Mission Valley ROP

Thursday, May 19, 2011

5p.m. Governing Council Meeting

MVROP Board Room

(510) 657-1865 Ext. 15141

Agenda

Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
ROP Board Room
Thursday, May 19, 2011
Regular Meeting (Open Session) – 5p.m.
Closed Session: Immediately Following Regular Session

Call to order _____p.m.

Pledge of Allegiance

Roll Call:

_____ Larry Sweeney, President
_____ Janice Schaefer, Vice President
_____ Jonas Dino, Clerk
_____ Other

Approval of Agenda:

Motion: _____
Second: _____
Vote: _____

Communication:

a. Items from the Staff
c. Written Communication
- *"MVROP Welcomes the Community to the 8th Annual MVROP/ WHS Car Show" MVROP Press Release, May 5, 2011*
- *"MVROP Instructor Stan Hearne Named the 2011 CITEAF Teacher of the Year" MVROP Press Release, May 5, 2011*

d. Items from the Board
e. Public Comment
- Blue Speaker Card – Items on the agenda
- Green Speaker Card – Items not on the agenda

Consent Calendar:

a. Minutes:
Approve minutes from the Governing Council Meeting on April 21, 2011 and the Special Governing Council Meeting on April 21, 2011.

b. Business and Finance:

B&F#1	Approve Purchase Orders over $5,000
B&F#2	Approve Warrants $5,000 and above
B&F#3	Approve Resolution #23-1011 Surplus Inventory
B&F#4	Adopt Resolution Number #24-1011 Accept Donations to Mission Valley ROP

d. Employment and Personnel:

E&P#1	Approve Report of Certificated Personnel Actions

End of Consent Calendar:

Motion: _____
Second: _____
Vote: _____

Board comments on Consent Calendar:

_____

_____

Business and Finance #1 **Information**

Review Budget Modification Plan

Board Requests

_____

_____

Adjourn to Closed Session: _____ p.m.

Agenda _Closed Session

The Board of Education may adjourn to closed session during this meeting pursuant to Government Code Section 3549.1 to discuss and/ or give direction to its representatives. During adjournment to Closed Session the Council will consider and/ or take action upon:

- *Public Employment: Superintendent*
  (Government Code Section 54957)

Reconvene to Open Session:_____p.m.

Meeting adjourned: _____pm

Communication

Mission Valley ROP

Career Technical Training Center

5019 Stevenson Blvd · Fremont, CA 94538-2449

(510) 657-1865 · Fax (510) 438-0378 · www.mvrop.org

FOR IMMEDIATE RELEASE

Date: May 5, 2011

MVROP WELCOMES THE COMMUNITY TO THE 8TH ANNUAL MVROP/ WHS CAR SHOW

FREMONT, CA- Mission Valley ROP (MVROP) Automotive Technology students encourage the community to join them as they host the 8th annual classic car show this Saturday, May 7th at Washington High School, located at 38442 Fremont Boulevard in Fremont, from 8am until 4pm. As we transition from Spring to the warmer, carefree days of Summer, this is the perfect family-friendly event filled with something for everyone. An impressive showing of car enthusiasts will cruise their hot rods, muscle cars, low riders, choppers, and much more to Washington High School Saturday morning to compete in this popular annual car show. Superintendent Brown shares, "This is always a fun event where the community can come together and enjoy good food, an impressive raffle, music and some of the best show cars in the area all while supporting a popular MVROP program."

This event is free to the public. If you are interested in entering a vehicle to the car show, please contact Doug Nahale at 510.505.7300 x 67361. Proceeds from the event will go towards equipment for the Automotive Technology Program. In addition to the festivities, a canned food drive will be held benefitting the Tri-City Homeless Coalition. Help support this very worthy community organization by remembering to bring out those canned goods this Saturday. See you there!

Event Details

Event:	Washington High School 8th Annual Car Show
Date:	May 7, 2011
Time:	8am to 4pm
Location:	Washington High School 38442 Fremont Boulevard, Fremont, CA
Website:	www.mvrop.org
Phone:	510.505.7300 x 67361

About Mission Valley ROP

Mission Valley ROP (MVROP) is the regional occupational program for the tri-city area. Established in 1969, MVROP has been instrumental in preparing students for successful business, medical, and technical careers. Through a partnership with Fremont, New Haven, and Newark Unified School Districts, career technical education is provided to nearly 5,000 students (high school and adult) each year. For the latest news and information about MVROP, visit us on the web at www.mvrop.org.

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Press Contact:

Allison Aldinger, PR Administrator

(510) 492-5141

aaldinger@mvrop.org

PRESS RELEASE

Mission Valley ROP

Career Technical Training Center

5019 Stevenson Blvd · Fremont, CA 94538-2449

(510) 657-1865 · Fax (510) 438-0378 · www.mvrop.org

FOR IMMEDIATE RELEASE

PRESS RELEASE

Date: May 5, 2011

MVROP INSTRUCTOR STAN HEARNE NAMED THE 2011 CITEAF TEACHER OF THE YEAR

FREMONT, CA- The California Industrial and Technology Education Association Foundation (CITEAF) Awards Committee has named MVROP Construction Technology Instructor, Stan Hearne, as the 2011 CITEAF Teacher of the Year for the State of California. This high honor is given by CITEAF to one high school Career Technical Education (CTE) teacher in California each year.

Mr. Hearne has been teaching Construction Technology at MVROP for eighteen years and has proved again and again to be an invaluable staff member. Over the years, Mr. Hearne has been instrumental in providing quality instruction to students and teaching them construction skills while building the current classroom and workshop the program resides in today. In addition, he has been an important part of the Construction Technology Program recently expanding its focus to include Green Technology. Currently, Mr. Hearne is working with students to build a Construction Technology garage where equipment and supplies will be stored for the program.

Mr. Hearne was presented with the 2011 CITEAF Teacher of the Year Award at the MVROP Governing Council Meeting which took place Thursday, April 21, 2011. For more information about MVROP Governing Council meetings, to view photos and find out more about Stan Hearne's recognition, or to learn more about the MVROP Construction Technology Program, visit us at www.mvrop.org.

About Mission Valley ROP

Mission Valley ROP (MVROP) is the regional occupational program for the tri-city area. Established in 1969, MVROP has been instrumental in preparing students for successful business, medical, and technical careers. Through a partnership with Fremont, New Haven, and Newark Unified School Districts, career technical education is provided to nearly 5,000 students (high school and adult) each year. Our 45,000 sq. ft. Mission Valley ROP Career Technical Training Center is located in the heart of Fremont.

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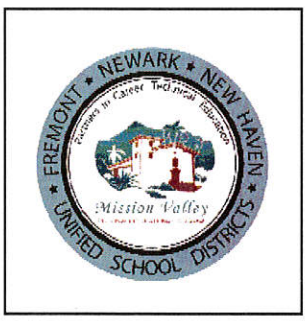
Press Contact:

Allison Aldinger, PR Administrator

(510) 492-5141

aaldinger@mvrop.org

Consent Calendar


FREMONT • NEWARK • NEW HAVEN
UNIFIED SCHOOL DISTRICTS
Mission Valley

Minutes

Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
Thursday, April 21, 2011

Member Sweeney called the meeting to order at 5:10pm.

Present:

Larry Sweeney, President
Janice Schaefer, Vice President

Approval of Agenda:

Member Schaefer made a motion to approve all items on the April agenda. Member Sweeney made a second to approve the motion. Members voted 2-0 to approve all items on the April agenda.

Communication:

a. **Items from Staff:**

Prop 1D Construction Update

According to Superintendent Brown, the construction for (Project 3/ Building 4) is continuing on schedule for the June 30, 2011 completion date. The Enviroplex modular buildings will be delivered soon arriving in a total of eight separate sections.

The student garage is also underway and shaping up quite well. The garage walls are in place and Construction Technology students are continuing to work diligently.

WHS/ MVROP Car Show

MVROP PR Administrator, Allison Aldinger, shared that the annual WHS/ MVROP Car Show will take place on Saturday, May 7th from 8am to 4pm at the WHS parking lot.

2011 MVROP Student of the Year Ceremony

MVROP PR Administrator, Allison Aldinger, shared background and event details for the upcoming 2011 MVROP Student of the Year Ceremony taking place on Tuesday, May 24, 2011 at the Fremont Marriott Silicon Valley at 7pm.

b. **Oral Communication**

A presentation was given by Superintendent Brown honoring MVROP Construction Technology Instructor, Stan Hearne, as the 2011 CITEAF Teacher of the Year.

Member Dino arrived at 5:26pm.

c. **Written Communication:**

Allison Aldinger, MVROP PR Administrator, shared the following written communication items with the Board:

- *"Community Partnerships Make all the Difference" Tri-City Voice Newspaper, February 25, 2011*
- *"Mission Valley ROP Requests Community Input for Superintendent Search" MVROP Press Release, March 15, 2011*
- *"Mission Valley ROP Seeks New Superintendent" Tri-City Voice Newspaper, March 18, 2011*

- *"IT Innovation Leadership Award Presented to Bay Area Partnership" WhyITNow.org, March 29, 2011*
- *"Ohlone, Irvington High School, and Mission Valley ROP Career Pathway Partnership Presented IT Innovation Leadership Award" MVROP Press Release, April 8, 2011*

d. **Items from the Board:**
None.

e. **Public Comment:**
None

Consent Calendar:

MVROP Staff answered subsequent Board inquiries regarding items within the Consent Calendar.

Item B&F #5, Approve Bid Award- Sitework for Modular Building 4, Bid No. PP-235-02-17-11, was pulled from the Consent Calendar for further discussion.

Member Dino made a motion to approve all items excluding B&F #5, Approve Bid Award- Sitework for Modular Building 4, Bid No. PP-235-02-17-11, in the Consent Calendar. Member Schaefer made a second to approve the motion. Members voted 3-0 to approve all items excluding B&F #5, Approve Bid Award- Sitework for Modular Building 4, Bid No. PP-235-02-17-11, in the Consent Calendar.

Member Schaefer made a motion to approve item B&F #5, Approve Bid Award- Sitework for Modular Building 4, Bid No. PP-235-02-17-11. Member Dino made a second to approve the motion. Members voted 3-0 to approve item B&F #5, Approve Bid Award- Sitework for Modular Building, Bid No. PP-235-02-17-11.

Business and Finance #1 **Review Budget Modification Plan**

Superintendent Brown and Marie dela Cruz, MVROP Business Services Director, reviewed Business and Finance Item #1 and answered subsequent Board inquiries regarding the California State Budget.

This item is information only.

The meeting was adjourned at 6:20pm.

_____
Larry Sweeney, President

_____
Janice Schaefer, Vice President

_____
Jonas Dino, Clerk

Special Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
Thursday, April 21, 2011

Member Sweeney called the meeting to order at 6:19pm.

Present:

Larry Sweeney, President
Janice Schaefer, Vice President
Jonas Dino, Clerk

Approval of Agenda:

Member Schaefer made a motion to approve all items on the April Special Meeting agenda. Member Dino made a second to approve the motion. Members voted 3-0 to approve all items on the April Special Meeting agenda.

Board of Education #1 **Timeline for Superintendent Search**

Superintendent Brown shared with the Board the current status of the agenda item and answered subsequent Board inquiries.

The Board elected to extend the application submission deadline for the Superintendent position to continue through May 2, 2011 at 5pm. They requested that all applications submitted to be time stamped.

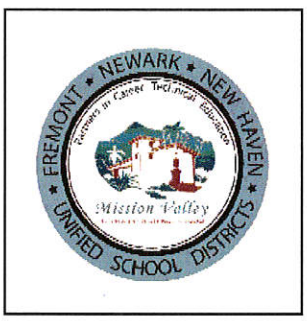
Member Sweeney made a motion to approve extending the Timeline for Superintendent Search. Member Schaefer made a second to approve the motion. Members voted 3-0 to approve extending the Timeline for Superintendent Search.

The meeting was adjourned at 6:43pm.

_____
Larry Sweeney, President

_____
Janice Schaefer, Vice President

_____
Jonas Dino, Clerk



Business and Finance

MISSION VALLEY ROP

PURCHASE ORDER REPORT
PURCHASE ORDER'S OVER $5,000
BOARD MEETING - MAY 19, 2011
PO PERIOD APRIL 11, 2011 - MAY 8, 2011
AGENDA ITEM - B&F #1

PO NUMBER	VENDOR NAME & ACCOUNT CODE	DESCRIPTION	AMOUNT
117099	Hulbert Lumber and Supply 81-0635-0-6706-8501-6211-661-6410	Prop 1D, Building 9C	$ 8,058.67
117100	Home Depot 81-0635-0-6706-8501-6211-661-6410	Prop 1D, Building 9C	$ 8,260.07
117241	Enviroplex 81-0635-0-6999-8501-6211-661-6430	Modular Building 4 Contractor Prop 1D, Project 3	$ 591,034.96

Mission Valley ROP
Warrants $5,000 and above
Fiscal Year 10-11

B&F #2
May 19, 2011

Date	Warrant #	Vendor	Purpose	Amount	PO number
4/12/11	148749	PG&E	Electricity	$ 10,740.06	
4/18/11	TF 110577	FUSD	March busing	$ 14,345.10	
4/19/11	149198	AJF/BHM	Prop 1D General Contractor, Projects 1 &2	$ 49,520.07	113839
4/19/11	149121	New Haven USD	Payroll Reimbursement	$ 28,105.67	113113
4/25/11	149276	Castro Valley Lumber	Lumber for 9C	$ 7,525.94	115338
4/25/11	149277	Critical Solutions	Prop 1D Construction Management	$ 12,626.00	111827
5/3/11	149564	BCI Builders	Prop 1D General Contractor, Project 3, K4	$ 71,067.25	116071

___ Information
X Action
___ Presentation

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION

A G E N D A I T E M

B&F #3

DATE OF BOARD MEETING: May 19, 2011

TITLE: Adopt Resolution No. 23-1011
Surplus Inventory

Background:

Education Code, Section 17546 states that if the Governing Board, by unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in the value of two thousand, five hundred dollars ($2500), it may be sold at a private sale without advertising, by a District employee empowered for that purpose by the Board; the property may be donated to a charitable organization, or it may be disposed of in the local public dump.

Current Status:

Mission Valley ROP recently completed an inventory of equipment. We would like to remove these items from the inventory list as noted in the attached report. These items are surplus, broken and/or the cost of repairs would exceed the value of the equipment.

Exhibits: List of Surplus items.

Recommendation:

Approve Resolution No. 23-1011 authorizing disposition of obsolete property and removal of items from inventory.

Marie dela Cruz,657-1865	ROP Center	Bus. Svcs.	Charles Brown
Staff Contact Person	Department	Division	Superintendent

ITEMS TO BE REMOVED FROM MVROP'S 2010-2011 INVENTORY

Asset #	Description	Reason
R3426	Camcorder	broken
R3427	Camcorder	broken
R3025	CPR mannequin	broken
R2228	CPR mannequin	donated to MSJ
R2229	CPR mannequin	donated to MSJ
R2597	CPR mannequin	donated to MSJ
R2598	CPR mannequin	donated to MSJ
R2599	CPR mannequin	donated to MSJ
R3026	CPR mannequin	donated to MSJ
R3027	CPR mannequin	donated to MSJ
R3028	CPR mannequin	donated to MSJ
R3287	CPU	surplus
R2976	CPU	surplus
R2912	CPU	surplus
R2966	CPU	surplus
R3276	CPU	surplus
R2979	CPU	surplus
R3284	CPU	surplus
R2974	CPU	surplus
R2994	CPU	surplus
R3280	CPU	surplus
R2919	CPU	surplus
R2909	CPU	surplus
R2973	CPU	surplus
R3275	CPU	surplus
R2592	CPU	surplus
R2521	CPU	surplus
R3103	CPU	surplus
R3086	CPU	surplus
R2794	CPU	surplus
R3201	CPU	surplus
R2746	CPU	surplus
R2741	CPU	surplus
R2967	CPU	surplus
R2739	CPU	surplus
R3111	CPU	surplus
R2764	CPU	surplus
R3097	CPU	surplus
R2913	CPU	surplus
R2743	CPU	surplus
R3115	CPU	surplus
R3703	CPU	surplus
R2701	CPU	surplus
R2949	CPU	surplus
R2915	CPU	surplus
R3487	CPU	surplus
R3298	Projector	surplus
R3297	Projector	surplus
R3321	Projector	surplus
R3311	Projector	surplus
R3720	Projector	broken

____ Information
X Action
____ Presentation

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION

A G E N D A I T E M
B&F #4

DATE OF BOARD MEETING: May 19, 2011

TITLE: Adopt Resolution No. 24-1011
Accept Donations to Mission Valley ROP

Background:

Education Code 635160 authorizes governing boards of any school district to initiate and carry on any program, activity or to act otherwise in any manner that is not in conflict with or inconsistent with or preempted by any law and that is not in conflict with the purpose for which school districts are established. Acceptance of gifts to the school district is within the permissive authority granted Boards of Education in the permissive code embodied in Education Code 35160.

Current Status:

Donated to	Donated by	Item
Culinary KHS	Students	$20
Culinary KHS	Carol Halbe	$25

Recommendation:

Staff recommends acceptance of the aforementioned donations to Mission Valley Regional Occupational Program.

Marie dela Cruz, 657-1865	ROP Center	Bus. Svcs.	Charles Brown
Staff Contact Person	**Department**	**Division**	**Superintendent**

Based on Form J-62
State Department of Education

District Request No.24-1011
B&F #4

FOR MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

Sheila Jordan
County Superintendent of Schools
313 West Winton Avenue
Hayward, CA 94544-1198

Fremont, California

Date: May 19, 2011

Pursuant to the provision of the Education Code Section 42600, we, the undersigned, constituting a majority of the members of the governing board of the above-named district, do hereby transmit this resolution requesting an increase in income of said school district for the following reasons:

Local Income

INCOME APPROPRIATION	ACCOUNT NO.	AMOUNT
Local Income	81-0635-0-0000-0000-8699-000-0000	45

EXPENDITURE APPROPRIATION	ACCOUNT NO.	AMOUNT
Culinary Kennedy - Moschetti	81-0635-0-6621-1001-4310-652-6998	45

Respectfully submitted,

Clerk of the Governing Council
Mission Valley ROP
Alameda County, State of California

_____ Request Approved _____ Not Approved

Posted by:_____

Employment Personnel

MISSION VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM
GOVERNING COUNCIL

AGENDA ITEM

_____ Information

Date: May 19, 2011 ___X___ Action

Title: REPORT OF CERTIFICATED PERSONNEL ACTIONS

Background:

The Governing Council has delegated authority to the ROP staff to take certain actions on its behalf related to Certificated Personnel activities such as appointments, changes of status, resignations, requests for leaves, and retirements.

ROP staff are authorized to take personnel actions in the interest of operational necessity. Following those actions, staff reports to the Governing Council and recommends they approve prior actions.

Current Status:

A report of Certificated Personnel actions is submitted, recommending approval of prior actions taken by ROP staff.

Recommendation:

Approve Certificated Personnel recommendations for: *Employment, Leave, Resignation, and Termination*.

Shelley Adams	**Certificated Personnel**	**Charles Brown**
(510) 657-1865	**Division**	**Superintendent**

ECL 1

CONSENT ITEMS
MISSION VALLEY ROP

Certificated Personnel

Hourly

NAME	HOURS PER DAY	SUBJECT	EFFECTIVE DATE	ADDITION/REMOVAL
Wendy Crockett	6 hrs/day	Digital Imaging/ Digital Photography	4/13/11	Addition

Leave

NAME	HOURS PER DAY	DEPARTMENT	EFFECTIVE DATE	ADDITION/REMOVAL
Valerie Montano	7 hrs/day	Arts, Media, Entertainment	4/6/11	Maternity Leave

Resignation

NAME	HOURS PER DAY	SUBJECT	EFFECTIVE DATE	ADDITION/REMOVAL
Robert Willett	Varies	Substitute	4/12/11	Removal

Termination

NAME	HOURS PER DAY	SUBJECT	EFFECTIVE DATE	ADDITION/REMOVAL
Bonnie Borucki	Varies	Substitute	12/1/10	Removal

(con6may1011)

End of Consent



Business and Finance



Business and Finance #1

__X__ Information
_____ Action
_____ Presentation

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION
AGENDA ITEM

Business and Finance #1

Date of Board Meeting: **May 19, 2011**

TITLE: **Review Budget Modification Plan**

Background:
The budget act in February 2009 included two budget years (2008-09 and 2009-10). MVROP received a 15.4% midyear cut to 2008-09 revenues and an additional 4.5% cut to 2009-10 revenues. The cost of living adjustment was not funded in either year (a loss of 5.66% for 2008-09 and another 4.25% for 2009-10), and due to declining enrollment statewide, ROCPs had a negative adjustment of .63% in 2008-09. In addition to these tremendous cuts, ROCPs became part of the flexibility provisions in categorical program funding.

Superintendent's Council and MVROP Budget Committee have been working with Board, staff, and community members to identify potential budget modifications to address the loss in funding from the State of California. The State budget situation is continually changing due to increasing state budget deficits and uncertain tax receipts.

Current Status:

Budget negotiations continue at the state level. The Governor's May Revise, which is scheduled to be presented on or around May 16, 2011, should provide more information on the actual proposed funding for the 2011-12 education budget.

Recommendation:

None.

Charles Brown	Business Services	Charles Brown
Staff Contact	Division	Superintendent, Mission Valley ROP

End of Board Packet