out 2024, status of ADA compliant restrooms at YJH, work order processes, and discussing future projects as well.
- The extensive punch list for the elementary classrooms have been completed and crews are working the afternoon shift to complete the work. Replacement of the fire alarm system is planned to be completed by the end of December.
- The District is investigating the possibility of purchasing a school van for our smaller sports teams, non-athletic events, and more. Advice is being sought from an attorney on liability issues that have to be navigated before exploring further.

7. Public Participation

- A. Special Guests – None
- B. Agenda Items – None
- C. Non-Agenda Items - None

8. Reports

A. Buildings and Grounds

Mr. Sutton presented/read the Buildings and Grounds report which contained the following:

- Contractors continue working on the punch list items for the elementary schools.
- The Yale Elementary boilers are still ongoing and hope to be completed soon.
- Owens Tree Service will be delivering playground mulch to all three elementary schools next week.
- SET SEG completed playground inspections and bleacher inspections were completed as well.
- Aztec Asphalt recently completed the elementary parking lots.
- We are making progress in the installation of the soccer field scoreboard.

B. Finance

Director Silkworth presented/read her report which contained the following:

- District books are closed for the fiscal year 2023-2024 and the auditors will soon submit a preliminary report for the business office.
- The auditor report to the Board is scheduled for October 3 at the Regular Board meeting.
- The August State Aid payment to the district included over \$165,000 of additional funds for retirement costs. The funds decreased our final end-of-year net expenditures over revenue to just under \$70,000 for the general fund.
- The district has received its annual SETSEG property/casualty pool net asset return in the amount of \$9,525, which is 14% less than last year's \$11,048.

C. Instruction and Personnel

Assistant Superintendent Krzycynski presented the Instruction and Personnel Report (attached) which contained the following:

1. Hiring

- A. Joyce Lafferty, Yale Junior High Instructional/Non-Instructional Aide
- B. Mert O'Connor, Avoca Elementary Cook Helper
- C. Lillian Lucier, Avoca Elementary Children's Center Opener/GSRP
- D. Suzanne Wood, Special Education Teacher, Yale Junior High
- E. Shelby James, Avoca Elementary Instructional/Non-Instructional Aide
- F. Allison Bleasdale, Avoca Elementary Teacher
- G. Melissa Landon, Yale High School Instructional/Non-Instructional Aide

2. Resignation

- A. Jeanette Trevorrow, junior high instructional aide.

3. Retirement

- A. Tom Pemberton, elementary teacher, effective December 31, 2024

4. Recommendations to the Substitute List

Curriculum/Instruction:

- 1. Mr. Krzycynski included a chart with recently released M-Step Scores.
- 2. The Improvement and Innovation team met before the beginning of the year and adjusted the MICIP goals. Focus will be on Portrait of a Learner and professional development around our goal.

3. Several elementary teachers met before the start of the school year to review and update our Literacy Plan to discuss curriculum updates with funding from the 35J grant that was received last year. This provides funding for professional development around the Science of Reading, and materials to support instruction.

D. Technology – Director Harmer will be at the November Regular Board meeting.

E. Transportation

Mr. Sutton read the Transportation report (attached) which contained the following:

- On their first day of school, all students were safely transported to and from school.
- We are currently fully staffed and have one substitute driver.
- The junior high and high school bus routes were re-routed this year to adequately allow time for the buses to reach the elementary schools for dismissal.
- The transportation department has been successful in adapting to and implementing the use of the District's new parent alert system, Bright Arrow.
- Safety drills will be scheduled in the next few weeks.

F. Other - None

9. Items for Board Discussion

A. Board Governance Committee

- Committee meets Thursday evening, September 5 at 6:00 PM.

B. Board Buildings & Grounds

- Committee meets Monday, September 9 at 6:00 PM.

C. SCCASB Representative

- Mr. Hurlburt expects a meeting to be scheduled sometime this month.

D. MASB Legislative Liaison

- Mr. Johnson discussed virtual superintendent training and the annual fall conference.

F. Board Self Evaluation

- The Board completed their self-evaluation in August.

G. Apparel, Graphics & Sign Vendor List

- The Board has been made aware of known vendors in this category. This is a requirement in light of Board Member Hurlburt's ancillary ownership of Serious Signs & Graphics.

H. MASB Fall Conference Delegate Assembly

I. Superintendent Evaluation Training

- Training may be done virtually or in person, but Board members are required to complete the program in order to evaluate the superintendent.

10. Comments from Board Members, Administration

- Member Johnson thanked Mr. DuPont for his donation.
- Member Hoppe supports offering to pay for training for replacement Board member if reimbursement is not yet available.
- Superintendent Sutton gave kudos to staff on the great start of the 2024-25 school year.
- President Bullard thanked the directors and summer staff for their incredible work to have the school year start on time.

11. Adjournment by Consensus at 6:55 PM.

MEGHAN BUTLER, SECRETARY
YALE BOARD OF EDUCATION