

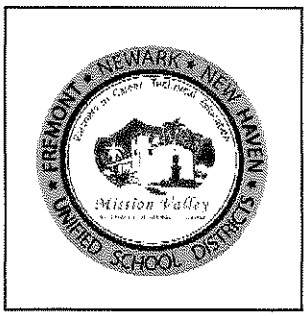
Mission Valley ROP

Thursday, January 17, 2013

4p.m. Governing Council Meeting

MVROP Board Room

(510) 657-1865 Ext. 15141


FREMONT • NEWARK • NEW HAVEN •
UNIFIED SCHOOL DISTRICT
Mission Valley

Agenda

Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
ROP Board Room
Thursday, January 17, 2013
Regular Meeting (Open Session) – 4p.m.

Call to order _____p.m.

Pledge of Allegiance

Roll Call:

_____ Jonas Dino, Vice President
_____ Larry Sweeney, Clerk
_____ Nancy Thomas, NUSD Alternate Member
_____ Other

Board of Education Item #1

Election of Officers:

President _____

M _____ S _____ V _____

Vice President _____

M _____ S _____ V _____

Clerk _____

M _____ S _____ V _____

Approval of Agenda:

Motion: _____
Second: _____
Vote: _____

Communication:

a. Items from the Staff
b. Oral Communication
   - *Presentation of MVROP 2013-2014 School Year Program Plans*
c. Items from the Board
d. Public Comment
   - Blue Speaker Card – Items on the agenda
   - Green Speaker Card – Items not on the agenda

Consent Calendar:

a. Minutes:
Approve minutes from the Governing Council meetings on December 20, 2012.

b. Business and Finance:

B&F#1	Approve Purchase Orders over $5,000
B&F#2	Approve Warrants $5,000 and above
B&F#3	Adopt Resolution #13-1213 Annual Organizational Meeting and Authorized Agents and Signatures
B&F#4	Approve Architect Services Agreement for Building 6 Canopy Project

c. Curriculum and Instruction:

C&I#1	Approve DECA Fieldtrip, Santa Clara

End of Consent Calendar:

Motion: _____
Second: _____
Vote: _____

Board comments on Consent Calendar:
_____
_____

Business and Finance #1 **Information**

Review Budget Modification Plan

Board Requests
_____
_____

Meeting adjourned: _____pm

Consent Calendar


FREMONT • NEWARK • NEW HAVEN •
UNIFIED SCHOOL DISTRICTS
Mission Valley

Minutes

Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
Thursday, December 20, 2012

Member Dino called the meeting to order at 5:04 p.m.

Present:

Jonas Dino, Vice President
Larry Sweeney, Clerk
Nancy Thomas, NUSD Alternate Member

Note: Member Dino conducted the Governing Council to meeting in Member Schaefer's absence.

Approval of Agenda:

Member Sweeney made a motion to approve all items on the December agenda. Member Thomas made a second to approve the motion. Members voted 3-0 to approve all items on the December agenda.

Communication:

a. **Items from Staff:**

Program Planning

MVROP Director of Educational Services, Margie Trujillo, shared the school's intention to hire an instructor for the Project Lead the Way (PLTW) capstone course in addition to an instructor for Automotive Technology. Both instructors would teach on the MVROP main center campus. As planning continues, MVROP is being conscious to remain conservative with the expansion of programs moves forward. Plans to set money aside to support student learning will be drawn from the carryover lottery funds.

WASC Mid-Year Review

On April 23, 2013 MVROP will commence its WASC Mid-year review visit. The committee will visit the school during a one day visit. The draft report has been sent to the visiting committee's president as of mid-December. We are awaiting feedback.

Student T-Shirts

MVROP PR Administrator, Allison Aldinger, informed the Governing Council MVROP had created student t-shirts to reward student achievement. Every teacher was given two shirts for each class they instruct. The goal is to build a strong sense of school pride for MVROP. The students have responded positively to the new shirts thus far.

b. **Oral Communication:**

MVROP honored its outgoing Governing Council President, Member Janice Schaefer upon her retirement from the school board.

c. **Written Communication**
MVROP PR Administrator, Allison Aldinger, shared the following items with the Governing Council:

- *"Johnny Cimino Named the 2012 MVROP Teacher of the Year", MVROP Press Release, October 18, 2012*
- *"Mission Valley ROP to Host Annual Open House" MVROP Press Release, October 24, 2012*
- *"Cimino Named MVROP Teacher of the Year", Fremont Bulletin, October 26, 2012*
- *"Johnny Cimino Named MVROP Teacher of the Year", Tri-City Voice, October 30, 2012*

d. **Items from the Board:**
Member Thomas shared NUSD held an event in celebration of Janice Schaefer's retirement from the school board.

Member Dino announced NHUSD has been approved for the "Race to the Top" grant. The funding from the grant will help alleviate some of the fiscal burdens the district has experienced. He also shared that NASA would be working with all "Race to the Top" winners.

e. **Public Comment:**
None

Consent Calendar:
Member Thomas made a motion to approve all items in the Consent Calendar. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve all items in the Consent Calendar.

Business and Finance #1 **Budget Modification Plan**

Marie Dela Cruz, Director of Business Services shared Business and Finance Item #1 and the results from the November election.

This is an information only item.

Business and Finance #2 **Review and Accept Audit Report from Vavrinek, Trine, Day & Co. for the Fiscal Year 2011/2012**

Ki Lam, an auditor from Vavrinek, Trine, Day & Co., presented the MVROP Audit Report for the Fiscal Year 2011/2012. Marie dela Cruz, MVROP Business Services Director, reviewed Business and Finance Item #2 and answered subsequent Board inquiries regarding the Audit Report.

Member Sweeney made a motion to approve the Audit Report from Vavrinek, Trine, Day & Co. for the Fiscal Year 2011/2012. Member Thomas made a second to approve the motion. Members voted 3-0 to approve the Audit Report from Vavrinek, Trine, Day & Co. for the Fiscal Year 2011/2012.

Business and Finance #3 **Review and Approve Certification of First Interim Financial Report**

Marie dela Cruz, MVROP Business Services Director, reviewed Business and Finance Item #3 and answered subsequent Board inquiries regarding the First Interim Financial Report.

Member Thomas made a motion to approve Certification of the First Interim Financial Report. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve Certification of the First Interim Financial Report.

Board of Education #1 **Approve Variable Waiver Request**

Margie Trujillo, MVROP Director of Educational Services, reviewed Board of Education Item #1 and answered subsequent Board inquiries regarding the Variable Waiver Request.

Member Sweeney made a motion to approve the Variable Waiver Request. Member Thomas made a second to approve the motion. Members voted 3-0 to approve Variable Waiver Request.

Board of Education #2 **Review and Approve MVROP Governing Council Meeting Dates**

Allison Aldinger, MVROP PR Administrator, reviewed Board of Education Item #2 and answered subsequent Board inquiries regarding the MVROP Governing Council Meeting Dates.

Member Thomas made a motion to approve the MVROP Governing Council Meeting Dates. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve the MVROP Governing Council Meeting Dates.

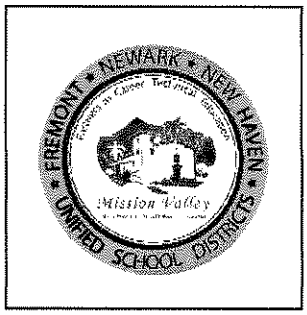
Board Requests
Member Dino requested for Superintendent Murchison to give a presentation to the NHUSD Board of Education at a future meeting. Allison Aldinger has submitted the request to her contact at NHUSD and arrangements are in progress.

The meeting was adjourned at 5:46 p.m.

_____
Jonas Dino, Vice President

_____
Larry Sweeney, Clerk

_____
Nancy Thomas, NUSD Alternate



Business and Finance

MISSION VALLEY ROP

PURCHASE ORDER REPORT
PURCHASE ORDER'S OVER $5,000
BOARD MEETING - JANUARY 17, 2013
PO PERIOD: DECEMBER 11, 2012- JANUARY 9, 2013
AGENDA ITEM - B&F #1

PO NUMBER	VENDOR NAME & ACCOUNT CODE	DESCRIPTION	AMOUNT
133494	LCA ARCHITECTS 81-0635-0-6706-8501-6221-660-6440	Architect Services for Canopy Project, Building 6, Construction Tech Program	$13,290

Mission Valley ROP
Warrants $5,000 and above
Fiscal Year 12-13

B&F #2
January 17, 2013

Date	Warrant #	Vendor	Purpose	Amount	PO number
12/11/12	50202883	New Haven USD	Transportation	$ 5,106.80	130730

__X__ Information
__X__ Action
_____Presentation

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION

AGENDA ITEM
B&F #3

DATE OF BOARD MEETING: January 17, 2013

TITLE: Annual Organization Meeting and Authorized Agents and Signatures
Resolution #13-1213 Signature Card-Board Members

Background:
Ed Code 42632 requires that signatures of all governing board members and signatures of persons authorized by the governing board to sign orders must be filed with the County Superintendent of Schools.

Current Status:

The following forms required by Alameda County of Education have been updated.

1. Notification To County Superintendent of Schools of Annual Organization Meeting Date and Time
2. Signature Card - Board Members

Recommendation:

Staff recommends approval of Notification to County Superintendent of Schools of Annual Organization Meeting Date and Time and Resolution #13-1213 Signature Card-Board Members.

Marie dela Cruz, 657-1865 X15145	ROP Center	Business Services	Pete Murchison
Staff/Contact Person	**Location**	**Division**	**Superintendent**

NOTIFICATION TO COUNTY SUPERINTENDENT OF SCHOOLS OF ANNUAL ORGANIZATION MEETING DATE AND TIME

TO: County Superintendent of Schools

You are hereby notified, in accordance with Education Code 35143, that the Annual Organization of the:

Mission Valley ROP School District of Alameda County

Will be held on:

Month/Day/Year 1/17/13 at _____ a.m. 4:00 p.m.

_____ _____

Date Clerk/Secretary of the Governing Board

MISSION VALLEY ROP

SIGNATURE CARD - BOARD MEMBERS

RESOLUTION NO. 13-1213, For Fiscal Year: 2012-13

TO THE ALAMEDA COUNTY SUPERINTENDENT OF SCHOOLS:

WHEREAS, pursuant to Education Code Section 42632 for K-12 Education and Section 85232 for Community Colleges, each order drawn on the funds of a school district shall be signed by at least a majority of the members of the Governing Board of the district, or by a person or persons authorized by the Governing Board to sign orders in its name; and

WHEREAS, the Governing Board of each school district shall be responsible for filing such signatures with the County Office of Education per Education Code Section 42633; and

WHEREAS, this resolution supersedes all previous resolutions representing signatures of the Governing Board, and declares said prior resolutions null and void;

NOW, THEREFORE BE IT RESOLVED that the following signatures are those of each member presently serving on the Governing Board:

1.	_____	**Larry Sweeney**
	Signature	Type Name
2.	_____	**Jonas Dino**
	Signature	Type Name
3.	_____	**Nancy Thomas**
	Signature	Type Name

PASSED AND ADOPTED by the Governing Board of the Mission Valley ROP on this 17th day of January by the following vote:

AYES:_____
NOES:_____
ABSENT:_____
ABSTENTIONS:_____

By approval of this resolution, I hereby certify that the signatures appearing above are true and were affixed in my presence.

_____ _____
Date Signature, President of the Governing Board

X Information
X Action

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

AGENDA ITEM

B&F #4

Date of Board Meeting: **January 17, 2013**

TITLE: **Architect Services Agreement for Building 6 Canopy Project**

Background:

The Construction Technology class is in need of an outdoor canopy to provide additional work space and shelter for students, especially during the rainy season.

Current Status:

The Construction Technology class, under the supervision of instructor, Stan Hearne, will build a canopy outside of Building 6. LCA Architects will provide architectural services. The project construction cost is estimated at $36,000. DSA review and approval is not required for alteration projects to school buildings with an estimated construction cost of $38,235.44 or less.

Recommendation:

MVROP recommends approval of the Architect Services Agreement for Building 6 Canopy Project.

Marie dela Cruz	Business Services	Pete Murchison
Staff Contact	Division	Superintendent, Mission Valley ROP

LCA ARCHITECTS

245 YGNACIO VALLEY ROAD WALNUT CREEK, CA 94596 TEL: 925.944.1626 FAX: 925.944.1666
1970 BROADWAY, SUITE 800 OAKLAND, CA 94612 TEL: 510.272.1060 FAX: 510.272.1066

December 3, 2012

Marie dela Cruz
Director of Business Services
Mission Valley ROP
5019 Stevenson Blvd
Fremont, CA 94538

signed original

Subject: **Mission Valley ROP - Building 6 Canopy**
Fremont, CA
LCA # 12069

Dear Marie:

We are pleased to be considered as the architect for this project, and are equally pleased to submit this proposal. Our understanding of the scope of work is for the building 6 canopy addition. This is a new exterior canopy on the west side of existing building 6, to be built over the existing asphalt paving. The project will be built by the Construction Technology instructor and students

1. This proposal includes the following services:
   - A. Development of Construction Documents.
   - B. Structural Design.
   - C. Electrical and Lighting Design.
   - D. Limited Construction Administration and observation.

2. Schedule and Phasing: We understand the anticipated construction start for this project would be February 2013.

3. Project Team
   - A. The Architect shall retain the following consultants:
     1. Structural Engineer
     2. Electrical Engineer

B. Scope is as follows:

1. Prepare Plans:
   a. Cover and code sheets
   b. Reference site plans
   c. Floor, reflected ceiling and roof plans
   d. Exterior elevations, sections and details
2. Coordination with District and consultant team
3. Limited assistance in Construction Administration

C. Any work not indicated in this proposal will be quoted as a separate fee.

4. Our services to meet your objectives will be as follows:

A. CONSTRUCTION DOCUMENTS:

Prepare drawings for teacher-student construction team. DSA submittal is not required due to MVROP's cost estimate being less than $38, 235.44 (per DSA IR A-10).

B. CONSTRUCTION ADMINISTRATION:

Provide limited Construction Administration services as required, one site visit, and one final punch-list. Weekly job site meetings are not included due to limited scope of the work.

D. ADDITIONAL SERVICES

Additional services will be work requested by Owner not specifically listed above and will be performed on an hourly fee basis or a mutually agreed upon fixed fee basis.

5. Our fees for the services listed in Paragraph 4 are as follows:

A.	CONSTRUCTION DOCUMENTS	75%	Fixed Fee	$13,290.00
B.	CONSTRUCTION ADMINISTRATION	25%	Fixed Fee	~~$4,810.00~~ (NO CHARGES)
			Total Fee:	~~$18,100.00~~ $ 13,290

6. NOTES PERTAINING TO FEES:

a. These fees will be billed monthly in keeping with our progress of work. They are due and payable in 30 days.

b. This proposal is based on the project commencing immediately and being completed in 12 to18 months.

c. This fee quote is good for 30 days.

d. This fee quote is based on a single bid, non-phased construction project.

e. Reimbursable Expenses: Copies, prints, CADD plots, Bid set printing, photography, adhesive film transparencies, mylar sheets, colored print mounting, long distance phone calls, FAX transmissions, postage, express mail and travel outside of the Walnut Creek area, will be billed in addition to the fixed fees above, at cost plus 15%.

END OF NOTES

7 Our services do not include DSA submittal or close out documentation, landscape architecture, soils, traffic, structural or acoustical engineering; fire sprinkler design, professional code or fire protection engineering, as-built drawing preparation, interior decorating, cost estimating, graphic design or sign systems, or lighting design. Services also exclude upgrades to the existing electrical service.

A. We can assist you in obtaining consultants and proposals in these areas as required, but we will not take responsibility for the timing or content of their work.

B. We require that any consultants hired by you be "software compatible" with LCA Architects Inc. or we will add fees for delay and interface.

C. This project will be constructed with teacher and student labor, and will costs less than $38, 235.44 (per MVROP cost estimate). Therefore, submittals to the Division of the State Architect (DSA) will not be required per DSA IR A-10, exception 1.1.

8. The following are the General Conditions, and the Architect, LCA ARCHITECTS INC., and the Owner, MISSION VALLEY ROP, agree as follows:

A. The Owner shall furnish the Architect with a certified survey showing existing contours, boundaries, easements, tree locations, structures, utility locations and grading information. The Owner shall be responsible for all required documents to secure approval of all governmental and/or other authorities having jurisdiction over the project. The Owner shall provide for all legal services required for the development of this project.

B. Termination of this agreement may be initiated at any time by either party with 15 days written notice. Owner agrees to remunerate the Architect for his services to date of notification.

C. In the event of cancellation of architectural services, the Owner shall be billed only for that portion of work completed.

D. The Architect is to be equitably paid for changes to approved schemes, delays, errors and/or insolvency of others that cause him or his consultants to perform additional services.

E. Arbitration: All questions in dispute under this agreement may be submitted to arbitration in accordance with the Provisions of the American Arbitration Association.

F. In the event any party files an action or arbitration procedure with relation to a dispute arising out of this contract, the prevailing party is entitled to recover reasonable attorney's fees and costs associated with this procedure.

G. Ownership and Copyright of Documents: Ownership of drawings and specifications as instruments of service is that of the Architect, whether the work for which they are made be executed or not. All drawings and documents produced under terms of this Agreement are the

property of LCA Architects Inc. and cannot be used for any reason other than to bid and construct the above-named project. The Owner shall be granted a revocable license to use the drawings and documents for the purpose of constructing, maintaining and operating the project and shall not use such documents for any other purpose without the Architect's consent. Architect will provide Owner with a reproducible set of original plans for his use on a reimbursable basis. The Owner shall indemnify and defend the Architect from any claim, loss or damage arising out of the Owner's failure to abide by the terms hereof. Use of Plans and Specifications without the Architect's express permission, and without payment of required fees to the Architect constitutes both breach of contract and copyright infringement and may be prosecuted to the full extent of the law.

H. This work is covered by the Mechanics Lien Laws of the State of California. The Architect may elect to file preliminary lien notices to the landowner and all parties involved.

I. Carl Campos (CA License No. C10482), David Bogstad (CA License No. C21379), and Peter Stackpole (CA License No. C16939) are licensed by the California Architects Board as architects in the State of California and are employees of Loving Campos Associates Architects, Inc., dba LCA Architects Inc., a California Corporation.

J. Carl Campos, David Bogstad and Peter Stackpole may not be able to personally represent this project at every meeting or public hearing. A senior professional employee will be available to represent the Architect in the event a principal is not available. David Bogstad will be the Principal-in-Charge.

K. The Owner agrees to hold harmless, indemnify, and defend the Architect, its employees, and subconsultants from and against any and all claims, losses, damages, liability and costs, including but not limited to costs of defense arising out of or in any way connected with the presence, discharge, release, or escape of contaminants, or noise pollution of any kind, excepting any such liability as may arise out of the willful misconduct or sole negligence of Architect in the performance of services under this agreement.

L Architect agrees to indemnify the Client, its principals & employees, but shall not be responsible for the cost of their defense, from liability for damages arising out of the performance of Architect's services on this project to the extent that such liability is actually caused by the negligent acts, errors or omissions of Architect, its principals, employees or subconsultants.

M. In accordance with California Civil Code §2782.5, Owner and Architect have negotiated this provision after discussing and understanding the relative benefits and risks of the work, alternatives available to Owner, including modifying this provision in exchange for additional payments by Owner or seeking other consulting services. To the fullest extent permitted by law, Owner agrees to limit the liability of Architect, its officers, employees and subconsultants to Owner, contractors, subcontractors, lenders, suppliers, manufacturers and all others, arising from Architect's services on this project such that the total aggregate liability, including costs of defense and attorneys shall not exceed the maximum of the net fee for the services on this project. The Owner further agrees to require of all contractors and subcontractors an identical limitation of Architect's liability.

N. Late payment interest. Terms of payment: Sums invoiced are due and payable upon receipt. A service charge of 1-1/2% per month will be charged on amounts past due 30 days. The Owner agrees to pay reasonable attorney's fees and other costs incurred at collection.

O. Notwithstanding any other provision in this Agreement to the contrary, nothing herein contained shall be construed as constituting a guarantee, warranty or assurance, either express or implied, that the architectural services will yield or accomplish the expected or desired outcome for the project; or obligating the Architect to exercise professional skill or judgment greater than that which can reasonably be expected from other architects under like circumstances; or an assumption by the Architect of the liability of the other party. Nothing contained in this Agreement shall create a contractual relationship with or cause of action in favor of a third party against either the Owner or Architect.

P. Betterment: If a required item or component of the Project is omitted from the construction documents, neither the Architect, nor his subconsultants shall be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event will the Architect or his subconsultants be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the Project.

Q. Shop Drawing Review: The Architect shall review and approve or take other appropriate action on the Contractor submittals, such as shop drawings, product data, samples and other data, which the Contractor is required to submit, but only for the limited purpose of checking for conformance with the design concept and the information shown in the Construction Documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the sole responsibility of the Contractor. The Architect's review shall be conducted with reasonable promptness while allowing sufficient time in the Architect's judgment to permit adequate review. Review of a specific item shall not indicate that the Architect has reviewed the entire assembly of which the item is a component. The Architect shall not be responsible for any deviations from the Construction Documents not brought to the attention of the Architect in writing by the Contractor. The Architect shall not be required to review partial submissions or those for which submissions of correlated items have not been received.

R. Stop Work: Architect shall have the right to stop providing the Services and keep the project idle if any payment is not made to Architect in the manner and time provided under this Agreement. Architect shall not be obligated to render any Additional Services until all payments due are received by Architect. Owner acknowledges and understands that in the event that Architect is required to suspend the Services because of Owner's failure to make timely payment under this Agreement, Architect will suffer damages in the form of increased costs to resume the Services on the Project, and Owner agrees to reimburse Architect for all such sums in accordance with this Agreement. Owner shall remain obligated to pay Architect for all Services performed through the date of termination.

S. Verification of existing conditions – Inasmuch as the remodeling and/or rehabilitation of an existing building requires that certain assumptions be made regarding existing conditions and because some of these assumptions may not be verifiable without expending additional sums of money or destroying otherwise adequate or serviceable portions of the building, the Design Builder agrees, to the fullest extent permitted by law, to indemnify and hold the Architect, his agents and subconsultants harmless from any claim, liability or cost (including reasonable attorney's fees and costs of defense) for injury or economic loss arising or allegedly arising out of the professional services provided under this Agreement, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of the Architect.

I look forward to being of service on your project. If you have any questions regarding this proposal, please contact me.

Best regards,

Carl Campos, Architect & CEO
LCA Architects Inc.
License #10482

CC:bv:prpsl44

Enclosure: Hourly Fee Schedule

AGREED AND ACCEPTED:

Authorized Signature

12/19/12
Date

Please sign and return one copy of this proposal to initiate the agreement.

12/19/12

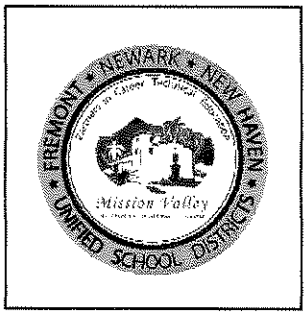
LCA ARCHITECTS

245 YGNACIO VALLEY ROAD WALNUT CREEK, CA 94596 TEL: 925.944.1626 FAX: 925.944.1666
1970 BROADWAY, SUITE 800 OAKLAND, CA 94612 TEL: 510.272.1060 FAX: 510.272.1066

LCA ARCHITECTS, INC.
2012 FOURTH QUARTER HOURLY FEE SCHEDULE*

DESCRIPTION	HOURLY RATE
Principal *Principal Emeritus*	$210.00 $265.00
Associate	$210.00
Project Manager	$190.00
Project Architect	$135.00 to $180.00
Quality Control Manager	$190.00
Specifications Writer	$190.00
Job Captain	$110.00 to $125.00
Designer	$90.00 to $170.00
CAD Tech	$90.00 to $135.00
Project Coordinator	$95.00 to $130.00
Administration/Research/Presentations	$90.00 to $105.00
Clerical	$105.00
Architectural Animation – Preparation of computer generated views, renderings and simulations of architectural interiors and exteriors. Preparation of video "fly-by's," walkthrough's, and other simulations.	$165.00/hr.
Expert Witness – Review of documents, meetings, site visits, telephone conferences, administration of the documents and materials, research, deposition, testimony, court appearances, and travel time.	$500.00/hr.
Perspective Sketches and Renderings, Visual Simulations	On a Per Drawing Basis
Mileage (outside of the Walnut Creek area) ***as adjusted by IRS guidelines*	.64/mile**
Reimbursable Expenses are charged at cost plus 15% – Copies, prints, CADD plots, photography, adhesive film transparencies, Mylar sheets, colored print mounting, long distance phone calls, FAX transmissions, postage, express mail, e-mail, ftp sites, courier service ($20.00 minimum charge per delivery), electronic data transmission and travel outside the Walnut Creek area will be billed on a reimbursable basis.	
Overtime - If overtime is required by staff, to meet a customer's timing request, additional hourly fee charges may apply. California employment law will apply.	

* Effective 10/01/2012. Subject to change quarterly.



Curriculum & Instruction

MISSION VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM

BOARD OF EDUCATION

AGENDA ITEM

C&I#1

___x___ Information

___x___ Action

_____ Presentation

Date of Board Meeting: **January 17, 2013**

TITLE: **Mission Valley ROP/ Marketing and DECA Class**
DECA State Career Development Conference
Santa Clara, CA – February 28-March 3, 2013

Background:

Each year students who are interested in pursuing leadership roles within the DECA student organization attend the DECA State Career Development Conference. Students will learn more about marketing strategies in business and teambuilding by attending workshops at the DECA State California Career Development Conference. This year, the statewide conference will be held at the Santa Clara Marriott in Santa Clara, CA. Students from other DECA chapters throughout the state will be in attendance at this conference.

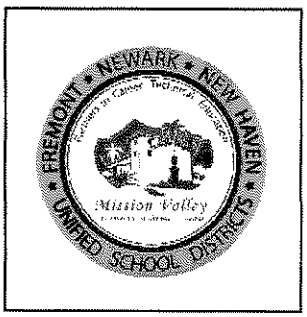
Current Status:

Twenty-four students total from American High will attend this conference. Students will depart on Thursday, February 28, 2013 at 12pm and will check into the Santa Clara Marriott. Students will return Sunday, March 3, 2013 at 1pm. Parents are responsible for transporting their own student to and from the event. While at the conference, students will be required to attend workshops. There will be a total of three chaperones for this trip. Students will miss one and a half instructional days due to this trip. There will be no swimming during this trip. All funds for this trip were raised through student fundraisers and parent donations. No student will be denied access to this activity due to inability to pay. There will be no cost to the district.

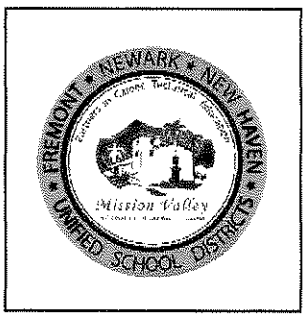
Recommendation:

Approve the trip.

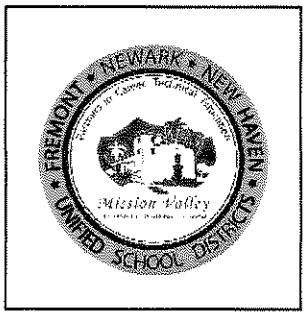
Jim Omlid, 657-1865 x 15120	MVROP	Instruction	Pete Murchison
Name/Phone # of Staff Contact Person	Department	Division	Superintendent



End of Consent



Business and Finance



Business and Finance #1

MISSION VALLEY ROP
BOARD OF EDUCATION

__X__Information
_____Action
_____Presentation

AGENDA ITEM
BUSINESS & FINANCE #1

Date of Board Meeting: January 17, 2013

TITLE: Review Budget Modification Plan

Background:
The budget act in February 2009 included two budget years (2008-09 and 2009-10). MVROP received a 15.4% midyear cut to 2008-09 revenues and an additional 4.5% cut to 2009-10 revenues. The cost of living adjustment was not funded in either year (a loss of 5.66% for 2008-09 and another 4.25% for 2009-10), and due to declining enrollment statewide, ROCPs had a negative adjustment of .63% in 2008-09. In addition to these tremendous cuts, ROCPs became part of the flexibility provisions in categorical program funding effective 2008-09 through 2014-15.

Superintendent's Council and MVROP Budget Committee have been working with Board, staff, and community members to identify potential budget modifications to address the loss in funding from the State of California. The State budget situation is continually changing due to increasing state budget deficits and uncertain tax receipts.

On November 6, 2012, the voters passed the Governor's tax measure, Proposition 30, and there will be no midyear cuts. More details will be provided in the coming months to implement the provisions of Proposition 30.

Current Status:

The Governor released his 2013-14 budget proposal on January 10, 2013. Details will be provided at the School Services of California workshop on January 15, 2013.

Recommendation:
None. Presented to Governing Board for information only.

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Staff/Contact Person	**Location**	**Division**	**Superintendent**

End of Board Packet