Mission Valley ROP

Thursday, September 20, 2012

5p.m. Governing Council Meeting

MVROP Board Room

(510) 657-1865 Ext. 15141

Agenda

Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
ROP Board Room
Thursday, September 20, 2012
Regular Meeting (Open Session) – 5p.m.

Call to order ______p.m.

Pledge of Allegiance

Roll Call:

_____ Janice Schaefer, President
_____ Jonas Dino, Vice President
_____ Larry Sweeney, Clerk
_____ Other

Approval of Agenda:

Motion: ________________________
Second: ________________________
Vote: ________________________

Communication:

a. Items from the Staff
b. Oral Communication
- *MVROP Technology Update Presentation*

c. Written Communication
d. Items from the Board
e. Public Comment
- Blue Speaker Card – Items on the agenda
- Green Speaker Card – Items not on the agenda

Consent Calendar:

a. **Minutes:**
Approve minutes from the Governing Council meeting on June 21, 2011, and Special Governing Council meetings on June 27, 2012 and August 16, 2012.

b. **Business and Finance:**

B&F#1	Approve Purchase Orders over $5,000
B&F#2	Approve Warrants $5,000 and above
B&F#3	Adopt Resolution #01-1213 Surplus Inventory
B&F#4	Adopt Resolution #02-1213 Surplus Instructional Materials
B&F#5	Approve Memorandum of Understanding between Direct Support Professional Trainer and MVROP

c. **Curriculum and Instruction**

C&I#1	Approve MVROP Master Course List for High School and Adult Programs for the School Year 2012/ 2013

C&I#2 Approve Textbooks for 2012/2013 School Year
C&I#3 Approve DECA Fieldtrip, San Ramon

d. Employment and Personnel:
E&P#1 Approve Recommendation to Hire ROP Coordinator

End of Consent Calendar:

Motion: ______________________
Second: ______________________
Vote: ______________________

Board comments on Consent Calendar:

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Business and Finance #1 **Information**

Review Budget Modification Plan

Business and Finance #2 **Information/ Action**

Review and Approve Report on Fiscal Year 2011-2012 Unaudited Actuals

Motion: ______________________
Second: ______________________
Vote: ______________________

Business and Finance #3 **Information/ Action**

Review and Approve Services Agreement between Fremont Unified School District and Mission Valley ROP

Motion: ______________________
Second: ______________________
Vote: ______________________

Board Requests

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Meeting adjourned: ______pm

Consent Calendar

Minutes

Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
Thursday, June 21, 2012

Member Schaefer called the meeting to order at 5:02 p.m.

Present:

Janice Schaefer, President
Jonas Dino, Vice President
Larry Sweeney, Clerk

Approval of Agenda:

Member Sweeney made a motion to approve all items on the June agenda. Member Dino made a second to approve the motion. Members voted 3-0 to approve all items on the June agenda.

Communication:

a. **Items from Staff:**

MVROP Hosted Sen. Corbett's Select Committee Hearing
Superintendent Murchison informed the Board that MVROP hosted Sen. Corbett's Select Committee on Green Jobs, Solar, Wind and Clean Technology hearing on Electric Vehicle Deployment in California on Friday, May 18, 2012 at 10 a.m. in the MVROP Board Room on the main center campus. He shared an article that was written summarizing the information covered during the committee hearing.

Additional Collaboration
MVROP will participate in the BTSA program. Some volunteer MVROP teacher mentors are planning to participate and will help with the common core roll-out.

MVROP recently hosted Lee Clark's teacher workshop on the MVROP main center campus. The attendees mainly consisted of adult school instructors.

A meeting was held with Leslie Bueller of Ohlone College to discuss online education courses. MVROP wants to continue to hold an ongoing conversation about enabling students with limited schedules to have a chance to take online ROP courses/ hybrid credit classes in the future.

Meeting Held with New Chief of UCPD
Superintendent Murchison, Director of Educational Services Shelley Adams and MVROP Coordinators Jim Omlid and Margie Trujillo met to discuss options to continue strengthening the existing relationship between MVROP and the UCPD, including more ways for students to collaborate with the department.

Student Survey Conducted
Superintendent Murchison informed the Board it had conducted a student survey on the main center campus for senior students. The results were excellent and will help MVROP to better track its alumni and how MVROP programs affected their future.

b. **Oral Communication:**
A presentation was given by MVROP Coordinator, Margie Trujillo regarding the MVROP Student Survey and Teacher Survey results.

c. **Written Communication:**
Allison Aldinger, MVROP PR Administrator, shared the following written communication items with the Board:

- *"MVROP Hosts Electric Vehicle Hearing" Nate Ivy, Stop Waste at School, May 18, 2012*
- *"Rev It Up" Fremont Bulletin, May 10, 2012*
- *"MVROP Hosts the Tenth Annual Forensics Challenge" MVROP Press Release, May 25, 2012*
- *"Lens on the Bay" Anda Chu, Bay Area News Group, May 30, 2012*
- *"Avanzando Awards Hard-Working Students, Faculty" Lauren Lola, Newark Patch Newsletter, June 1, 2012*
- *"CSI Challenge" Fremont Bulletin, June 1, 2012*

d. **Items from the Board:**
None

e. **Public Comment:**
None

Consent Calendar:

Member Dino made a motion to approve all items in the Consent Calendar. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve all items in the Consent Calendar.

Business and Finance #1 **Review Budget Modification Plan**

Marie dela Cruz, MVROP Business Services Director, reviewed Business and Finance Item #1 and answered subsequent Board inquiries regarding any recent budget information from Governor Brown and his tax initiative.

This item is information only.

Business and Finance #2 **Public Hearing on the 2012-13 Proposed Use of Tier III Categorical Program Funds**

The Public Hearing opened at 5:37 pm.

There was no public comment.

The Public Hearing closed at 5:38 pm.

There was no Board discussion.

Business and Finance #3 **Approve 2012-13 Proposed Use of Tier III Categorical Programs**

Marie dela Cruz, MVROP Business Services Director, reviewed Business and Finance Item #3.

No action was taken on this item.

A special meeting was requested by the Governing Council to hold a public hearing on the 2012-13 Adopted Budget and approve the 2012-13 Adopted Budget. The meeting was scheduled for Wednesday, June 27, 2012.

Board of Education #1 **2012-13 Governing Council Fall Meeting Schedule**

PR Administrator Allison Aldinger presented the proposed meeting schedule for the first half of the 2012-13 school year to the Board. The Governing Council requested to have a tentative November meeting put on the schedule to best prepare for any budget-related issues that may result from the Governor's tax initiative following the election.

Member Dino made a motion to approve the 2012-13 Governing Council Fall Meeting Schedule. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve the 2012-13 Governing Council Fall Meeting Schedule.

Adjourn to Closed Session at 6:27 p.m.

Open Session was reconvened at 8:30 p.m.

Formal action was taken during closed session. The MVROP Governing Council conducted the Superintendent's evaluation and approved the Superintendent employment contract.

The meeting was adjourned at 8:30 p.m.

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Janice Schaefer, President

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Jonas Dino, Vice President

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Larry Sweeney, Clerk

Special Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
Wednesday, June 27, 2012

Member Schaefer called the meeting to order at 8:03 a.m.

Present:

Janice Schaefer, President
Jonas Dino, Vice President
Larry Sweeney, Clerk

Approval of Agenda:

Member Dino made a motion to approve all items on the Special June agenda. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve all items on the Special June agenda.

Business and Finance #1 **Public Hearing on the 2012-13 Adopted Budget**

The Public Hearing opened at 8:05 a.m.

There was no public comment.

The Public Hearing closed at 8:05 a.m.

There was no Board discussion.

Business and Finance #2 **Approve 2012-13 Adopted Budget**

Marie dela Cruz, MVROP Business Services Director, reviewed Business and Finance Item #2 in regards to the 2012-13 Adopted Budget.

Member Dino made a motion to approve the 2012-13 Adopted Budget. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve the 2012-13 Adopted Budget.

The meeting was adjourned at 8:06 a.m.

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Janice Schaefer, President

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Jonas Dino, Vice President

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Larry Sweeney, Clerk

Special Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
Special Teleconference Location: 2001 8th Avenue, Seattle, WA 98121
Thursday, August 16, 2012

Member Schaefer called the meeting to order at 8:10 a.m.

Present:

Janice Schaefer, President
Jonas Dino, Vice President
Larry Sweeney, Clerk (*via teleconference call*)

Approval of Agenda:

Member Dino made a motion to approve all items on the Special August agenda. Member Schaefer made a second to approve the motion. Members voted 3-0 to approve all items on the Special August agenda.

Employment and Personnel #1 **Approve Recommendation to Hire Director of Educational Services**

Superintendent Pete Murchison reviewed the selection and interview process for the open position and the recommendation to hire the Director of Educational Services.

Member Dino made a motion to approve the recommendation to hire Margie Trujillo as the Director of Educational Services. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve the recommendation to hire Margie Trujillo as the Director of Educational Services.

The meeting was adjourned at 8:14 a.m.

Janice Schaefer, President

Jonas Dino, Vice President

Larry Sweeney, Clerk

Business and Finance

MISSION VALLEY ROP

PURCHASE ORDER REPORT
PURCHASE ORDER'S OVER $5,000
BOARD MEETING -SEPTEMBER 20, 2012
PO PERIOD JULY 1, 2012 - SEPTEMBER 11, 2012
AGENDA ITEM - B&F #1

PO NUMBER	VENDOR NAME & ACCOUNT CODE	DESCRIPTION		AMOUNT
111827	Critical Solutions Inc 81-0635-0-6999-8501-6261-661-6430	Construction Management Services	$	25,283.57
130473	Office Depot 81-0635-0-6999-2701-4310-660-6013 81-0635-0-6999-1001-4310-660-6998	Materials & Supplies	$	28,000.00
130520	Aramark Uniform Services 81-0635-0-6999-2701-5830-660-6013	Safety Mat Services	$	5,800.00
130521	California Landscapes 81-0635-0-6999-8201-5671-660-6013	Landscape Services	$	9,540.00
130523	East Bay Schools Insurance Group 81-0635-0-0000-7601-5453-660-6013	Liability Insurance	$	78,684.00
130629	Administrative Software 81-0635-0-0000-7701-5675-660-6013	Attendance Software Maintenance Service	$	11,980.00
130630	Administrative Software 81-0635-0-0000-7701-5830-660-6013	Attendance Software Hosting Services	$	16,381.00
130641	Computer Pro 81-0635-0-6999-1001-4310-660-6005	Computer Parts & Supplies	$	10,875.00
130646	Frys Electronics 81-0635-0-6999-1001-4310-660-6005	Supplies	$	6,525.00
130655	Division of State Architect 81-0635-0-6999-8501-6231-661-6410 81-0635-0-6999-8501-6231-661-6420	DSA Fees	$	6,216.04
130726	Computer Pro 81-1100-0-6101-1001-4410-660-6998	Computer Equipment	$	19,140.00
130727	CDW Government Inc 81-1100-0-6101-1001-5846-660-6998	Software Licenses	$	13,205.46
130728	Computer Pro 81-1100-0-6115-1001-4410-662-6998	Computer Equipment	$	27,108.25
130730	New Haven Unified School District 81-0635-0-6999-1001-5880-667-6013	Transportation Services	$	30,000.00

PO NUMBER	VENDOR NAME & ACCOUNT CODE	DESCRIPTION		AMOUNT
130740	Keep It Simple Computer 81-0635-0-6005-1001-5830-660-6005 81-0635-0-0000-7701-5830-660-6005	Contract Services	$	15,000.00
130741	Keep It Simple Computer 81-0635-0-0000-7701-5847-660-6005	Computer Maintenance Services	$	10,875.00
130816	Smart and Final 81-1100-0-6621-1001-4310-652-6998	Supplies	$	6,500.00
130821	OCE Financial Services 81-0635-0-6999-1001-5675-660-6013 81-0635-0-0000-9101-7438-660-6013 81-0635-0-0000-9101-7439-660-6013	Copier Lease & Maintenance Service	$	17,162.34
130880	Apple Computer 81-1100-0-6106-1001-4410-660-6998	Computer Equipment	$	13,163.00
131088	Alameda County Schools Insurance Group 01-0000-0-0000-0000-9536-000-0000	Workers Comp Insurance	$	36,913.00
131312	Smart and Final 81-1100-0-6621-1001-4310-664-6998	Supplies	$	5,000.00
131432	Apple Computer 81-1100-0-6106-1001-4410-660-6998	Computer Equipment	$	5,265.20
902392	LCA Architects 81-0635-0-6999-8501-6221-661-6420	Architect Services	$	5,649.30

Mission Valley ROP
Warrants $5,000 and above
Fiscal Year 12-13

B&F #2
September 20, 2012

Date	Warrant #	Vendor	Purpose	Amount	PO number
07/24/12	50146641	EBSIG	Liability Insurance	$ 78,684.00	130523
07/24/12	20146701	State of CA	Prop 1D, DSA fees	$ 6,216.04	130655
08/07/12	50146929	ASAP	Maintenance on attendance system	$ 11,980.00	130629
08/21/10	50147170	Apple Computer	5 iMacs for Video Production	$ 13,163.00	130880
08/27/12	50147303	CDW Government	Adobe CS6 for Graphics design	$ 13,205.46	130727
09/04/12	50147557	Computer Pro	20 Computers for Game design/animation	$ 27,108.25	130728
09/04/12	50147447	Oce	Maintenance on copiers	$ 6,216.00	130821

____	Information
X	Action
____	Presentation

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION

A G E N D A   I T E M

B&F #3

DATE OF BOARD MEETING: September 20, 2012

TITLE: Adopt Resolution No. 1-1213
Surplus Inventory

Background:

Education Code, Section 17546 states that if the Governing Board, by unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in the value of two thousand, five hundred dollars ($2500), it may be sold at a private sale without advertising, by a District employee empowered for that purpose by the Board; the property may be donated to a charitable organization, or it may be disposed of in the local public dump.

Current Status:

Mission Valley ROP recently completed an inventory of equipment. We would like to remove these items from the inventory list as noted in the attached report. These items are surplus, broken and/or the cost of repairs would exceed the value of the equipment.

Exhibits: List of Surplus items.

Recommendation:

Approve Resolution No. 1-1213 authorizing disposition of obsolete property and removal of items from inventory.

Marie dela Cruz,657-1865	**ROP Center**	**Bus. Svcs.**	**Pete Murchison**
Staff Contact Person	**Department**	**Division**	**Superintendent**

Items to be removed from MVROP's Capital Inventory

Asset #	Description	Reason
R3869	TABLE SAW	SURPLUS
R2713	IMAC	SURPLUS
R3166	IMAC	SURPLUS
R1928	MONITOR	NOT WORKING

X	Information
X	Action
	Presentation

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION

A G E N D A   I T E M

B&F #4

DATE OF BOARD MEETING: September 20, 2012

TITLE: Adopt Resolution No. 2-1213
Surplus Instructional Materials

Background:

Education Code, Sections 60510 and 60530, states that the governing board of a school district may dispose of surplus or undistributed obsolete instructional materials that are usable for educational purposes by donation or sale. Obsolete and unusable materials may be mutilated as not to be salable or destroyed by any economical means.

Current Status:

Mission Valley ROP would like to dispose of the following obsolete materials.

Exhibits: List of Surplus Instructional Materials items.

Recommendation:

Approve Resolution No. 2-1213 authorizing disposition of surplus or undistributed obsolete instructional materials by donation or sale.

Marie dela Cruz,657-1865	ROP Center	Bus. Svcs.	Pete Murchison
Staff Contact Person	Department	Division	Superintendent

Textbooks to be removed from MVROP's Inventory

Title & ISBN	Author	Quantity	Reason
Adobe Indesign CS4 Classroom in a Book 978-0-321-57380-3	John Cruise & Kelly Kordes Anton	25	Obsolete
Learning Maya 5 Foundation 1-894893-34-4	Alias Wavefront	11	Obsolete
Flash 8 Accelerated, A Full Color Guide 981-05-3849-9	Sas Jacobs	14	Obsolete
Flash MX2004 Accelerated, A Full Color Guide 89-314-3506-1	Sas Jacobs	4	Obsolete
How to Boss Your Fonts Around - 2nd Edition 0-201-69640-1	Robin Williams	1	Obsolete
Adobe Photoshop CS3, Classroom in a Book 978-0-321-49202-9	Judy Walthers von Alten	1	Obsolete
Adobe Flash CS4 Professional How-To's 100 Essential Techniques 978-0-321-58004-7	Mark Schaeffer	7	Obsolete
Nursing Assistant Care (paperback) 1-888343-80-x	Susan Alvare, Diana Dugan and Jetta Fuzy	37	Obsolete
Nursing Assistant Care (hardcover) 1-888343-83-4	Susan Alvare, Diana Dugan and Jetta Fuzy	12	Obsolete
Nursing Assistant Care Workbook 1-888343-81-8	Susan Alvare	12	Obsolete

X Information
X Action

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

AGENDA ITEM

B&F# 5

Date of Board Meeting: **September 20, 2012**

TITLE: **Memorandum of Understanding between Direct Support Professional Trainer and MVROP**

Background:

Mission Valley ROP is an established provider of Direct Support Professional Training administered by the California Department of Education and Department of Developmental Services. Direct Support Professionals work with and support people with developmental disabilities where they live and work.

Current Status:

Mission Valley ROP and Jamie Rivera-Vallestero have created a Memorandum of Understanding specifying the agreement for contracting training services for Direct Support Professional Training.

Recommendation:

MVROP recommends approval of the Memorandum of Understanding with Direct Support Professional Trainer, Jamie Rivera-Vallestero

Margie Trujillo	Educational Services	Pete Murchison
Staff Contact	Division	Superintendent, Mission Valley ROP

Memorandum of Understanding
(MOU)

By this agreement made and entered into the 13th day of September 2012, between Mission Valley Regional Occupational Program (MVROP) (hereinafter referred to as MVROP), and Jamie Rivera-Vallestero (hereinafter referred to as Provider), in consideration of mutual covenants, the parties hereto agree as follows:

A. PURPOSE OF MOU: The purpose of this MOU is to outline the consultant services provided by Provider for the Direct Support Professional (DSP) training program for the MVROP.

B. DESCRIPTION OF SERVICES: MVROP agrees to engage Provider as a DSP trainer of services for MVROP to fulfill its commitment as a DSP training provider recognized by the California Department of Education (CDE) and Department of Developmental Services (DDS).

C. PROVIDER OBLIGATIONS: For the period of this agreement Provider agrees to provide the following services, materials, and/or products:

1. Provider will prepare for the delivery of quality testing and training practices and procedures outside of scheduled training times.

2. Provider will deliver completed, accurate records and documentation to include all registration, testing and/or training materials as defined in the DSP training manual to the ROP Coordinator within one week after completing a testing cycle or training and testing (written and skills check) cycle.

3. Provider agrees to review and resubmit within three (3) days of written notification registration, testing and training materials if records and documentation are missing, incomplete or inaccurate as determined by East San Gabriel Valley Regional Occupational Program and Technical Center.

4. Provider will inform DSP Coordinator when testing and/or training supplies need to be ordered at least one (1) month before a scheduled testing or training.

5. Provider will submit to the ROP Coordinator a calendar of dates for testing and training one (1) or more months prior to the first scheduled session to allow sufficient time to prepare advertisements and distribute to stakeholders.

6. Provider will teach the Direct Support Professional training curriculum as determined by the California Department of Education and Department of Developmental Services, without deviation.

D. MVROP OBLIGATIONS: For the period of this agreement:

1. MVROP shall provide a training/testing room and storage space in the Mission Valley ROP Career Technical Training Center and/or appropriate facility.

2. MVROP shall provide and maintain equipment that is deemed necessary by the DSP training manual guidelines to effectively train Direct Support Professionals by the DSP trainer.

3. MVROP shall provide the instructional materials deemed necessary by the DSP training manual guidelines to effectively train Direct Support Professionals by the DSP trainer.

4. MVROP will order testing and training supplies when informed by Provider.

5. MVROP will prepare advertisements and distribute to appropriate stakeholders once a schedule has been determined and communicated to the DSP Coordinator by Provider.

6. MVROP will coordinate registration of participants for testing and training.

7. MVROP will inform Provider of registered participants before scheduled day of testing or training.

E. COMPENSATION:

1. Provider will administer the Challenge tests and be paid $20 per student tested;

2. Participants in Challenge testing may be claimed by 1 trainer and 1 proctor, if necessary.

3. Provider will teach each 35-hour training session (including testing) and will be paid $125 per student for each participant. Each session shall have a minimum of 6 students and a maximum of 24 students. Participants in Year 1 or Year 2 training may only be claimed by one trainer.

4. Provider will receive $75 for teacher preparation per 35-hour training session she teaches.

5. Provider must submit an itemized invoice to the ROP Coordinator before the 5th of the month which includes: dates of testing or training, type of training or testing, and number of students per testing or training. Itemized invoice must be received in the Business Office by the 5th of the month following a testing or training cycle to be paid the last work day of the month by MVROP.

F. PERIOD OF MOU: The remaining terms of the agreement shall be in force September 21, 2012 through June 30, 2013 and may continue on a year-to-year basis. Either party may terminate the agreement with at least 30 days written notification.

G. INSURANCE: Reference General Terms and Conditions, H.2. The insurance requirement of this contract is waived.

H. GENERAL TERMS AND CONDITIONS:

1. INDEMNIFICATION: MVROP and Provider agree to indemnify, defend, and save harmless the other local education agency's officers, agents, employees, and volunteers from any and all claims and losses accruing or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and licenses resulting to any person, firm, or corporation who may be injured or damaged by MVROP or Provider in the performance of this agreement.

2. INSURANCE: MVROP shall maintain general liability insurance, automobile coverage, and workers compensation coverage in such an amount as may be reasonably necessary to assure compliance with the Indemnification provision, herein above.

3. NON-DISCRIMINATION: No discrimination shall be made in the employment - of persons under this agreement because of race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status, or sexual orientation.

4. SUCCESSORS AND ASSIGNS: This agreement shall be binding on the administrators, successors, and assigns of the respective parties.

5. FINGERPRINTING AND CRIMINAL RECORDS CHECK: MVROP and Provider shall comply with the provisions of Education Code Section 45125.1 regarding the submission of employee fingerprints with the California Department of Justice and the completion of criminal background investigations of its employees.

6. HEALTH EXAMINATIONS: No person shall be initially allowed to interact with students unless he/she has placed on file with the appropriate local education agency a certificate from a licensed physician indicating that a tuberculosis examination has taken place in accordance with Education Code 49406.

7. CHANGES OR ALTERATIONS: No changes, alterations, or variations of any kind to this agreement are authorized without the written consent of both parties.

I. COMMUNICATIONS: Communications between the parties to this Agreement may be sent to the appropriate individual as outlined below.

PROVIDER
Jamie Rivera-Vallestero
Direct Support Professional Trainer
2941 Sorrento Way
Union City, CA 94587
Phone: 510-676-4569
Email: Rivera-Vallestero@gmail.com

MVROP
Margie Trujillo
Mission Valley ROP
5019 Stevenson Boulevard
Fremont, CA 94538
Phone: 510-657-1865 x15138
Fax: 510-438-0378
Email: mtrujillo@mvrop.org

J. UNDERSTANDING AND ACCEPTANCE OF THE PARTIES: This MOU constitutes the entire understanding of the parties. Signatures of Provider and the duly authorized MVROP representative below signify both an understanding and acceptance of the contract provisions.

PROVIDER	MVROP REPRESENTATIVE
Signature:	Signature:
Print Name: Jamie Rivera-Vallestero	Print Name: Marie dela Cruz
Title: DSP Instructor	Title: Director, Business Services
Date Signed: 9/13/2012	Date Signed: 9/13/12

K. APPROVALS: This Agreement shall become effective upon its approval by the undersigned persons:
Superintendent: ______________________ Date: 9/12/12
Ratified and Approved by MVROP Governing Council on ______________

Curriculum & Instruction

Mission Valley ROP 2012-2013 Courses (High School and Adult)

Arts, Media & Entertainment Technology
2-D Animation
Computer Animation 1, 2
Computer Graphic Design 1, 2
Digital Imaging 1, 2
Digital Photography 1, 2, 3
Digital Sound Design 1, 2
Digital Video Arts Production 1, 2
Game Design/ Interactive Media Arts
Television Broadcasting 1, 2

Building Trades and Construction
*Construction Technology 1, 2**
Geometry in Construction

Business and Finance
Business Math/Computer Applications
Computer Applications
Money Management

Education, Child Development & Family Services
Careers in Education 1, 2

Health Science and Medical Technology
Anatomy and Physiology
Introduction to Biotechnology
Medical and Health Careers
Medical Assisting
Medical Occupations
Nursing Assistant/Home Health Aide
Personal Fitness Trainer 1, 2 (S.H.A.P.E – PE)
Pharmacy Clerk 1, 2
S.H.A.P.E. Seminar
Sports Psychology
Sports Therapy 1, 2 (1-hr. class)
Sports Therapy 1, 2 (2-hr. class)

Hospitality, Tourism and Recreation
*Culinary Arts 1, 2**
Event Planning and Catering
Introduction to Culinary Arts

Information Technology
*Computer Support Specialist 1, 2**
*Network Engineer 1, 2**

Marketing, Sales and Service
Business Ownership and Management
Marketing/DECA 1, 2
Merchandising/Special Education Marketing

Public Services
Fire Technology 1, 2
Forensic Science 1/Interdisciplinary Forensic Sciences
Forensic Science 2/Forensic Biology
Law Enforcement/Homeland Security

Transportation
Auto Body Painting and Refinishing 1, 2
*Automotive Technology 1, 2**
Automotive Technology/Basic Car Care

*introduces green technology concepts

MISSION VALLEY ROP

2012-2013 TEXTBOOK LIST

- **Anatomy & Physiology**
  Anatomy & Physiology for Health Professionals: An Interactive Journey, 1^{st} Edition, 2006, by Colbert and Ankney

- **Automotive Technology 1 & 2**
  Modern Automotive Technology, 7^{th} Edition, by James Duffy, Goodheart-Willcox Publishing, 2009
  The Car Care Book, 3^{rd} Edition, by Ron Haefner, Thomson Delmar Learning, 2004

- **Auto Body Painting/ Refinishing**
  Auto Body Repairing and Refinishing, 9^{th} Edition by William K. Toboldt and Terry L. Richardson, Goodheart-Willcox, Publishing 2011

- **Biotechnology**
  Biotechnology- Science for the New Millennium, 2001, by Ellyn Daugherty
  Molecular Biology made simple and fun, by David Clark and Lonnie Russell, Cache River Press
  Foundations in Biotechnology (Book and Manual), Energy Concepts Publishing
  Practical Research and Design, Paul Leedy and Jeanne Ormrod, Pearson Publishing

- **Business Ownership/ Marketing/ Online Business**
  Marketing Essentials, The DECA Connection, Farese/ Kimbrell/ Woloszyk
  Marketing Essentials Text & Workbook, 6th Edition
  Entrepreneurship & Small Business Management, 1^{st} Edition, Glencoe-McGraw Hill Publishing

- **Careers in Education 1& 2**
  Working with Young Children, Judy Herr

- **Computer Animation**
  Adobe After Effects CS4 Classroom in a Book, Adobe Press/ Peachpit Press
  Lightwave 3D 8 Revealed, Thompson Course Technology
  Adobe Flash CS4 Classroom in a Book
  Animator Survival Kit, by Ricahrd Williams, Faber, 2001

- **Computer Operations/ Applications**
  Learning Microsoft Office 2007 Deluxe, Pearson/ Prentice Hall

- **Computer Graphics**
  Adobe InDesign CS4 Classroom in a Book, Adobe/Peachpit Press
  Adobe Photoshop CS4 Classroom in a Book, Adobe/Peachpit Press
  Adobe Illustrator CS4 Classroom in a Book, Adobe/Peachpit Press
  Adobe Flash CS4 Classroom in a Book, Youngjin Singapore

- **Computer Support Specialist/ Network Technician**
  A+ Guide to Managing & Maintaining Your PC, 6th Edition, by Jean Andrews
  Lab Manual to the A+ Guide to Managing and Maintaining Your PC, 6th Edition, by Jean Andrews
  Networking for Home and Small Businesses, CCNA Discovery Learning Guide by Allan Reid and Jim Lorenz
  Working at a Small-to-Medium Business or ISP, CCNA Discovery Learning Guide by Allan Reid and Jim Lorenz

- **Computerized Accounting/ Business Math/ Money Management**
  Business Math, 15th Edition, Thomson Southwest
  Activities and Study Guide for Business Math, 15th Edition
  NEFE High School Financial Planning Student Guide
  National Endowment for Financial Education

- **Construction Technology**
  Modern Carpentry, by Willis H. Wagner
  Modern Plumbing, by E. Keith Blankenbaker, The Goodheart-Willcox Company, Inc., 2009
  Modern Residential Wiring, by Harvey N. Holzman, The Goodheart-Willcox Company, Inc., 2008
  Your Role in the Green Environment (Trainee Guide), Contren Learning Series, 2009
  Electronic Systems Technician: Level One Trainee Guide, Contren Learning Series, 2009
  Core Curriculum: Introductory Crafts Skills (Trainee Guide), Contren Learning Series, 2009

- **Culinary Arts**
  Hospitality Services: Food & Lodging, 2nd Edition, 2010, Goodheart-Willcox Publishing, by Johnny Sue Reynolds
  The Culinary Professional Book, Lab Manual and Study Guide, 2010, Goodheart-Willcox Publishing, by John Draz & Christopher Koetke

- **Digital Photography**
  Adobe Photoshop CS2, CS3, CS5
  Adobe Photoshop CS3: Classroom in a Book, by Adobe Creative Team
  Adobe Pro CS3 for Photography: A Professional Image Editors Guide to the Creative Use of Photography for Macintosh and PCs
  The Adobe Photoshop Lightroom Book for Photographers, by Scott Kelby
  Adobe Flash CS3 Professional Bible, 2007, by Robert Reinhardt and Snow David
  Essentials of Photography, Revised 1st Edition, by Paul Hayes and Scott Worton
  Photo & Digital Imaging, The Goodheart-Willcox Co., by Jack Klasey
  Design Basics,5th Edition, by David Lauer, Wadsworth Publishing, 1999
  Exploring Color Photography, 5th Edition, by Robert Hirsch, Focal Press, 2011
  Basic Critical Theory for Photographers, by Ashley la Grange, Focal Press, 2005

- **Digital Sound Design**
  Adobe Soundbooth CS3 Classroom in a Book, Adobe Press/ Peachpit Press

- **EKG Technician**
  Electrocardiography for Health Care Personnel, 2nd Edition, by Kathryn Booth

- **Fire Science/EMS**
  First Responder, by J. David Bergeron
  Fundamentals of Firefighter Skills, by James Bartlett
  American Heart Association Cardio Pulmonary Resuscitation Handbook

- **Game Design/ Interactive Media Arts**
  Unreal Game Development, AK Peters, by Ashish Amresh and Alex Okita, 2010
  Introducing Autodesk 3ds Max 2011, Sybex, by Dariush Derakshani and Randi Derakshani

- **Forensic Science 1**
  Criminalistics: An Introduction to Forensic Science, 8th Edition, By Richard Saferstein, Pearson Prentice Hall, 2004
  Crime Scene Investigation & Reconstruction, 2nd Edition, By Robert Ogle, Jr.

- **Forensic Biology**
  Forensic Biology, by Richard Li, CRC Press/ Taylor & Francis Groups, 2008
  Forensic Entomology: The Utility of Anthropods in Legal Investigations, 2010, Byrd/ Castner

- **Homeland Security/ Law Enforcement (Administration of Justice)**
  Policing America: Methods, Issues, Challenges, 6th Edition, by Kenneth Peak
  Introduction to Criminal Justice, 10th Edition, Larry J. Siegel and Joseph J. Senna

- **Marketing (Special Education)**
  61 Cooperative Learning Activities for Business Classes
  The ABC's of Financial Literacy (ANG Newspaper and Summit Bank Foundation)
  High School Financial Planning Program Workbook
  School Store Operations (DECA)

- **Medical Assisting**
  "The Medical Assistant, Administrative and Clinical", 9th Edition
  Medical Terminology for Health Professionals, 4th Edition
  American Heart Association Cardio Pulmonary Resuscitation Handbook

- **Medical Assisting (Adult)**
  Comprehensive Medial Assisting, 4th Edition
  Comprehensive Medical Assisting Workbook
  Medical Terminology, 6th Edition
  American Heart BLS/CPR for Health Care

- **Medical and Health Careers**
  Introduction to Health Occupations, 6th Edition, Prentice Hall, 2003

- **Medical Occupations**
  Diversified Health Occupations, 7th Edition
  Diversified Health Occupations Workbook, 7th Edition
  American Heart Association Cardio Pulmonary Resuscitation Handbook

- **Nursing Assistant Program/ HHA (Home Health Aide)**
  Nursing Assistant Care, Hartman Publishing Inc.
  Taber Medical Dictionary
  American Heart Association Cardio Pulmonary Resuscitation Handbook
  American Red Cross Review for Competency Examination Text

- **Pharmacy Clerk 1 & 2**
  Pharmacy Technician Principles & Practice, 2nd Edition, by Teresa Hopper
  Pharmacy Practice for Technicians, 3rd Edition, by Durgin/ Hanan
  Dosage Calculations, 8th Edition, by Pickar/Pickar-Abernethy
  American Heart Association Cardio Pulmonary Resuscitation Handbook
  Taber Medical Dictionary
  The PILL BOOK, 13th Edition

- **SHAPE (Sports, Health, Athletics, Physical Education) Program**
  Health Care Technology, by Kathryn A. Booth

- **Sports Therapy**
  Modern Principles of Athletic Training, 7/8th Edition, by Daniel Arnhiem
  American Heart Association Cardio Pulmonary Resuscitation Handbook
  Essentials of Athletic Training, 4th Edition, McGraw-Hill Companies, Daniel Arnhiem
  Body Structures & Functions, 11th Edition, by Ann Senisi Scott and Elizabeth Fong
  Introduction to Sports Medicine & Athletic Training, by Robert France

- **Video and Broadcast Production (EMP Electronic Media Production)**
  Television Production: A Classroom Approach, 2nd Edition, Libraries Unlimited, by Keith Kyker and Christopher Curchy
  Video Communication and Production, 1st Edition, The Goodheart-Wilcox Co., Jim Stinson

MISSION VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM

__x__ Information

BOARD OF EDUCATION

__x__ Action

AGENDA ITEM

______ Presentation

C&I#3

Date of Board Meeting: **September 20, 2012**

TITLE: **Mission Valley ROP/ Marketing and DECA Class**
DECA Northern California Leadership Development Conference
San Ramon, CA – October 19-20, 2012

Background:

Each year students who are interested in pursuing leadership roles within the DECA student organization attend the DECA Leadership Conference Students will learn more about marketing strategies in business and teambuilding by attending workshops at the DECA Northern California Leadership Development Conference. This year, the regional conference will be held at the San Ramon Marriott in San Ramon, CA. Students from other DECA chapters throughout the region will be in attendance at this conference.

Current Status:

Twelve students total from American High will attend this conference. Students will depart on Friday, October 19, 2012 at 4 p.m. and will check into the San Ramon Marriott. Students will return Saturday, October 20, 2012 at 5 p.m. Parents are responsible for transporting their own student to and from the event. While at the conference, students will be required to attend workshops to gain leadership skills. There will be a total of two chaperones for this trip. Students will not miss any instructional days due to this trip. There will be no swimming during this trip. All funds for this trip were raised through student fundraisers and parent donations. No student will be denied access to this activity due to inability to pay. There will be no cost to the district.

Recommendation:

Approve the trip.

Jim Omlid, 657-1865 x 15138	MVROP	Instruction	Pete Murchison
Name/Phone # of Staff Contact Person	Department	Division	Superintendent

Employment & Personnel

___X___**Information**

___X___ **Action**

MISSION VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM GOVERNING COUNCIL

AGENDA ITEM
E&P #1

DATE OF BOARD MEETING: September 20, 2012

TITLE: Approve Recommendation to Hire ROP Coordinator

Background:

The ROP Coordinator was promoted to Director of Educational Services. The ROP Coordinator position was subsequently posted August 20, 2012 – September 4, 2012.

Current Status:

The selection process for the ROP Coordinator included screening of applications and conducting oral interviews. Interviews were conducted on September 12, 2012. The interview panel comprised of representatives from Mission Valley ROP Management, Classified, and Certificated employee groups as well as representatives from our partner school districts.

Recommendation:

Staff recommends approval to hire James Briano as the ROP Coordinator with an effective start date to be determined but estimated to be on or around October 8, 2012.

Pete Murchison	Administration	Pete Murchison
(510) 657-1865 x15140	Division	Superintendent

End of Consent

Business and Finance #1

MISSION VALLEY ROP
BOARD OF EDUCATION

AGENDA ITEM
BUSINESS & FINANCE #1

__X__Information
_____Action
_____Presentation

Date of Board Meeting: **September 20, 2012**

TITLE: **Review Budget Modification Plan**

Background:
The budget act in February 2009 included two budget years (2008-09 and 2009-10). MVROP received a 15.4% midyear cut to 2008-09 revenues and an additional 4.5% cut to 2009-10 revenues. The cost of living adjustment was not funded in either year (a loss of 5.66% for 2008-09 and another 4.25% for 2009-10), and due to declining enrollment statewide, ROCPs had a negative adjustment of .63% in 2008-09. In addition to these tremendous cuts, ROCPs became part of the flexibility provisions in categorical program funding effective 2008-09 through 2014-15.

Superintendent's Council and MVROP Budget Committee have been working with Board, staff, and community members to identify potential budget modifications to address the loss in funding from the State of California. The State budget situation is continually changing due to increasing state budget deficits and uncertain tax receipts.

The Department of Finance announced on December 13, 2011 that the midyear revenue limit cut will total only $79.6 million. This equates to an average of $13 per average daily attendance, or about 0.25% of a local educational agency's (LEA's) revenue limit.

The Governor released his 2012-13 budget on January 5, 2012. The Governor reported his Budget eliminates an estimated $9.2 billion 2012-13 Budget deficit through a combination of program cuts and temporary revenues assumed from the enactment of a ballot measure in November 2012. In the event that a tax measure fails in November, the Budget contains another round of midyear trigger cuts, including $4.8 billion in education reductions which will be the equivalent of taking three weeks of instruction out of the school year for K-12 schools or $370 per student.

Current Status:

Mission Valley ROP's 2012-13 budget is based on the assumption that the Governor's tax initiative will pass in November 2012. If the tax initiative fails, the state will impose midyear cuts. The impact to ROP's is uncertain at this time.

Recommendation:
None. Presented to Governing Board for information only.

Marie dela Cruz, 657-1865 x15145	ROP Center	Business Services	Pete Murchison
Staff/Contact Person	**Location**	**Division**	**Superintendent**

Business and Finance #2

___	Information
X	Action
___	Presentation

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION

A G E N D A   I T E M

Business & Finance #2

DATE OF BOARD MEETING: September 20, 2012

TITLE: Receive report on Fiscal Year 2011-2012 Unaudited Actuals

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Background:

Year-end closing has been completed for fiscal year 2011-2012. A summary of income and expenditures for 2011-2012 is attached.

Current Status:

Review and approve unaudited actuals for 2011-2012.

Marie dela Cruz,657-1865	ROP Center	Bus. Svcs.	Pete Murchison
Staff Contact Person	Department	Division	Superintendent

MISSION VALLEY ROP
2011-12 UNAUDITED ACTUALS
YEAR END FINANCIAL REPORT

The Unaudited Actuals is the end of the year financial report. The following report summarizes actual revenues and expenditures for fiscal year 2011-12.

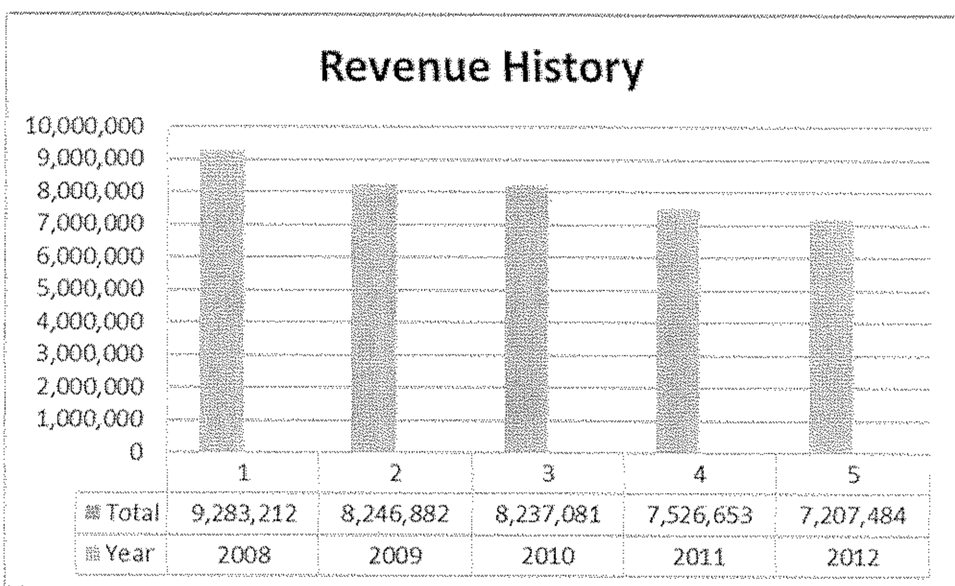
I. REVENUES

Total revenues received for 2011-12 was $7,207,484. This is $717,803 (10%) more than revenues projected in the 2012-13 Adopted Budget. The difference is mostly due to excess property tax and registration fees income. The excess property tax income for 2011-12 was allocated in June 2012. Projected revenues for the 2012-13 budget do not include excess property tax and assumes lower income in registration fees due to a reduction in adult class offerings.

A. 2011-12 UNAUDITED ACTUALS COMPARED TO 2012-13 ADOPTED BUDGET

Revenues	11/12 Unaudited Actuals	12/13 Adopted Budget	Difference	% Difference
Staff Development	16,768	16,768	0	0.0%
DSP	20,275	60,000	39,725	195.9%
Interest	16,886	25,000	8,114	48.1%
Fees, Grants, Donations	296,835	95,000	(201,835)	-68.0%
Lottery	390,340	372,730	(17,610)	-4.5%
Revenue Limit	6,466,380	5,920,183	(546,197)	-8.4%
Total	7,207,484	6,489,681	(717,803)	-10.0%

B. REVENUE HISTORY 2007-08 thru 2011-12



Revenue History	07-08	08-09	09-10	10-11	11-12
Voc Ed/Carl Perkins	29,977	22,358	16,613	0	0
CalWORKS	69,648	59,266	0	231,622	0
Staff Development	21,081	17,754	16,766	16,773	16,768
DSP	74,320	133,384	68,175	65,420	20,275
Interest	222,874	112,985	28,354	21,111	16,886
Fees, Grants, Donations	563,860	577,063	639,750	433,499	296,835
Lottery	303,810	322,099	336,124	346,790	390,340
Revenue Limit	7,997,642	7,001,973	7,131,299	6,411,438	6,466,380
Total	9,283,212	8,246,882	8,237,081	7,526,653	7,207,484

II. ADA

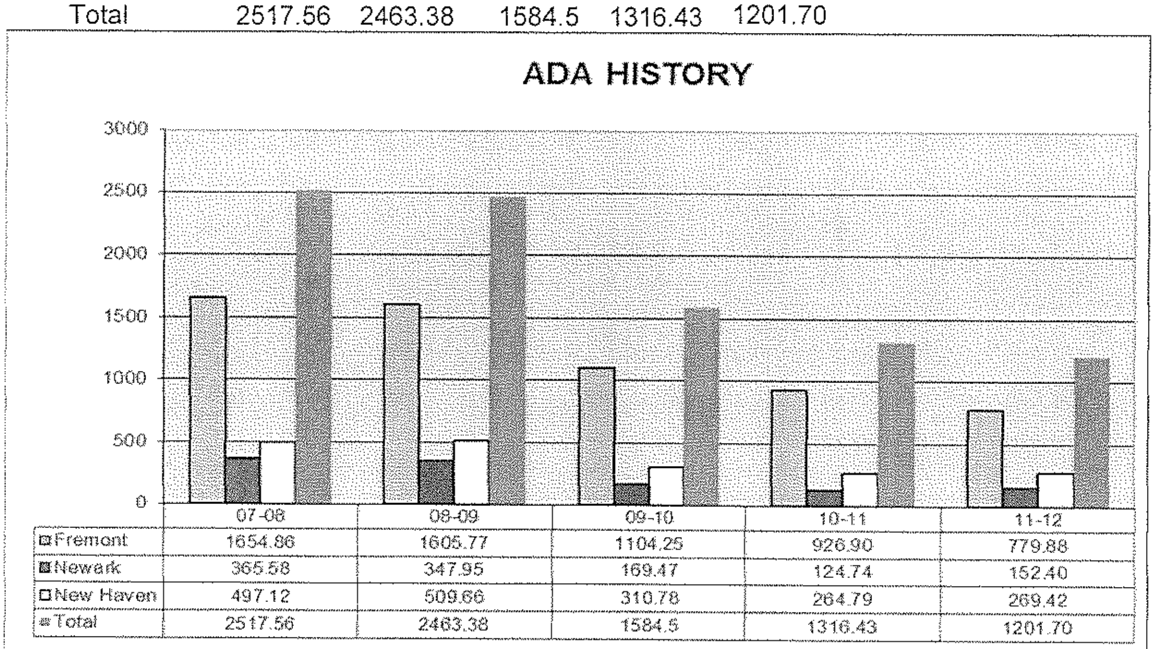
Mission Valley ROP reported an annual ADA of 1201.70 which was 115 less than last year. Adult ADA was 27.04 which represents 2.25% of total ADA. This ADA does not include the adults in the cost recovery (fee based) programs. High School ADA was 1174.66 which represented 98% of total ADA. Fremont generated 65% of the total ADA, Newark 13%, and New Haven 22%.

A. 2011-12 ADA

District	ADA	% Share
Fremont	779.88	64.9%
Newark	152.40	12.7%
New Haven	269.42	22.4%
	1201.70	100.00%

B. ADA HISTORY 2007-08 to 2011-12

ADA	07-08	08-09	09-10	10-11	11-12
Fremont	1654.86	1605.77	1104.25	926.90	779.88
Newark	365.58	347.95	169.47	124.74	152.40
New Haven	497.12	509.66	310.78	264.79	269.42
Total	2517.56	2463.38	1584.5	1316.43	1201.70

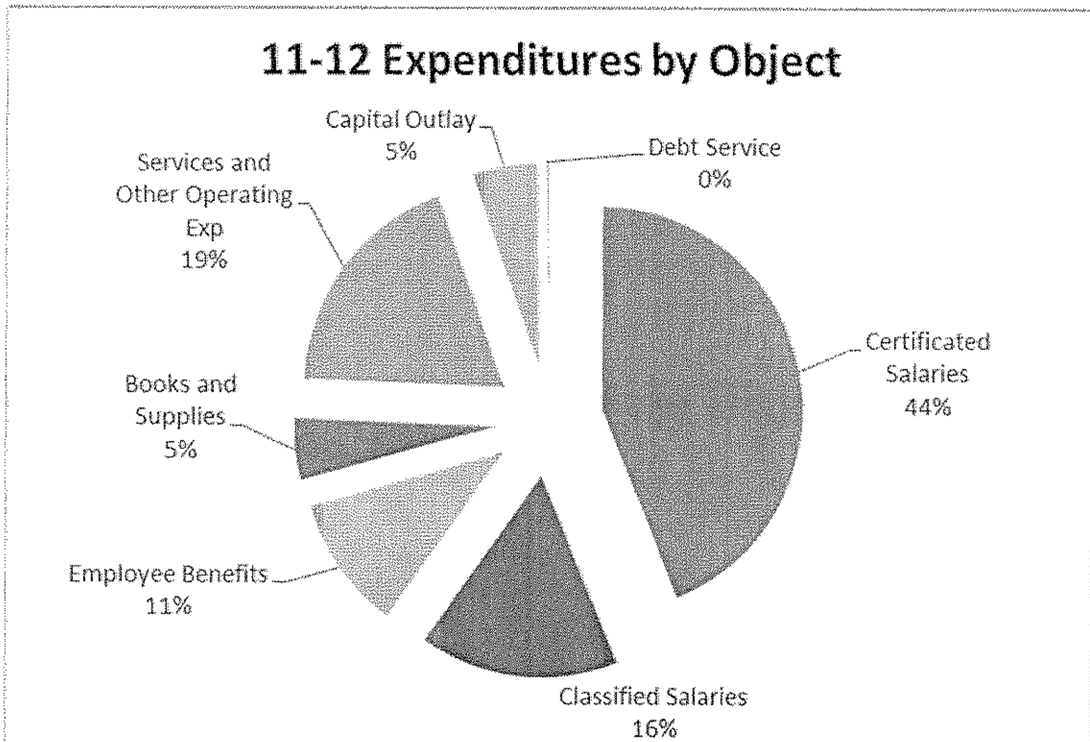


III. EXPENDITURES

Total expenditures for the 2011-12 fiscal year were $6,339,719. This is $306,657 (4.8%) less than the 2012-13 budget. Mission Valley ROP spent 72% of its budget on instructional and student services. Salaries and benefits represent 71% of total expenditures.

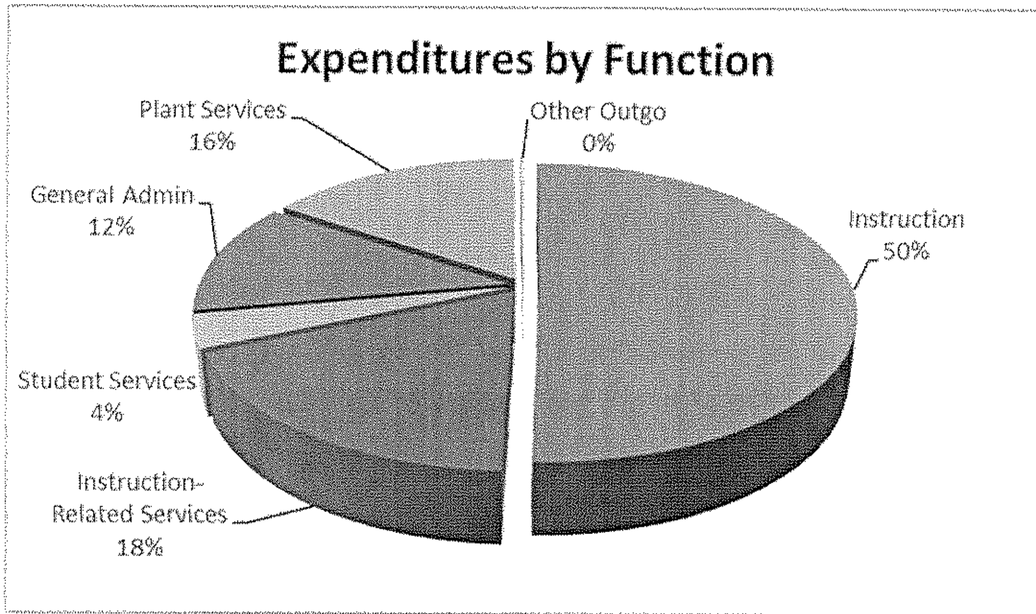
A. 2011-12 UNAUDITED ACTUALS COMPARED TO 2012-13 ADOPTED BUDGET

Expenditures By Object	11/12 Unaudited Actuals	12/13 Adopted Budget	Difference	% Difference
Certificated Salaries	2,781,628	2,901,679	120,051	4.3%
Classified Salaries	1,014,387	1,064,129	49,742	4.9%
Employee Benefits	685,614	707,947	22,333	3.3%
Books and Supplies	314,397	453,063	138,666	44.1%
Services and Other Operating Exp	1,200,844	1,492,216	291,372	24.3%
Capital Outlay	332,011	16,504	(315,507)	-95.0%
Debt Service	10,838	10,838	-	0.0%
Totals	6,339,719	6,646,376	306,657	4.8%



B. EXPENDITURES BY FUNCTION

Expenditures By Function	Amount	%
Instruction	3,196,099	50%
Instruction-Related Services	1,146,162	18%
Student Services	224,542	4%
General Admin	774,999	12%
Plant Services	987,079	16%
Other Outgo	10,838	0%
Total	6,339,719	100%



C. PROPOSITION 1D CAREER TECHNICAL EDUCATION FACILITIES PROGRAM

The construction tech garage and storage Building 9C was completed by students in April 2012. All of the Prop 1D projects are now complete including the new construction of Fire Science Building 5, Fire Science Garage 9A, Construction Tech Storage/Garage 9C and Fashion Merchandising/Interior Design Building 4 and the modernization of the Automotive Program Buildings 2, 2A, 2B, and 3.

D. 2011-12 HIGHLIGHTS

MVROP highlights of the 2011-12 School Year include:

- Staff development for all Certificated, Classified and Management staff
- Fall and Spring Open House
- Participation in Alameda County Teacher of the Year Program
- Spring Car Show at Washington High School highlighting work from the Auto Technology and Auto Body Painting/Refinishing programs
- UTI Drive to Succeed contest winner presentation to Auto Tech program at Washington High School
- Career Faires and ROP Presentations at High Schools
- 10th Annual Forensic Challenge Event
- Building Career Pathway Partnerships Event with the Fremont Chamber of Commerce
- Kennedy Sophomore Tours
- Educators' Brunch
- PetersenDean Roofing and Solar Systems recognized as a Platinum Educational Business Partner with MVROP
- Grand Opening of the MVROP Pastry Café at Newark Memorial High School
- Student of the Year event at Marriott
- Mission College Articulation Day and Tri-Cities College Night at Ohlone College
- Student Certifications and Graduation in CNA and Pharmacy Tech Programs

IV. RESERVES/FUND BALANCE

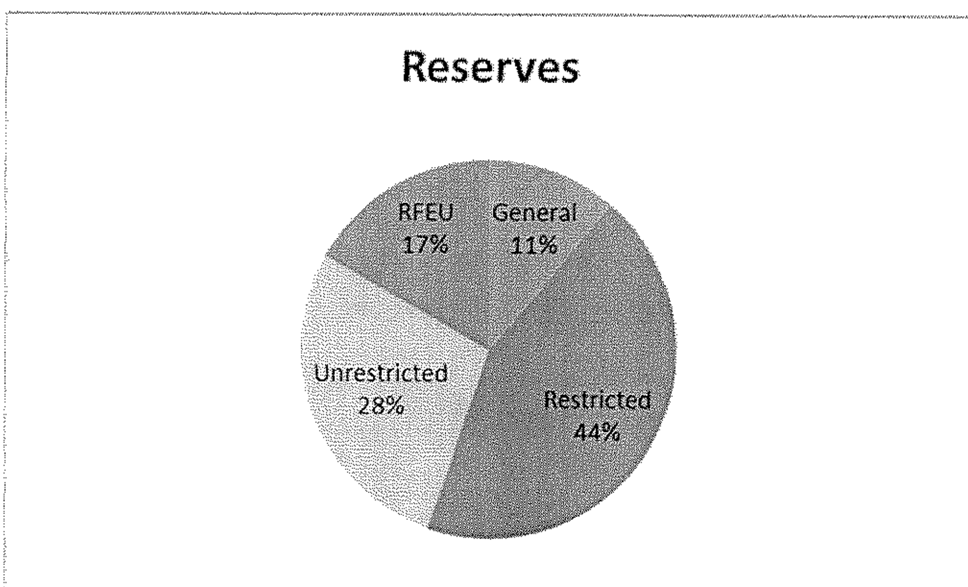
The ending fund balance for 2011-12 is $5,719,602, an increase of $867,767 from last year.

The Reserve for Economic Uncertainties is 15% of expenditures which is above the minimum required amount of 3%. A General Reserve has been added to the components of ending fund balance to meet state cash flow deferrals and delays in apportionments.

The components of the ending balance are as follows:

A. 2011-12 UNDAUDITED ACTUALS COMPARED TO 2012-13 ADOPTED BUDGET

Fund Balance/Reserves	11/12 Unaudited Actuals	12/13 Adopted Budget	Difference	% Difference
Reserve for Economic Uncertainties	959,553	773,635	(185,918)	-19.38%
Prop 1D, Contingency	200,000	200,000	-	0.00%
Equipment Replacement	703,000	703,000	-	0.00%
Building Repairs and Improvements	762,000	762,000	-	0.00%
Local Income Carryover Prior Years	575,756	575,756	-	0.00%
Local Income Carryover 10-11	490,645	490,645	-	0.00%
Local Income Carryover 11-12	533,616	533,616	-	0.00%
General Reserve	634,000	665,000	31,000	4.89%
Lottery Unrestricted – Carryover	464,815	464,815	-	0.00%
Lottery Prop 20–Carryover	69,107	69,107	-	0.00%
DSP –Carryover	137,833	137,833	-	0.00%
PLTW Grant Carryover	16,692	20,000	3,308	19.82%
Retiree Benefits	160,000	160,000	-	0.00%
Revolving Cash	7,500	7,500	-	0.00%
Prepaid Expenditures	5,085	-	(5,085)	-100.00%
Total Ending Balance	5,719,602	5,562,907	(156,695)	-2.74%



Description	Resource Codes	Object Codes	2011-12 Unaudited Actuals	2012-13 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			867,767.08	(156,695.00)	-118.1%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	4,851,834.82	5,719,601.90	17.9%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,851,834.82	5,719,601.90	17.9%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,851,834.82	5,719,601.90	17.9%
2) Ending Balance, June 30 (E + F1e)			5,719,601.90	5,562,906.90	-2.7%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	7,500.00	7,500.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	5,085.22	0.00	-100.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	223,631.78	226,939.78	1.5%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	4,523,831.72	4,554,831.72	0.7%
Prop 1D, Contingency	0000	9780	*200,000.00*		
Equipment Reserves	0000	9780	*703,000.00*		
Building Repairs/Improvements	0000	9780	*762,000.00*		
Local Income Carryover 10-11	0000	9780	*490,645.00*		
Local Income Carryover Prior Years	0000	9780	*575,756.00*		
Local Income Carryover 11-12	0000	9780	*533,616.00*		
Retiree Benefits (OPEB)	0000	9780	*160,000.00*		
General Reserve	0000	9780	*634,000.00*		
Lottery carryover, unrestricted	1100	9780	*464,814.72*		
Prop 1D, Contingencies	0000	9780		*200,000.00*	
Equipment Reserves	0000	9780		*703,000.00*	
Building Repairs/Improvements	0000	9780		*762,000.00*	
Local Income Carryover 10-11	0000	9780		*490,645.00*	
Local Income Carryover, Prior Years	0000	9780		*575,756.00*	
Local Income Carryover 11-12	0000	9780		*533,616.00*	
Retiree Benefits (OPEB)	0000	9780		*160,000.00*	
General Reserve	0000	9780		*665,000.00*	
Lottery carryover, unrestricted	1100	9780		*464,814.72*	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	959,553.18	773,635.40	-19.4%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2011-12 Unaudited Actuals	2012-13 Budget	Percent Difference
A. REVENUES					
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	37,042.65	76,768.00	107.2%
4) Other Local Revenue		8600-8799	7,170,442.19	6,412,913.00	-10.6%
5) TOTAL, REVENUES			7,207,484.84	6,489,681.00	-10.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	2,781,627.84	2,901,679.00	4.3%
2) Classified Salaries		2000-2999	1,014,386.63	1,064,129.00	4.9%
3) Employee Benefits		3000-3999	685,614.27	707,947.00	3.3%
4) Books and Supplies		4000-4999	314,396.58	453,063.00	44.1%
5) Services and Other Operating Expenditures		5000-5999	1,200,843.54	1,492,216.00	24.3%
6) Capital Outlay		6000-6999	332,010.90	16,504.00	-95.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	10,838.00	10,838.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			6,339,717.76	6,646,376.00	4.8%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			867,767.08	(156,695.00)	-118.1%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2011-12 Unaudited Actuals	2012-13 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	2,412,512.57		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	7,500.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	1,843.64		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	50,476.67		
4) Due from Grantor Government		9290	3,408,157.59		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	5,085.22		
8) Other Current Assets		9340	0.00		
9) Fixed Assets		9400	0.00		
10) TOTAL, ASSETS			5,885,575.69		
H. LIABILITIES					
1) Accounts Payable		9500	165,973.79		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Deferred Revenue		9650	0.00		
6) Long-Term Liabilities		9660			
7) TOTAL, LIABILITIES			165,973.79		
I. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G10 - H7)			5,719,601.90		

Description	Resource Codes	Object Codes	2011-12 Unaudited Actuals	2012-13 Budget	Percent Difference
FEDERAL REVENUE					
Special Education Discretionary Grants		8182	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.0%
NCLB / IASA	3000-3299, 4000-4139, 4201-4215, 4610, 5510	8290	0.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3699	8290	0.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.0%
Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Other State Apportionments					
Home-to-School Transportation	7230	8311	0.00	0.00	0.0%
Special Education Transportation	7240	8311	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
All Other State Revenue		8590	37,042.65	76,768.00	107.2%
TOTAL, OTHER STATE REVENUE			37,042.65	76,768.00	107.2%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2011-12 Unaudited Actuals	2012-13 Budget	Percent Difference
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	16,885.62	25,000.00	48.1%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Adult Education Fees		8671	0.00	0.00	0.0%
In-District Premiums/ Contributions		8674	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.0%
Transportation Services	7230, 7240	8677	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	240,309.00	95,000.00	-60.5%
Other Local Revenue					
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.0%
All Other Local Revenue		8699	56,525.72	0.00	-100.0%
Tuition		8710	0.00	0.00	0.0%
All Other Transfers In		8781-8783	6,856,721.85	6,292,913.00	-8.2%
Transfers of Apportionments					
Special Education SELPA Transfers					
From Districts or Charter Schools	6500	8791	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.0%
ROC/P Transfers					
From Districts or Charter Schools	6360	8791	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.0%
Other Transfers of Apportionments					
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			7,170,442.19	6,412,913.00	-10.6%
TOTAL, REVENUES			7,207,484.84	6,489,681.00	-10.0%

Description	Resource Codes	Object Codes	2011-12 Unaudited Actuals	2012-13 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	2,234,247.74	2,352,756.00	5.3%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	547,380.10	548,923.00	0.3%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			2,781,627.84	2,901,679.00	4.3%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	24,229.86	65,243.00	169.3%
Classified Support Salaries		2200	163,532.62	174,694.00	6.8%
Classified Supervisors' and Administrators' Salaries		2300	306,066.65	311,893.00	1.9%
Clerical, Technical and Office Salaries		2400	501,604.43	463,299.00	-7.6%
Other Classified Salaries		2900	18,953.07	49,000.00	158.5%
TOTAL, CLASSIFIED SALARIES			1,014,386.63	1,064,129.00	4.9%
EMPLOYEE BENEFITS					
STRS		3101-3102	259,062.72	237,859.00	-8.2%
PERS		3201-3202	108,275.17	116,368.00	7.5%
OASDI/Medicare/Alternative		3301-3302	113,337.15	117,185.00	3.4%
Health and Welfare Benefits		3401-3402	30,990.84	39,088.00	26.1%
Unemployment Insurance		3501-3502	61,084.36	62,826.00	2.9%
Workers' Compensation		3601-3602	89,830.00	90,252.00	0.5%
OPEB, Allocated		3701-3702	19,304.55	41,469.00	114.8%
OPEB, Active Employees		3751-3752	3,656.11	2,800.00	-23.4%
PERS Reduction		3801-3802	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	73.37	100.00	36.3%
TOTAL, EMPLOYEE BENEFITS			685,614.27	707,947.00	3.3%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	21,655.91	32,195.00	48.7%
Books and Other Reference Materials		4200	2,023.22	0.00	-100.0%
Materials and Supplies		4300	184,605.62	386,522.00	109.4%
Noncapitalized Equipment		4400	106,111.83	34,346.00	-67.6%
Food		4700	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			314,396.58	453,063.00	44.1%

Description	Resource Codes	Object Codes	2011-12 Unaudited Actuals	2012-13 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	46,652.54	34,000.00	-27.1%
Dues and Memberships		5300	6,759.35	8,900.00	31.7%
Insurance		5400-5450	78,144.00	80,000.00	2.4%
Operations and Housekeeping Services		5500	136,259.60	176,000.00	29.2%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	325,836.68	350,541.00	7.6%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	595,854.68	824,815.00	38.4%
Communications		5900	11,336.69	17,960.00	58.4%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			1,200,843.54	1,492,216.00	24.3%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	302,629.91	0.00	-100.0%
Equipment		6400	29,380.99	16,504.00	-43.8%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			332,010.90	16,504.00	-95.0%

Description	Resource Codes	Object Codes	2011-12 Unaudited Actuals	2012-13 Budget	Percent Difference
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Tuition					
Tuition, Excess Costs, and/or Deficit Payments					
Payments to Districts or Charter Schools		7141	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Other Transfers Out					
Transfers of Pass-Through Revenues					
To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments					
To Districts or Charter Schools	6500	7221	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.0%
ROC/P Transfers of Apportionments					
To Districts or Charter Schools	6360	7221	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	2,863.88	2,011.00	-29.8%
Other Debt Service - Principal		7439	7,974.12	8,827.00	10.7%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			10,838.00	10,838.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs		7310	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL, EXPENDITURES			6,339,717.76	6,646,376.00	4.8%

Description	Resource Codes	Object Codes	2011-12 Unaudited Actuals	2012-13 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: Special Reserve Fund		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: Special Reserve Fund		7612	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
To: Deferred Maintenance Fund		7615	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
Transfers of Restricted Balances		8997	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2011-12 Unaudited Actuals	2012-13 Budget	Percent Difference
A. REVENUES					
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	37,042.65	76,768.00	107.2%
4) Other Local Revenue		8600-8799	7,170,442.19	6,412,913.00	-10.6%
5) TOTAL, REVENUES			7,207,484.84	6,489,681.00	-10.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		3,196,097.60	3,691,015.00	15.5%
2) Instruction - Related Services	2000-2999		1,146,161.67	959,118.00	-16.3%
3) Pupil Services	3000-3999		224,542.47	197,316.00	-12.1%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		774,998.91	997,120.00	28.7%
8) Plant Services	8000-8999		987,079.11	790,969.00	-19.9%
9) Other Outgo	9000-9999	Except 7600-7699	10,838.00	10,838.00	0.0%
10) TOTAL, EXPENDITURES			6,339,717.76	6,646,376.00	4.8%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			867,767.08	(156,695.00)	-118.1%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2011-12 Unaudited Actuals	2012-13 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			867,767.08	(156,695.00)	-118.1%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	4,851,834.82	5,719,601.90	17.9%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,851,834.82	5,719,601.90	17.9%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,851,834.82	5,719,601.90	17.9%
2) Ending Balance, June 30 (E + F1e)			5,719,601.90	5,562,906.90	-2.7%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	7,500.00	7,500.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	5,085.22	0.00	-100.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	223,631.78	226,939.78	1.5%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	4,523,831.72	4,554,831.72	0.7%
Prop 1D, Contingency	0000	9780	*200,000.00*		
Equipment Reserves	0000	9780	*703,000.00*		
Building Repairs/Improvements	0000	9780	*762,000.00*		
Local Income Carryover 10-11	0000	9780	*490,645.00*		
Local Income Carryover Prior Years	0000	9780	*575,756.00*		
Local Income Carryover 11-12	0000	9780	*533,616.00*		
Retiree Benefits (OPEB)	0000	9780	*160,000.00*		
General Reserve	0000	9780	*634,000.00*		
Lottery carryover, unrestricted	1100	9780	*464,814.72*		
Prop 1D, Contingencies	0000	9780		*200,000.00*	
Equipment Reserves	0000	9780		*703,000.00*	
Building Repairs/Improvements	0000	9780		*762,000.00*	
Local Income Carryover 10-11	0000	9780		*490,645.00*	
Local Income Carryover, Prior Years	0000	9780		*575,756.00*	
Local Income Carryover 11-12	0000	9780		*533,616.00*	
Retiree Benefits (OPEB)	0000	9780		*160,000.00*	
General Reserve	0000	9780		*665,000.00*	
Lottery carryover, unrestricted	1100	9780		*464,814.72*	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	959,553.18	773,635.40	-19.4%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2011-12 Unaudited Actuals	2012-13 Budget
6300	Lottery: Instructional Materials	69,106.64	69,106.64
6355	ROCP: Training & Certification for Community Care (Dept D	137,833.14	137,833.14
9010	Other Restricted Local	16,692.00	20,000.00
Total, Restricted Balance		223,631.78	226,939.78

Description	Resource Codes	Object Codes	2011-12 Unaudited Actuals	2012-13 Budget	Percent Difference
A. REVENUES					
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	141.78	0.00	-100.0%
5) TOTAL, REVENUES			141.78	0.00	-100.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			141.78	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2011-12 Unaudited Actuals	2012-13 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			141.78	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,034.20	1,175.98	13.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,034.20	1,175.98	13.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,034.20	1,175.98	13.7%
2) Ending Balance, June 30 (E + F1e)			1,175.98	1,175.98	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	1,175.98	1,175.98	0.0%
Carryover	0000	9780	*1,175.98*		
Carryover	0000	9780		*1,175.98*	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2011-12 Unaudited Actuals	2012-13 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	1,174.55		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	1.43		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Fixed Assets		9400			
10) TOTAL, ASSETS			1,175.98		
H. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Deferred Revenue		9650	0.00		
6) Long-Term Liabilities		9660			
7) TOTAL, LIABILITIES			0.00		
I. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G10 - H7)			1,175.98		

Description	Resource Codes	Object Codes	2011-12 Unaudited Actuals	2012-13 Budget	Percent Difference
FEDERAL REVENUE					
Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
School Facilities Apportionments		8545	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	141.78	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			141.78	0.00	-100.0%
TOTAL, REVENUES			141.78	0.00	-100.0%

Description	Resource Codes	Object Codes	2011-12 Unaudited Actuals	2012-13 Budget	Percent Difference
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
PERS Reduction		3801-3802	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2011-12 Unaudited Actuals	2012-13 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2011-12 Unaudited Actuals	2012-13 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
To: State School Building Fund/ County School Facilities Fund From: All Other Funds		8913	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2011-12 Unaudited Actuals	2012-13 Budget	Percent Difference
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.0%
Other Sources					
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2011-12 Unaudited Actuals	2012-13 Budget	Percent Difference
A. REVENUES					
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	141.78	0.00	-100.0%
5) TOTAL, REVENUES			141.78	0.00	-100.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			141.78	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2011-12 Unaudited Actuals	2012-13 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			141.78	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,034.20	1,175.98	13.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,034.20	1,175.98	13.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,034.20	1,175.98	13.7%
2) Ending Balance, June 30 (E + F1e)			1,175.98	1,175.98	0.0%
Components of Ending Fund Balance)					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	1,175.98	1,175.98	0.0%
Carryover	0000	9780	*1,175.98*		
Carryover	0000	9780		*1,175.98*	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2011-12 Unaudited Actuals	2012-13 Budget
Total, Restricted Balance		0.00	0.00

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30
Governmental Activities:						
Capital assets not being depreciated:						
Land			0.00			0.00
Work in Progress	4,385,096.00		4,385,096.00	302,630.00	7,796.00	4,679,930.00
Total capital assets not being depreciated	4,385,096.00	0.00	4,385,096.00	302,630.00	7,796.00	4,679,930.00
Capital assets being depreciated:						
Land Improvements			0.00			0.00
Buildings	722,018.00	(10,871.00)	711,147.00			711,147.00
Equipment	445,780.00		445,780.00	29,381.00	7,124.00	468,037.00
Total capital assets being depreciated	1,167,798.00	(10,871.00)	1,156,927.00	29,381.00	7,124.00	1,179,184.00
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings	(454,490.00)	10,871.00	(443,619.00)	(5,816.00)		(449,435.00)
Equipment	(243,931.00)	(6,277.00)	(250,208.00)	(36,776.00)		(286,984.00)
Total accumulated depreciation	(698,421.00)	4,594.00	(693,827.00)	(42,592.00)	0.00	(736,419.00)
Total capital assets being depreciated, net	469,377.00	(6,277.00)	463,100.00	(13,211.00)	7,124.00	442,765.00
Governmental activity capital assets, net	4,854,473.00	(6,277.00)	4,848,196.00	289,419.00	14,920.00	5,122,695.00
Business-Type Activities:						
Capital assets not being depreciated:						
Land			0.00			0.00
Work in Progress			0.00			0.00
Total capital assets not being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Capital assets being depreciated:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total capital assets being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total accumulated depreciation	0.00	0.00	0.00	0.00	0.00	0.00
Total capital assets being depreciated, net	0.00	0.00	0.00	0.00	0.00	0.00
Business-type activity capital assets, net	0.00	0.00	0.00	0.00	0.00	0.00

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have *fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.*

Form	Description	Value
ICR	Preliminary Proposed Indirect Cost Rate	8.81%
	Fixed-with-carry-forward indirect cost rate for use in 2013-14, subject to CDE approval (applicable only if an approved indirect cost rate has been requested).	
TRAN	Approved Transportation Expense - Home-to-School	
	Approved Transportation Expense - SD/OI	
	For each of these programs, if the amount received exceeds actual costs, the next apportionment is subject to reduction (EC 41851.5[c]).	

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2011-12 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the JPA pursuant to Education Code sections 41023 and 42100.

Signed ____________________ Date of Meeting: __________
Clerk/Secretary of the JPA Governing Board
(Original signature required)

To the Superintendent of Public Instruction:

2011-12 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code sections 41023 and 42100.

Signed ____________________ Date: __________
County Superintendent/Designee
(Original signature required)

For additional information on the unaudited actual reports, please contact:

For County Office of Education:	For JPA:
Jeff Potter	Marie dela Cruz
Name	Name
Executive Director, Business Services	Director, Business Services
Title	Title
510-670-4279	510-657-1865 x15145
Telephone	Telephone
jpotter@acoe.org	mdelacruz@mvrop.org
E-mail Address	E-mail Address

SELECTION OF BUDGET ADOPTION CYCLE:

Pursuant to Education Code Section 42127(i), this JPA elects to use the following budget adoption cycle for the 2013-14 budget year:

(S) Budget Adoption Cycle ('D' for Dual or 'S' for Single)

REQUEST FOR AN APPROVED INDIRECT COST RATE:

JPAs do not receive an approved indirect cost rate unless specifically requested.

(N) Do you want an approved indirect cost rate for use with 2013-14 programs? (Yes/No)

2011-12 Unaudited Actuals
FEDERAL GRANT AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO DEFERRED REVENUES

FEDERAL PROGRAM NAME		TOTAL
FEDERAL CATALOG NUMBER		
RESOURCE CODE		
REVENUE OBJECT		
LOCAL DESCRIPTION (if any)		
AWARD		
1. Prior Year Carryover		0.00
2. a. Current Year Award		0.00
b. Transferability (NCLB)		0.00
c. Other Adjustments		0.00
d. Adj Curr Yr Award (sum lines 2a, 2b, & 2c)	0.00	0.00
3. Required Matching Funds/Other		0.00
4. Total Available Award (sum lines 1, 2d, & 3)	0.00	0.00
REVENUES		
5. Revenue Deferred from Prior Year		0.00
6. Cash Received in Current Year		0.00
7. Contributed Matching Funds		0.00
8. Total Available (sum lines 5, 6, & 7)	0.00	0.00
EXPENDITURES		
9. Donor-Authorized Expenditures		0.00
10. Non Donor-Authorized Expenditures		0.00
11. Total Expenditures (lines 9 & 10)	0.00	0.00
12. Amounts Included in Line 6 above for Prior Year Adjustments		0.00
13. Calculation of Deferred Revenue or A/P, & A/R amounts (line 8 minus line 9 plus line 12)	0.00	0.00
a. Deferred Revenue		0.00
b. Accounts Payable		0.00
c. Accounts Receivable		0.00
14. Unused Grant Award Calculation (line 4 minus line 9)	0.00	0.00
15. If Carryover is allowed, enter line 14 amount here		0.00
16. Reconciliation of Revenue (line 5 plus line 6 minus line 13a minus line 13b plus line 13c)	0.00	0.00

STATE PROGRAM NAME		TOTAL
RESOURCE CODE		
REVENUE OBJECT		
LOCAL DESCRIPTION (if any)		
AWARD		
1. a. Prior Year Carryover		0.00
b. Restr Bal Transfers (Obj 8997)		0.00
c. Adjusted Prior Year Carryover (sum lines 1a & 1b)	0.00	0.00
2. a. Current Year Award		0.00
b. Other Adjustments		0.00
c. Adj Curr Yr Award (sum lines 2a & 2b)	0.00	0.00
3. Required Matching Funds/Other		0.00
4. Total Available Award (sum lines 1c, 2c, & 3)	0.00	0.00
REVENUES		
5. Revenue Deferred from Prior Year		0.00
6. Cash Received in Current Year		0.00
7. Contributed Matching Funds		0.00
8. Total Available (sum lines 5, 6, & 7)	0.00	0.00
EXPENDITURES		
9. Donor-Authorized Expenditures		0.00
10. Non Donor-Authorized Expenditures		0.00
11. Total Expenditures (lines 9 & 10)	0.00	0.00
12. Amounts Included in Line 6 above for Prior Year Adjustments		0.00
13. Calculation of Deferred Revenue or A/P, & A/R amounts (line 8 minus line 9 plus line 12)	0.00	0.00
a. Deferred Revenue		0.00
b. Accounts Payable		0.00
c. Accounts Receivable		0.00
14. Unused Grant Award Calculation (line 4 minus line 9)	0.00	0.00
15. If Carryover is allowed, enter line 14 amount here		0.00
16. Reconciliation of Revenue (line 5 plus line 6 minus line 13a minus line 13b plus line 13c)	0.00	0.00

2011-12 Unaudited Actuals
LOCAL GRANT AWARDS, REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO DEFERRED REVENUES

LOCAL PROGRAM NAME		**TOTAL**
RESOURCE CODE		
REVENUE OBJECT		
LOCAL DESCRIPTION (if any)		
AWARD		
1. a. Prior Year Carryover		0.00
b. Restr Bal Transfers (Obj 8997)		0.00
c. Adj Prior Year Carryover (sum lines 1a & 1b)	0.00	0.00
2. a. Current Year Award		0.00
b. Other Adjustments		0.00
c. Adj Curr Yr Award (sum lines 2a & 2b)	0.00	0.00
3. Required Matching Funds/Other		0.00
4. Total Available Award (sum lines 1c, 2c, & 3)	0.00	0.00
REVENUES		
5. Revenue Deferred from Prior Year		0.00
6. Cash Received in Current Year		0.00
7. Contributed Matching Funds		0.00
8. Total Available (sum lines 5, 6, & 7)	0.00	0.00
EXPENDITURES		
9. Donor-Authorized Expenditures		0.00
10. Non Donor-Authorized Expenditures		0.00
11. Total Expenditures (lines 9 & 10)	0.00	0.00
12. Amounts Included in Line 6 above for Prior Year Adjustments		0.00
13. Calculation of Deferred Revenue or A/P, & A/R amounts (line 8 minus line 9 plus line 12)	0.00	0.00
a. Deferred Revenue		0.00
b. Accounts Payable		0.00
c. Accounts Receivable		0.00
14. Unused Grant Award Calculation (line 4 minus line 9)	0.00	0.00
15. If Carryover is allowed, enter line 14 amount here		0.00
16. Reconciliation of Revenue (line 5 plus line 6 minus line 13a minus line 13b plus line 13c)	0.00	0.00

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2011-12 Unaudited Actuals
FEDERAL AWARDS, REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

FEDERAL PROGRAM NAME		**TOTAL**
FEDERAL CATALOG NUMBER		
RESOURCE CODE		
REVENUE OBJECT		
LOCAL DESCRIPTION (if any)		
AWARD		
1. Prior Year Restricted Ending Balance		0.00
2. a. Current Year Award		0.00
b. Other Adjustments		0.00
c. Adj Curr Yr Award (sum lines 2a & 2b)	0.00	0.00
3. Required Matching Funds/Other		0.00
4. Total Available Award (sum lines 1, 2c, & 3)	0.00	0.00
REVENUES		
5. Cash Received in Current Year		0.00
6. Amounts Included in Line 5 for Prior Year Adjustments		0.00
7. a. Accounts Receivable (line 2c minus lines 5 & 6)	0.00	0.00
b. Noncurrent Accounts Receivable		0.00
c. Current Accounts Receivable (line 7a minus line 7b)	0.00	0.00
8. Contributed Matching Funds		0.00
9. Total Available (sum lines 5, 7c, & 8)	0.00	0.00
EXPENDITURES		
10. Donor-Authorized Expenditures		0.00
11. Non Donor-Authorized Expenditures		0.00
12. Total Expenditures (line 10 plus line 11)	0.00	0.00
RESTRICTED ENDING BALANCE		
13. Current Year (line 4 minus line 10)	0.00	0.00

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2011-12 Unaudited Actuals
STATE AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

STATE PROGRAM NAME	Prop 20 Lottery	Certification for Community Caregivers	TOTAL
RESOURCE CODE	6300	6355	
REVENUE OBJECT	8781	8590	
LOCAL DESCRIPTION (if any)	Prop 20	DSP	
AWARD			
1. a. Prior Year Restricted Ending Balance	62,909.01	105,459.32	168,368.33
b. Restr Bal Transfers (Obj 8997)			0.00
c. Adj PY Restricted Ending Bal (sum lines 1a & 1b)	62,909.01	105,459.32	168,368.33
2. a. Current Year Award	70,812.98	20,275.00	91,087.98
b. Other Adjustments			0.00
c. Adj Curr Yr Award (sum lines 2a & 2b)	70,812.98	20,275.00	91,087.98
3. Required Matching Funds/Other			0.00
4. Total Available Award (sum lines 1c, 2c, & 3)	133,721.99	125,734.32	259,456.31
REVENUES			
5. Cash Received in Current Year	3,260.65	20,275.00	23,535.65
6. Amounts Included in Line 5 for Prior Year Adjustments			0.00
7. a. Accounts Receivable (line 2c minus lines 5 & 6)	67,552.33	0.00	67,552.33
b. Noncurrent Accounts Receivable			0.00
c. Current Accounts Receivable (line 7a minus line 7b)	67,552.33	0.00	67,552.33
8. Contributed Matching Funds			0.00
9. Total Available (sum lines 5, 7c, & 8)	70,812.98	20,275.00	91,087.98
EXPENDITURES			
10. Donor-Authorized Expenditures	64,615.35	(12,098.82)	52,516.53
11. Non Donor-Authorized Expenditures			0.00
12. Total Expenditures (line 10 plus line 11)	64,615.35	(12,098.82)	52,516.53
RESTRICTED ENDING BALANCE			
13. Current Year (line 4 minus line 10)	69,106.64	137,833.14	206,939.78

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2011-12 Unaudited Actuals
LOCAL AWARDS, REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

LOCAL PROGRAM NAME	Lam Research Foundation	PG&E Solar Grant	TOTAL
RESOURCE CODE	9601	9660	
REVENUE OBJECT	8699	8699	
LOCAL DESCRIPTION (if any)	PLTW funds	PG&E Grant	
AWARD			
1. a. Prior Year Restricted Ending Balance	0.00	10,000.00	10,000.00
b. Restr Bal Transfers (Obj 8997)			0.00
c. Adj PY Restricted Ending Bal (sum lines 1a & 1b)	0.00	10,000.00	10,000.00
2. a. Current Year Award	20,000.00		20,000.00
b. Other Adjustments			0.00
c. Adj Curr Yr Award (sum lines 2a & 2b)	20,000.00	0.00	20,000.00
3. Required Matching Funds/Other			0.00
4. Total Available Award (sum lines 1c, 2c, & 3)	20,000.00	10,000.00	30,000.00
REVENUES			
5. Cash Received in Current Year	20,000.00	0.00	20,000.00
6. Amounts Included in Line 5 for Prior Year Adjustments			0.00
7. a. Accounts Receivable (line 2c minus lines 5 & 6)	0.00	0.00	0.00
b. Noncurrent Accounts Receivable			0.00
c. Current Accounts Receivable (line 7a minus line 7b)	0.00	0.00	0.00
8. Contributed Matching Funds			0.00
9. Total Available (sum lines 5, 7c, & 8)	20,000.00	0.00	20,000.00
EXPENDITURES			
10. Donor-Authorized Expenditures		10,000.00	10,000.00
11. Non Donor-Authorized Expenditures			0.00
12. Total Expenditures (line 10 plus line 11)	0.00	10,000.00	10,000.00
RESTRICTED ENDING BALANCE			
13. Current Year (line 4 minus line 10)	20,000.00	0.00	20,000.00

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	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30	Amounts Due Within One Year
Governmental Activities:							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable	23,140.00	3,634.00	26,774.00	13,258.00		40,032.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net OPEB Obligation	21,321.00	58,469.00	79,790.00	60,870.00	22,961.00	117,699.00	
Compensated Absences Payable	152,055.00		152,055.00		35,899.00	116,156.00	
Governmental activities long-term liabilities	196,516.00	62,103.00	258,619.00	74,128.00	58,860.00	273,887.00	0.00
Business-Type Activities:							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net OPEB Obligation			0.00			0.00	
Compensated Absences Payable			0.00			0.00	
Business-type activities long-term liabilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702) (Functions 7200-7700, goals 0000 and 9000) — 322,831.85
2. Contracted general administrative positions not paid through payroll
   a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800.
   b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

B. Salaries and Benefits - All Other Activities

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702) (Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) — 4,139,492.34

C. Percentage of Plant Services Costs Attributable to General Administration
(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) — 7.80%

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)
Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. Retain supporting documentation.

B. Abnormal or Mass Separation Costs (required)
Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. — 0.00

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

A.	**Indirect Costs**	
1.	Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	325,837.73
2.	Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	106,203.44
3.	External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	0.00
4.	Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	0.00
5.	Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	33,695.54
6.	Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	19,691.49
7.	Adjustment for Employment Separation Costs	
	a. Plus: Normal Separation Costs (Part II, Line A)	0.00
	b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8.	Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	485,428.20
9.	Carry-Forward Adjustment (Part IV, Line F)	0.00
10.	Total Adjusted Indirect Costs (Line A8 plus Line A9)	485,428.20
B.	**Base Costs**	
1.	Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	3,183,220.51
2.	Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	1,146,161.67
3.	Pupil Services (Functions 3000-3999, objects 1000-5999 except 5100)	224,542.47
4.	Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	0.00
5.	Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	0.00
6.	Enterprise (Function 6000, objects 1000-5999 except 5100)	0.00
7.	Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	326,453.84
8.	External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	0.00
9.	Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
10.	Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11.	Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	398,298.60
12.	Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	232,763.57
13.	Adjustment for Employment Separation Costs	
	a. Less: Normal Separation Costs (Part II, Line A)	0.00
	b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14.	Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
15.	Child Development (Fund 12, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16.	Cafeteria (Funds 13 and 61, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
17.	Foundation (Funds 19 and 57, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
18.	Total Base Costs (Lines B1 through B12 and Lines B13b through B17, minus Line B13a)	5,511,440.66
C.	**Straight Indirect Cost Percentage Before Carry-Forward Adjustment** **(For information only - not for use when claiming/recovering indirect costs)** (Line A8 divided by Line B18)	8.81%
D.	**Preliminary Proposed Indirect Cost Rate** **(For final approved fixed-with-carry-forward rate for use in 2013-14 see www.cde.ca.gov/fg/ac/ic)** (Line A10 divided by Line B18)	8.81%

Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A.	**Indirect costs incurred in the current year (Part III, Line A8)**	485,428.20
B.	**Carry-forward adjustment from prior year(s)**	
	1. Carry-forward adjustment from the second prior year	0.00
	2. Carry-forward adjustment amount deferred from prior year(s), if any	0.00
C.	**Carry-forward adjustment for under- or over-recovery in the current year**	
	1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (0%) times Part III, Line B18); zero if negative	0.00
	2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (0%) times Part III, Line B18) or (the highest rate used to recover costs from any program (0%) times Part III, Line B18); zero if positive	0.00
D.	**Preliminary carry-forward adjustment (Line C1 or C2)**	0.00
E.	**Optional allocation of negative carry-forward adjustment over more than one year**	

Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.

Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	not applicable
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
LEA request for Option 1, Option 2, or Option 3	1

F.	**Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)**	0.00

Approved indirect cost rate: 0.00%
Highest rate used in any program: 0.00%

Fund	Resource	Eligible Expenditures (Objects 1000-5999 except Object 5100)	Indirect Costs Charged (Objects 7310 and 7350)	Rate Used

		Teacher Full-Time Equivalents				Classroom Units		Pupils Transported
		Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3100-3199 & 3900)	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Pupil Transportation (Function 3600)
A. Amount of Undistributed Expenditures, Funds 01, 09, and 62, Goals 0000 and 9000 (will be allocated based on factors input)		0.00	0.00	0.00	0.00	0.00	0.00	0.00
B. Enter Allocation Factor(s) by Goal: (Note: Allocation factors are only needed for a column if there are undistributed expenditures in line A.)		FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	CU Factor(s)	CU Factor(s)	PT Factor(s)
Instructional Goals	**Description**							
0001	Pre-Kindergarten							
1110	Regular Education, K-12							
3800	Vocational Education							
4110	Regular Education, Adult							
4630	Adult Vocational Education							
5000-5999	Special Education (allocated to 5001)							
6000	ROC/P					26.00		
Other Goals	**Description**							
7110	Nonagency - Educational							
7150	Nonagency - Other							
8500	Child Care and Development Services							
Other Funds	**Description**							
--	Adult Education (Fund 11)							
--	Child Development (Fund 12)							
--	Cafeteria (Funds 13 & 61)							
C. Total Allocation Factors		0.00	0.00	0.00	0.00	26.00	0.00	0.00

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Unaudited Actuals
2011-12
General Fund and Charter Schools Funds
Program Cost Report

Goal	Program/Activity	Direct Costs: Direct Charged (Schedule DCC) Column 1	Direct Costs: Allocated (Schedule AC) Column 2	Direct Costs: Subtotal (col. 1 + 2) Column 3	Central Admin Costs (col. 3 x Sch. CAC line E) Column 4	Other Costs (Schedule OC) Column 5	Total Costs by Program (col. 3 + 4 + 5) Column 6
Instructional Goals							
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00		0.00
1110	Regular Education, K–12	0.00	0.00	0.00	0.00		0.00
3800	Vocational Education	0.00	0.00	0.00	0.00		0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00		0.00
4630	Adult Vocational Education	0.00	0.00	0.00	0.00		0.00
5000-5999	Special Education	0.00	0.00	0.00	0.00		0.00
6000	Regional Occupational Ctr/Prg (ROC/P)	5,251,250.94	0.00	5,251,250.94	774,998.91		6,026,249.85
Other Goals							
7110	Nonagency - Educational	0.00	0.00	0.00	0.00		0.00
7150	Nonagency - Other	0.00	0.00	0.00	0.00		0.00
8500	Child Care and Development Services	0.00	0.00	0.00	0.00		0.00
Other Costs							
----	Food Services					0.00	0.00
----	Enterprise					0.00	0.00
----	Facilities Acquisition & Construction					302,629.91	302,629.91
----	Other Outgo					10,838.00	10,838.00
Other Funds ----	Adult Education, Child Development, Cafeteria, Foundation ([Column 3 + CAC, line C5] times CAC, line E)		0.00	0.00	0.00		0.00
----	Indirect Cost Transfers to Other Funds (Net of Funds 01, 09, 62, Function 7210, Object 7350)				0.00		0.00
----	**Total General Fund and Charter Schools Funds Expenditures**	5,251,250.94	0.00	5,251,250.94	774,998.91	313,467.91	6,339,717.76

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Unaudited Actuals
2011-12
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Direct Charged Costs (DCC)

Goal	Type of Program	Instruction (Functions 1000-1999)	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3110-3160 and 3900)	Pupil Transportation (Function 3600)	Ancillary Services (Functions 4000-4999)	Community Services (Functions 5000-5999)	General Administration (Functions 7000-7999, except 7210)*	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Total
Instructional Goals													
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
1110	Regular Education, K–12	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3800	Vocational Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4630	Adult Vocational Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
5000-5999	Special Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
6000	ROC/P	3,196,097.60	424,744.02	110,034.74	611,382.91	224,542.47	0.00	0.00			431,994.14	252,455.06	5,251,250.94
Other Goals													
7110	Nonagency - Educational	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
8500	Child Care and Development Services	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Total Direct Charged Costs		3,196,097.60	424,744.02	110,034.74	611,382.91	224,542.47	0.00	0.00	0.00	0.00	431,994.14	252,455.06	5,251,250.94

* Functions 7100-7199 for goals 8100 and 8500

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Goal	Type of Program	Allocated Support Costs (Based on factors input on Form PCRAF)			Total
		Full-Time Equivalents	Classroom Units	Pupils Transported	
Instructional Goals					
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00
1110	Regular Education, K–12	0.00	0.00	0.00	0.00
3800	Vocational Education	0.00	0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00
4630	Adult Vocational Education	0.00	0.00	0.00	0.00
5000-5999	Special Education (allocated to 5001)	0.00	0.00	0.00	0.00
6000	ROC/P	0.00	0.00	0.00	0.00
Other Goals					
7110	Nonagency - Educational	0.00	0.00	0.00	0.00
7150	Nonagency - Other	0.00	0.00	0.00	0.00
8500	Child Care and Development Svcs.	0.00	0.00	0.00	0.00
Other Funds					
- -	Adult Education (Fund 11)		0.00		0.00
- -	Child Development (Fund 12)	0.00	0.00	0.00	0.00
- -	Cafeteria (Funds 13 and 61)		0.00		0.00
Total Allocated Support Costs		0.00	0.00	0.00	0.00

Unaudited Actuals
2011-12
Program Cost Report
Schedule of Central Administration Costs (CAC)

A.	**Central Administration Costs in General Fund and Charter Schools Funds**	
1	Board and Superintendent (Funds 01, 09, and 62, Functions 7100-7180, Goals 0000-6999 and 9000, Objects 1000-7999)	326,453.84
2	External Financial Audits (Funds 01, 09, and 62, Functions 7190-7191, Goals 0000-6999 and 9000, Objects 1000-7999)	0.00
3	Other General Administration (Funds 01, 09, and 62, Functions 7200-7600 except 7210, Goal 0000, Objects 1000-7999)	325,837.73
4	Centralized Data Processing (Funds 01, 09, and 62, Function 7700, Goal 0000, Objects 1000-7999)	122,707.34
5	Total Central Administration Costs in General Fund and Charter Schools Funds	774,998.91
B.	**Direct Charged and Allocated Costs in General Fund and Charter Schools Funds**	
1	Total Direct Charged Costs (from Form PCR, Column 1, Total)	5,251,250.94
2	Total Allocated Costs (from Form PCR, Column 2, Total)	0.00
3	Total Direct Charged and Allocated Costs in General Fund and Charter Schools Funds	5,251,250.94
C.	**Direct Charged Costs in Other Funds**	
1	Adult Education (Fund 11, Objects 1000-5999, except 5100)	0.00
2	Child Development (Fund 12, Objects 1000-5999, except 5100)	0.00
3	Cafeteria (Funds 13 & 61, Objects 1000-5999, except 5100)	0.00
4	Foundation (Funds 19 & 57, Objects 1000-5999, except 5100) (Not applicable to JPAs)	0.00
5	Total Direct Charged Costs in Other Funds	0.00
D.	**Total Direct Charged and Allocated Costs (B3 + C5)**	5,251,250.94
E.	**Ratio of Central Administration Costs to Direct Charged and Allocated Costs (A5/D)**	14.76%

Unaudited Actuals
2011-12
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Other Costs (OC)

Type of Activity	Food Services (Function 3700)	Enterprise (Function 6000)	Facilities Acquisition & Construction (Function 8500)	Other Outgo (Functions 9000-9999)	Total
Food Services (Objects 1000-5999, 6400, and 6500)	0.00				0.00
Enterprise (Objects 1000-5999, 6400, and 6500)		0.00			0.00
Facilities Acquisition & Construction (Objects 1000-6500)			302,629.91		302,629.91
Other Outgo (Objects 1000-7999)				10,838.00	10,838.00
Total Other Costs	0.00	0.00	302,629.91	10,838.00	313,467.91

Fund: 01 General Fund
Resource: 0000 Unrestricted

Description	Object		2011-12 Unaudited Actuals
Ending Fund Balance	979Z		5,027,847.40
Components of Ending Fund Balance			
Nonspendable			
Revolving Cash	9711		7,500.00
Stores	9712		0.00
Prepaid Expenditures	9713		1,777.22
All Others	9719		0.00
Restricted	9740		0.00
Committed			
Stabilization Arrangements	9750		0.00
Other Commitments	9760		0.00
Assigned			
Other Assignments	9780		4,059,017.00
Prop 1D, Contingency	9780	*200,000.00*	
Equipment Reserves	9780	*703,000.00*	
Building Repairs/Improvements	9780	*762,000.00*	
Local Income Carryover 10-11	9780	*490,645.00*	
Local Income Carryover Prior Years	9780	*575,756.00*	
Local Income Carryover 11-12	9780	*533,616.00*	
Retiree Benefits (OPEB)	9780	*160,000.00*	
General Reserve	9780	*634,000.00*	
Unassigned/Unappropriated			
Reserve for Economic Uncertainties	9789		959,553.18
Unassigned/Unappropriated	9790		0.00

Fund: 01 General Fund
Resource: 1100 Lottery: Unrestricted

Description	Object	2011-12 Unaudited Actuals
Ending Fund Balance	979Z	464,814.72
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	0.00
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	464,814.72
Lottery carryover, unrestricted	9780	*464,814.72*
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund
Resource: 6300 Lottery: Instructional Materials

Description	Object	2011-12 Unaudited Actuals
Ending Fund Balance	979Z	69,106.64
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	69,106.64
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund Resource: 6355 ROCP: Training & Certification for Community Care (Dept Develop Service)		
Description	**Object**	**2011-12 Unaudited Actuals**
Ending Fund Balance	979Z	137,833.14
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	137,833.14
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund
Resource: 9010 Other Restricted Local

Description	Object	2011-12 Unaudited Actuals
Ending Fund Balance	979Z	20,000.00
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	3,308.00
All Others	9719	0.00
Restricted	9740	16,692.00
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Fund: 35 County School Facilities Fund Resource: 0000 Unrestricted			
Description	Object		2011-12 Unaudited Actuals
Ending Fund Balance	979Z		1,175.98
Components of Ending Fund Balance			
Nonspendable			
Revolving Cash	9711		0.00
Stores	9712		0.00
Prepaid Expenditures	9713		0.00
All Others	9719		0.00
Restricted	9740		0.00
Committed			
Stabilization Arrangements	9750		0.00
Other Commitments	9760		0.00
Assigned			
Other Assignments	9780		1,175.98
Carryover	9780	*1,175.98*	
Unassigned/Unappropriated			
Reserve for Economic Uncertainties	9789		0.00
Unassigned/Unappropriated	9790		0.00

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Unaudited Actuals
2011-12 Unaudited Actuals
Technical Review Checks

Mission Valley ROC/P Alameda County

Following is a chart of the various types of technical review checks and related requirements:

F - Fatal (Data must be corrected; an explanation is not allowed)
W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

CHECKFUND - (F) - All FUND codes must be valid. PASSED

CHECKRESOURCE - (W) - All RESOURCE codes must be valid. PASSED

CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code. PASSED

CHECKGOAL - (F) - All GOAL codes must be valid. PASSED

CHECKFUNCTION - (F) - All FUNCTION codes must be valid. PASSED

CHECKOBJECT - (F) - All OBJECT codes must be valid. PASSED

CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid. PASSED

CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid. PASSED

CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid. PASSED

CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid. PASSED

CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid. PASSED

CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. PASSED

CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid. PASSED

CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid. PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, 6500-6540, and 7240, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. PASSED

BALANCE-FDxRS - (F) - Adjusted Beginning Fund Balance plus Revenues minus Expenditures minus Assets plus Liabilities, must total zero by fund and resource, except for agency funds 76 and 95. PASSED

PY-EFB=CY-BFB - (F) - Prior year ending fund balance (preloaded from last year's unaudited actuals submission) must equal current year beginning fund balance (Object 9791). PASSED

PY-EFB=CY-BFB-RES - (F) - Prior year ending balance (preloaded from last year's unaudited actuals submission) must equal current year beginning balance (Object 9791), by fund and resource. PASSED

BALANCE-FDxRS-AGENCY - (F) - Assets (objects 9100-9499) minus Liabilities (objects 9500-9699) must total zero by fund and resource for agency funds 76 and 95. PASSED

GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (F) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (F) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (F) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (F) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

DUE-FROM=DUE-TO - (F) - Due from Other Funds (Object 9310) must equal Due to Other Funds (Object 9610). PASSED

INTRAFD-DIR-COST - (F) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRAFD-INDIRECT - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. PASSED

INTRAFD-INDIRECT-FN - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by function. PASSED

CONTRIB-UNREST-REV - (F) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. PASSED

CONTRIB-RESTR-REV - (F) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. PASSED

RESTR-BAL-TRANSFER - (F) - Transfers of Restricted Balances (Object 8997) must net to zero. PASSED

LOTTERY-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for resources 3327 and 3328), by resource. PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. PASSED

CEFB=FD-EQUITY - (F) - Components of Ending Fund Balance/Net Assets (objects 9710-9790, 9796, and 9797) must agree with Fund Equity (Assets [objects 9100-9499] minus Liabilities [objects 9500-9699]). PASSED

EXCESS-ASSIGN-REU - (F) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 73). PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 73. PASSED

UNR-NET-POSITION-NEG - (W) - Object 9790, in restricted resources, must be zero or negative, by resource, in funds 61 through 73. PASSED

EFB-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund. PASSED

OBJ-POSITIVE - (W) - The following objects have a negative balance by resource, by fund: EXCEPTION

FUND	RESOURCE	OBJECT	VALUE
01	6355	4400	-36,104.56

Explanation:Prior year adjustments to DSP funds- transferred expenses to General Fund

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund. PASSED

EXP-POSITIVE - (W) - The following expenditure functions have a negative balance by resource, by fund. (NOTE: Functions, including CDE-defined optional functions, are checked individually, except functions 7200-7600 are combined.) EXCEPTION

FUND	RESOURCE	FUNCTION	VALUE
01	6355	1000	-16,282.66

Explanation:Prior year adjustments to DSP funds- transferred expenses to General Fund

01	6355	3900	-4,503.39

Explanation:Prior year adjustments to DSP funds- transferred expenses to General Fund

01	6355	8100	-6,385.74

Explanation:Prior year adjustments to DSP funds- transferred expenses to General Fund

AR-AP-POSITIVE - (F) - Accounts Receivable (Object 9200), Due from Other Funds (Object 9310), Accounts Payable (Object 9500), and Due to Other Funds (Object 9610) should have a positive balance by resource, by fund. PASSED

CEFB-POSITIVE - (F) - Components of Ending Fund Balance/Net Assets (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. PASSED

SUPPLEMENTAL CHECKS

BDGT-ADOPTION-PRVDED - (F) - In compliance with EC Section 42127(i), selection of a Budget Adoption Cycle must be provided. PASSED

ICRATE-REQST-PRVDED - (F) - JPAs must indicate in the Unaudited Actual Certification (Form CA) whether or not they are requesting a state approved indirect cost rate. PASSED

ASSET-IMPORT - (W) - If capital asset amounts are imported/keyed (Function 8500, Facilities Acquisition and Construction, or objects 6XXX, Capital Outlay), then capital asset supplemental data (Form ASSET) should be provided. PASSED

DEBT-IMPORT - (F) - If long-term debt amounts are imported/keyed, the long-term debt supplemental data (Form DEBT) must be provided. PASSED

TRAN-IMPORT - (W) - If Home-to-School and/or Special Education (Severely Disabled/Orthopedically Impaired) transportation amounts are imported in resources 7230 and/or 7240, the Annual Report of Pupil Transportation, Form TRAN, must be completed and saved. PASSED

IC-ADMIN-PLANT-SVCS - (O) - Percentage of plant services costs attributable to general administration should not be zero or exceed 25%. PASSED

IC-PCT - (O) - The straight indirect cost percentage before the carry-forward adjustment (Form ICR, Part III, Line C) is between 2% and 9%. PASSED

IC-POSITIVE - (O) - The indirect cost rate after the carry-forward adjustment (Form ICR, Part III, Line D) should be positive. PASSED

IC-ADMIN-NOT-ZERO - (O) - Other General Administration costs (Part III, Line A1) in Form ICR should not be zero. PASSED

IC-BD-SUPT-NOT-ZERO - (O) - Board and Superintendent costs (Part III, Line B7) in Form ICR should not be zero. PASSED

IC-BD-SUPT-VS-ADMIN - (O) - In Form ICR, the ratio of Board and Superintendent costs (Part III, Line B7) to Other General Administration costs (Part III, Line A1) should not be less than 5%. PASSED

IC-EXCEEDS-LEA-RATE - (O) - The indirect cost rate used in one or more programs (Form ICR, Exhibit A - Rate Used) should not exceed the LEA's approved indirect cost rate. PASSED

TRAN-PUPIL-DATA - (F) - If miles or pupils transported data have been reported in Form TRAN, Schedule I, Line B1 and/or Line C, then costs must be reported in Schedule III, Line K. PASSED

TRAN-NO-PUPIL-DATA - (F) - If costs are reported in Form TRAN, Schedule III, Line K, then the applicable pupil transportation data must be reported in Schedule I. PASSED

TRAN-COST-PER-MILE - (W) - The calculated cost per mile in Form TRAN, Schedule III, Line H1, should not exceed $12. PASSED

TRAN-COST-PER-PUPIL - (W) - The calculated cost per pupil in Form TRAN, Schedule III, Line H2, should not exceed $6,500 for Home-to-School or $12,500 for Severely Disabled/Orthopedically Impaired (SD/OI) transportation. PASSED

PCRAF-UNDISTRIBUTED - (F) - Allocation factors must be entered in Form PCRAF for support functions with costs in undistributed goals (goals 0000 and 9000). PASSED

PCR-ALLOC-NO-DIRECT - (W) - In forms PCR/PCRAF, costs should normally only be allocated to goals that have direct costs. PASSED

PCR-GF-EXPENDITURES - (F) - Total Costs by Program in Form PCR, Column 6 should agree with total expenditures (objects 1000-7999) in funds 01, 09, and 62. PASSED

ASSET-ACCUM-DEPR-NEG - (F) - In Form ASSET, accumulated depreciation for governmental and business-type activities must be zero or negative. PASSED

ASSET-PY-BAL - (F) - If capital asset ending balances were included in the prior year unaudited actuals, the Schedule of Capital Assets (Form ASSET) must be provided. PASSED

DEBT-ACTIVITY - (O) - If long-term debt exists, there should be activity entered in the Schedule of Long-Term Liabilities (Form DEBT) for each type of debt. PASSED

DEBT-POSITIVE - (F) - In Form DEBT, long-term liability ending balances must be positive. PASSED

DEBT-PY-BAL - (F) - If long-term liability ending balances were included in the prior year unaudited actuals data, the Schedule of Long-Term Liabilities (Form DEBT) must be provided. PASSED

EXPORT CHECKS

FORM01-PROVIDE - (W) - Form 01 (Form 01I) must be opened and saved. PASSED

UNAUDIT-CERT-PROVIDE - (F) - Unaudited Actual Certification (Form CA) must be provided. PASSED

CHK-UNBALANCED-A - (W) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed. PASSED

CHK-UNBALANCED-B - (F) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export can be completed. PASSED

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved. PASSED

Checks Completed.

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Unaudited Actuals
2012-13 Budget
Technical Review Checks

Mission Valley ROC/P
Alameda County

Following is a chart of the various types of technical review checks and related requirements:

F - Fatal (Data must be corrected; an explanation is not allowed)
W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
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IMPORT CHECKS

CHECKFUND - (F) - All FUND codes must be valid. PASSED

CHECKRESOURCE - (W) - All RESOURCE codes must be valid. PASSED

CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code. PASSED

CHECKGOAL - (F) - All GOAL codes must be valid. PASSED

CHECKFUNCTION - (F) - All FUNCTION codes must be valid. PASSED

CHECKOBJECT - (F) - All OBJECT codes must be valid. PASSED

CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid. PASSED

CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid. PASSED

CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid. PASSED

CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid. PASSED

CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid. PASSED

CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. PASSED

CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid. PASSED

CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid. PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, 6500-6540, and 7240, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. PASSED

GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (F) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (F) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (F) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (F) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

INTRAFD-DIR-COST - (F) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRAFD-INDIRECT - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. PASSED

INTRAFD-INDIRECT-FN - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by function. PASSED

CONTRIB-UNREST-REV - (F) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. PASSED

CONTRIB-RESTR-REV - (F) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. PASSED

RESTR-BAL-TRANSFER - (F) - Transfers of Restricted Balances (Object 8997) must net to zero. PASSED

LOTTERY-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for resources 3327 and 3328), by resource. PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. PASSED

EXCESS-ASSIGN-REU - (F) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 73). PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 73. PASSED

UNR-NET-POSITION-NEG - (W) - Object 9790, in restricted resources, must be zero or negative, by resource, in funds 61 through 73. PASSED

EFB-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund. PASSED

OBJ-POSITIVE - (W) - All applicable objects should have a positive balance by resource, by fund. PASSED

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund. PASSED

EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund. PASSED

CEFB-POSITIVE - (F) - Components of Ending Fund Balance/Net Assets (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. PASSED

SUPPLEMENTAL CHECKS

EXPORT CHECKS

CHK-UNBALANCED-A - (W) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed. PASSED

CHK-UNBALANCED-B - (F) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export can be completed. PASSED

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved. PASSED

Checks Completed.

Business and Finance #3

X	Information
X	Action

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION

AGENDA ITEM
Business & Finance #3

Date of Board Meeting: September 20, 2012

TITLE: Lease and Services Agreement between Fremont Unified School District and Mission Valley ROP

Background:

Mission Valley ROP and Fremont Unified School District (FUSD) executed and signed a 20 year Lease Agreement in November 2005 for the property located at 5019 Stevenson Blvd, Fremont, California. MVROP commenced leasing the property in the 2007-08 school year. A copy of the approved rent payment schedule is attached (Exhibit B).

In addition to the Lease Agreement, FUSD provides services for MVROP as outlined in the attached Services Agreement.

Current Status:

The FUSD Board of Education approved the lease and services agreement at their August 7, 2012 Board Meeting. MVROP's lease payment for 2012-13 is $261,290.99. This includes a 3.5% increase over last year in accordance with the agreed upon payment schedule.

MVROP and FUSD wish to extend the Services Agreement for the period July 1, 2012 through June 30, 2013. The term remains the same as prior years. The current Services Agreement expired June 30, 2012. MVROP's payment for services for the 2012-13 fiscal year will be $186,260.

Recommendation:
Staff recommends approval of the annual Services Agreement between Fremont Unified School District and Mission Valley ROP for the 2012-13 school year.

Marie dela Cruz 510-657-1865 x15145	Business Services	Pete Murchison
Staff Contact	Division	Superintendent, MVROP

Exhibit B
Rent Payment Schedule

Rent Payment Schedule for New Mission Valley ROP Building at Kennedy High School, 5019 Stevenson Blvd, Fremont 94538

Payment Amount	Year	Fiscal Yr
$ 220,000.00	1	07-08
$ 227,700.00	2	08-09
$ 235,669.50	3	09-10
$ 243,917.93	4	10-11
$ 252,455.06	5	11-12
$ 261,290.99	6	12-13
$ 270,436.17	7	13-14
$ 279,901.44	8	14-15
$ 289,697.99	9	15-16
$ 299,837.42	10	16-17
$ 310,331.73	11	17-18
$ 321,193.34	12	18-19
$ 332,435.10	13	19-20
$ 344,070.33	14	20-21
$ 356,112.79	15	21-22
$ 368,576.74	16	22-23
$ 381,476.93	17	23-24
$ 394,828.62	18	24-25
$ 408,647.62	19	25-26
$ 422,950.29	20	26-27

$ 6,221,530.00 Total Rent Payments

First year rent based on $220,000 per year

Years 2-20 include 3.5% COLA increase each year

FREMONT UNIFIED SCHOOL DISTRICT
MISSION VALLEY ROP

SERVICES AGREEMENT 2012-2013

1. In exchange for the following services, the Mission Valley ROP (MVROP) will pay Fremont Unified School District the sum of $186,260 for the 2012-2013 school year.

a.	Personnel Services	$ 15,000
b.	Financial Services	$ 65,000
c.	Warehousing and Inventory	$ 8,000
d.	Management Information Services	$ 15,000
e.	Fiscal Agency Management Services (includes responsibilities for overall cash management, issuance of purchase orders, and the public bidding process and defense of potential claims against the district as Fiscal Agent)	$ 32,800
f.	Routine maintenance (approximate)	$ 60,000
	Estimated Value of Services	**$195,800**
	Credit for grounds upkeep	($ 9,540)
	For the period July 1, 2012 through June 30, 2013	**$186,260**

2. If MVROP wishes to use District transportation, they will be charged the average cost per mile at the rate of $6.93/mile and be billed for this service monthly.
3. If, at any time, the MVROP wishes to purchase any of the items listed under #1 from a different source, this agreement can be renegotiated. Until such time as it is renegotiated or a period of two years from this date elapses, the agreement will continue.
4. This agreement will be fully disclosed to and signed off by both the Board of the MVROP and the Board of Fremont Unified School District.
5. All financial transactions will be in accordance with accepted accounting to governance and accounting practices.

Mission Valley ROP
Board of Education:

President

Vice President

Clerk

Date

Fremont Unified School District
Board of Education:

President

Vice President

Clerk

Member

Member

Date

End of Board Packet