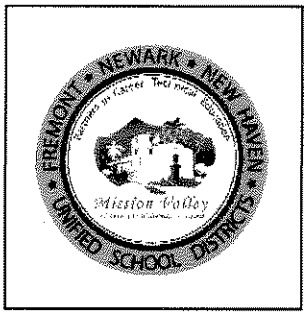
Mission Valley ROP

Thursday, October 21, 2010

5p.m. Governing Council Meeting

MVROP Board Room

(510) 657-1865 Ext. 15141


FREMONT • NEWARK • NEW HAVEN •
UNIFIED SCHOOL DISTRICT
Mission Valley

Agenda

Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
ROP Board Room
Thursday, October 21, 2010
Regular Meeting (Open Session) – 5p.m.

Call to order _____p.m.

Pledge of Allegiance

Roll Call:

_____ Kevin Harper, President
_____ Larry Sweeney, Vice President
_____ Janice Schaefer, Clerk
_____ Alternate Board Members

Approval of Agenda:

Motion: _____
Second: _____
Vote: _____

Communication:

a. Items from the Staff
b. Oral Communication
   - *Presentation for Janay Shepherd, 2010 MVROP Teacher of the Year*
c. Written Communication
   - *"US Forest Service Firefighter Tom "TJ" Marovich Honored" Modoc National Forest, USDA Forest Service News Release, September 23, 2010*
   - *"Mission Valley ROP Dedicates Newly Constructed Fire Science Garage in Honor of Thomas "TJ" Marovich" MVROP Press Release, September 24, 2010*
   - *"Dedication Held in Honor of Firefighter" Fremont Bulletin, September 24, 2010*
   - *"Fire Science Garage Dedicated to Fallen Firefighter" Tri-City Voice, September 28, 2010, Vol.9 No. 54 Issue*
d. Items from the Board
e. Public Comment
   - Blue Speaker Card – Items on the agenda
   - Green Speaker Card – Items not on the agenda

Consent Calendar:

a. Minutes:
Approve minutes from Governing Council Meetings on June 24, 2010 and September 23, 2010.

b. Business and Finance:
B&F#1 Approve Purchase Orders over $5,000
B&F#2 Approve Warrants $5,000 and above

B&F#3 Approve Memorandum of Understanding between MVROP and Colton-Redlands-Yucaipa Regional Occupational Center

B&F#4 Approve Services Agreement between MVROP and Dannis Woliver Kelley

d. Employment and Personnel:

E&P#1 Approve Report of Certificated Personnel Actions

End of Consent Calendar:

Motion: _____
Second: _____
Vote: _____

Board comments on Consent Calendar:

_____

_____

Business and Finance #1 **Information**

Review Budget Modification Plan

Business and Finance #2 **Information/ Action**

Review and Approve 2010-11 Budget Revisions

Motion: _____
Second: _____
Vote: _____

Board of Education #1 **Information/ Action**

First Reading of MVROP Fieldtrip Policy

Motion: _____
Second: _____
Vote: _____

Board of Education #2 **Information**

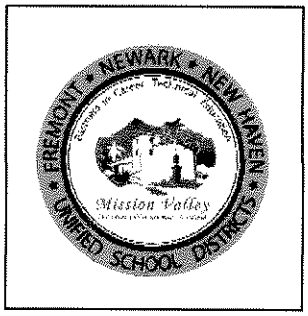
Review MVROP Guidelines for Career Pathway Models

Board Requests

_____

_____

Meeting adjourned _____pm



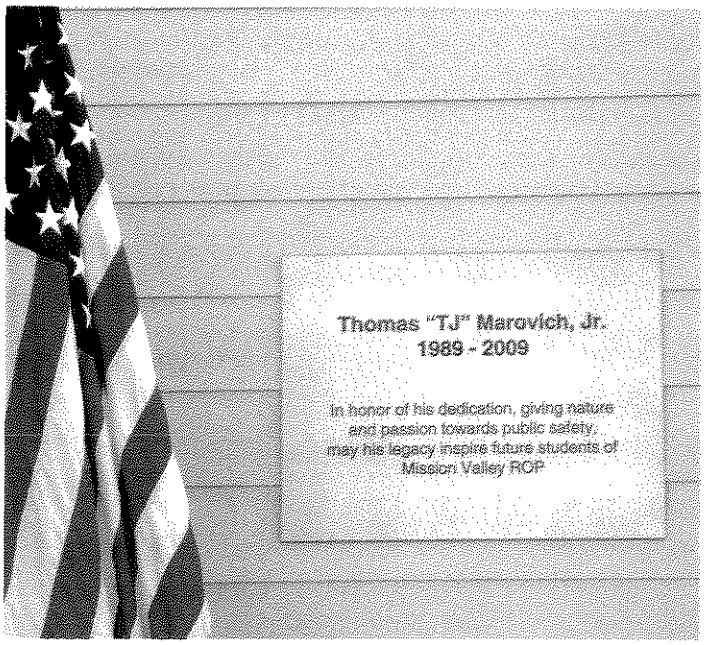
Communication

Modoc National Forest
USDA Forest Service

News Release

For Immediate Release: September 23, 2010
Contact: Jim Gumm (530) 233-8713

US Forest Service Firefighter Tom "TJ" Marovich Honored



Fremont, CA..... On September 21, 2010 US Forest Service Firefighter Tom "TJ" Marovich was honored at the opening of Mission Valley Regional Occupation Program's Fire Science garage.

The building was dedicated to Firefighter Marovich's memory. He died in the line of duty while assigned to the 2009 Backbone Incident for the US Forest Service.

In addition to family and friends, firefighters from the US Forest Service, the Fremont Fire Department, former instructors, as well as past and present students of the ROP were in attendance.

TJ was a graduate of the ROP in Fire Science. Mission Valley ROP is a provider of career training for both high school age and adult learners. It has been in existence for forty years and operates under a partnership with Fremont, New Haven, and Newark Unified School Districts.

After the dedication ceremony, refreshments were prepared and served by students of the culinary training section of the ROP.

Throughout the ceremony and the refreshment period, TJ was remembered for his sense of dedication, his passion for life, and his wonderful enthusiasm for all things fire.



Mission Valley ROP

Career Technical Training Center

5019 Stevenson Blvd · Fremont, CA 94538-2449

(510) 657-1865 · Fax (510) 438-0378 · www.mvrop.org

PRESS RELEASE

FOR IMMEDIATE RELEASE

Date: September 24, 2010

MISSION VALLEY ROP DEDICATES NEWLY CONSTRUCTED FIRE SCIENCE GARAGE IN HONOR OF THOMAS 'TJ' MAROVICH

FREMONT, CA- Mission Valley ROP dedicated its newly constructed Fire Science garage in honor of former student and fallen firefighter Thomas "TJ" Marovich on Tuesday, September 21st.

Prior to the start of the 2009-2010 school year, MVROP sadly learned Thomas "TJ" Marovich had died in the line of duty. He was a former two-time MVROP Student of the Year, an outstanding community volunteer with the Fremont Explorers, and a member of the US Forestry Service. TJ constantly returned to MVROP to help train students and serve as a mentor to the MVROP Fire Science students who followed the in the years after he graduated.

MVROP felt it very appropriate to commemorate TJ's passion for public service and to help his legacy continue and inspire the future students of MVROP by having a permanent reminder of what is possible when hard work, dedication, and passion are truly exercised.

Mission Valley ROP and the Marovich Family were joined at the dedication ceremony by friends, firefighters from Alameda County Fire Department, Fremont Fire Department and US Forest Service, Board Members and representatives from Fremont, Newark, and New Haven Unified School Districts, and those who were involved in the construction of the building. A reception was held following the ceremony complete with food and refreshments prepared and served by the MVROP Culinary Arts instructors and students.

About Mission Valley ROP

Mission Valley ROP (MVROP) is the regional occupational program for the tri-city area. Established in 1969, MVROP has been instrumental in preparing students for successful business, medical, and technical careers. Through a partnership with Fremont, New Haven, and Newark Unified School Districts, career technical education is provided to 5,000 students (high school and adult) each year. Our 45,000 sq. ft. Mission Valley ROP Career Technical Training Center is located in the heart of Fremont. For the latest news and information about MVROP, visit us on the web at www.mvrop.org.

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Press Contact:

Allison Aldinger, PR Administrator

Mission Valley ROP

aaldinger@mvrop.org

(510) 492-5141

Mission Valley ROP in the News

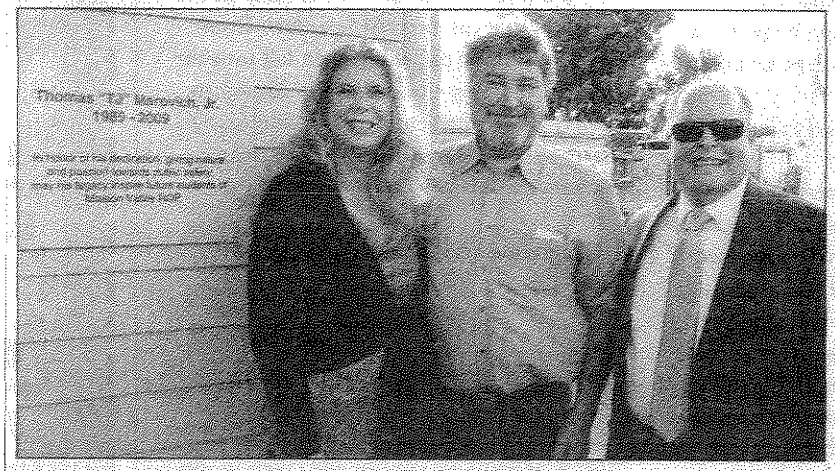
Fire Science garage dedicated to fallen firefighter

By Meenu Gupta
Photos Courtesy of Allison Aldinger

Mission Valley Regional Occupation Program (MVROP) recently dedicated its newly constructed Fire Science garage in honor of fallen firefighter and MVROP Alumnus, Thomas "TJ" Marovich. The dedication ceremony was held last week at the MVROP Center on Stevenson Boulevard in Fremont.

Prior to the 2009-2010 school year, MVROP sadly learned of the passing of Thomas "TJ" Marovich. "Thomas Marovich was a student in the Mission Valley ROP program in our fire science program for couple years," said Allison Aldinger, Public Relations Administrator Mission Valley ROP. "He would also mentor the students. Marcovich was passionate and hardworking, he is greatly missed."

Marcovich was a former two-time MVROP Student of the Year, an outstanding community volunteer with the Fremont Explorers, and a member of the US Forestry Service. He constantly returned to MVROP to help train students and serve as a mentor to the MVROP Fire Science students who followed the in the years after he graduated. When his tragic accident occurred, MVROP set out to find an appropriate way to commemorate his passion for public service and further his legacy, inspiring future MVROP students. "He was a model student; we want students to learn by his example. He would come back even after he graduated and help us in any way with donations to the program," said Aldinger.



(From left to right) Thomas "TJ" Marovich's mother Judy Marovich, father Tom Marovich, Sr. with MVROP Superintendent Charles Brown

Tri-City Voice Newspaper
Vol.9 No. 54
September 28, 2010

Community

Neighborhood news and events in Fremont

Fremont Unified shows strong gains on test scores

School district has nine-point increase from last year; 32 of 42 sites maintain or improve

Results of the annual California Department of Education Accountability Progress Report show Fremont Unified School District continues to make strong gains on the Academic Performance Index criteria.

API is one measure of the federal guidelines of Adequate Yearly Progress and is given on a scale of 200 to 1,000, with schools scoring above 800 ranked as "high performing."

Fremont Unified's 2010 API growth score remains strong at 869, a nine-point increase from last year.

"This district's academic gains are built on a foundation of good teaching but continuous improvement only happens when we all work together," Superintendent Jim Morris said. "These impressive test scores require the work of committed students, dedicated teachers, involved parents and the support of our secretaries, bus drivers, cafeteria workers, custodians, etc. Every employee plays a role in the success of our students."

Thirty-two of Fremont Unified's 42 schools maintained or increased from their 2009 base API score with Robertson High School, the district's continuation school, showing the greatest increase in the district at 84 points.

"Our focus going into the school year was to continue our work to improve the teaching and learning that goes on at Robertson High School," Principal Sal Herrera said. "With that in mind we were more strategic in our approach to instruction and we helped students understand the importance of the STAR test to themselves,

Please see Page 9

API statistics for Fremont schools

- 2010 Fremont Unified School District API: 869
- All but four schools met their API targets
- 18 schools posted double-digit increases in their API score
- 32 schools maintained or increased API scores
- Robertson High School had largest jump: 84 points
- Mission San Jose Elementary has highest API: 995

Dedication held in honor of firefighter

Mission Valley Regional Occupation Program held a dedication ceremony in honor of fallen firefighter and program alumnus Thomas "TJ" Marovich at the main MVROP Center Campus on Tuesday.

Prior to the start of the 2009-10 school year, MVROP learned of the death of Marovich, a former two-time MVROP Student of the Year, a community volunteer with the Fremont Explorers and a member of the U.S. Forestry Service.

Please see Page 9



Thomas "TJ" Marovich's dad, Tom Marovich Sr., listens to speakers tell of his late son's commitment to the Mission Valley Regional Occupation Program fire science program.



Judy Marovich, Thomas "TJ" Marovich's mother, speaks of her son's dedication to firefighting.

Photos by James Sakane

FUSD students raise funds for athletics

Two Mission San Jose High School students who organized a fund-raiser to benefit Fremont Unified School District's athletic programs were recognized at Fremont's Board of Education meeting this week.

Vishal Yadav and Prithvi Ramesh, both seniors at Mission San Jose, held a walk for education this summer and raised more than $5,400 for district athletics. They explained they did so out of a desire to help Fremont schools during such budget straits.

"I've been in FUSD since second grade. I've gained a lot from the schools: in education, friends, life skills, class skills, knowledge, confidence, and a love of running, writing and journalism," Yadav said. "Aside from my parents, FUSD has had a large part in shaping who I am. So when all these (budget) problems started showing up, I wanted to do something to try to help, no matter how small. That's what I set out to do."

Ramesh shared similar thoughts about the event.

"My main reason for organizing and starting the walk was to give something meaningful to the great school district that has given me so much," Ramesh said. "I greatly cherish the education I have received and it is all due to the Fremont Unified School District and its respective teachers and administrators. I too have been a part of the district since second grade and I didn't want to let all these wonderful, fulfilling years go by without giving something back in return. I hope it was helpful, and I encourage others to help our district in any way possible."

Both students say they want to hold the same fund-raiser next year.



Thomas "TJ" Marovich advises MVROP fire science students during a training exercise prior to his death due to a helicopter fall in 2009.

Photo by James Sakane

Fire science building dedicated in memory of young fallen firefighter

Continued from Page 4

Marovich, 20, of Hayward, was fatally injured on July 21, 2009 while performing rappel proficiency skill training at the Backbone Helibase in Willow Creek, Calif.

Marovich constantly returned to MVROP to help train students and serve as a mentor to the MVROP fire science students who followed in the years after he graduated.

When his death occurred, MVROP staff set out to find an appropriate way to commemorate his passion for public service and help his legacy continue and inspire future students.

As construction for the new fire science garage there is nearing an end, MVROP thought holding a dedication ceremony for the building in Marovich's memory was fitting.

SIREN SOUNDS

Continued from Page 2

Point, and a 17-year-old Fremont girl for stealing chicken strips. As the pair tried to leave the store without paying, guards tried to stop them. Allen allegedly punched a guard. The guard punched Allen back, police said.

Allen lifted his shirt to expose a folding knife tucked in his waistband, police said. The guards backed off as the pair made their getaway.

However, the guards continued following the suspects as they walked southbound on Farwell Drive. Via cell phone, the guards directed officers toward the location.

As officers closed in, the pair tried escaping down a pedestrian path on the east side of homes on Farwell Drive, south of Flamingo Lane. Officers caught up to Allen and the girl and arrested both on robbery charges, police said.

Fremont API scores increase again; Robertson posts largest gain

Continued from Page 4

to Robertson and to the district. Overall, the students and staff at Robertson High School have plenty to be excited about."

Durham Elementary School increased its API score by 64 points, the second largest increase in the district. This will keep it from progressing further into Program Improvement.

"Teachers shared their best ideas with each other, improving their everyday teaching and providing powerful interventions focused on specific skills gaps of students," Durham Principal Teresa Bonaccorsi said. "Focus, teamwork and positive energy were the key elements to our success."

Mission San Jose Elementary School has the highest API score in the district at 995.

"The staff at Mission San Jose Elementary is gratified and proud of this increase in our API scores because it validates our focused efforts with students who did not pass some portion of the STAR test the previous year," Mission San Jose Principal Bonnie Curtis said. "(The school) is committed to continuing this effort during the 2010-11 school year as well as meeting the academic needs of students of all ability levels."

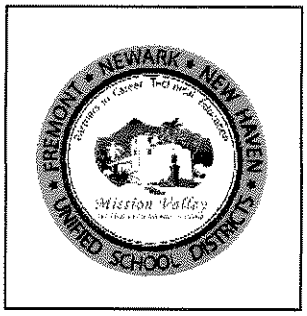
A few additional highlights from this year's report include:

- Of 28 Fremont Unified elementary schools, 19 met their 2010 AYP goals as did one of five junior high schools and two of the five comprehensive high schools.
- Twenty-five of the 28 elementary schools, four of the five junior highs and two of the five comprehensive high schools have API scores above 800.
- Eighteen schools posted double-digit increases in their API score.
- Hirsch elementary increased its API 46 points to 885 and Brier elementary, a Title I school, showed an increase of 37 points to 856.
- Four schools had API increases of more than 20 points: Maloney elementary (27 points to 851), Irvington High School (25 points to 856), Azevada elementary (23 points to 829) and Mattos elementary (22 points to 863).

"The board members are proud of all of our schools for continuing to make gains, year after year," said Lara York, Fremont Unified's Board of Education president. "Even during these trying times, our students and teachers continue to show that hard work pays off. We all are proud of our Fremont schools."

For more information about the state report, visit dq.cde.ca.gov/dataquest/AcntRpt2010/2010GrthAPIDst.aspx?allcds=0161176.

Consent Calendar


FREMONT • NEWARK • NEW HAVEN •
UNIFIED SCHOOL DISTRICTS
Mission Valley

Minutes

Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
Thursday, June 24, 2010

Member Harper called the meeting to order at 5:01pm.

Present:

Kevin Harper, President
Larry Sweeney, Vice-President
Janice Schaefer, Clerk

Approval of Agenda:

Member Schaefer made a motion to approve all items on the June agenda. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve all items on the June agenda.

Communication:

Oral Communication was moved to be the first item of business on the agenda.

b. **Oral Communication**
A presentation was given to the Board by Jim Omlid, MVROP Coordinator, regarding the MVROP Green Initiative and the Solar Technology component of the MVROP Construction Technology program, in partnership with PetersenDean, Inc. A commendation was presented to PetersenDean, Inc. for their valuable program partnership which has helped to solidify the viability of the Solar Technology component of the Construction Technology program.

a. **Items from Staff:**
Reports from Superintendent Charles Brown:
40th Anniversary Year Success
Superintendent Brown proudly recapped the MVROP's 40th Anniversary school year success, complete with successful events, managing a challenging economic climate, a successful WASC accreditation, and maintaining a positive environment for students and staff.

Prop 1D Update
Superintendent Brown updated the Board that the Prop 1D construction progress continues steadily and the Modular Building 5 is expected to be completed by the end of July. There have been some change orders issued and there may be a separate bid for roofing.

Superintendent Brown and MVROP Administrators then answered subsequent Board inquiries regarding the Prop 1D Projects.

Allison Aldinger, PR Administrator then shared information about the following MVROP events:

- The 2010 MVROP Student of the Year Ceremony- Thursday, May 27th at the Newark Hilton Hotel Grand Ballroom at 7pm

- The Forensic Science Challenge- Tuesday, June 1st at MVROP from 8am to 2pm

c. **Written Communication:**
Superintendent Brown reviewed the following Written Communication item with the Board:

- *"Mission Valley ROP Multimedia 2010" MVROP Press Release, May 12, 2010*

d. **Items from the Board:**
Member Sweeney shared that FUSD would be passing through all MVROP funding. Member Harper echoed this for NHUSD and stated that good communication with the districts from MVROP had helped to make it a smooth process. Member Schaefer concurred.

e. **Public Comment:**
None

Consent Calendar:

Superintendent Brown and MVROP Administrators answered subsequent Board inquiries regarding items within the Consent Calendar.

Member Sweeney made a motion to approve all items in the Consent Calendar. Member Schaefer made a second to approve the motion. Members voted 3-0 to approve items in the Consent Calendar.

Business and Finance #1 **Review Budget Modification Plan**

Superintendent Brown and Marie dela Cruz, MVROP Business Services Director, reviewed Business and Finance Item #1 and answered subsequent Board inquiries regarding the MVROP Budget Plan to present the 2010-11 Budget.

This item is information only.

Business and Finance #2 **Public Hearing on the Flexible Use of Tier III Categorical Program Funds**

The Public Hearing opened at 5:48pm.

There was no public comment.

The Public Hearing closed at 5:49pm.

There was no Board discussion.

Marie dela Cruz, MVROP Business Services Director, reviewed Business and Finance Item #2 in regards to the Flexible Use of Tier III Categorical Program Funds.

Member Sweeney made a motion to approve Business and Finance #2, Public Hearing on the Flexible Use of Tier III Categorical Program Funds. Member Schaefer made a second to approve the motion. Members voted 3-0 to approve Business and Finance #2, Public Hearing on the Flexible Use of Tier III Categorical Program Funds

Business and Finance #3 **Public Hearing and Action on the 2010-11 Budget, including the Categorical Program Tier III Flexibility Authorization**

Marie dela Cruz, MVROP Business Services Director, reviewed Business and Finance Item #3, Public Hearing and Action on the 2010-11 Budget, including the Categorical Program Tier III Flexibility Authorization.

The Public Hearing opened at 6:12pm.

There was no public comment.

The Public Hearing closed at 6:12pm.

Marie dela Cruz, MVROP Business Services Director, then answered subsequent Board inquiries regarding the Business and Finance #3, Public Hearing and Action on the 2010-11 Budget including the Categorical Program Tier III Flexibility Authorization.

Member Schaefer made a motion to approve Business and Finance #3, Public Hearing and Adoption of the 2010-11 Budget, including the Categorical Program Tier III Flexibility Authorization. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve Business and Finance #3, Public Hearing and Action on the 2010-11 Budget, including the Categorical Program Tier III Flexibility Authorization.

Board of Education #1 **Review 2010-2011 Governing Council Meeting Schedule**

Superintendent Brown and MVROP Administrators reviewed Board of Education #1, MVROP 2010-2011 Governing Council Meeting Schedule and answered subsequent Board inquiries regarding the schedule.

Member Sweeney made a motion to approve the 2010-2011 Governing Council Meeting Schedule. Member Schaefer made a second to approve the motion. Members voted 3-0 to approve the 2010-2011 Governing Council Meeting Schedule.

Board of Education #2 **MVROP Risk Assessment Update**

Superintendent Brown and MVROP Administrators reviewed Board of Education #2, Guidelines MVROP Risk Assessment Update and answered subsequent Board inquiries regarding the

guidelines.

Staff will provide the Board further updates at the September 2010 meeting.

Item is Information Only

Closed Session

No Closed Session was held. It was determined that a Closed Session would be held at the September 2010 meeting.

The meeting was adjourned at 6:30pm.

_____
Kevin Harper, President

_____
Larry Sweeney, Vice President

_____
Janice Schaefer, Clerk

Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
Thursday, September 23, 2010

Member Sweeney called the meeting to order at 5:03pm.

Present:

Larry Sweeney, Vice-President
Nancy Thomas, Alternate

Member Sweeney designated Nancy Thomas as acting Clerk of the Board for the day's meeting.

Approval of Agenda:

Member Thomas made a motion to approve all items on the September agenda. Member Sweeney made a second to approve the motion. Members voted 2-0 to approve all items on the September agenda.

Communication:

a. **Items from Staff:**
Reports from Superintendent Charles Brown:

WASC Accreditation Term
Superintendent Brown announced that MVROP recently received notification that it had been granted a 6 year WASC term of accreditation.

Fire Science Garage Dedication Ceremony
Superintendent Brown updated the Board about the MVROP Fire Science Garage dedication ceremony that recently took place on Tuesday, September 21st in honor of the fallen firefighter and former MVROP student, Thomas "TJ" Marovich.

Prop 1D Update
Superintendent Brown updated the Board that Projects 1 and 2 of the Prop 1D Construction are nearly completed. The final punch list items are presently being executed. All that will remain is student work which will continue through March of 2012. Construction for Project 3 will begin by December 2010.

Superintendent Brown and MVROP Administrators then answered subsequent Board inquiries regarding the Prop 1D Projects.

UC "a-g" Credit Approval
Superintendent Brown updated the Board that the MVROP Sports Therapy course has now been approved to receive UC "g" credit.

Superintendent Brown answered subsequent Board inquiries regarding this update.

2010 MVROP Teacher of the Year
Superintendent Brown announced to the Board that Janay Shepherd, MVROP Careers in Education and Marketing Instructor, has been selected as the 2010 MVROP Teacher of the Year. She will receive her award at a ceremony held by Alameda County Office of Education on October 7, 2010.

b. **Oral Communication**
None

c. **Written Communication:**
Superintendent Brown reviewed the following Written Communication item with the Board:

- *Letter from Accrediting Commission for Schools re: MVROP Granted Six-Year Term of Accreditation, July 7, 2010*
- *Letter from Alameda County Office of Education re: 2010-11 Adopted Budget, August 26, 2010*

d. **Items from the Board:**
Member Sweeney commended how well the recent Fire Science Garage dedication ceremony was received by the family and the attendees. He applauded staff for their hard work in putting the event together. Member Thomas concurred.

e. **Public Comment:**
None

Consent Calendar:

Superintendent Brown and MVROP Administrators answered subsequent Board inquiries regarding items within the Consent Calendar.

Member Thomas made a motion to approve all items in the Consent Calendar. Member Sweeney made a second to approve the motion. Members voted 2-0 to approve all items in the Consent Calendar.

Business and Finance #1 **Review Budget Modification Plan**

Superintendent Brown and Marie dela Cruz, MVROP Business Services Director, reviewed Business and Finance Item #1 and answered subsequent Board inquiries regarding the status of the State Budget.

This item is information only.

Business and Finance #2 **Review and Approve Report on Fiscal Year 2009-2010 Unaudited Actuals**

Marie dela Cruz, MVROP Business Services Director, reviewed Business and Finance Item #2, in regards to the reviewing and approving the report on Fiscal Year 2009-2010 Unaudited Actuals.

Member Thomas made a motion to approve Business and Finance #2, Review and Approve Report on Fiscal Year 2009-2010 Unaudited Actuals. Member Sweeney made a second to approve the motion. Members voted 2-0 to approve Business and Finance #2, Review and Approve Report on Fiscal Year 2009-2010 Unaudited Actuals.

Business and Finance #3 **2010-11 Services Agreement between Fremont Unified School District and Mission Valley ROP**

Marie dela Cruz, MVROP Business Services Director, reviewed Business and Finance Item #3, 2010-11 Services Agreement between Fremont Unified School District and Mission Valley ROP and answered subsequent Board inquiries regarding the item.

Member Thomas made a motion to approve Business and Finance #3, 2010-11 *Services Agreement between Fremont Unified School District and Mission Valley ROP. Member Sweeney made a second to approve the motion. Members voted 2-0 to approve Business and Finance #3, 2010-11 Services Agreement between Fremont Unified School District and Mission Valley ROP.*

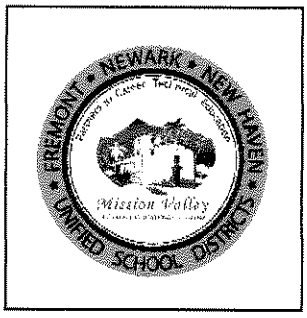
Closed Session

No Closed Session was held.

The meeting was adjourned at 5:32pm.

_____
Larry Sweeney, Vice President

_____
Nancy Thomas, Alternate Clerk



Business and Finance

MISSION VALLEY ROP

PURCHASE ORDER REPORT
PURCHASE ORDER'S OVER $5,000
BOARD MEETING -OCTOBER 21, 2010
PO PERIOD SEPTEMBER 13, 2010-OCTOBER 8, 2010
AGENDA ITEM - B&F #1

PO NUMBER	VENDOR NAME & ACCOUNT CODE	DESCRIPTION		AMOUNT
112137	Sonrise Roofing Inc. 81-0635-0-6999-8501-6211-661-6420	Roof Repairs Prop 1D Project	$	47,950.00
112171	Cal Complinace Inc. 81-0635-0-6999-8501-6291-661-6410	Inspection Services Prop 1D Project	$	5,367.00
112241	Critical Solutions, Inc. 81-0635-0-6999-8501-6261-661-6410	Construction Management Services Prop 1D Project	$	30,585.00
112390	Oce Financial Services 81-0635-0-6999-1001-5675-660-6013 81-0635-0-0000-9101-7438-660-6013 81-0635-0-0000-9101-7439-660-6013	Copier Lease and Maintenance	$	16,622.72

Mission Valley ROP
Warrants $5,000 and above
Fiscal Year 10-11

B&F #2
October 21, 2010

Date	Warrant #	Vendor	Purpose	Amount	PO number
9/15/10	64589	PG&E	Electricity	$ 10,023.74	
9/21/10	104946	APEX	Special Inspection & Testing Serv Prop 1D	$ 8,888.78	106342
9/21/10	104947	Apple Computer	20 computers for Digital Photo @ JLHS	$ 19,443.05	111414
9/21/10	104950	Cal Compliance	Inspection Services Prop 1D	$ 5,367.00	111602

X ____ Information
X ____ Action

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION

AGENDA ITEM

B&F #3

Date of Board Meeting: **October 21, 2010**

TITLE: **Approve Memorandum of Understanding between MVROP and Colton-Redlands-Yucaipa Regional Occupational Program**

Background:

CTE Teach is a state funded program that was created for the Colton-Redlands-Yucaipa Regional Occupational Program (CRY-ROP) in partnership with the California Department of Education and Governor's Career Technical Education Initiative. CTE Teach is an online, no cost early orientation program that is designed to support the unique needs of new Career Technical Education (CTE) teachers transitioning from industry to the classroom.

Current Status:

Mission Valley ROP has been awarded a one-time grant of $24,950 to identify a Certificated Project Leader and participate as a pilot site in developing a systemic program that assists in supporting new and veteran teachers.

Recommendation:

MVROP recommends approval of the Memorandum of Understanding with Colton-Redlands-Yucaipa Regional Occupational Program.

Shelley Adams	Instructional Services	Charles Brown
Staff Contact	Division	Superintendent, Mission Valley ROP

COLTON
REDLANDS
YUCAIPA

Memorandum of Understanding
Between the
Colton Redlands Yucaipa ROP
And

Mission Valley ROP

This memorandum of understanding sets forth the terms of agreement between the Colton-Redlands-Yucaipa Regional Occupational Program (hereafter CRYROP) and Mission Valley ROP (Educational Agency hereafter Participating Agency), with regards to participation in the ***CTE TEACH*** pilot site project.

I. Background

The California State Plan for Vocational and Technical Education, 2008 – 2012, identifies as an essential element of a world-class career technical education system the need for initial preparation and on-going professional development of CTE teachers. The Colton-Redlands-Yucaipa Regional Occupational Program, in partnership with the California Department of Education and Governor's Career Technical Education Initiative, is offering ***CTE TEACH***, a professional development program that will allow K-12 school districts, ROCPs, community colleges, and charter schools the opportunity to provide the demonstrated critical support for CTE teachers.

Recognizing that many local educational agencies have a need for professional development activities to support beginning CTE teachers, CRYROP can offer ***CTE TEACH*** pilot site opportunities to eligible educational agencies.

II. Purpose of Agreement

It is the purpose of this agreement to establish a cooperative and mutually beneficial relationship between the parties and to set forth the responsibilities of the parties as they relate to the implementation of the ***CTE TEACH*** professional development project for beginning CTE teachers.

III. Duration of Agreement

The term of this agreement shall be from **July 1, 2010 through and including June 30, 2011** unless modified or terminated in writing. Termination can be exercised by either party 30 days following written notice.

IV. Program Description

The ***CTE TEACH*** project, administered by the CRYROP, is a comprehensive professional development program modeled after their highly successful Teacher Induction Program (TIP) that has received Model Practices award recognition from the California Department of Education. This model professional development program replicates what was learned from the Teacher Induction Program. ***CTE TEACH*** involves administrative supervision overseeing the use of Certificated Project Leaders (CPLs) to provide structured training for beginning CTE teachers, as well as technical assistance and informal observation intended to guide and support the new teacher related to the training. The ***CTE TEACH*** professional development training addresses all the teaching practices proven to be effective and is presented in a sequenced and scaffolding structure that includes teaching methods, learning styles, lesson planning, CTE concepts, equity and diversity in the classroom, mandated reporting, and legal/ethical issues. This coordinated and comprehensive approach to professional development can enhance teacher success in the classroom and increase teacher retention in your program.

V. Special Provisions

1. This agreement is entered into by the duly authorized officials of each respective party.
2. It is understood by both parties that each will fulfill its responsibility under the agreement in accordance with the provisions of law and regulations that govern their activities. Nothing in this agreement is intended to negate or otherwise render ineffective any such provisions or operating procedures. If at any time either party is unable to perform its functions under this agreement the affected party shall immediately provide written notice to the other party to establish a date for mutual termination of the agreement.
3. This MOU constitutes the entire agreement hereto with respect to the subject matter hereof, and supersedes any prior understanding or written or oral agreements between the parties with respect to the subject matter of this MOU. No amendment, modification or alteration of the terms of the MOU shall be binding on either party unless submitted in writing, dated subsequent to the date of this MOU, and is duly executed by both parties.
4. Neither party may incur any debt, obligation, expense or liability of any kind of the other party without the other party's written approval.
5. This agreement may be amended by the mutual written consent of the parties hereto.

VI. Responsibilities of the Parties Under Agreement

In consideration of the mutual aims and desires of the parties to this agreement and in recognition of the benefit to be derived from the effective implementation of the

program, the parties agree that their responsibilities under this agreement shall be as follows:

A. CRYROP shall:

1. Pay the Participating Agency for services rendered and as specified, the total amount of $24,950.00 upon receipt of invoice, report of expenditures, narrative describing project results and financial activity report. Note that no funds may be used for equipment, supplies or indirect costs.
2. Furnish all information and forms necessary to the performance of this agreement.
3. Provide curriculum and training for Certificated Project Leaders.
4. Provide administrator support focusing on strategies and practices needed to implement the ***CTE TEACH*** project.

B. Participating Agency shall:

1. Assign staff, both administrator/s and Certificated Project Leader/s to complete the ***CTE TEACH*** train-the-trainer module to be scheduled by the ***CTE TEACH*** staff.
2. Administrators are required to complete administrator training.
3. Participate as a ***CTE TEACH*** Advisory Committee member.
4. Identify a Certificated Project Leader (CPL) to complete approximately 500 hours of ***CTE TEACH*** project work including: conducting training following the ***CTE TEACH*** professional development curriculum, classroom visits/teacher observations, non-evaluative coaching related to classroom visits/teacher observations and other forms of technical assistance to support the beginning CTE teacher. Specific CPL responsibilities include the following:

    - Mentor and work closely with assigned teachers to provide support and assistance.
    - Provide information and guidance to teachers pertaining to instructional methodologies and resources, effective teaching strategies for classroom management, and lesson plan design and development.
    - Meet with assigned teachers and coordinate site visits conducting classroom observations and providing peer coaching follow-up and feedback pertaining to effective teaching strategies and student motivation. Conduct a minimum of two observations with feedback per semester for each assigned teacher.
    - Be available on an "on-call" basis and visit or call each assigned teacher every month.
    - Coordinate and facilitate the sharing of resources and expertise.
    - Function as a methodology specialist for specialty or content area as applicable.
    - Consult with teachers regarding instructional matters and pilot site procedures, including attendance, record keeping, and forms.

- Consult with administrators regarding instructional matters. Serve as a professional role model for colleagues and favorably represent pilot site.

5. Participate in administrator follow-up with ***CTE TEACH*** staff to discuss outcomes and challenges of implementing the ***CTE TEACH*** project.
6. Submit documentation and reports as required.

VII. Failure To Provide Satisfactory Service, Abandonment of Project, Cancellation of Agreement

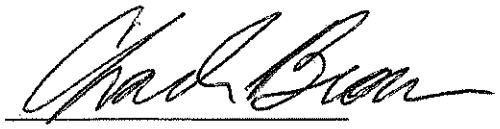
A. If, at any time during the performance of this agreement, CRYROP determines, at its sole discretion, that Participating Agency's services have become unsatisfactory, or if at any time during the performance of this agreement CRYROP determines, at its sole discretion, to suspend indefinitely work on ***CTE TEACH***, CRYROP shall have the right to cancel this agreement regarding the Participating Agency's services related to ***CTE TEACH***. In the event of such cancellation, CRYROP shall give written notice to Participating Agency of its intention to cancel thirty (30) days in advance of the effective date of the cancellation.

B. If the cancellation is for unsatisfactory performance, CRYROP shall be obligated to pay Participating Agency only for those services deemed by CRYROP to be satisfactory as of the effective date of the cancellation or termination. If the cancellation is the result of CRYROP's decision to suspend indefinitely or abandon the work under this agreement, CRYROP shall be obligated to pay Participating Agency only for those services performed by Participating Agency through the effective date of cancellation or termination.

Approved By:

Name: Charles Brown

Title: Superintendent



Signature

Agency: Mission Valley ROP

Name: Stephanie Houston

Title: Superintendent

Signature

Agency: CRYOP

X Information
X Action

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION

AGENDA ITEM

B&F #4

Date of Board Meeting: **October 21, 2010**

TITLE: **Approve Services Agreement between MVROP and Dannis Woliver Kelley**

Background:
MVROP has been using the services of Dannis Woliver Kelley, formerly known as Miller Brown & Dannis, to represent, advise, counsel, prepare periodic reviews of relevant court decisions, legislation, and other legal issues for the 2009/2010 school year. In addition, Dannis Woliver Kelley have kept current and in force at all times a policy covering incidents of legal malpractice. The services agreement between MVROP and Miller, Brown & Dannis expired June 30, 2010.

Current Status:
A new MVROP/Dannis Woliver Kelley Services Agreement is recommended. The services provided to MVROP will remain unchanged for 2010/2011. The contract will be effective July 1, 2010 through June 30, 2011, and continuing thereafter as approved.

Recommendation:
Staff recommends approval of the Services Agreement between MVROP and Dannis Woliver Kelley for the 2010/2011 school year.

Marie dela Cruz	Business Services	Charles Brown
Staff Contact	Division	Superintendent, Mission Valley ROP

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is made and entered into this 1st day of July, 2010, by and between the Mission Valley ROP, hereinafter referred to as Mission Valley, and Dannis Woliver Kelley, a professional corporation, hereinafter referred to as Attorney.

In consideration of the promises and the mutual agreements hereinafter contained, Mission Valley and Attorney agree as follows:

Mission Valley appoints Attorney to represent, advise, and counsel it from July 1, 2010, through and including June 30, 2011, and continuing thereafter as approved. Any services performed during the period between the above commencement date and the date of Board action approving this Agreement are hereby ratified by said Board approval. Attorney agrees to prepare periodic reviews of relevant court decisions, legislation, and other legal issues. Attorney agrees to keep current and in force at all times a policy covering incidents of legal malpractice.

Mission Valley shall be truthful with Attorney, cooperate with Attorney, keep Attorney informed of developments, perform the obligations it has agreed to perform under this Agreement and pay Attorney bills in a timely manner.

Mission Valley agrees to pay Attorney two hundred ten dollars ($210) to two hundred sixty-five dollars ($265) per hour for shareholders, special counsel and of counsel; one hundred eighty-five dollars ($185) to two hundred fifteen dollars ($215) per hour for associates; and one hundred ten dollars ($110) to one hundred twenty-five dollars ($125) per hour for paralegals and law clerks. Substantive communications advice (telephone, voice-mail, e-mail) is billed in a minimum increment of three-tenths (.3) of an hour. In addition, reasonable travel time will be charged at the regular hourly rate. In the course of travel it may be necessary for Attorney to work for and bill other clients while in transit.

Agreements for legal fees at other than the hourly rate set forth above may be made by mutual agreement for special projects or particular scopes of work.

Mission Valley further agrees to reimburse Attorney for actual and necessary expenses and costs with respect to providing the above services, including support services such as copying costs, express postage, and facsimile transmittals. Mission Valley agrees that such actual and necessary expenses may vary according to special circumstances necessitated by request of Mission Valley or emergency conditions which occasionally arise.

Mission Valley further agrees to pay for major costs and expenses by paying third parties directly including, but not limited to, costs of serving pleadings, filing fees and other charges assessed by courts and other public agencies, arbitrators' fees, court reporters' fees, jury fees, witness fees, investigation expenses, consultants' fees, and expert witness fees. Upon mutual consent of Mission Valley and Attorney, Attorney may pay for such costs and expenses and Mission Valley shall advance costs and expenses to Attorney.

Attorney shall send Mission Valley a statement for fees and costs incurred every calendar month. Attorney's statements shall clearly state the basis thereof, including the amount, rate and basis for calculations or other methods of determination of Attorney's fees. Mission Valley shall pay Attorney's statements

within thirty (30) days after each statement's date. Upon Mission Valley office's request for additional statement information, Attorney shall provide a bill to Mission Valley no later than ten (10) days following the request. Mission Valley is entitled to make subsequent requests for bills at intervals of no less than thirty (30) days following the initial request.

It is expressly understood and agreed to by both parties that Attorney, while carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the Mission Valley.

Because Attorney represents many school and community college districts, county offices of education, joint powers authorities, SELPAs and other educational entities, conflicts of interest may arise in the course of Attorney's representation. Because Attorney does not represent many private entities or non-school public entities, Attorney will encounter fewer conflicts of interest than the Mission Valley would encounter with law firms that represent those types of entities. If Attorney becomes aware of any potential or actual conflicts of interest, Attorney will inform the Mission Valley of the conflict and comply with the legal and ethical requirements to fulfill its duties of loyalty and confidentiality to Mission Valley. If Mission Valley has any question about whether Attorney has a conflict of interest in its representation of Mission Valley in any matter, it may contact Attorney or other legal counsel for clarification.

Mission Valley or Attorney may terminate this Agreement by giving thirty (30) days written notice of termination to the other party.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement for Professional Services.

MISSION VALLEY ROP

Charles Brown
Superintendent

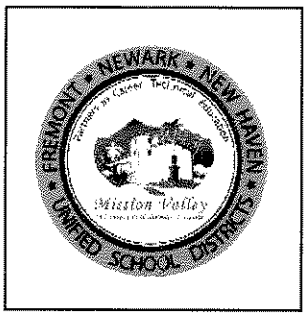
10/11/10
Date

DANNIS WOLIVER KELLEY

John R. Yeh
Attorney at Law

10/8/10
Date

At its public meeting of _____, 2010, the Board approved this Agreement and authorized the Board president, Superintendent or Designee to execute this Agreement.



Employment Personnel

MISSION VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM
GOVERNING COUNCIL

AGENDA ITEM

_____ Information

Date: October 21, 2010 ___X___ Action

Title: REPORT OF CERTIFICATED PERSONNEL ACTIONS

Background:

The Governing Council has delegated authority to the ROP staff to take certain actions on its behalf related to Certificated Personnel activities such as appointments, changes of status, resignations, requests for leaves, and retirements.

ROP staff are authorized to take personnel actions in the interest of operational necessity. Following those actions, staff reports to the Governing Council and recommends they approve prior actions.

Current Status:

A report of Certificated Personnel actions is submitted, recommending approval of prior actions taken by ROP staff.

Recommendation:

Approve Certificated Personnel recommendations for: *Employment.*

Shelley Adams (510) 657-1865	Certificated Personnel Division	Charles Brown Superintendent

ECL 1

CONSENT ITEMS
MISSION VALLEY ROP

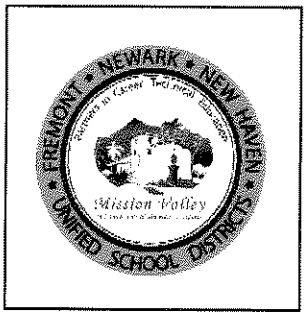
Certificated Personnel

Hourly

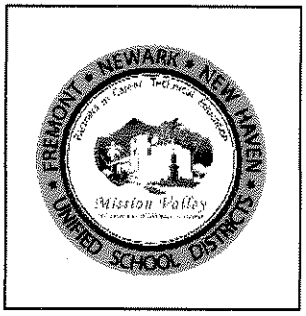
NAME	HOURS PER DAY	SUBJECT	EFFECTIVE DATE	OTHER
Tanuj Chopra	6 hours	Digital Video Arts	8/30/10	Long-Term Substitute

(con2oct1011)

End of Consent



Business and Finance



Business and Finance #1

__X__ Information
_____ Action
_____ Presentation

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

BOARD OF EDUCATION

AGENDA ITEM

Business and Finance #1

Date of Board Meeting: **October 21, 2010**

TITLE: **Review Budget Modification Plan**

Background:

The budget act in February 2009 included two budget years (2008-09 and 2009-10). MVROP received a 15.4% midyear cut to 2008-09 revenues and an additional 4.5% cut to 2009-10 revenues. The cost of living adjustment was not funded in either year (a loss of 5.66% for 2008-09 and another 4.25% for 2009-10), and due to declining enrollment statewide, ROCPs had a negative adjustment of .63% in 2008-09. In addition to these tremendous cuts, ROCPs became part of the flexibility provisions in categorical program funding.

Superintendent's Council and MVROP Budget Committee have been working with Board, staff, and community members to identify potential budget modifications to address the loss in funding from the State of California. The State budget situation is continually changing due to increasing state budget deficits and uncertain tax receipts.

For 2010-11 the Governor proposed a negative .38% COLA for Tier 3 categorical programs including Regional Occupational Centers and Programs.

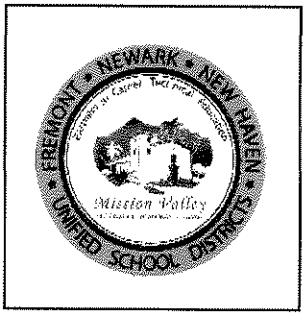
Current Status:

The State passed the 2010-11 budget on October 8, 2010. The Governor's proposed negative .38% COLA for Tier 3 categorical programs was reversed. MVROP budget revisions are presented in the following agenda item, Business & Finance #2.

Recommendation:

None.

Charles Brown	Business Services	Charles Brown
Staff Contact	Division	Superintendent, Mission Valley ROP



Business and Finance #2

__X__ Information
__X__ Action
_____Presentation

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION

AGENDA ITEM
Business & Finance #2

DATE OF BOARD MEETING: October 21, 2010
TITLE: 2010-11 Budget Revisions

Background:

E.C. 42127(i)(4) states that, "Not later than 45 days after the Governor signs the annual Budget Act, the school district shall make available for public review any revisions in revenues and expenditures that it has made to its budget to reflect the funding made available by that Budget Act."

Current Status:
The State Budget was enacted on October 8, 2010. The impact of the State Budget is on the narrative that follows.

Recommendation:

Staff recommends the Governing Council receive and approve revisions to the 2010-11 budget as noted.

Marie dela Cruz, 657-1865 X15145	ROP Center	Business Services	Charles Brown
Staff/Contact Person	**Location**	**Division**	**Superintendent**

Mission Valley ROP

Board Meeting October 21, 2010
Business & Finance #2
2010-11 Budget Revisions

The 2010-11 State budget was enacted on October 8, 2010. The budget did not include the proposed negative .38% COLA. Lottery projections increased 3.6%. The following is the revised budget for Mission Valley ROP based on the enacted State Budget.

Revenues

Description	Adopted Budget	Revisions	Revised Budget
Federal Revenue	0	0	0
Other State Revenue	101,898	0	101,898
Lottery	330,001	11,833	341,834
Other Local Revenue	6,559,011	22,498	6,581,509
Total Revenues	6,990,910	34,331	7,025,241

Expenditures

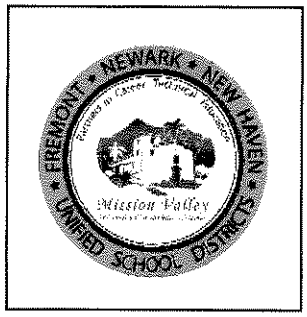
Certificated Salaries	3,126,288	0	3,126,288
Classified Salaries	1,047,445	0	1,047,445
Benefits	735,077	0	735,077
Materials & Supplies	359,915	0	359,915
Services and Other Operating Expenditures	1,800,890	0	1,800,890
Capital Outlay	32,188	0	32,188
Other Outgo	10,838	0	10,838
Total Expenditures	7,112,641	0	7,112,641

Budget Balance

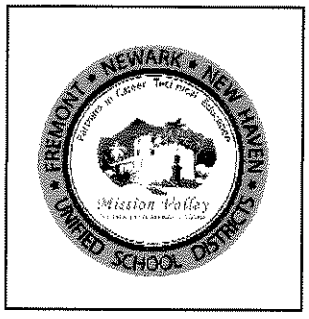
Revenues less Expenditures	(121,731)	34,331	(87,400)

1. Add back negative .38% COLA 22,498
2. Lottery projections increase from $125.50 to $130 per ADA 11,833
   Total increase in revenues 34,331

mdc 10/12/10



Board of Education



Board of Education #1

___x___ Information

___x___ Action

MISSION VALLEY REGIONAL PROGRAM
BOARD OF EDUCATION

AGENDA ITEM

Board of Education #1

Date of Board Meeting: **October 21, 2010**

TITLE: **First Reading of New Board Policy BP 6153**
Mission Valley ROP Field Trip Policy

Background:

Mission Valley ROP has historically adhered to the most restrictive portions of each of the partnering school districts field trip policies to satisfy accountability and liability requirements for all students.

Mission Valley ROP will formally adopt a statement that acknowledges adherence to the most restrictive portions of the field trip policies of each of the partnering school districts as a matter of policy for Mission Valley ROP.

Current Status:

Referencing adherence to the strictest requirements of our partnering school districts, a first draft was developed of BP 6153, Mission Valley ROP Field Trip Policy.

Recommendation:

Review 1st reading of Board Policy BP 6153.

Shelley Adams	Instructional Services	Charles Brown
Staff Contact	Division	Superintendent, Mission Valley ROP

School Sponsored Trips

It is the policy of Mission Valley Regional Occupational Program Center to adhere to the most restrictive portion of each of the partnering school districts fieldtrip policies.

Legal Reference: Education Code
35330 Excursions and Fieldtrips

First Reading: October 21, 2010

Board of Education #2

___x___ Information

_____ Action

MISSION VALLEY REGIONAL PROGRAM
BOARD OF EDUCATION

AGENDA ITEM
Board of Education #2

Date of Board Meeting: **October 21, 2010**

TITLE: **Guidelines for Career Pathway Models**

Background:

The Board requested staff to articulate guidelines for prioritizing program offerings that align to the Mission Valley ROP vision of providing quality career preparation with state-of-the-art classroom instruction, internship experiences, and leadership development in mind. On May 20, 2010, Mission Valley ROP staff presented Guidelines for Career Pathway Models to the Board.

Current Status:

Staff is presenting the Guidelines for Career Pathway Models for another review by the Board to answer questions in regards to prioritizing adult program offerings.

Recommendation:

Review and provide input on the Guidelines for Career Pathway Models.

Shelley Adams	Instructional Services	Charles Brown
Staff Contact	Division	Superintendent, Mission Valley ROP

Guidelines for Career Pathway Models

A career pathway is a coherent, articulated sequence of rigorous academic and career courses, typically commencing in the ninth grade and leading to an associate degree, and/or an industry-recognized certificate or licensure, and/or a baccalaureate degree and beyond.

A career pathway is developed, implemented, and maintained in partnership among secondary and postsecondary education, business, and employers. Career pathways are available to all students and are designed to lead to rewarding careers. As a K-12 service provider, Mission Valley ROP gives funding priority to programs with a high school student or secondary focus.

Components of a Career Pathways System include:

Programs of Study - sequenced listing of courses both academic and CTE that connects learners' high school and postsecondary educational experiences.

Programs of Study are:

1. Developed in collaboration with business/secondary/post-secondary
2. Focus on industry-validated competencies and skills
3. Available to all students
4. Utilizes contextual teaching
5. Represents variety of occupations
6. Provides multiple exits and entry points

When determining programs and/or courses to fund with MVROP resources the following career pathway guidelines are the criteria that may be considered for prioritizing program offerings:

- Courses connected to a career pathway or capstone offered by MVROP
- Programs with adequate employment opportunities as determined by labor market statistics via the Bureau of Labor Statistics or State Department of Labor
- Programs/Courses that do not duplicate ROP Center offerings
- Capstone courses supported by ROP, Introductory and intermediate courses supported by District
- Programs articulate with post secondary training institutions
- Programs lead to industry certifications
- Programs follow integrated curriculum standards (ICS)
- Number of students served
- Level of expertise, specialized skills, and professional development required for quality teacher

Adult Program offerings funded with MVROP resources may be prioritized based upon the above mentioned career pathway guidelines and the following considerations:

- Contract education programs that generate revenue
- Programs are cost-effective and supported by multiple funding sources
- To provide full time employment opportunities for Mission Valley ROP teachers, whenever possible

End of Board Packet