Public Final

Upper Perkiomen School District
Education Center
2229 East Buck Road
Pennsburg, PA 18073

November 14, 2024 - 7:00 p.m.

CODE OF ETHICS

The Board of School Directors agrees to:

- Welcome and encourage participation and cooperation by all
- Work with constituents in a spirit of harmony
- Base decision on the facts, vote our honest convictions, and be unswayed by partisan bias
- Devote time, thought, and study to our duties and responsibilities
- Resist any temptation or outside pressure to use our position to benefit ourselves
- Understand and evaluate the educational program and plan for school operations
- Provide oversight to the business of the School District, establish policies, and vest administration in the Superintendent of Schools
- Help the community have all the facts, all the time, about their schools
- Strive to maximize school board service in a spirit of teamwork and devotion to public education

BOARD OF DIRECTORS

Melanie Cunningham, President
Peg Pennepacker, Vice-President
Sarah Bieber
Leah Cianfrani
Elizabeth Fluckey
Keith McCarrick
Emily McCormick
JP Prego
Trina Schaarschmidt
Drew Bishop, Board Secretary
(non-voting member)

ADMINISTRATORS

Dr. Allyn J. Roche, Superintendent
Dr. Andrea J. Farina, Assistant Superintendent
Drew Bishop, Business Administrator
Georgiann M. Fisher, Director of Human Resources

SOLICITOR

Kyle J. Somers, Esq.
Wisler Pearlstine, LLP

In order to assist in keeping an accurate record of the proceeding of this meeting, the meeting is being recorded by the District

I. CALL TO ORDER
- A. Pledge of Allegiance
- B. Roll Call
- C. Introductions of Staff

II. BOARD PRESIDENT'S REPORT

III. SUPERINTENDENT'S REPORT

IV. STUDENT REPRESENTATIVE TO THE BOARD REPORT

V. SOLICITOR'S REPORT/SUNSHINE ACT ANNOUNCEMENTS

VI. PRESENTATIONS/DISCUSSION
- A. Distinguished Service Recognition
  - i) Donna Ney - Hereford Elementary School
  - ii) Kathleen Mosko - Marlborough Elementary School
  - iii) Sue Hersh - 4th & 5th Grade Center
  - iv) Martin O'Connor - Upper Perkiomen Middle School
  - v) Rob Carpenter - Upper Perkiomen High School
  - vi) Sandy Kassel - Education Center

- B. First Reading of the following Administrative Regulation:
  - i) Policy 707 AR - specific to Drone Usage (Attachment A)

VII. PUBLIC COMMENTS ON ACTION ITEMS

VIII. APPROVAL OF AGENDA

IX. APPROVAL OF MINUTES
- A. Motion to approve the October 10, 2024 School Board Meeting Minutes (Attachment B)

X. OLD BUSINESS

XI. NEW BUSINESS
- A. **PERSONNEL REPORT**
  - i) **RESIGNATIONS**
    - (1) **Catie Guntz,** Paraprofessional, resigned her position with the district, effective November 22, 2024.

  - ii) **APPOINTMENTS**
    - (1) **SUPPLEMENTAL POSITIONS**
      - (a) **WINTER & SPRING SUPPLEMENTALS:**

AREA	POSITION	NAME	SALARY
Tennis	HS Boys Tennis Head Coach	Julia Kelbaugh	$4,325.00
Basketball	MS Girls Basketball Asst Coach	Stephanie Mowbray	$2,741.38

iii) **LEAVES OF ABSENCE**

(1) **Leanne Legendre,** approve Intermittent Family and Medical Leave, for the care of a family member, beginning November 11, 2024 through January 30, 2025.

(2) **Renee Pickwoad,** approve Intermittent Family and Medical Leave beginning, October 2, 2024.

XII. ACTION ITEMS

A. Overnight Excursion:

i) Motion to approve members of the Upper Perkiomen High School Music Department to participate in the Music In The Parks, Music Festival - Busch Gardens, from April 3rd - April 6th 2025, in Virginia Beach, VA.

B. Special Education Services:

i) Motion to approve Agreement with UHS of Doylestown (Foundations/LifeWorks School) for tuition for the 2024-2025 school year beginning August 29, 2024 and ending August 11, 2025. (Attachment C)

C. Motion to approve Special Education Educational Services Agreements for the following students who names are on file in the Office of the Director of Special Education:

i) Student 11/14/2024 - 1
ii) Student 11/14/2024 - 2
iii) Student 11/14/2024 - 3
iv) Student 11/14/2024 - 4

D. Motion to ratify the proposal with TRC Environmental Corporation (TRC) to conduct the AHERA 3-year asbestos survey not to exceed $8,500. (Attachment D)

E. Motion to ratify the proposal with TRC Environmental Corporation (TRC) to conduct a limited asbestos survey of the UPHS and 4th & 5th GC roofing systems as part of preparing bidding specifications for future roofing projects not to exceed $9,000 from the Capital Reserve fund. (Attachment E)

F. Motion to approve a renewal agreement with Integrated Security Systems (ISS) for the Alertus Service and Preventive Maintenance for the emergency security system in each school/building not to exceed $13,800. (Attachment F)

G. Motion to approve a proposal from Barry Isett and Associates for engineering services surrounding the abatement of asbestos at Upper Perkiomen High School and the restoration of utilities and finishes not to exceed $50,000 (Grant Funded). (Attachment G)

H. Motion to approve the attached Resolution establishing the elected Tax Collector Compensation for 2026 through 2030 as recommended by the Finance Committee (Attachment H)

I. Motion to approve a Waiver of Formal Expulsion Hearing for a student whose name is on file in the Office of the Superintendent.

J. Motion to approve the following Krise Staff for 2024-2025:
   i) Arden Godshall

XIII. FINANCIAL REPORTS (Attachment I)

A. Operating Reports
   i) Budget to Actual Summary
   ii) Budget to Actual Detail
   iii) Revenue Summary
   iv) Expenditure Summary
B. Cash Reports
   i) Cash Balance Summary
C. Payroll -
D. Cafeteria -
E. Bills
   i) General Funds Expenditures
   ii) Capital Reserve Fund Expenditures

XIV. NEW FOLLOW UP ITEMS

XV. PUBLIC COMMENTS

XVI. BOARD COMMENTS

XVII. ADJOURNMENT

FUTURE BOARD & COMMITTEE MEETINGS			
Policy Committee Meeting	11/18/24	5:00 pm	Education Center
Finance Committee Meeting	11/18/24	6:00 pm	Education Center
Educational Programs & Services Committee Meeting	11/21/24	5:30pm	Education Center
Extracurricular Committee Meeting	11/25/24	6:00 pm	Education Center
Facilities Committee Meeting	11/25/24	7:00 pm	Education Center

Reorganization & Regular School Board Meeting	12/2/24 (1st Monday)	7:00 pm	Education Center

The Upper Perkiomen Board of School Directors appreciates your interest in and support for the students and their school experience.