RFP # 25-11
RFP Title: High School Science Curriculum
Issued date: November 13, 2024
Responses to questions received:

1. Q. How many high school science teachers are there in the district?

   Answer:
   - Approximately 15 teachers and 750 students in Physics
   - Approximately 30 teachers and 1750 students in Chemistry and
   - Approximately 40 teachers and 2500 students in Biology

2. Q. What is your anticipated enrollment for each of the following courses: Biology, Chemistry and Physics in the 2025-2026 school year?

   Answer:

   - Approximately 15 teachers and 750 students in Physics
   - Approximately 30 teachers and 1750 students in Chemistry and
   - Approximately 40 teachers and 2500 students in Biology

3. Q. In addition, the 7 district high schools, will any additional specials education, specialty, or alternative schools be implemented the selected science curriculum? If so which ones and how many?

   Answer:

   Schools included are:
   Camden High School
   Edison High School
   FAIR School for Arts
   Harrison High School
   Heritage STEM Academy
   Longfellow Alternative High
   Minneapolis Academy and Career Center
   MPS Online School
   North High School
   Roosevelt High School
   South High School
   Southwest High School
   Washburn High School
   Wellstone International High School

4. Q. What file type should the submission be in? PDF?

Answer: PDF is acceptable.

5. Q. How many teachers and students will pilot each of the finalist curricula 1/1/25-2//28/25?

Answer: The number of teachers and students participating in the pilot is still to be determined. The size of the pilot will be at least several teachers at several sites.

6. Q. Will the pilot consist of a single curricular unit from each of the finalist curricula? If not, what will be piloted?

Answer: Yes, the goal for the pilot will be a single curriculum unit.

7. Q. What data will be collected during the pilot to inform final selection?

Answer: Survey data will be collected during and after the pilot related to student engagement, student learning, curriculum content, and teacher ease of use.

8. Q. Does the district prefer a single proposal where the lead vendor works with additional supplies (i.e. one for print materials and professional learning another for classroom kits) or does the district prefer direct service multiple vendors?

Answer: Both are acceptable, for ease of communication, one single proposal may be best, but multiple vendors are acceptable as well.

9. Q. On page 5, a Pre-Bid Conference is noted. Is there to be a Pre-Bid? If so, would you please provide the details? This is also noted on Page 7 and it references a scoring rubric that will be handed out at the pre-bid. Would you also forward that document?

Answer: There is no Pre-bid conference included within this RFP. The evaluation rubric will be attached.

10. Q. On page 7, it is noted the district signer will begin contract discussions on 5/13/24. Is that to be 5/13/25?

Answer: Correct, that date should be 5/13/25.

11. Q. Page 8 notes that the non-awards will be released on 5/13/24 – is that also 5/13/25?

Answer: Correct, that date should be 5/13/25.

12. Q. Pilot perimeters, how many students for each course, teachers, print, print digital?

Answer: The number of teachers and students participating in the pilot is still to be determined. The size of the pilot will be at least several teachers at several sites.

13. Q. Pricing for the contract, how many students and teachers for each course per grade level? Total for the district.

Answer:

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- Approximately 40 teachers and 2500 students in Biology

14. Q. How many high school science teachers are there in the district?

Answer:

- Approximately 15 teachers and 750 students in Physics
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15. Q. What is your anticipated enrollment for each of the following courses: Biology, Chemistry and Physics in the 2025-2026 school year?

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   Washburn High School
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   Answer: Both are acceptable, for ease of communication, one single proposal may be best, but multiple vendors are acceptable as well

7. Q. Does MPS offer algebra-based, conceptual-based physics courses, or both?

   Answer: MPS currently offers a conceptual-based physics course.

8. Q. In what grade do students typically take Physics?

   Answer: Generally, students enroll in physics in the 11^{th} or 12^{th} grade

9. Q. Earth science is not currently being considered in this adoption, is this because it is not a stand-alone course in MPS? In this case, are you looking for Physics curricular materials to integrate Earth Science standards?

   Answer: Earth science is a stand-alone class for 9^{th} grade students. We are not necessarily looking for integrated earth science standards.

10. Q. We would like to confirm that the only step needed to “register with MPS for this RFP” (p.5) is to submit the intent to submit form via email?

Answer: To sign up for MPS, kindly email our MPS procurement team at Procurement@mpls.k12.mn.us with your W-9 and vendor contact details.

11. Q. The proposal notes "The District intends to select one or more organizations…" (p.4), we would like to confirm that this means that the district will consider partnering with an organization that solely provides high school physics curricular materials and professional learning?

    Answer: Yes, that is correct

12. Q. For us to generate a price proposal, please provide the following details:

    a. How many teachers will teach physics in 2025-26?
    b. How many students are anticipated to enroll in physics in 2025-26?

    Answer:

    - Approximately 15 teachers and 750 students in Physics
    - Approximately 30 teachers and 1750 students in Chemistry and
    - Approximately 40 teachers and 2500 students in Biology

13. Q. Section V indicates the need to include pricing information in Appendix 4 table. MPS Appendix 4 (page 40) does not include a table. Is there a specific table you would like us to complete, or would you prefer we use our own pricing proposal structure?

    Answer: Please use your own pricing table/structure.

14. Q. Appendix 4 (page 40) names that "The organization's response must contain all prices in an attached spreadsheet labeled "[Vendor]_MPS High School Science Curriculum." Is there a template spreadsheet you would like use?

    Answer: Please use your own pricing table/structure.

15. Q. Page 15, 1.j notes that estimated costs "should include but not limited to: professional develop district wide for Biology, Physics, Chemistry". We would like to confirm that it is acceptable for our costs to provide professional learning solely for Physics, the PL associated with our curriculum adoption.

    Answer: That is acceptable.

16. Q. The proposal notes "The District intends to select one or more organizations…" (p.4), we would like to confirm that this means that the district will consider partnering with an organization that solely provides high school physics curricular materials and professional learning?

    Answer: Yes, that is correct.

17. Q. The solicitation discusses the "pre bid conference" in many different instances (i.e. table of contents 1.e.) but does not provide details about when/how to join this conference. When

is this conference and how may we join? If it has already occurred, may we view the recording of the conference?

Answer: The pre-bid conference is not included within the process for this RFP.

18. Q. Our Section IV response (within the <50-page double-spaced narrative, as requested on page 5 Section 1.F.5 and page 6 Section 1.F.9) will include our response to the project objective and responses to IV (project scope). However, the appendix requirements (page 18, Section V) indicate the need for appendix D to include "High School Science Curriculum Specific Reports". What is this referring to? The text asks us to refer to Section IV (page 17), but details about "High School Science Curriculum Specific Reports" are not provided. Please provide details for what you would like included in our Appendix D.

    Answer: Sorry for the confusion, the "High School Science Curriculum Specific Reports" refer to the project objectives and scope in Section IV.

19. Q. Do you prefer we submit one PDF including all items (page 6, 9 a-e)? Or would you like pricing to be provided separately? The reason we are unclear is that Appendix 4 names the need to submit a spreadsheet for pricing, which would be separate from the PDF proposal.

    Answer: Both are acceptable. The pricing structure can be included in the pdf.

20. Q. What barcoding system does MPS use for inventory management (page 15)?

    Answer: MPS uses Destiny for our inventory management system.

21. Q. Please provide an example of the scope of usage data desired (i.e. is teacher usage sufficient or are you also hoping for student usage?).

    Answer: Teacher usage is great. If student data usage is available, that would be great as well.

22. Q. What details would you like provided in our Appendix C response regarding MPS reports? Are you looking for a general overview of the type of reporting we can provide?

    Answer: Yes, a general overview is acceptable.