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The following items are contained in the October 9, 2024 Regular Meeting Minutes:

1. Call to Order
2. Roll Call
3. Public Comment
4. Fire Drill & Security Drill Report
5. Superintendent's Report & Principals' Updates
6. Personnel Matters
7. Instructional Support/Activities
8. Field Trips
9. Workshops
10. Students
11. Approval of Minutes: September 11, 2024 Regular Session & Executive Session
12. Bills and Payrolls
13. Board Secretary's Financial Reports for July & August 2024
14. Board of Education Certification as of July & August 2024
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16. Report of Receipts and Disbursements for July & August 2024
17. Cash Report for July & August 2024
18. New Business
19. Other Matters

20. Public Comment

21. Adjournment

The Regular Meeting of the Margate City Board of Education was called to order at 6:00 P.M. on October 9, 2024 by Board President, Mr. Joseph Pepe, at the Eugene A. Tighe Media Center.

Certification of Notice:

Melina Skwarek, Board Secretary, announced that adequate notice of this meeting had been provided and read the following Certification Notice:

On May 21, 2024, a notice of this meeting was posted on the district website, the bulletin board in the Board of Education Administration Office, the Eugene A. Tighe School, the William H. Ross III School and emailed to the City Clerk and advertised in *The Press*.

<u>Roll Call</u> - Members Present:	Mr. Joseph Pepe; Mr. Jack Sorensen; Mrs. Amy Brog; Mrs. Shannon Wray-Norris; Mrs. Danielle Gomes-Chapman; Mr. Nicholas Palmisano; Mr. Steve Swift
Others Present:	Mr. Ryan Gaskill, Superintendent of Schools; Mrs. Melina Skwarek, Board Secretary/School Business Administrator; Mrs. Samantha Dulude, Principal; Mrs. Bonnie Marino, Principal; Mr. Tony Thalassinios, Longport

Public Comment:

No members of the community commented.

Fire Drill and Security Drill Report:

Mr. Gaskill distributed the Fire and Security Drill Reports for Eugene A. Tighe School & William H. Ross School for the month of September 2024 attached as Exhibit # 1, pages 29,685-29,686.

Superintendent's Report & Principals' Updates:

Mr. Ryan Gaskill shared that tonight's agenda contains reports on the Anti-Bullying Bill of Rights self assessments for Tighe and Ross Schools. The scores were 74/78 for Tighe and 69/78 for Ross. He also shared the report results from NJSLA (New Jersey Student Learning Assessment) 2024, DLM (Dynamic Learning Maps) 2024 and ACCESS (English Language Assessment) 2024. The agenda mentions the meeting with law enforcement to review the 2024 Memorandum of Agreement between Education and Law Enforcement Officials. He shared that this week is the Week of Respect and the District was engaging in school-wide activities to address school climate and the No Place for Hate initiatives. He shared that the annual School Boards Convention was coming up in a few weeks and all Board members were registered and were encouraged to attend the many sessions offered throughout the week.

Mrs. Marino shared information on current activities at the Ross School.

Mrs. Dulude shared information on current activities at the Tighe School.

Personnel Matters:

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, to approve the following Personnel matters:

1. Approve the hiring of Rona Schwartz as a substitute teacher for the 2024-2025 school year pending completion of paperwork.
2. Approve the hiring of Rebecca Kanter as a substitute teacher for the 2024-2025 school year and for the Lucky Kids Program pending completion of paperwork.
3. Approve the hiring of Helene Beck as a substitute teacher for the 2024-2025 school year pending completion of paperwork.
4. Approve the updated Educational Assistant job description.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Instructional Support Activities:

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, to approve the following Instructional Support Activities requests:

1. Approve Tighe School Fitness Day on Wednesday, October 30, 2024. Staff: Jamie Bean.
2. Approve Stephanie Eidt (Patterson) to run a Babysitter's Club during lunch during the 2024-2025 school year. Costs: \$8.00 per CPR certification x 24 students = \$192.00.
3. Approve Mayor Mike Collins to be a guest speaker to the Ross School 4th grade class. Staff: Stephanie Curry and Amy Collins.
4. Approve the NJHS New Member Induction Ceremony on October 29, 2024 at 7:00 pm. Staff: Michael McMenamin and Natasa Coughlin.
5. Approve the Tighe Environmental Club members to do a beach clean up on October 19, 2024 at 9:00 am at Huntington Avenue beach. Staff: Chelsi Crompton.
6. Approve Family STEM Night at Tighe School on March 18, 2025 from 5:00 pm - 7:00 pm. Staff: Chelsi Crompton.
7. Approve the Tighe School Musical Fundraiser at Shore Diner in EHT on December 12, 2024. Shore Diner will donate a portion of sales to help offset the costs for the play.
8. Approve the Tighe School Musical Fundraiser at Tony Beef's Restaurant in Somers Point on November 19, 2024 from 4:00 pm - 9:00 pm. Tony Beef will donate a portion of sales to help offset the costs for the play.
9. Approve the Tighe School Musical staff and performance dates January 16-17, 2025 with rehearsals running from October 2024 through January 2025 (amended from 9/11/24 to include staff listed as TBD).

- Debbie Roland Director/Musical Director \$3,100.00
- Chelsi Crompton Asst. Director/Sound Tech. \$2,000.00
- Veronica Valencia/ Choreographer \$1,100.00
- **Kelly Crawford/ Assistant Tech. \$800.00**
- Robert Roland/ Asst. Tech./Music \$900.00
- Mark Winterbottom/ Sets \$600.00
- **Barbara Farrell/ Assistant \$500.00**
- Bethann Hall Lighting \$500.00
- Parent volunteers and school alumni will be used to help with various jobs.
- Costs: Staff: \$9,500.00, supplies, copyright \$1,200.00 = \$10,700. Funded by ticket sales and fundraising.

10. Approve the Field Hockey Banquet on November 4, 2024 from 6:00 pm - 8:00 pm in the Tighe School Cafeteria. Staff: Kristie Cafiero & Anita Grimley.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Field Trips:

Motion by Mrs. Brog, seconded by Mrs. Gomes-Chapman, to approve the following Field Trips:

1. Approve the following Preschool Community activities and events for the 2024-2025 school year: Pumpkin painting at True Value/ Margate Fire Visit/ Cookie decorating at Cafe 7311/ Gingerbread decorating (with special guests of preschools coming in to help)/ Winter activity at True Value/ Tighe Spring Play/ Pizza making at Bocca/ Visit to Margate City Hall/ Donuts with Dad or other special dudes/ Pancakes with Pals/ Story time at Margate Library/ Trip to Margate playgrounds. Staff: Chrissy Campbell, Eileen Duffy, other staff TBD as needed. Transportation provided by District school buses.
2. Approve the 8th grade class to visit Atlantic City High School on November 13, 2024 from 9:00 am -1:00 pm. Transportation provided by District school buses.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Workshops:

Motion by Mrs. Brog, seconded by Mrs. Gomes-Chapman, to approve the following Workshop matters:

1. Approve I&RS Team Training on October 25, 2025. Staff: Samantha Dulude, Dr. Jacque Jones, Mark Winterbottom, Bonnie Marino, Merri Mallen, Emily Rubino, and Lisa Drexler. Costs: 36 ETTC Hours.
2. Approve Ryan Gaskill to attend the Comprehensive Active Shooter Incident Management for Schools (CASIM) training on December 9, 2024.
3. Approve Ryan Gaskill to attend the School Safety Specialist Academy on October 15, 22, 29 and November 4 from 8:45 am - 3:30 pm at Stockton University SRI ETTC. Costs: Travel
4. Approve Kaitlin Roselli to attend the 42nd Annual Autism Conference on October 24 & 25, 2024 at Harrah's Atlantic City. Costs: \$500.00 Registration Fee and Travel.
5. Approve Dr. Jacque Jones and Kaitlin Roselli to attend the workshop Managing Sudden Traumatic Loss on October 16 & 17, 2024 from 8:30 am - 3:30 pm at Cape May County Special Services. Costs: \$35.00 x 2 = \$70.00 and Travel.
6. Approve Leigh Turner to attend the NJASBO DOL & DOT Update workshop on October 10, 2024, at the Westin, Mt. Laurel, from 9:00 am to 12:30 pm. Costs: \$145.00 Registration Fee and Travel
7. Approve Melina Skwarek to attend the Green Purchasing workshop on November 19, 2024, at the Westin, Mt. Laurel, from 9:00 am to 12:30 pm. Costs: \$145.00 Registration Fee and Travel
8. Approve parent meeting to provide information about Title I, Part A of the Elementary and Secondary Education Act on December 5, 2024 in the Ross School Library. Staff: Bonne Marion, Mark Winterbottom, Merri Mallen, Emily Rubino, Kaitlin Roselli, other staff TBD.
9. Approve Lisa Carey and Jamie Bean to attend a Health & Physical Educators Roundtable in Somers Point on November 5, 2024.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Approval of Minutes:

Upon motion by Mrs. Brog, seconded by Mr. Sorensen, the board unanimously agreed to accept the September 11, 2024 Regular Meeting Minutes and Executive Session Minutes.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Bills and Payrolls:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the payment of bills and payrolls, as listed on Exhibit # 2, pages 29,687 - 29,730.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Financial Reports:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to accept the Secretary's Financial Reports for the months of July 2024 and August 2024 as attached to these minutes and certifying that no budgetary account has been over expended in violation of N.J.A.C. 6:20-2.12(a). See Exhibit # 3, pages 29,731 - 29,778. The Secretary's Reports agree with the Report of Receipts and Disbursements.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Board of Education Certification:

Motion by Mrs. Brog, seconded by Mr. Sorensen, pursuant to N.J.A.C. 6A:23-2.11, the Margate City Board of Education certifies that as of July 31, 2024 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23-2.11, the Margate City Board of Education certifies that as of August 31, 2024 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Transfer of Funds:

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, to approve the following Transfer of

Funds:

Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2024-2025

TO:	11-000-211-100-00-00-025	ATTENDANCE SALS	\$100.00
	11-231-600-00-00-025	NURSING SALS	\$225.00
	11-000-219-105-00-00-025	CST SUPPORT STAFF	\$3,500.00
	11-000-221-105-00-00-010	CLERICAL SALS	\$5,700.00
	11-000-221-199-00-00	UNUSED VACATION PAY	\$1,000.00
	11-000-230-100-00-00	GENERAL ADMIN SAL	\$100.00
	11-190-100-610-04-01-010	ELA CURRICULUM	\$100.00
	11-422-100-101-00-00-010	SUMMER SCHOOL SALS	\$10,000.00
	11-000-100-566-00-00	PRIVATE SCHOOL TUITION	\$20,000.00
	11-000-230-820-00-00	JUDGEMENTS	\$12,300.00
	11-000-230-820-00-00	JUDGEMENTS	\$80,000.00
	11-000-230-820-00-00	JUDGEMENTS	\$6,000.00
	11-000-230-820-00-00	JUDGEMENTS	\$14,000.00
	11-000-230-820-00-00	JUDGEMENTS	\$2,700.00
	11-213-100-00-00-025	HEALTH SALS	\$275.00
	11-000-216-100-00-00-025	SPEECH SALS	\$600.00
	11-000-222-100-00-00-025	MEDIA CENTER SALS	\$0.05
	11-110-100-101-00-00-025	KINDERGARTEN SALARIES	\$80,000.00
	11-130-100-101-00-00-010	MIDDLE SCHOOL SALS	\$23,000.00
	11-213-100-101-00-00-025	RESOURCE SALS	\$22,000.00
	11-230-100-101-00-00-025	BASIC SKILLS SALS	\$23,000.00
	11-213-100-106-00-00-025	AIDE SALS	\$500.00
	11-215-100-101-00-00-025	PSD SALS	\$110.00
	11-240-100-101-00-00-010	BILINGUAL SALS	\$0.05

	11-240-100-101-00-00-025	BILINGUAL SALS	\$0.05
		TOTAL	\$305,210.15
FROM:	11-000-211-100-00-00	ATTENDANCE SALS	\$100.00
	11-190-100-610-0104-025	NURSING SALS	\$225.00
	11-000-219-600-00-00-025	CST SUPPORT STAFF	\$3,500.00
	11-000-221-105-00-00-025	CLERICAL SALS	\$5,700.00
	11-000-221-105-00-00-025	UNUSED VACATION PAY	\$1,000.00
	11-000-230-199-00-00	GENERAL ADMIN SAL	\$100.00
	11-190-100-610-01-01-010	ELA CURRICULUM	\$100.00
	11-422-100-101-00-00-025	SUMMER SCHOOL SALS	\$10,000.00
	11-000-100-565-00-00	PRIVATE SCHOOL TUITION	\$20,000.00
	11-000-211-100-00-00	JUDGEMENTS	\$12,300.00
	11-000-261-100-00-01	JUDGEMENTS	\$40,000.00
	11-000-261-100-00-04	JUDGEMENTS	\$40,000.00
	11-000-230-610-00-00	JUDGEMENTS	\$6,000.00
	11-000-230-334-00-00	JUDGEMENTS	\$14,000.00
	11-000-230-199-00-00	JUDGEMENTS	\$2,700.00
	11-000-213-300-00-00	HEALTH SALS	\$275.00
	11-000-216-600-00-00-025	SPEECH SALS	\$600.00
	11-000-222-100-00-00-010	MEDIA CENTER SALS	\$0.05
	11-000-291-270-00-00	KINDERGARTEN SALARIES	\$50,000.00
	11-120-100-101-00-00-010	KINDERGARTEN SALARIES	\$15,000.00
	11-120-100-101-18-00-025	KINDERGARTEN SALARIES	\$15,000.00
	11-130-100-101-00-01-010	MIDDLE SCHOOL SALS	\$23,000.00

Transfer of Funds (Continued):

	11-213-100-101-00-00-010	RESOURCE SALS	\$20,000.00
	11-213-100-106-00-00-010	RESOURCE SALS	\$2,000.00
	11-213-100-106-00-00-010	BASIC SKILLS SALS	\$10,000.00
	11-120-100-101-18-00-025	BASIC SKILLS SALS	\$13,000.00
	11-213-100-106-00-00-010	AIDE SALS	\$500.00
	11-215-100-610-00-00-025	PSD SALS	\$110.00
	11-240-100-610-00-01-010	BILINGUAL SALS	\$0.05
	11-240-100-610-00-010-010	BILINGUAL SALS	\$0.05
		TOTAL	\$305,210.15

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Report of Receipts and Disbursements:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to accept the Report of Receipts and Disbursements for the months of July 2024 and August 2024, attached as Exhibit # 4, pages 29,779 – 29,801.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Cash Report:

Motion by Mrs. Brog, seconded by Mr. Sorensens, to accept the Cash Report for the months of July 2024 and August 2024, attached as Exhibit # 5, pages 29,802 - 29,803.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, to approve the following New Business:

- A. Approve a Joint Transportation Agreement with Ventnor Board of Education for the 2024-2025 school year for transportation as follows:
 - Up to 36 students on ACM1 to Atlantic City High School at a cost of \$56,070.00
 - Up to 22 students on HS3 to Holy Spirit High School at a cost of \$26,017.98
 - Up to 8 students on VVT1 to Atlantic County Institute of Technology at a cost of \$17,064.72
 - Up to 18 students on OCHS1 to Ocean City High School at a cost of \$21,937.67
 - Up to 54 students on OCHS2 to Ocean City High School at a cost of \$66,097.00
 - Up to 1 student on YCH1 to Yale Cherry Hill at a cost of \$65,419.20
 - Plus 5% administrative fees totaling \$12,630.34. Total contract cost: \$265,236.57
- B. Approve District's Three Year Comprehensive Maintenance Plan (CMP) for the 2023/2024, 2024/2025, 2025/2026 school years.
- C. Approve the second reading and approval and adoption of the following revised board regulation:
 - 5131 (R) Tighe Code of Infractions & Consequences
- D. Approve the submission of the Bi-annual Statement of Assurance Regarding the Use of Paraprofessional Staff (SOA) to the County Office as required under state regulation N.J.A.C. 6A:32-4.
- E. Approve the revised Margate City Board of Education Open Public Records Act (OPRA) Request Form as required pursuant to N.J.S.A. 47:1A-5(f).

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, and Mr. Pepe
Nays: None

Other Matters:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following Other Matters:

- A. Approve the hiring of Theresa Camoratto as a substitute teacher for the 2024-2025 school year pending completion of paperwork.
- B. Approve the registration and reimbursement of Angel Molina for The Training Center Black Seal License Course during the November 2024 semester, for 6 weeks beginning November 12, 2024. Reimbursement pending proof of successful completion. Costs: Tuition, NJ Application, & License Fees \$600.
- C. Approve the registration and reimbursement of Christopher Baatz for The Training Center Black Seal License Course during the November 2024 semester, for 6 weeks beginning November 12, 2024. Reimbursement pending proof of successful completion. Costs: Tuition, NJ Application, & License Fees \$600.

Other Matters (Continued):

- D. Approve the registration and reimbursement of Domenico Cuce for The Training Center Black Seal License Course during the November 2024 semester, for 6 weeks beginning November 12, 2024. Reimbursement pending proof of successful completion. Costs: Tuition, NJ Application, & License Fees \$600.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, and Mr. Pepe
Nays: None

Public Comment:

No Members of the community commented.

Adjournment:

Upon motion by Mrs. Brog, seconded by Mrs. Wray-Norris, the board unanimously agreed to adjourn at 6:30 P.M.

Respectfully submitted,

Melina Skwarek
Board Secretary/School Business Administrator