



Suffield Elementary PTO  
Meeting Minutes – October 7, 2024  
Location: Zoom Only

Present – Nicole T., Erica, Kayla, Bri, Anna-Kristin, Paige, Katie D., Lauren B., Laura Z.

**1. Overview Topics:**

- a. Principal Meeting Overview
- b. Picture Day
- c. Veteran's Day 11/11 – *Andrea S. ran last year at Spaulding. Amanda and Dawn have volunteered for MIS. Katie D., Bri, & Ashley have volunteered for AWS. PTO needs direction as to what is needed.*
  - i. MIS 9:00-9:30
  - ii. AWS 10:00-10:30

**2. Fundraisers:**

- a. Merchandise Sale complete – *Approximately \$800 made*
- b. Boosterthon (Jennifer/Paige) – *Slots are still available for volunteers to sort prizes. Kick-off 10/9. Parents register child. Just communication needed until 10/24. Admins sent out teacher communications. Spirit Week: schools will announce. Lanyards to be sorted pre 10/24, Nicole H. at MIS, Paige at AWS.*
- c. TJ Burrito's (Nicole H.) – *This Tuesday.*
- d. Clothing Drive 10/26 & 10/28 – *Two slots still open for volunteers.*
- e. Meadow Farms 11/4 to 11/27 (Katie D. & Kayla N.)
- f. Hill Top Farm tbd (Kayla)

**Winter/Spring**

- g. Thunderbirds 1/11 (Bri)
- h. Book Fair – *Spaulding would like to have it in Nov/Dec and is very willing to make it happen. Willing to do with ice cream social and toy drive, pj day on Friday for CCMC.*
- i. Hartford Athletic – tbd

**Pending Approval**

- j. Suffield Alight 12/6 – *Presented for PTO to sell glow items, however we think there were several booths selling glow items last year. We do not have funds to pre-purchase. TBD.*
- k. Board Game Donation (Anna-Kristin)

**Other**

*Katie D. will contact Bear's about a fundraiser night.*

**3. Treasurer's Report (Jennifer, Lauren, Kayla)**

a. Budget Review / Outstanding Items

b. Venmo Swap: *There are two venmos right now, that is the problem. Jen is working on this. Next year, may offer Venmo for Traditions, something to think about and plan for.*

4. Secretary's Report:

*September Minutes posted to website 9/27/24*

5. Grant Writing (Anna-Kristin)

- a. CT Humanities \$1000 –
- b. PeoplesBank \$2000 –
- c. Fidelity \$100 –

6. Enrichment Updates: (Diane D. / Laura Z.) – *AWS focusing on a field trip to the Story Barn for 2<sup>nd</sup> Grade. MIS is considering a One Book, One School*

7. Traditions: (Bri M.)

*Pre-K & K may have switched their dates.*

Grade	Tradition	Date	Chair (2024-2025)
Pre-K / K	Western Mass Gym	11/10/2024	Angela Oddo & Kensey Rhodes
1 <sup>st</sup> Grade	Spare Time	11/03/2024	Nicole Baker & Vicki S.
2 <sup>nd</sup> Grade	Altitude/FunZ	10/14/2024	Katie Vaillancourt & Anna-Kristin
3 <sup>rd</sup> Grade	Ron-A-Roll	11/17/2024	Erica B.
4 <sup>th</sup> Grade	Thunderbirds	10/12/2024	Laura Z.
5 <sup>th</sup> Grade	Sonny's	May	Amy Piccoli & Amy Knowles

Important things to note on permission slips: non-refundable, exact change, not a drop off event, siblings

Decisions Made:

- Staff Appreciation: ask will be done in November, happen in January
- Budget updated based upon funds available
- Color Run (Bri): will be looked into for next year

**Next Meeting: Monday, November 4<sup>th</sup> ZOOM ONLY**

December 16<sup>th</sup>