Mission Valley ROP

Wednesday, May 20, 2009

3:30 p.m. Governing Council Meeting

MVROP Board Room

(510) 657-1865 Ext. 15141


FREMONT • NEWARK • NEW HAVEN
UNIFIED SCHOOL DISTRICT
Mission Valley

Agenda

Regular Meeting of the Governing Council
Mission Valley Regional Occupational Program/Center
ROP Board Room
Wednesday, May 20, 2009

Call to order _____p.m.

Pledge of Allegiance

Roll Call:

_____ Ray Rodriguez, President
_____ Kevin Harper, Vice President
_____ Larry Sweeney, Clerk
_____ Alternate Board Members

Approval of Agenda:

Motion: _____
Second: _____
Vote: _____

Communication:

a. Items from the Staff
b. Oral Communication
CTE Plan Presentation by Shelley Adams, MVROP Director of Educational Services
c. Written Communication
- *Letter from Alameda County Office of Education, April 28, 2009*
- *"High School Students Host Classic Car Show" MVROP Press Release, April 30, 2009*

d. Items from the Board
e. Public Comment
- Blue Speaker Card – Items on the agenda
- Green Speaker Card – Items not on the agenda

Consent Calendar:

a. Minutes:
Approve minutes from Governing Council Meeting on March 18, 2009 and April 22, 2009

b. Business and Finance:

B&F#1	Approve Purchase Orders over $5,000
B&F#2	Approve Warrants $5,000 and above
B&F#3	Adopt Resolution Number 18-0809 Surplus Inventory

c. Curriculum and Instruction:

C&I#1 Carl Perkins Application for 2009-2010 Funding

d. Employment and Personnel:

E&P#1 Approve Report of Certificated Personnel Actions

E&P#2 Approve Report of Classified Personnel Actions

End of Consent Calendar:

Motion: _____

Second: _____

Vote: _____

Board comments on Consent Calendar:

_____

_____

_____

_____

Business and Finance #1 **Information/ Action**

Preliminary Budget 2009-2010

Motion: _____

Second: _____

Vote: _____

Board of Education #1 **Information/ Action**

June 2009 Governing Council Meeting Date

Motion: _____

Second: _____

Vote: _____

Board Requests

Meeting adjourned _____pm



Communication

Alameda County Office of Education

Sheila Jordan
Superintendent

Carlene Naylor
Associate Superintendent
Business Services

Rick Minnis
Chief Human Resources Officer

Naomi Williams
Assistant Superintendent
Educational Services

John Flores
Assistant Superintendent
Student Programs and Services

2008-09
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April 28, 2009

Ray J. Rodriguez, President
Board of Education
Mission Valley ROP
5019 Stevenson Blvd.
Fremont, CA 94538

RE: 2008-09 Second Interim Report

Dear President Rodriguez:

In accordance with Education Code § 42127, we have examined the Second Interim Financial Report of Mission Valley ROP (the MVROP) for fiscal year 2008-09 to determine if it complies with the Criteria and Standards established pursuant to Education Code § 42131.

On the basis of our review and analysis, we are satisfied that the Second Interim Financial Report adopted by your Board on March 18, 2009, reflected the financial status of the MVROP at that time and is consistent with the State's Criteria and Standards. We concur with the MVROP's positive certification.

In certifying the 2008-09 Second Interim Report as positive, the Board understands its fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years.

Deficit Spending

The MVROP plans for deficit spending through 2010-11 in order to compensate for the budget cuts enacted by the State in February 2009. The MVROP has planned to reduce its fund balance reserve for economic uncertainty to 3.0% in 2009-10 and 3.6% in 2010-11. In 2010-11, the MVROP included a 0.7% Cost of Living Allowance (COLA) in its revenue projection, but did not include the COLA in its salaries projection. If the MVROP ultimately includes the COLA in salaries, the effect will be to increase deficit spending in 2010-11, which would lower the reserve percentage. Therefore, the MVROP should carefully consider its deficit spending trend and closely monitor the State budget situation in order to remain poised to take action if funding deterioration continues due to the State budget crisis.

Post Employment Liability

The MVROP will be required to implement Governmental Accounting Standards Board (GASB) Statement No. 45 in 2009-10. We encourage the MVROP to develop plans to fund the liability of their post employment benefits.

Conclusion

These are very challenging times for school finance given the state budget structural deficit, the weak economy, the instability of financial markets, the increase in unemployment and other factors. It is important that ROPs be proactive and develop contingency plans that allow the most flexibility possible. Given the likelihood of additional reductions to funding and future zero COLAs, it is critical to maximize ending fund balances and to consider establishing reserves greater than the State-required minimums.

ROPs must closely monitor their cash flow and be prepared in the event of reduced or delayed apportionments. These cash management challenges make it even more imperative that we consider reserve levels greater than the minimums required under the Criteria and Standards. The reserves may be especially critical now to meet cash flow needs that guarantee our ability to provide adequate cash to meet payrolls and other obligations.

We appreciate the frustration and concern that the Governor's budget is causing for the education community. All indications are that the State will still be in fiscal crisis at least through the 2010-11 year. However, we must perform due diligence and fulfill the requirements of AB 1200/AB 2756. Your 2009-10 Adopted Budget must reflect the latest information available. In order for the budget to be approved, the MVROP must meet the required reserve level in all three years of the Multi-year Projection (2009-10 through 2011-12). Any ongoing reductions implemented in 2009-10 will assist the MVROP in maintaining its fiscal health in future years.

As ROPs develop their budget for the new fiscal year, we would strongly advise them to work with their participating districts before planning their programs. Since the ROPs are subject to the categorical flexibility which allows districts to sweep ROP funding for district use from 2008-09 until 2012-13, the MVROP will want a clear understanding of the participating districts' plans.

The Adopted Budget must be approved by the Governing Board and submitted to the County Office no later than July 1, 2009[1].

We appreciate the cooperation and assistance provided by Marie dela Cruz during the review process. If you have any questions or concerns regarding our review process, please feel free to call me at (510) 670-4140 or Carlene Naylor at (510) 670-4271.

Sincerely,

Sheila Jordan, Superintendent
Alameda County Office of Education

SJ:sm

cc: Board of Education, Mission Valley ROP/C
Charles Brown, Superintendent, Mission Valley ROP/C
Marie dela Cruz, Director of Business Services, Mission Valley ROP/C
Carlene Naylor, Associate Superintendent, ACOE
Lou Highlander, Executive Director, ACOE
Spencer Mead, Director, ACOE
DBAS Mission Valley ROP Perm File

[1] If the statutory due date occurs on a Saturday, Sunday, or holiday, the reporting due date shall be on the following workday.

Mission Valley
Regional Occupational Program
5019 Stevenson Blvd. • Fremont, CA 94538-2449
www.mvrop.org

FOR IMMEDIATE RELEASE

PRESS RELEASE

Date: April 30, 2009

HIGH SCHOOL STUDENTS HOST CLASSIC CAR SHOW

Mission Valley ROP (MVROP) Automotive Technology students will host the 6th annual classic car show this Saturday, May 2nd at Washington High School, 8am until 4pm. The school is located at 38442 Fremont Boulevard in Fremont. Over two hundred car enthusiasts will cruise into Fremont early Saturday morning to compete in the event. The event has sparked interest in and around the Tri City community and is a guaranteed fun time for all ages. Enjoy a day filled with music, cars, food and great prizes. There's no fee unless you plan to enter your car. If you are interested in entering a vehicle, please contact Doug Nahale at 510.505.7300 x 67361. Proceeds from the event will go towards equipment for the automotive program. There will also be a canned food drive that will benefit the Tri-City Homeless Coalition; so remember to bring out those canned goods to help support this very worthy community organization.

Event Details

Event:	Washington High School Car Show
Date:	May 2, 2009
Time:	8am to 4pm
Location:	Washington High School 38442 Fremont Boulevard, Fremont, CA
Website:	www.mvrop.org
Phone:	510.505.7300 x 67361

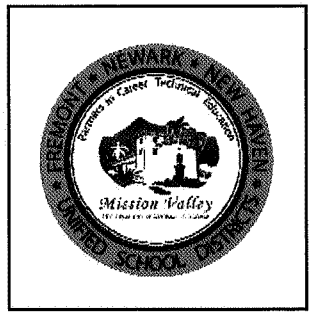
About Mission Valley ROP

Mission Valley ROP (MVROP) is the regional occupational program for the tri-city area. Established in 1969, MVROP has been instrumental in preparing students for successful business, medical, and technical careers. Through a partnership with Fremont, New Haven, and Newark Unified School Districts, career technical education is provided to over 5,000 students (high school and adult) each year. Our new 45,000 sq. ft. Mission Valley ROP Career Technical Training Center is located in the heart of Fremont. For the latest news and information about MVROP, visit us on the web at www.mvrop.org.

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Press Contact:
Allison Aldinger, PR Administrator
Mission Valley ROP
aaldinger@mvrop.org

Consent Calendar


FREMONT • NEWARK • NEW HAVEN
UNIFIED SCHOOL DISTRICT
Mission Valley

Minutes

Regular meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
Wednesday, March 18, 2009

Vice President Kevin Harper called the meeting to order at 3:39pm.

Present: Larry Sweeney, Clerk
Kevin Harper, Vice President
Nancy Thomas, Alternate

Approval of Agenda:

Member Larry Sweeney made a motion to approve all items on the March agenda. Member Nancy Thomas made a second to approve the motion. Members voted 3-0 to approve all items on the agenda.

Communication:

a. Items from Staff:

Report from Superintendent Charles Brown:
CAROCP Legislative Forum

Superintendent Brown shared that he, Ms. Adams, and Ray Rodriguez, had recently attended the CAROCP Legislative Forum. This was a chance to hear more about the state budget, hear from lobbyists about what the legislative priorities are, and visit legislators. They also heard more from the LAO's estimation on the additional $8 billion state deficit. Attendees also heard more about what might be coming from the Federal Stimulus package for school districts. Superintendent Brown shared a sheet listing the main three CAROCP legislative priorities. Removing regional occupational center and programs from the categorical flexibility provisions of the recent budget package is the first goal. Member Thomas inquired whether MVROP was considered tier two or three. Superintendent Brown answered that MVROP is categorized as tier three but the goal is to be changed to a tier two status. Mr. Brown also pointed out that any cuts imposed on ROCPs need to be allocated as reductions to the ADA caps and not from revenue limit. This would take place as part of a clean-up bill. Currently, it has a 50% support rate. It is estimated that it will be another three months before the final outcome results.

Secondly, allocate the Federal Stimulus dollars in a manner to minimize the budget cuts to ROCPs. The message here is whatever percentage of Stimulus dollars got to districts should mirror the percentage allocated to ROCPs. Out of the total $5.9 billion dollars being given to the State, $4.9 billion is earmarked to go towards education

Also, ROCPS are requesting for legislators to support the ROCP Sponsored Legislation- AB 673 (Carter) and SB 640 (Hancock). These are technical bills that will help address negative growth issues and clean-up language in prior legislation that hurts implementation. Overall,

legislators were very supportive and apologetic about the recent cuts to education.

Donation of Fire Engine
Last Thursday the City of Newark donated the use of a fire engine to the MVROP Fire Science program. It came just in time as the MVROP engine had broken down that very morning. Chief Demetrius Schaeffer and Deputy Chief Camenada were present at the ceremony to present the engine. This is a very valuable partnership for the Fire Science program. The hope is that our students will then become part of their future employees. "I am pleased to say that we have an excellent relationship with our local three local Fire Departments as well as the San Francisco Paramedics Association," said Supertintendent Brown In fact, it turns out that MVROP is expecting to receive an engine from the Fremont Fire Department as well.

California Partnership Academies
Superintendent Brown shared that MVROP has been working closely with Kennedy High on their California Partnership Academy relating to Green Technology. At the same time we have a proposed project with FUSD in partnership with Chevron to solarize about 14 campuses, including MVROP. It will consist of shade canopies covering the parking lot areas. As part of this agreement, there is a required educational component. Tom Hansen and Superintendent Brown recently met with Chevron to present a 9-12th grade curriculum component to their existing educational program. At present, they have only explored grades 4-6 curriculum. MVROP and KHS would like to have a survey course at the sophomore level possibly titled "Alternative Energy." In addition, MVROP would like to see the development of green construction methodology and possibly a green auto technology program as well. MVROP and KHS are seeking to have these courses articulate with Ohlone College's program. It is estimated that $25,000 would be needed to start and maintain this green technology pathway. We also asked that Chevron provide a person to be active in the process.

Member Thomas inquired as to whether ROCPs can apply for the Partnership Academies. Mr. Brown responded that ROCPs cannot be the lone applicant, but a partnership with another high school.

Member Thomas mentioned that Newark Memorial High has a Media Academy and that she had never heard of MVROP being a partner in the program. Mr. Brown stated that Newark Memorial High did not involve MVROP in the planning or development of their Arts and Media Academy. Member Thomas suggested that a possible partnership be established between the Newark Memorial High Media Academy and MVROP be explored. Ms. Adams notified Ms. Thomas that she had recently had a meeting with Pam Comfort, about this very subject. MVROP would love to partner on this venture. Unfortunately, Kevin

Harrigan was unable to make the meeting. Pam is new to the ROCP process and is not looking to see if there is a new CPA grant or application.

Member Sweeney inquired as to how much the grant would be from Chevron. Mr. Brown answered that the CPA grant would be $350,000. What we really are looking for is for Chevron to help fund the MVROP/ Kennedy High partnership.
Member Sweeney went on to say that this is a very big project that would total $75 million. It is a strategy to create savings of $1million over the next six years. However this does not make fiscal sense. Chevron has the tax incentive to set up a loan with Bank of America. At the 6th year, the school district would have to take out a bond for the $75 million. At that point you would be asking for voters to approve a $75 million bond for solar panels that had been in place for six years with a total lifespan of 30 years. That is a pretty difficult sell. This is what FUSD last told Chevron. They are happy about the goal of the project, but it has to make fiscal sense. It is especially important in this economic climate.

Superintendent Brown stated that the proposed project with FUSD is not tied with the Green technology Program that Kennedy High and MVROP are proposing. The solar canopy project with FUSD was merely a way to get a dialogue moving with Chevron. Chevron needs to show a partnership with education, which they currently do not have.

Member Sweeney also cautioned Mr. Brown to take into account the difficult task of protection from theft, vandalism, and maintenance. Mr. Brown agreed and said that steps would be taken to take everything into account. Mr. Brown finished in saying that this could be an excellent partnership.

Multimedia Fest
A small video presentation of the MVROP Multimedia Festival winners was shown to the Governing Board. The event took place on February 26, 2009 at Logan High's Little Theatre. Ms. Aldinger shared that the winners being shown to the board were chosen by the audience at the event. There was quite a large turnout and overall was very successful. Member Harper thanked the MVROP administration for the Multimedia Fest winner presentation.

MVROP Events
Ms Aldinger shared that MVROP would be having its annual Fashion Show on Sunday March 29th at the Newark Hilton Hotel. This year's show is titled "Revival Rhapsody." It is yet another example of how programs collaborate together on large scale projects and events. This show is a combination of work from the Fashion Merchandising and Interior Design programs, the Arts and Media program, the DECA/ Marketing program. Students create their own clothing and are models as well.

Ms. Aldinger shared that MVROP would be taking part in the Newark Jr. High Career Day. It will be taking place on Friday, March 20, 2009 from 11am to 1pm. It is an excellent way for students to learn about the courses that they can take in high school. Many get very excited when they learn that we are not a college and that they can take our courses when they attend high school.

c. Written Communication

Member Harper inquired about the Alameda County Office of Education letter regarding deficit spending. The letter approves MVROP but recommends that the $50,000 that we are currently using out of unrestricted resources be covered in some other manner. Ms. dela Cruz responded that this was in reference to unrestricted lottery money. She informed the Board that the only way to spend the money is deficit spending because of our carryover. Member Harper inquired that even though they are recommending that we cover it, MVROP has opted not to. He also asked whether there were any ramifications to this decision. Ms. dela Cruz answered that this was correct and that there were no ramifications. Member Harper then referred to the second page, second paragraph of the letter that covers the importance of reserves. He then inquired about the status of the MVROP reserve policy conversation. Superintendent Brown responded that ongoing research on policies from other districts and other levels of education are taking place. In light of the recent budget issues, and with the new recommendations today to utilize reserves which would bring them to their required minimum level, creating a reserve policy has not been the most urgent priority.

Member Harper then thanked Superintendent Brown for hosting a tour for Mr. Harper and New Haven Unified School District Superintendent McVeigh at the ROP Center. She was very impressed with the campus and the programs. Even though not many Logan students come to the Center site, this hopefully will change in the future. Overall, they were both impressed.

d. Items from the Board:

None

e. Public Comment

None

Consent Calendar:

Member Harper mentioned that he would like to point out that he wanted the minutes to reflect a specific government website that can be a useful reference for the ongoing reserve policy research. The website is the Government Finance Officers Association. The web address is gfoa.org. They provide a recommended set of practices and guidelines.

Member Thomas wanted to clarify further on a comment that Member Rodriguez made in the past meeting referencing NUSD's bond money. In all actuality it is not bond money but tax override money. Now, to compensate for the cuts to education, NUSD is now dipping a little bit into their Fund 53 Tax Override account.

Member Harper then inquired about B&F item # 3 (page 25 of the board packet.) He asked for clarification on whether MVROP was reducing the revenue limit dollars in this budget and if this meant MVROP was now eating into restricted dollars. Ms. dela Cruz responded that this was in reference to restricted monies, specifically, the general fund. Most of the ROP's funds are considered restricted. Member Harper asked if this amount was reflected in the 2nd Interim Report. Ms. dela Cruz answered that it was and would be discussed shortly.

Member Kevin Harper made a motion to approve the February minutes in the Consent Calendar. Member Nancy Thomas made a second to approve the motion. Members voted 3-0 to approve the February minutes in the Consent Calendar.

Member Nancy Thomas made a motion to approve items B, C, D in the Consent Calendar. Member Larry Sweeney made a second to approve the motion. Members voted 3-0 to approve items B, C, D in the Consent Calendar.

Business and Finance #1 **Approve Revised Budget Plan for 2008-9, 2009-10 and 2010-11**

Superintendent Brown shared with the Board that the staff recommendation of the revised budget plan is based off of the figures from the new February budget. This recommended plan has been reviewed and approved by the MVROP Budget Advisory Committee which is made up of instructors, classified staff, and administrators.

Ms. dela Cruz shared that on March 19, 2008, the Board approved a plan to balance the 2008-9 budget which included the implementation of a mid-year budget freeze in 2007-8 to increase ending balances and budget cuts in 2008-9 to instructional materials, supplies and services. On January 10, 2009, Governor Schwarzenegger presented his 2009-10 Budget proposal. The Governor's budget includes no COLA for Regional Occupational Center/ Programs.

The Budget Advisory Committee met on February 3, 2009 to review current year 2008-9 budget and the proposed 2009-10 budget. The projected revenue shortfall for 2009-10 was $879,791. The plan was approved pending State Budget enactment.

As of February 20, 2009, the State approved a budget. The Budget Advisory Committee met on February 25, 2009 to review current year 2008-09 budget and the proposed 2009-10, 2010-11 budgets. In light of the recent cuts, new plans for these years have been created. The State budget includes a 15.4% midyear cut to ROP's in the current year 2008-9. Fortunately, MVROP received excess property tax income that helped offset midyear cuts totaling $1.3 million. A total of $941,000 was saved as a result of the budget freeze implemented in 2007-8 school year. Now with the midyear cut, MVROP is now in deficit $364,270. We are looking to balance that with the reserves for economic

uncertainty which has a balance of 14%. After the funds are utilized, it will have a balance of 8%, which is still above the required 3%. Member Thomas inquired as to whether MVROP is on track to saving the $941,000 to which Ms. dela Cruz responded yes.

An additional 4.5% cut to the 2009-10 budget will also take place. The total cuts for the 2009-10 school year total $1.4 million. Our revenue for next year will be $6,949,491. When considering current expenditures, the total deficit for 2009-10 is $1.3 million. Our plan is to continue ongoing cuts of $280,000. MVROP is transitioning the HVAC and adult health classes to fee-based courses in 2009-10. This will cover 3.88 FTE's. However, MVROP is adding a biotechnology program which will add 1.2 FTE. We are eliminating the cosmetology program, reducing our contracted services, reducing and/or eliminating our buses, utilizing our lottery reserves, and bringing our reserves for economic uncertainty from 8% to 3%.

Superintendent Brown stated that he had heard from an earlier meeting that day, that the elimination of buses would impact the attendance in courses. Ms. dela Cruz said that this line item may change as MVROP is looking to have a more positive balance than originally estimated. This is due to the increase in revenue from the adult courses which are fee based in addition to the savings that our programs have achieved this year.

Member Thomas inquired how students get to the ROP Center to which Mr. Brown responded that there are a number of high school students that are provided busing during the middle of the day. There is a 9:20a.m. bus that brings students back to the high school campuses, there is a 12:45p.m. bus that brings students to the Center and one at 2:45p.m. that brings students back to their home campuses. Adults are responsible for their own transportation.

The 2010-11 MVROP budget includes .7% COLA and continued cuts from 2008-9 and 2009-10 leaving revenue totals at $7 million. Expenditures would total $8.5 million leaving a total deficit balance of $1,557,000 million. In order to balance that year MVROP plans to: reduce adult programs 2.4 Certificated FTE, enact a step & column freeze, reduce materials and supplies 5%, reduce Lottery Carryover Reserves to a zero balance, and reduce DSP Carryover Reserves to a zero balance. This would save a total of $1,557,000 therefore balancing the 2010-11 budget.

Member Sweeney inquired if MVROP would suffer any exposure from COBRA. Ms. dela Cruz said that MVROP could be affected. She went on to say that MVROP would ask for a check from the eligible employees to cover their 35% share. Retirees follow the same process. This may affect some temporary employees.

Superintendent Brown shared that MVROP would have a very tough time with any additional cuts in the future. He pointed out that MVROP had built a sizable reserve which will be drained due to the cuts recently received from this State budget. MVROP has tried to stay away from cutting the high school programs. However, should there be future cuts, MVROP will have no choice.

Member Sweeney responded that the cut to the cosmetology program really hurt. Mr. Brown responded that this has been a 30 year relationship that has worked well. Unfortunately, there was no way to keep the program.

Member Harper inquired as to whether we really wanted to go down to the minimum 3% reserve balance. If there was an MVROP reserve policy he would be asking what the worst case scenario is, because that is what reserves are for; the perfect storm. Are we as aggressive as we can be at this point? The indication is that things can get worse. Mr. Brown responded that this is the worst case scenario that we have been preparing for. It is unfortunate that there are many programs in the state that could be cut before cutting education for the children. It is unfortunate that the legislators have chosen to do otherwise. It is to the point where you cannot plan anymore because things are changing so much in Sacramento. Member Sweeney agreed that MVROP has always functioned very conservatively and have been hit very hard. They also have utilized valuable partnerships and have been very creative with the school's programs. The best case scenario is that we receive Stimulus money. Ms. dela Cruz stated that even though we do not have a reserve policy, we have always functioned under the understanding to continuously build the reserve. Member Sweeney echoed these sentiments. Member Harper stated that it seems that there is a consensus that MVROP is doing everything it can.

Member Harper inquired about the balance reduction on page 26. Ms. dela Cruz responded that it would show in the 2nd Interim Report and that without these cuts, there would not be a positive certification.

Member Thomas inquired whether there is a prioritization as funds are restored? Ms. dela Cruz answered that usually staff is replaced/ brought back depending on the status of the programs. Member Harper then inquired why there is both a savings and a cost for the adult programs. Ms. dela Cruz stated that there is a savings because MVROP does not collect ADA and instead requires course fees. There is a cost because MVROP pays the instructor's salary and benefits. The fees help offset these costs. Member Thomas inquired if MVROP has been able to predict what kind of affect the fees have had on adult enrollment. Superintendent Brown responded that there is no way to predict enrollment. However, our EKG class had increased enrollment this registration period even though the fees had increased. We usually plan for 40% overhead and cost recovery. This does not mean this will happen every registration period, but it is a good sign. We are still much less expensive than majority of the private schools in this area.

Member Larry Sweeney made a motion to approve the Revised Budget Plan for 2008-9, 2009-10 and 2010-11. Member Nancy Thomas made a second to the motion. Members voted 3-0 to approve the Revised Budget Plan for 2008-9, 2009-10 and 2010-11.

Business and Finance #2 **Approve Certification of Second Interim Financial Report**

The District is required to certify to the State twice a year as to the fiscal stability of the District. These certifications are based upon financial data as of October 31 and January 31 and are termed, respectively, the First Interim and Second Interim Financial Reports.

The Certification of Financial Condition may take one of three forms: positive certification, qualified certification, and negative certification.

The Second Interim Financial Report reviews the financial condition of Mission Valley ROP for the period of July 1, 2008 thru January 31, 2009. The report includes an analysis of the current budget and projections for the next two subsequent fiscal years. Mission Valley ROP must also certify whether it will be able or unable to meet its financial obligations for the current year and the next two subsequent years.

Projected revenues for the year are $7,977,196 which is based on the budget that was enacted on February 20, 2009. This includes no COLA and the 15.4% midyear cut to ROP's. It also includes excess property tax revenues of $645,241 which was part of the recently released annual apportionment for 2007-8. Overall revenues are $624,841 (7.3%) less than first interim projections.

Our ADA has also changed since 1st interim. Our CAP is based on last year's base plus growth. For the 1st interim we were expecting a CAP of 2,137 and now we received excess growth which gives us an additional 16 ADA totaling 2,154. Member Harper inquired about what happens when MVROP goes over CAP. How much does it cost? Superintendent Brown responded that it depends on a few different factors. These include: growth and Calworks. Last year we received funding for 300 excess ADA. It is a prorated amount. Member Harper inquired what the optimum number of students was. Ms. dela Cruz responded that MVROP projects based on 22 students, but this year it was more like 25. This last year some classes were at 28 to 32 students. Some schools overload ROP classes and we have dealt with that before. We eventually get the classes reduced to a smaller size. The classes on campus tend to have larger sizes than those on the ROP Center campus. Mr. Brown added that it is best to operate 80 to 90 ADA over CAP. Member Harper questioned why would it be more efficient to operate 10 over. Mr. Brown responded to get the most out of funding we need to maintain that buffer. Mr. Brown added that as of February 20th, the base for the dollars for categorical flexibility were supposed to be based on 2008-9 but they won't know what the actual ADA for 2008-9 is until February 2010. They just recently changed the base amounts via legislation to the 2007-8 school year. Therefore the base amount, if we stay in the categorical list, for the next four years will be the 2,124 ADA base. FUSD has the total bulk of ADA at 1,429, NUSD is at 354 ADA, and NHUSD totaled 489 ADA as of P1 for 2008-9. We are currently 119 over CAP. Last year we received funding for an excess 300 ADA. Unfortunately, that excess is just not funded at the same level. Next year we will not have cosmetology. This accounts for a large portion of our ADA.

Member Sweeney commented that he appreciated Superintendent Brown meeting with Superintendent Werner to discuss FTEs for the high schools.

Projected total expenditures are $8,308,834. This is $42,021 (0.51%) more than 1st Interim. Although the budget enacted on February 20, 2009 included a 15.4% midyear cut to revenues, expenditures were not reduced at the same level. The revenue shortfall will be covered by reserves for economic uncertainties.

Employee salaries and benefits remain the same at 2nd Interim. Salaries and benefits

represent 82% of total expenditures including contracted employees from Fremont, New Haven and Newark School Districts. Mr. Brown added that employees at school districts salaries are higher than those of ROPs.

The ending balance of revenues over expenditures is projected to end in a deficit of $331,638. This is a decrease of $666,862 from 1st interim and reduces the ending fund balance to $4,176,972. Capital Outlay reserves were reduced by $131,737 to cover Proposition 1D project expenditures. Reserves for economic uncertainties will be reduced by $535,125 to cover the deficit and the impact of the midyear cut. This brings reserves for economic uncertainties down from 14% to 8% of total expenditures. The required minimum reserve for economic uncertainties is 3%.

The standard for salaries and benefits is based on a ratio that compares total salaries and benefits to total expenditures. The historical average ratio for Mission Valley ROP for the past 3 years (2005-06 to 2007-08) has been 60%. The standard test compares the current year ratio and the next two years which should be within 3% of this average. The projected ratio for the current year is 65% and 75% for the next two subsequent years. This is higher than the standard and, therefore, the standard "not met". Ratios are higher because total expenditures have been reduced but not in salaries and benefits.

The standard test for changes in other revenues and expenditures must be within 5%. Due to the 15.4% midyear cut in 2008-09 and the additional 4.5% cut in 2009-10, the impact to revenues and expenditures exceed the 5% standard. The test for deficit spending compares the deficit spending levels to the standard deficit spending percentage levels. The standard percentage level, based on one-third of available reserves designated for economic uncertainties, is 2.6% for the current year, and 1% for the next two subsequent years. The projected deficit spending levels for the current year and the next two subsequent years are higher than the standard (4% for the current year, 6.7% for the next year, and 3.1% for the second subsequent year). Mission Valley ROP reserves include lottery and DSP (Direct Support Professionals Training) carryover. These components will be used to balance the budget in addition to reserves for economic uncertainties.

Based upon current projections, Mission Valley ROP will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years. Mission Valley ROP is, therefore, able to make a Positive Certification in this Second Interim Financial Report.

Member Nancy Thomas made a motion to approve the Certification of Second Interim Financial Report. Member Larry Sweeney made a second to the motion. Members voted 3-0 to approve the Certification of Second Interim Financial Report.

Board Requests:
None

The meeting was adjourned to Closed Session at 5:38pm.

The meeting was reconvened to Open Session at 5:55pm.

Member Thomas made a motion to extend the existing Contract of the Superintendent through June 30, 2010. All terms will remain the same. Member Sweeney made a second to the motion. Members voted 3-0 to extend the existing Contract of the Superintendent through June 30, 2010.

The meeting was adjourned at 5:56pm.

_____
Ray Rodriguez, President

_____
Kevin Harper, Vice President

_____
Larry Sweeney, Clerk

Regular meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
Wednesday, April 22, 2009

President Ray Rodriguez called the meeting to order at 3:33pm.

Present: Ray Rodriguez, President
Larry Sweeney, Clerk

All Board Members and staff present introduced themselves to the room. Member Rodriguez made mention that the board meeting would have to be shorter than normal due to Member Sweeney needing to attend an FUSD Board meeting that same night. Superintendent Brown suggested that the Consent Calendar be moved to the top of the agenda so that items could be reviewed and voted on.

Approval of Agenda:

Member Larry Sweeney made a motion to approve all items on the April agenda. Member Ray Rodriguez made a second to approve the motion. Members voted 2-0 to approve all items on the April agenda.

Consent Calendar:
Member Sweeney commended staff on the business plan that was presented in the board packet. He felt it was very organized, comprehensive, and that it was not an easy task to keep such a detailed document updated and transparent.

Member Rodriguez requested to pull the minutes from the Consent Calendar and to push them to the May agenda since there was only one board member present from the March meeting.

Member Ray Rodriguez made a motion to approve the Consent Calendar, excluding the March minutes. Member Sweeney made a second to approve the motion. Members voted 2-0 to approve the Consent Calendar, excluding the March minutes.

Board of Education #1 **Approve CTE Plan**

Ms. Shelley Adams presented the CTE Plan to the Board. The purpose of a local Career Technical Education Plan is to provide Mission Valley ROP with a comprehensive blueprint for improving the size, scope, quality, and delivery of its CTE programs during a five year planning period from 2008-2012. This plan is a living document that will be revisited regularly, and revised or updated as necessary to ensure its effectiveness as a directional instrument.

She explained that the CTE Plan had been approved by the Governing Council last May. Since then articulations from colleges such as Mission and Ohlone College have been added to the document. This is the final draft of the plan. This plan, once approved,

will be sent to the local Governing Boards of local colleges in the area, as well as all local school boards, in addition to the Alameda County Office of Education to meet the AB 2448 mandate.

Member Rodriguez stated that he would like to have Ms. Adams present the power point presentation she had prepared for today's meeting at the May meeting. Ms. Adams agreed to do so.

Member Larry Sweeney made a motion to approve the CTE Plan. Member Ray Rodriguez made a second to the motion. Members voted 2-0 to approve the CTE Plan.

Communication:

b. Oral Communication:

Dr. Dhana Uppula, MVROP EKG Instructor, presented information about the EKG course to the Board. Dr. Uppula explained that the EKG course, offered at MVROP since 2006, is a two-quarter class with 24 hours of class instruction and 120 hours of on-the-job training at Kaiser Permanente. Through internships students acquire real world experience in patient care, improve competencies with on-the-job training, create opportunities for employment and promote the possibility of careers such as a Cardiovascular Technician and Technologist. The Fall 2008 EKG course fees were $495 per quarter. Spring 2009 EKG course fees were $895 per quarter. Even after the fee increase, the EKG course had a full course of students registered. MVROP anticipates the EKG course fees will increase to over $1000 per quarter for the 2009-2010 school year. Class requirements include: possession of a high school diploma/ GED, mandatory immunizations, passing basic English & math skills tests, and interest to work in the health industry. Students in the course are training for an entry-level job position as an EKG Technician/ EKG Monitoring Technician. Upon successful completion of the course, students will be able to take an exam for certification as an EKG Technician by the National Health Career Association. Entry level pay can be $20 to $28 per hour, Technical level positions pay anywhere from $28 to $35 per hour, and professional level positions can earn $35 to $45 per hour.

Dr. Uppula then introduced Marcelo Ruiz, a graduate of the MVROP EKG program. Marcelo was a student in the EKG Program from 2006 to 2007. Marcelo had always known he wanted to work in the medical field, only he was uncertain about what area he would specialize in. Marcelo was adamant that the MVROP EKG course opened many doors for him and as a result changed the direction of his life. He is now an employee of Sutter Health in the Roseville Cardiology Program. He is the first Cardiovascular Sutter Health employee to travel between hospital sites. Marcelo is hoping to continue his medical education by pursuing anesthesiology.

d. Items from the Board:
None

e. Public Comment
Member Ray Rodriguez explained the public commenting procedures and conduct rules to the audience. He added that each speaker would be called by Ms. Aldinger and would have an opportunity to speak for 3 minutes total. Ms. Aldinger would give signals to help speakers understand how much time they would have remaining.

Speaker #1
Mr. Wendell Arnold, owner of Fremont Beauty School, addressed the Board by saying that Fremont Beauty School has maintained a great success record since 1968. He went on to say that many graduates from the school have gone on to be owners of their own businesses. He held up a paper in front on him to say that there are many students that will be affected by MVROP's decision to discontinue the Cosmetology Program. He stated that he understood that the economic downturn and the State's education cuts had hurt schools statewide. However, he stressed the fact that the high school students would be unjustly punished for MVROP's budgeting decisions. Mr. Arnold then urged the Board to please reconsider discontinuing the Cosmetology Program. He then said that he was available any time for questions and gave his contact information to the Board.

Speaker #2
Johanna Caŝco, a Fremont Beauty College student, urged the Board to help her stay in school. She said that the increase in fees would be too expensive for her to pay. She requested for the MVROP Board to help her continue her education.

Speaker #3
Shanna Davis, mother of Savannah Davis, a senior high school student currently enrolled in the MVROP Cosmetology Program, requested that the Board please consider how many hours students have put towards their schooling. Her daughter has given up all of her free time to study and complete the required hours. She did not understand how MVROP could validate their decision. She felt that MVROP should finish what they started and to reconsider their decision and instead lead by example.

Speaker #4
Cynthia Gillie, is a new student at Fremont Beauty School. When she attended the recent MVROP informational meeting, the audience was told about AB 2448. However, she added that the school has known about this legislation since 2006 and that the school has had ample time to meet the requirements of this legislation. She stated that a lot of students had enrolled in the program in 2009 under the premise that it would be paid by MVROP. She went on to say that the legislation's requirements to reduce

adult enrollment must be cut to 50%, then 30%, and by 2010 it must be reduced to 10%. Ms. Gillie stated that there is still time for currently enrolled students to graduate before MVROP cuts its adult population to the required 10%.

Speaker #5
Melissa Guzman, shared that she has a background in real estate. But due to the declining market she was forced to seek an alternative career. She currently is on unemployment and is enrolled in the MVROP Cosmetology Program. Ms. Guzman was upset that MVROP has made the decision to eliminate the Cosmetology program when there are so many individuals that are experiencing financial difficulties. She expressed her shock that MVROP would think that this would be an easy program to discontinue in comparison to others. Ms. Guzman pointed out that each Board member and all MVROP staff present at the meeting had benefited from a Cosmetologist and that the trade is very much in demand even in a faltering economy. She also added that she signed up for the program under MVROP funding and that she feels that the contract should be honored. She felt that many students would not be able to pay the non-ROP prices for the program and that will result in people having to drop out of the program. She then requested that the Board reconsider their decision. Ms Guzman finished by stating she only desires to finish her training and get into the work field once again.

Speaker #6
Abdullah Majeed, an adult student currently enrolled in the MVROP Cosmetology Program, expressed his concern about his present situation. Like most people, Mr. Majeed does not have an income or a job. The job market is very limited and he has had a very hard time finding employment. This is why he enrolled in this program. He wants to finish school and be able to find a job.

Speaker #7
Paige McCutcheon, a high school student currently enrolled in the MVROP Cosmetology Program, expressed her objection to MVROP discontinuing funding for her course. Ms. McCutcheon shared that she had given up all of her spare time, holidays, nights, and weekends to complete the required course hours. She has worked very hard, harder than most of her fellow students at her home school, to finish the Cosmetology course. If MVROP does go ahead with the proposed cuts, she will lose all the time that she has put into this class. If she wanted to pursue this career she would have to start from scratch, from the very beginning. She put this mass amount of time into her studies so that she could be ready to go straight to work following high school graduation. MVROP is taking away this opportunity for her. Ms. McCutcheon pleaded for the Board to reconsider cutting the MVROP Cosmetology Program and help the current students finish.

Speaker #8
Alina Rodriguez, an adult student currently enrolled in the MVROP Cosmetology Program, pleaded for the Board to not cut the Cosmetology Program. Ms. Rodriguez shared that she was collecting unemployment because she has been unable to find work. She is also taking night classes. She cannot afford to pay additional fees for school due to her financial situation. She requested that the Board help currently enrolled students finish the program so they can get into the work field.

Speaker #9
Jandice Stevenson, an adult student in the MVROP Cosmetology Program, shared that she is a single parent. She has a medical background, however, she chose to pursue cosmetology because her family has a strong background in cosmetology. She did her research and learned that Fremont Beauty School had a very reputable success record in the business. Ms. Stevenson's cousin also enrolled in the program with her on February 23, 2009. Their business plan was to start a shop once they had completed the course. Ms. Stevenson shared that she currently was working two jobs while attending school. She has dedicated a lot of time and hard work into her studies and can say the same for her fellow students. She felt that students like herself, who plan to open businesses, would help the economy recover and then requested for the Board to reconsider their decision.

Speaker #10
Rey Tostado, an adult student currently enrolled in the MVROP Cosmetology Program, stated for MVROP to "not trip over a dollar to save a dime." He felt that students from this program would bring money back to Fremont and provide skilled employees. He stated that the students would unite and do anything to make sure the Cosmetology Program's funding would not be cut.

Member Rodriguez then stated that he had attended the MVROP Informational meeting that was held for Cosmetology students. He felt that there was a lot of accurate information that was provided at the meeting for students and their families regarding the budget cuts. He also shared that he had also met with the Superintendent and Mr. Arnold regarding the program's funding. Member Rodriguez stressed the fact that MVROP did not want to discontinue funding for any of their programs. These decisions are not easy to make and are not to be made light of. California is suffering from an extreme deficit and has made wide-spread cuts to education, as well as other areas, to help balance that deficit. The nation-wide economic downturn also has not helped matters. In addition to the information that we have today, we are waiting to hear more about the May 19th ballot initiatives. If these initiatives do not pass, education can expect even more cuts. Unfortunately, this is the reality for education funding. We are all waiting to see what will happen in May. Only then

will we have more answers and a clearer picture of what is to come. Member Rodriguez then asked for the next public comment speaker to come up.

Speaker #11
Nicole Correia, a junior high school student currently enrolled in the Cosmetology Program, expressed her concern about the announced funding discontinuation for Cosmetology. She shared that her family has been experiencing great financial hardships and that she would be forced to drop out of the program if funding was cut. As a junior she has no options and this is extremely frustrating since she has put so much into the course. Ms. Correia pleaded for the Board to reconsider discontinuing funding for the Cosmetology Program.

Speaker #12
Tania Kirn, a senior high school student currently enrolled in the MVROP Cosmetology Program, shared that she had given up a lot during the course of this class. She had missed out on all of the fun senior activities because she had been working so hard to complete the course. She has also been attending nigt school to speed up the timeframe in which she could complete the hours required by the course. She has a passion for cosmetology and looks forward to pursuing her career in this field. Ms. Kirn shared that this is a career move for her and a great opportunity that she fully has been taking advantage of. She asked that the Board reconsider their decision to cut funding for the Cosmetology Program.

Member Rodriguez reiterated that during public comment speakers are allowed to speak once for a maximum time limit of three minutes. Although Ms. Gillie had already spoken once, member Rodriguez allowed her to add to her previous statement.

Speaker #4 continued
Cynthia Gillie, a new student at Fremont Beauty School, added to her previous commentary by thanking the Board for allowing students the opportunity to comment on the budget. She also thanked the Board for bringing back the budget to the May meeting. She also stated that she understood that there are budget cuts and that there are requirements by Assembly Bills. Her hope for future meetings is that more information will be available. She then closed by thanking the Board and staff for including students in the process.

Member Rodriguez then stated that staff and Board members are in communication with California legislators. The overall budget cuts to education have affected everyone from State Colleges, local community colleges like Ohlone College, down to local school districts. This unfortunately is a cycle and we must do everything we can to get through this part of the trend. He also stressed the fact that the issue of budget cuts

is not a "Board versus staff issue" and that the staff at MVROP are doing everything in their power to serve students in this challenging time. Member Rodriguez finished by saying that the MVROP staff is second to none and that they are a very dedicated group of individuals.

Speaker #13
Kathy Lau, a senior at James Logan High, is currently enrolled in the MVROP Cosmetology Program. She shared that she has given up all of her time in order to complete this course. She has not been able to spend time with any of her friends or family since starting this course. She went on to say that she does not want to work at McDonalds for the rest of her life. Her family has been working in the Cosmetology business for many years and it is her goal to do the same. She pleaded for the Board to reconsider cutting funding for the Cosmetology Program.

Speaker #14
Ahjena Wieler, an adult student currently enrolled in the MVROP Cosmetology Program, stressed the fact that students who are in the program signed a contract. She stated that MVROP needs to honor this contract. The budget cuts are going to affect everyone. She followed this by questioning why Dublin ROP students are receiving funding for their Cosmetology Program and not MVROP students. She asked for MVROP to honor the contract.

Member Rodriguez addressed Mr. Arnold to return to the podium. He asked Mr. Arnold to share what he had just said to a student in the audience. Mr. Arnold responded that even if high school students were to win the lottery, Fremont Beauty College would not be able to take them into their program. This is because they are in high school. Fremont Beauty College can only admit adults outside the MVROP program. This will affect four juniors and twenty-one senior high school students. These students would not be able to come back until they are adults. This would be approximately one year later, and by then, all of the training and skills they had learned up to that point would be lost. So this decision really leaves no alternatives for high school students.

Member Rodriguez stated that there will be another Governing Council meeting on May 20th at 3:30pm at the same location as today's meeting. The budgeting item from March will be brought back for discussion in the May meeting and possibly even the June meeting pending the results of the May election.

Member Sweeney commented that Board Members cannot hold business on items that are not properly agendized. He then complimented the audience on their decorum, behavior, and preparation for the day's meeting. He expressed that these decisions are very difficult for all parties involved and that further discussion will take place in the May meeting.

He finished by saying he hopes for the same conduct and attitude for future meetings.

Member Rodriguez concurred with Member Sweeney's sentiments and added that funding decisions are never taken lightly. He then added that he enjoyed having everyone addressing the Board. Member Rodriguez then closed public comment.

Public comment was closed at 4:30pm.

Board Requests:

Member Rodriguez inquired about the possibility for MVROP staff to hold another public meeting for the Cosmetology students and their families. Superintendent Brown shared his concern surrounding the fact that MVROP would have no new information to present to the audience if another meeting was held. This factor may only cause students and their families more frustration and the meeting could hurt communication with the public rather than reinforce it.

Member Rodriguez requested a five minute recess.

The meeting was adjourned to Recess at 4:38pm.

The meeting was reconvened to Open Session at 4:43pm.

Superintendent Brown then suggested a letter could be sent out to all high school Cosmetology students regarding any funding proposals before the next Governing Board meeting in an effort to keep everyone informed and up to date. This information would be part of the usual updates that would be given during Items from Staff at the May meeting. Member Sweeney responded that he felt this would be appropriate for the current scenario.

Member Rodriguez echoed that he felt it was important to keep students apprised of what staff was doing to try and resolve the situation. Superintendent Brown responded that he understood Member Rodriguez's concern. He then added that staff was presently working on any other schooling options for students affected by the cuts. This includes researching about local beauty schools that may accept PELL grants. Superintendent Brown informed the Board that this information could directly compete with the services that Fremont Beauty School presently offers. Member Rodriguez responded that he wanted students and their families to have all pertinent information in order to offer them as many options as possible.

The meeting was adjourned at 4:44pm.

The meeting was reconvened to Open Session at 4:45pm.

Member Rodriguez suggested that the June Governing Council meeting date be added as a Board of Education agenda item for the May meeting.

Member Larry Sweeney made a motion to agendize the June Governing Council meeting date for the May Governing Council meeting. Member Ray Rodriguez made a second to the motion. Members voted 2-0 to agendize the June Governing Council meeting date for the May Governing Council meeting.

The meeting was adjourned at 4:46pm.

_____

Ray Rodriguez, President

_____

Kevin Harper, Vice President

_____

Larry Sweeney, Clerk



Business and Finance

MISSION VALLEY ROP

PURCHASE ORDER REPORT
BOARD MEETING
May 20, 2009
PO Period: 4/7/09-5/8/09
AGENDA ITEM - B&F #1
PURCHASE ORDER'S OVER $5000

PO NUMBER	VENDOR NAME & ACCOUNT CODE	DESCRIPTION	AMOUNT
907943	LCA ARCHITECTS	Architect Services	$ 7,280.00
	81-6350-0-6999-8501-6221-661-6410	Additional work for fire service	

Mission Valley ROP
Warrants $5,000 and above
Fiscal Year 08-09

B&F #2
May 20, 2009

Date	Warrant #	Vendor	Purpose	Amount	PO number
4/7/09	857930	Stewart	Software upgrade for marquee	$ 5,437.50	907459
4/7/09	858050	Stryker	Stair Chairs	$ 7,853.49	904912
4/21/09	858637	Bearcom	Radios, batteries, supplies	$ 5,641.63	906087
4/21/09	858692	LCA Architects	Architect fees	$ 5,218.83	902392
4/24/09	TF 900693	FUSD	Busing - March 2009	$ 15,495.48	
4/24/09	858999	PG&E	Electricity - monthly bill	$ 5,168.68	

_____ **Information**
__X__ **Action**
_____ **Presentation**

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION

A G E N D A I T E M

B&F #3

DATE OF BOARD MEETING: May 20, 2009

TITLE: Adopt Resolution No. 18-0809
Surplus Inventory

Background:

Education Code, Section 17546 states that if the Governing Board, by unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in the value of two thousand, five hundred dollars ($2500), it may be sold at a private sale without advertising, by a District employee empowered for that purpose by the Board; the property may be donated to a charitable organization, or it may be disposed of in the local public dump.

Current Status:

Mission Valley ROP recently completed an inventory of equipment. We would like to remove these items from the inventory list as noted in the attached report. These items are surplus, broken and/or the cost of repairs would exceed the value of the equipment.

Exhibits: List of Surplus items.

Recommendation:

Approve Resolution No. 18-0809 authorizing disposition of obsolete property and removal of items from inventory.

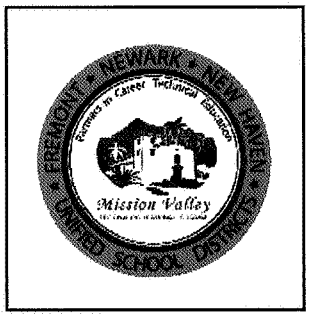
Marie dela Cruz,657-1865	ROP Center	Bus. Svcs.	Charles Brown
Staff Contact Person	**Department**	**Division**	**Superintendent**

Item's to be removed from Mission Valley ROP's 2008-2009 Inventory continued

Asset #	Description	Reason for Removal
R2628	CPU	recycled
R2627	CPU	recycled
R2608	CPU	recycled
R2625	CPU	recycled
R2635	CPU	recycled
R2626	CPU	recycled
R2636	CPU	recycled
R2768	CPU	recycled
R2320	CPU	recycled
R2765	CPU	recycled
R2332	CPU	recycled
R2306	CPU	recycled
R2318	CPU	recycled
R2767	CPU	recycled
R2758	CPU	recycled
R2766	CPU	recycled
R2314	CPU	recycled
R2330	CPU	recycled
R2759	CPU	recycled
R2740	CPU	recycled
R2754	CPU	recycled
R2680	Printer	recycled
R2681	Printer	recycled
R2589	Printer	recycled
R1523	Printer	recycled

Item's to be removed from Mission Valley ROP's 2008-2009 Inventory

Asset #	Description	Reason for Removal
R2798	Carpet Cleaner	sold as surplus
R3222	Wireless Microphone	broken
R2492	CPU	recycled
R3141	CPU	recycled
R2497	CPU	recycled
R2495	CPU	recycled
R2493	CPU	recycled
R2494	CPU	recycled
R3145	CPU	recycled
R3142	CPU	recycled
R2489	CPU	recycled
R3140	CPU	recycled
R3144	CPU	recycled
R2490	CPU	recycled
R2496	CPU	recycled
R2268	CPU	recycled
R2611	CPU	recycled
R2884	CPU	recycled
R2499	CPU	recycled
R2634	CPU	recycled
R2774	CPU	recycled
R2631	CPU	recycled
R2623	CPU	recycled
R2633	CPU	recycled
R2639	CPU	recycled
R2645	CPU	recycled
R2638	CPU	recycled
R2630	CPU	recycled
R2769	CPU	recycled
R2773	CPU	recycled
R2632	CPU	recycled
R2272	CPU	recycled
R2612	CPU	recycled
R2624	CPU	recycled
R2606	CPU	recycled
R2757	CPU	recycled
R2787	CPU	recycled
R2778	CPU	recycled
R2786	CPU	recycled
R2640	CPU	recycled
R2647	CPU	recycled
R2610	CPU	recycled
R2641	CPU	recycled
R2629	CPU	recycled
R2770	CPU	recycled
R2637	CPU	recycled
R2644	CPU	recycled
R2646	CPU	recycled



Curriculum & Instruction

CALIFORNIA DEPARTMENT OF EDUCATION
Secondary, Postsecondary, and Adult Leadership Division
CDE 100 (12/08)

DUE DATE: May 1, 2009

CAREER TECHNICAL EDUCATION APPLICATION FOR 2009-2010 FUNDING

Carl D. Perkins Career & Technical Education Improvement Act of 2006

LOCAL EDUCATIONAL AGENCY: (LEA) **Mission Valley ROP**	COUNTY-DISTRICT (CD) CODE: 01-74021
ADDRESS OF LEA: 5019 Stevenson Boulevard Fremont, California 94538	CHECK APPROPRIATE BOX: ☐ Sec. 112 - State Institutions ☐ Sec. 131 - Secondary X Sec. 132 - Adult/ROCP
NAME OF LEA SUPERINTENDENT OR CHIEF ADMINISTRATOR: Charles Brown	
ALLOCATION AMOUNT: $16,613	BOARD APPROVAL DATE: May 20, 2009
PERKINS COORDINATOR: Shelley Adams TITLE: Director of Educational Services	Telephone Number:510-657-6124 Ext:15120 FAX Number:310-657-7349 Email Address:sadams@mvrop.org
PERKINS COORDINATOR'S ADDRESS (If different from LEA address above):	

CERTIFICATION: I hereby certify that all state and federal rules and regulations will be observed and that the assurances and certifications related to this program are accepted as the conditions in the operations of this program. The funds associated with this application will support the implementation of our 2008-2012 Local Career Technical Education Plan and provide a program that is of sufficient size, scope, and quality to effectively address the career preparation needs of our students. This funding will supplement state and local career technical education funds and improve, enhance, or expand our career technical education programs in the 2009-2010. I certify that to the best of my knowledge, the information contained in this application is correct and complete.

PRINTED NAME OF SUPERINTENDENT OR DESIGNEE: Charles Brown	TITLE, If not Superintendent:
SIGNATURE OF SUPERINTENDENT OR DESIGNEE:	DATE: 5/11/09

CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY

REVIEWED AND APPROVED BY: DATE:

SECTION I
SIGN-OFF FORM FOR FEDERAL AND STATE ASSURANCES AND CERTIFICATIONS

This application is a commitment to comply with the following assurances, certifications, terms, and conditions associated with the Carl D. Perkins Career and Technical Education Improvement Act of 2006.

The applicant should download the general assurances and certification from the CDE Perkins Forms and Files Web page at www.cde.ca.gov/ci/ct/pk/forms.asp. For the complete text of program specific assurance, certification, terms and conditions, see the *Instructions, Policies, Assurances, and Certifications for the Career Technical Education Application for 2009-2010 Funding.* A signature on this page is an indication that the Superintendent or an authorized designee has reviewed the documents listed below and agrees to comply with the assurances, certifications, terms and conditions.

- California Department of Education General Assurances (CDE-100A)
- Drug Free Workplace Certification (CDE-100DF)
- U.S. Department of Education Debarment and Suspension (ED 80-0014)
- U.S. Department of Education Lobbying (ED80-0013)
- Perkins IV Assurances and Certifications (CDE 100)
- 2009-2010 Grant Conditions

As the duly authorized representative of the local education agency applying for *Carl D. Perkins Career and Technical Education Improvement Act of 2006 Career Technical Education Application for 2009-2010 Funding,* I have read the assurances, certifications, term and conditions associated with this program; and I agree to comply with all requirements as a condition of funding.

Printed Name Charles Brown Title Superintendent

Signature _____ Date 5/11/09

SECTION II
SIGN-OFF FORM FOR REPRESENTATIVES OF SPECIAL POPULATIONS

The Perkins IV Act requires local education agencies (LEA) to implement strategies to overcome barriers that may be lowering special population students rates of access to, or success, in career technical education (CTE) programs assisted with the funds. CTE programs must be designed to enable special population students to meet the performance level targets established for the programs, and provide the activities needed to prepare these students for high skill, high wage, or high demand occupations that lead to self-sufficiency.

This form confirms that the LEA coordinators/administrators responsible for the administration of each of the programs associated with the special population groups has reviewed and approved the 2009-2010 Perkins IV application for funds. Each special population category MUST be signed by the LEA's designated administrator or certificated representative responsible for that program.

Economically Disadvantaged (Title I Coordinator/Administrator)

Printed Name Margie Trujillo Title Adult Programs Coordinator

Signature Margie Trujillo Date

Limited English Proficient (LEP) (English Learner Coordinator/Administrator)

Printed Name Margie Trujillo Title Adult Programs Coordinator

Signature Margie Trujillo Date

Disabled (Handicapped) (Special Education Coordinator/Administrator)

Printed Name Margie Trujillo Title Adult Programs Coordinator

Signature Margie Trujillo Date

Single Parent or Single Pregnant Women (Title IX Coordinator/Administrator)

Printed Name Margie Trujillo Title Adult Programs Coordinator

Signature Margie Trujillo Date

Gender Equity or Nontraditional Training (Title IX Coordinator/Administrator)

Printed Name Margie Trujillo Title Adult Programs Coordinator

Signature Margie Trujillo Date

Displaced Homemaker (Title IX Coordinator/Administrator)
[Required only on Section 132 (Adult) applications]

Printed Name Margie Trujillo Title Adult Programs Coordinator

Signature Margie Trujillo Date

SECTION III: Assessment of Career Technical Education programs (core indicators).

See instructions on page 16 of the *Carl D. Perkins Career & Technical Education Improvement Act of 2006 Application for 2009-2010 Funding Instructions, Policies, Assurances, and Certifications.*

Secondary: (continues onto page 5)

Core Indicator	Definition	LEA Level 2007/08	State Level 2007/08	90% or more of the State level
1S1 Academic Attainment-Reading/ Language Arts	**Numerator:** Number of 12th grade CTE concentrators who have met the proficient or advanced level on the **reading/language arts** portion of the California High School Exit Exam (CAHSEE). **Denominator:** Number of 12th grade CTE concentrators.	_____%	22.3%	20.07% ☐Yes ☐ No
1S2 Academic Attainment-Mathematics	**Numerator:** Number of 12th grade CTE concentrators who have met the proficient or advanced level on the **mathematics** portion of the CAHSEE. **Denominator:** Number of 12th grade CTE concentrators.	_____%	20.9%	18.81% ☐ Yes ☐ No
2S1 Technical Skill Attainment	**Numerator:** Number of 12th grade CTE concentrators who received a grade of "C" or better in the CTE class, or received an industry recognized certification, or passed an end of program assessment aligned with industry-recognized standards. **Denominator:** Number of 12th grade CTE concentrators.	_____%	Baseline	N/A
3S1 Secondary School Completion	**Numerator**: Number of 12th grade CTE concentrators who earned a high school diploma, a General Educational Development (GED) certificate, or other state recognized equivalent (including recognized alternative standards for individuals with disabilities) or a proficiency credential, certificate, or degree in conjunction with a secondary school diploma during the reporting year. **Denominator:** Number of 12th grade CTE concentrators.	_____%	85.0%	76.5% ☐ Yes ☐No
4S1 Student Graduation Rate	**Numerator**: Number of 12th grade CTE concentrators who, in the reporting year, were included as graduated in the states computation of its graduation rate. **Denominator:** Number of 12th grade CTE concentrators.	NA	NA	NA
		Data will be collected in 2010-11		

Core Indicator	Definition	LEA Level 2007/08	State Level 2007/08	90% or more of the State level
5S1 Secondary Placement	**Numerator:** Number of 12th Grade CTE concentrators who left secondary education during the reporting year and entered in postsecondary education, advanced training, military service, or employment six months following the program year in which they left secondary. **Denominator:** Number of 12th grade CTE concentrators.	_____%	75.0%	67.5% ☐Yes ☐ No
6S1 Non-traditional Participation	**Numerator:** Number of CTE participants from underrepresented gender groups enrolled in a program sequence that leads to employment in nontraditional fields. **Denominator:** Number of all CTE participants enrolled in a program sequence that leads to the employment in nontraditional fields.	_____%	Baseline	N/A
6S2 Non-traditional Completion	**Numerator:** Number of CTE concentrators from underrepresented gender groups who completed a program sequence that leads to employment in nontraditional fields. **Denominator:** Number of all CTE concentrators from underrepresented gender groups enrolled in a program sequence that leads to the employment in nontraditional fields.	_____%	Baseline	N/A

Adult: See instructions on page 16 of the *Carl D. Perkins Career & Technical Education Improvement Act of 2006 Application for 2009-2010 Funding Instructions, Policies, Assurances, and Certifications.*

Core Indicator	Definition	LEA Level 2007/08	State Level 2007/08	90% or more of the State level
1A1 Technical Skill Attainment	**Numerator:** Number of adult CTE concentrators who passed an end of program assessment or earned a competency certificate during the reporting year. **Denominator:** Number of adult CTE concentrators enrolled in a CTE program.	88.22%	**92.46%**	83.21% x Yes ☐ No
2A1 Credential, Certificate, or Degree	**Numerator:** Number of adult CTE concentrators earned an industry-recognized credential, certificate, degree, or completed a transfer program. **Denominator:** Number of adult CTE concentrators who completed a CTE program.	65.25%	**66.13%**	59.52% X Yes No
4A1 Student Placement	**Numerator:** Number of adult CTE concentrators who left adult education and enrolled in postsecondary education or advanced training, in military service, or employment six months following the program year in which they left adult education. **Denominator:** Number of adult CTE concentrators who left adult education during the reporting year.	100.00%	**79.86%**	71.87% X Yes ☐ No
5A1 Non-traditional Participation	**Numerator:** Number of adult CTE participants from underrepresented gender groups enrolled in a program sequence that leads to employment in nontraditional fields. **Denominator:** Number of all adult CTE participants enrolled in a program sequence that leads to the employment in nontraditional fields.	27.32%	**21.47%**	19.32% x Yes ☐ No
5A2 Non-traditional Completion	**Numerator:** Number of adult CTE concentrators from underrepresented gender groups who completed a program sequence that leads to employment in nontraditional fields. **Denominator:** Number of all adult concentrators enrolled in a program sequence that leads to the employment in nontraditional fields.	90.00%	**23.28%**	20.95% X Yes ☐ No

Program Improvement Form

LEAs falling below 90 percent of the State established performance level on any core indicator must submit this form. See instructions on page 17 of the *Carl D. Perkins Career & Technical Education Improvement Act of 2006 Application for 2009-2010 Funding Instructions, Policies, Assurances, and Certifications.*

Example				
Core Indicator not meeting 90% level 6S1	**Explanation: What are the reasons why the LEA did not meet the state established performance level for this core indicator?** Example: Low numbers of female students enrolled in Automotive and Building Trades programs.		**Funding Source to be used to cover expenses** Example: Perkins IV	**Amount of funding** Example: $200
	Strategy to improve performance level: Describe the strategy that will be used to improve the performance level of this core indicator. Example: Raise awareness among students and staff about non-traditional student participation	**Planned activities: Describe the specific activities that will be employed to achieve the improvement strategy.** Example: 1. Meet with school counselors about non traditional careers and student enrollment. 2. Produce handouts/brochures for students.		
Core Indicator	**Explanation:**		**Funding Source to be used to cover expenses**	**Amount of Funding**
	Strategy to improve performance level	**Planned activities**		
Core Indicator	**Explanation:**		**Funding Source to be used to cover expenses**	**Amount of funding**
	Strategy to improve performance level	**Planned activities**		

Section IV: Progress Report toward Implementing the Local CTE Plan

The implementation of each district's local CTE plan directly impacts the implementation of the State CTE Plan. Beginning in 2009-2010 through 2011-2012 local districts will report on the progress they have made toward implementation of their local CTE plan. This progress report should be viewed as an opportunity to reflect the goals outlined in the local CTE plan as well as successes and challenges that occurred during the 2008-09 school year.

Additionally, it is the time to set measurable outcomes for CTE for the 2009-2010 school year based on what has been learned and performance level data reported in Section III.

The following questions must be answered in the application:

1. Describe the progress that the district has been made toward achieving the goals established in the Local CTE Plan submitted to CDE in fall 2008.

Mission Valley ROP has reduced the amount of adults served from 44% to 34% since January 2007 in recognition of the mandated implementation of AB 2448. Further reductions of adult only classes will continue for the 09-10 school year. Plans to transfer some adult classes to the local adult schools have been hampered by the budget challenges categorical programs are facing and will most likely result in their elimination.

2. How has the district improved, enhanced, or expanded career technical education for students during 2008-09?

Mission Valley ROP identified those students who would be most impacted by the AB 2448 implementation and escalated need to reduce adult enrollment in light of severe budget restrictions. Students were advised and programs were scheduled to maximize certificate attainment by June 2009. Additionally, Mission Valley ROP successfully offered fee based programs for EKG Technician and EMT. EMT was a new adult offering for the 08-09 school year.

3. Identify at least three specific outcomes from the local CTE Plan on which the district will focus in 2009-2010.

Those adult programs which have been identified as having the potential to be fee based will be restructured and offered as such for the 09-10 school year. These include programs in the Health and Medical Technology industry sector such as Medical Assisting, Certified Nursing Assistant, and Pharmacy Technician.

Elimination of part-time adult programs such as CAD and HVAC to begin in 09-10.

Elimination of adult contract education Cosmetology program for 09-10. Program will be available as private post-secondary option for adult students through Fremont Beauty College.

4. How will Perkins IV funds support the implementation of the identified outcomes in 2009-2010?

Perkins funds will be used for a myriad of conference opportunities to support staff efforts in restructuring current adult programs to fee-based with up to date curriculum to include green technology initiatives.

Funds will also be used to identify potential new offerings for adults that will be successful under a fee-based model and remain an appropriate offering within the sequence of courses.

Section V: Sequence of Courses to be Funded with Perkins IV in 2009-2010. See instructions on page 18 of the *Carl D. Perkins Career & Technical Education Improvement Act of 2006 Application for 2009-2010 Funding Instructions, Policies, Assurances, and Certifications.*

NOTE: Only sequence(s) of courses identified in the LEA's approved Local CTE Plan or submitted in Section VII, Local CTE Plan Update, in this application can receive Perkins IV funds.

Industry Sector	Career Pathway	School site where the sequence is offered	Amount of Perkins Funding Allocated to this Sequence	Page # in Local CTE Plan
Health and Medical Technology	Therapeutic Services	MVROP Center	$9822	41
Finance and Business	Accounting Services	MVROP Center	$1000	40
Arts, Media and Entertainment	Media and Design Arts	MVROP Center	$1500	34
Building Trades and Construction	Residential and Commercial Construction	MVROP Center	$1000	35
Transportation Technology	Collision Repair and Refinishing	MVROP Center	$1000	47
Health and Medical Technology	Diagnostic Services	MVROP Center	$1500	41

CALIFORNIA DEPARTMENT OF EDUCATION
Secondary, Postsecondary, and Adult Leadership Division
CDE 101-A (1/08)

Section VI
Program Year 2009-2010
BUDGET AND EXPENDITURE SCHEDULE

CAREER TECHNICAL EDUCATION APPLICATION
Carl D. Perkins Career and Technical
Education Improvement Act of 2006

Local Educational Agency (LEA): Mission Valley ROP **CD Code:** 01-74021

Authorized Signature:

Total Allocation: 16,613
Indirect Cost Rate (percent): 5%

Select One
x ORIGINAL BUDGET
☐ REVISION DATE: _____
☐ END-OF-YEAR CLAIM

Funding Source and Purpose:
☐ Section 112 State Institutions
☐ Section 131 Secondary
x Section 132 ROCP and Adult

Object Code and Budget Category		(A) Instruction (Including Career Technical Student Organizations)	(B) Professional Development	(C) Curriculum Development	(D) Transportation & Child Care For Economically Disadvantaged Participants	(E) Special Populations Services	(F) Research Evaluation & Data Development	(G) Guidance & Counseling	(H) Administration or Indirect Costs	(I) Total
Percentage of grant expenditures allowed		At least 85% of the grant must be spent in these areas					No more than 10% may be spent in these areas		Not to exceed 5% of total expenditure	
1000	Certificated Salaries									
2000	Classified Salaries									
3000	Employee Benefits									
4000	Books/ Supplies									
5000	Services/ Operating	15822								15822
6000	Capital Outlay									
7000	Indirect Costs								791	791
	Total	15822							791	16613

See instructions on page 19 of the *Carl D. Perkins Career & Technical Education Improvement Act of 2006 Application for 2009-2010 Funding Instructions, Policies, Assurances, and Certifications.*

SECTION VI: Budget Narrative for the 2009-2010 funds
See instructions on page 19-20 of the *Carl D. Perkins Career & Technical Education Improvement Act of 2006 Application for 2009-2010 Funding Instructions, Policies, Assurances, and Certifications.*

OBJECT #	EXPENDITURE DESCRIPTION	AMOUNT
1000	Certificated Salaries	
	Subtotal for 1000 category	
2000	Classified Salaries	
	Subtotal for 2000 category	
3000	Benefits ▪ Certificated allocation: ▪ Classified allocation:	
	Subtotal for 3000 category	
4000	Books and Supplies Non-capitalized Equipment for CTE Programs as indicated in Section III of this application.	
	Subtotal for 4000 category	
5000 Instruction (A)	Services and other operating expenditures: Travel and Conferences for Career Teams to attend State and Local Conference for purposes of program development, implementation and CTE program planning Travel and Conferences for teachers to attend pertinent to their career industry sector	$1500 $14,322
	Subtotal for 5000 category	$15,822
6000	Capital Outlay (list items below)	
	Subtotal for 6000 category	
7000	Indirect @ 5% (minus capital outlay)	$791
	GRAND TOTAL	**$16,613**

Section VII: Local CTE Plan Update

Required Update: Due to an omission by CDE in the template for the Local CTE Plan in 2008, each local district must complete one additional requirement of the Local CTE Plan. Responding to this question is required of all LEAs receiving Perkins IV funding.

The question that must be answered is:

Describe efforts to improve:
a. the recruitment and retention of career and technical education teachers, faculty, and career guidance and academic counselors, including individuals in groups underrepresented in the teacher profession; and

b. the transition to teaching from business and industry.
{Perkins IV, section 122(c)(3)(A) and (B)}

Response

a. Mission Valley ROP is committed to improving the available pool of qualified career technical educators. We have forged relationships with Tri-cities municipalities such as the Fremont City and Newark City fire departments and Union City police department to recruit active or recently retired qualified personnel for teaching. Additionally we have formed relationships with non-profit agencies such as the San Francisco Paramedic Association to provide for more opportunities for qualified teachers in underrepresented fields. We utilize contacts from our program advisory committees as well as our Career Technical Education Advisory Committee to solicit for potential CTE educators in a variety of industry sectors.

b. Mission Valley ROP provides new teacher trainings and ongoing staff development opportunities for new CTE educators to support their efforts in making the transition from business and industry to the teaching profession. Activities include mentoring, peer coaching, curriculum development release time, group discussions, formal meetings/trainings, workshops, conferences, etc.

Optional Update: Applicants may update their local plans, if necessary. This is a good time to review local CTE plan benchmarks and make adjustments to reflect progress and/or additions to the CTE program. This is particularly important if

- New courses have been added to an existing program sequence
- New sequences of courses have been developed for an existing industry sector
- N new industry sector and the corresponding sequences of courses have been developed

If Perkins IV funds will be used to support any new industry sectors and/or courses not included in the original Local CTE Plan, a new sequence of courses worksheet must be completed. Go to the CDE Perkins Forms and Files Web page at www.cde.ca.gov/ci/ct/pk/forms.asp and download the Sequence of Courses Worksheet from the Local CTE Plan Forms.

Other updates to the local CTE plan can be submitted in narrative form with a reference to the Local CTE Plan chapter, section, and question.

Employment Personnel

MISSION VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM
GOVERNING COUNCIL

AGENDA ITEM

_____ **Information**

Date: May 20, 2009 ___X___ **Action**

Title: REPORT OF CERTIFICATED PERSONNEL ACTIONS

Background:

The Governing Council has delegated authority to the ROP staff to take certain actions on its behalf related to Certificated Personnel activities such as appointments, changes of status, resignations, requests for leaves, and retirements.

ROP staff are authorized to take personnel actions in the interest of operational necessity. Following those actions, staff reports to the Governing Council and recommends they approve prior actions.

Current Status:

A report of Certificated Personnel actions is submitted, recommending approval of prior actions taken by ROP staff.

Recommendation:

Approve Certificated Personnel recommendations for: *Employment.*

Shelley Adams	**Certificated Personnel**	**Charles Brown**
(510) 657-1865	**Division**	**Superintendent**

ECL 1

CONSENT ITEMS
MISSION VALLEY ROP

Certificated Personnel

Hourly

NAME	HOURS PER DAY	SUBJECT	EFFECTIVE DATE	OTHER
Paul Hughes	Will vary	Substitute	4/9/09	

(con14may0809)

MISSION VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM
GOVERNING COUNCIL

AGENDA ITEM

_____ Information

Date: May 20, 2009 ___X___ Action

Title: REPORT OF CLASSIFIED PERSONNEL ACTIONS

Background:

The Governing Council has delegated authority to the ROP staff to take certain actions on its behalf related to Classified Personnel activities such as appointments, changes of status, resignations, requests for leaves, and retirements.

ROP staff are authorized to take personnel actions in the interest of operational necessity. Following those actions, staff reports to the Governing Council and recommends they approve prior actions.

Current Status:

A report of Classified Personnel actions is submitted, recommending approval of prior actions taken by ROP staff.

Recommendation:

Approve classified Personnel recommendations for: *Resignation.*

Marie dela Cruz
(510) 657-1865

Classified Personnel
Division

Charles Brown
Superintendent

ECL 1

CONSENT ITEMS
MISSION VALLEY ROP

Classified Personnel

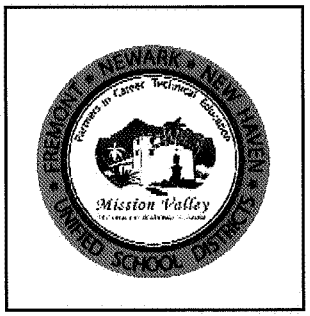
Resignation

NAME	POSITION	HOURS	SUPERVISOR	EFFECTIVE DATE	OTHER
Gail Gugol	Classroom Teacher Aide	8 hrs/week	Joyce Veasley	4/8/09	Business Academy

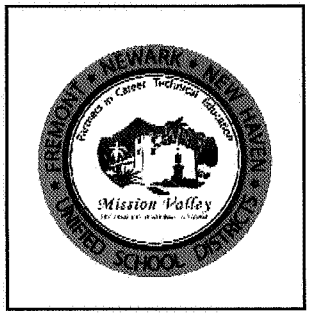
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End of Consent



Business and Finance



Business and Finance #1

X	Information
X	Action
	Presentation

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

BOARD OF EDUCATION

A G E N D A I T E M

DATE OF BOARD MEETING: May 20, 2009

TITLE: Preliminary Budget 2009-2010

Background:

Mission Valley Regional Occupational Program submits a preliminary budget to the governing council in May of each year.

Current Status:

Estimates of Revenues and Expenditures for 2009-2010 and proposed amendments to the 2009-10 budget plan are included in the preliminary budget report. Revenues are based upon the state budget enacted on February 20, 2009. Expenditures are based upon the budget plan that was approved by the board on March 18, 2009.

Recommendation:

Staff recommends that the governing council review and receive the preliminary budget and approve the proposed budget plan amendments for 2009-2010.

Marie dela Cruz, 657-1865	ROP Center	Bus. Svcs.	Charles Brown
Staff Contact Person	Department	Division	Superintendent

MISSION VALLEY ROP
BOARD MEETING
May 20, 2009

I. PRELIMINARY BUDGET 2009-10

		2008-2009 Budget as of 5/7/09	2009-10 Preliminary Budget 5/20/09	Difference
8000	REVENUE	7,977,828	7,215,979	(761,849)
	TOTAL REVENUES	7,977,828	7,215,979	(761,849)
1000	CERTIFICATED SALARIES	3,593,384	3,723,104	129,720
2000	CLASSIFIED SALARIES	1,075,966	1,108,245	32,279
3000	EMPLOYEE BENEFITS	745,705	778,123	32,418
4000	BOOKS AND SUPPLIES	450,614	401,534	(49,080)
5000	SERVICES	2,312,060	1,723,698	(588,362)
6000	CAPITAL OUTLAY	131,737	0	(131,737)
	TOTAL EXPENDITURES	8,309,466	7,734,704	(574,762)
	BALANCE- REVENUES LESS EXPENDITURES	(331,638)	(518,725)	(187,087)

Assumptions:
Revenues based upon 2/20/09 Budget Act
Expenditures based upon Budget Plan Board Approved 3/18/09

II. FUND BALANCE/RESERVES

Restricted Capital Outlay	3,000,199	3,000,199
Designated Reserves*	1,508,411	1,176,773
Decrease from Budget Deficit	(331,638)	(518,725)
Ending Balance	4,176,972	3,658,247

*Includes Reserves for Economic Uncertainties

III. PROPOSED 2009-10 BUDGET PLAN AMENDMENTS

Defer 3.5% annual increase on Lease Agreement with FUSD	7,969
Estimate 10% savings on electricity (no evening classes)	15,000
Reduce Other Services	5,011
Support 4 2008-09 Juniors in Cosmetology Program 100%	(8,887)
Support 21 2008-09 Seniors in Cosmetology Program 50%	(20,506)
Reduce Cosmetology hourly rate 5%	1,413
Balance	0



Board of Education



Board of Education #1

X Information
X Action

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

AGENDA ITEM

Board of Education # 1

Date of Board Meeting: **May 20, 2009**

TITLE: **June 2009 Governing Council Meeting Date**

Background:

Mission Valley ROP Governing Council approved meeting dates for the remainder of the 2008-2009 school year in the December 17, 2008 Governing Council meeting.

Current Status:

A Governing Council member has requested that the scheduled June 27, 2009 Governing Council meeting date be changed to June 23, 2009 due to scheduling conflicts. Mission Valley ROP staff must notify Alameda County Office of Education of the change in date so they may update their records especially with regards to the Schedule of 2009-10 Budget Inspection and Hearing Dates.

Recommendation:

Staff recommends approval of a June 2009 Governing Council meeting date be set in the May 20, 2009 Governing Council meeting.

Charles Brown	Business	Charles Brown
Staff Contact	Division	Superintendent, Mission Valley ROP

End of Board Packet