Mission Valley ROP

Wednesday, November 15, 2017

4 p.m. Governing Council Meeting

MVROP Board Room

(510) 657-1865 Ext. 15141


FREMONT • NEWARK • NEW HAVEN
UNIFIED SCHOOL DISTRICTS
Mission Valley

Agenda

Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
ROP Board Room
Wednesday, November 15, 2017
Regular Meeting (Open Session) – 4p.m.

Call to order _____p.m.

Pledge of Allegiance

Roll Call:
_____ Larry Sweeney, President
_____ Nancy Thomas, Vice President
_____ Sharan Kaur, Clerk
_____ Other

Approval of Agenda:
Motion: _____
Second: _____
Vote: _____

Communication:
a. Items from the Staff
b. Oral Communication
c. ● *MVROP 2017 Teacher of the Year Presentation for Doug Nahale*
d. Items from the Board
e. Public Comment
- Blue Speaker Card – Items on the agenda
- Green Speaker Card – Items not on the agenda

Consent Calendar:

a. Minutes:
Approve minutes from the Governing Council meeting on October 19, 2017.

b. Business and Finance:
B&F#1 Approve Purchase Orders over $5,000
B&F#2 Approve Warrants $5,000 and above

c. **Employment and Personnel:**
E&P#1 Approve Report of Certificated Personnel Actions

End of Consent Calendar:

Motion: _____
Second: _____
Vote: _____

Board comments on Consent Calendar:

_____

_____

Business and Finance #1 **Information**

Review MVROP Fiscal Update

Business and Finance #2 **Information**

Review CTEIG Financial Update

Business and Finance #3 **Information/Action**

Approve Culinary Arts Conley/NHUSD Program Capital Project

Motion: _____
Second: _____
Vote: _____

Board Requests

_____

_____

Meeting adjourned: _____pm

Consent Calendar

Minutes

Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
Thursday, October 19, 2017

Member Sweeney called the meeting to order at 4:30 pm.

Present:

Larry Sweeney, President
Nancy Thomas, Vice President

Approval of Agenda:

Member Thomas made a motion to approve all items on the October 19, 2017 agenda. Member Sweeney made a second to approve the motion. Members voted 2-0 to approve all items on the October 19, 2017 agenda.

Communication:

a. Items from Staff:

- The MVROP Back to School Night Event hosted on the ROP Center Campus on October 12 was well attended and received positive feedback.
- MVROP will conduct its annual Fall Advisory Meeting on Thursday, November 9 at the ROP Center, from 5-7 p.m. A new structure is planned for this year's agenda. Invitations have been sent out to Advisory Members.
- Superintendent Hanson and Director of Business Services Joyce Veasley participated in Prop 51 meetings and follow-up conversations over the last couple of weeks. MVROP has learned the Prop 51 application process will be more of a long-term approach. It is recommended that the selected project be one that MVROP could fund completely on its own and submit the application for reimbursement.
- MVROP has rescheduled its Teacher of the Year presentation to take place in the November Governing Council meeting due to scheduling complications.

b. Written Communication

MVROP PR Administrator shared the following Written Communication items with the Governing Council:

- *Letter Assemblymember Bill Quirk re: Congratulations to MVROP Teacher of the Year Doug Nahale*
- *Letter from Alameda County Office of Education re: 2017-18 Adopted Budget*

c. Oral Communication:

MVROP Director of Business Services, Joyce Veasley, gave a CTEIG Summer Projects Update presentation for the Governing Council.

d. Public Comment:

None

d. Items from the Board:

None

Consent Calendar:

MVROP Director of Business Services, Joyce Veasley and Program Coordinator Peggy Nutz, answered subsequent Board inquiries regarding Business and Finance #2.

Member Thomas made a motion to approve all items in the Consent Calendar. Member Sweeney made a second to approve the motion. Members voted 2-0 to approve all items in the Consent Calendar.

Business and Finance #1 **Review MVROP Fiscal Update**

Superintendent Hanson and MVROP Director of Business Services, Joyce Veasley reviewed Business and Finance Item #1 and answered subsequent Board inquiries regarding the item.

This item is information only.

Business and Finance #2 **Review CTEIG Financial Update**

Superintendent Hanson and MVROP Director of Business Services, Joyce Veasley, reviewed Business and Finance #2 and answered subsequent Board inquiries regarding the MVROP CTEIG Financial Update.

This item is information only.

Business and Finance #3 **Approve Medical MVROP Center Program Capital Project**

MVROP Director of Business Services, Joyce Veasley, reviewed Business and Finance #3 and answered subsequent Board inquiries regarding the Medical MVROP Center Program Capital Project.

Member Thomas made a motion to approve Business and Finance #3, Approve Medical MVROP Center Program Capital Project. Member Sweeney made a second to approve the motion. Members voted 2-0 to approve Business and Finance #3, Approve Medical MVROP Center Program Capital Project.

Business and Finance #4 **Approve Automotive MVROP Center Program Capital Project**

MVROP Director of Business Services, Joyce Veasley, reviewed Business and Finance Item #4 and answered subsequent Board inquiries regarding the item.

Member Thomas made a motion to approve Business and Finance #4, Approve Automotive MVROP Center Program Capital Project. Member Sweeney made a second to approve the motion. Members voted 2-0 to approve Business and Finance #4, Approve Automotive MVROP Center Program Capital Project.

Business and Finance #5 **Approve Business and Professional Development NMHS/NUSD Program Capital Project**

MVROP Director of Business Services, Joyce Veasley, reviewed Business and Finance Item #5 and answered subsequent Board inquiries regarding the item.

Member Thomas made a motion to approve Business and Finance #5, Approve Business and Professional Development NMHS/NUSD Program Capital Project. Member Sweeney made a second to approve the motion. Members voted 2-0 to approve Business and Finance #5, Approve Business and Professional Development NMHS/NUSD Program Capital Project.

Business and Finance #6 **Approve Business and Professional Development Conley/NHUSD Program Capital Project**

MVROP Director of Business Services, Joyce Veasley, reviewed Business and Finance Item #6 and answered subsequent Board inquiries regarding the item.

Member Thomas made a motion to approve Business and Finance #6, Approve Business and Professional Development Conley/NHUSD Program Capital Project. Member Sweeney made a second to approve the motion. Members voted 2-0 to approve Business and Finance #6, Approve Business and Professional Development Conley/NHUSD Program Capital Project.

Business and Finance #7 **Approve Public Safety MVROP Center Program Capital Project**

MVROP Director of Business Services, Joyce Veasley, reviewed Business and Finance Item #7 and answered subsequent Board inquiries regarding the item.

Member Thomas made a motion to approve Business and Finance #7, Approve Public Safety MVROP Center Program Capital Project. Member Sweeney made a second to approve the motion. Members voted 2-0 to approve Business and Finance #7, Approve Public Safety MVROP Center Program Capital Project.

Business and Finance #8 **Approve the Project Proposal for Prop 51 Funds-Conversion of K-3 Building**

MVROP Director of Business Services, Joyce Veasley, reviewed Business and Finance Item #8 and answered subsequent Board inquiries regarding the item.

Member Thomas made a motion to approve Business and Finance #8, Approve the Project Proposal for Prop 51 Funds-Conversion of K-3 Building. Member Sweeney made a second to approve the motion. Members voted 2-0 to approve Business and Finance #8, Approve the Project Proposal for Prop 51 Funds-Conversion of K-3 Building.

Board Requests:
None

The meeting was adjourned at 5:12 p.m.

_____
Larry Sweeney, President

_____
Nancy Thomas, Vice President

_____
Sharan Kaur, Clerk

Business and Finance

Includes Purchase Orders dated 09/27/2017 - 11/02/2017 * Board Meeting Date November 15, 2017**

PO Number	Vendor Name	Description	Location	Account Number	Account Amount
PO Type PO					
PO18-01159	AMAZON.COM	Open PO for instructional supplies	ROP-Irvington HS	96-6387-0-6000-1000-4300-851-800-6506	7,000.00
PO18-01960	HULBERT LUMBER AND SUPPLY COMP	Open PO for instructional supplies	ROP Center	96-6387-0-6000-1000-4300-860-800-6706	8,500.00
PO18-02422	HOME DEPOT INC. ATTN: PRO DESK	Open PO for instructional supplies		96-6387-0-6000-1000-4300-860-800-6706	10,000.00
PO18-02612	SOFTWARE HOUSE INTERNATIONAL	Printer and cartridges		96-6387-0-6000-1000-4300-860-800-6101	1,834.69
				96-6387-0-6000-1000-4400-860-800-6101	4,770.22
PO18-02914	B & H PHOTO-VIDEO	Nikon Nikkor 80-200mm, misc supplies	ROP-Logan HS	96-6387-0-6000-1000-4400-867-800-6110	2,667.96
				96-6387-0-6000-1000-4300-867-800-6110	13,918.06
	Total Number of POs	**5**		**Total for PO Type PO**	**48,690.93**

Information is further limited to: (Minimum Amount = 5,000.00, Department = MVROP)

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Checks Dated 09/27/2017 through 11/02/2017 **Board Meeting Date November 15, 2017**

Check Number	Check Date	Pay to the Order of	Fund-Resource-Object-Location-Cost Center	Expensed Amount	Check Amount
51051815	10/04/2017	DELTA DENTAL CLIENT SERVICES	96- -9560- -	4,354.54	
			96- -9561- -	75.47	
			96- -9562- -	922.39	
51051814	10/04/2017	DELTA DENTAL INS. COMPANY ACCOUNTS RECEIVABLE	96- -9564- -	385.70	
51030680	10/25/2017	CalPERS	96-0000-3701-860-6019	5,764.18	
51052790	10/11/2017	SAVE MART SUPERMARKET FILE# 33486-01	96-0000-4300-860-6010	24.59	
51030512	10/25/2017	SYNCB/AMAZON #6045787810138129	96-0000-4300-860-6013	45.23-	
51030695	10/25/2017	US BANK CORPORATE PAYMENT SYS	96-0000-4300-860-6013	186.25	
51051810	10/04/2017	DALE HARDWARE (DCIS)	96-0000-4300-860-6013	158.46	
51051878	10/04/2017	MISSION VALLEY ROP REVOLVING CASH	96-0000-4300-860-6013	40.59	
51052738	10/11/2017	ALLIED AUTO STORES	96-0000-4300-860-6013	110.33	
51052790	10/11/2017	SAVE MART SUPERMARKET FILE# 33486-01	96-0000-4300-860-6013	17.48	
51030512	10/25/2017	SYNCB/AMAZON #6045787810138129	96-0000-4310-860-6005	982.02	
51030453	10/25/2017	THOMAS H. HANSON	96-0000-5210-860-6001	137.02	
51030531	10/25/2017	CALIFORNIA SCHOOL BOARDS ASSN CO WEST AMERICA BANK	96-0000-5210-860-6010	309.00	
51030489	10/25/2017	MONICA SUDDARTH	96-0000-5210-860-6013	125.83	
51030695	10/25/2017	US BANK CORPORATE PAYMENT SYS	96-0000-5210-860-6013	108.16	
51030472	10/25/2017	PEGGY NUTZ	96-0000-5220-860-6001	88.76	
51052708	10/11/2017	JACKLYNN R. SPRAGUE	96-0000-5220-860-6001	3.10	
51052713	10/11/2017	MICHAEL TRAN	96-0000-5220-860-6005	25.79	
51052639	10/11/2017	ALLISON M. ALDINGER	96-0000-5220-860-6010	44.18	
51029204	10/18/2017	PACIFIC GAS & ELECTRIC CO	96-0000-5510-860-6013	208.43	
51052847	10/11/2017	PACIFIC GAS & ELECTRIC CO	96-0000-5510-860-6013	15,517.59	
51029235	10/18/2017	SPURR	96-0000-5520-860-6013	282.31	
51029213	10/18/2017	AMERICAN EXPRESS FOR V REPUBLIC SERVICES	96-0000-5550-860-6013	45.82	
51029187	10/18/2017	MEDWASTE CALIFORNIA	96-0000-5560-860-6013	38.00	
51029213	10/18/2017	AMERICAN EXPRESS FOR V REPUBLIC SERVICES	96-0000-5560-860-6013	1,239.46	
51052874	10/11/2017	SONITROL	96-0000-5640-860-6013	134.00	
51029252	10/18/2017	US BANK EQUIPMENT FINANCE	96-0000-5670-860-6013	627.14	
51029264	10/18/2017	XEROX CORPORATION	96-0000-5670-860-6013	2,588.35	
51030592	10/25/2017	KEEP IT SIMPLE COMPUTER CTR	96-0000-5801-860-6005	1,048.16	
51052817	10/11/2017	KEEP IT SIMPLE COMPUTER CTR	96-0000-5801-860-6005	282.12	
51030680	10/25/2017	CalPERS	96-0000-5801-860-6013	76.49	
51052741	10/11/2017	AMS-PRO SERVICE	96-0000-5801-860-6013	1,500.00	
51052837	10/11/2017	NEW HAVEN UNIFIED SCHOOL DISTRICT ACCOUNTS RECEIVABLE	96-0000-5801-867-6007	13,990.38	
51030612	10/25/2017	MINUTEMAN PRESS	96-0000-5802-860-6013	97.08	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/27/2017 through 11/02/2017 **Board Meeting Date November 15, 2017**

Check Number	Check Date	Pay to the Order of	Fund-Resource-Object-Location-Cost Center	Expensed Amount	Check Amount
51030552	10/25/2017	E&M CONSULTING INC	96-0000-5804-860-6010	652.50	
51030677	10/25/2017	STATE OF CALIFORNIA JUSTICE ACOUNTING SVCS	96-0000-5813-860-6013	32.00	
51051878	10/04/2017	MISSION VALLEY ROP REVOLVING CASH	96-0000-5813-860-6013	45.00	
51030626	10/25/2017	NEW HAVEN UNIFIED SCHOOL DISTRICT ACCOUNTS RECEIVABLE	96-0000-5816-867-6506	1,750.00	
			96-0000-5816-872-6506	750.00	
			96-0000-5816-873-6506	750.00	
51051883	10/04/2017	MRC SMART TECHNOLOGY SOLUTIONS	96-0000-5910-860-6013	7.98	
51029109	10/18/2017	AT&T	96-0000-5920-860-6013	152.64	
51030522	10/25/2017	AT&T	96-0000-5920-860-6013	663.45	
51051775	10/04/2017	AT&T	96-0000-5920-860-6013	678.96	
51030484	10/25/2017	JOE S. SIMAS	96-0000-5921-860-6013	20.00	
51051731	10/04/2017	JOE S. SIMAS	96-0000-5921-860-6013	40.00	
51052713	10/11/2017	MICHAEL TRAN	96-0000-5921-860-6013	20.00	
51029125	10/18/2017	AMERICAN EXPRESS FOR V COMCAST 3787 517063 11018	96-0000-5930-860-6005	746.11	
51030542	10/25/2017	COMCAST	96-0000-5940-860-6005	166.23	
51052883	10/11/2017	BOARD OF EQUALIZATION SPECIAL TAXES AND FEES	96-0000-9507- -	4,701.87	
51051872	10/04/2017	MCGRAW HILL SCHOOL EDUCATION HOLDINGS LLC	96-6387-4100-851-6807	1,533.28	
			96-6387-4100-853-6807	1,509.96	
51030635	10/25/2017	PEARSON EDUCATION	96-6387-4100-854-6703	4,827.64	
51051872	10/04/2017	MCGRAW HILL SCHOOL EDUCATION HOLDINGS LLC	96-6387-4100-856-6807	2,532.38	
51051900	10/04/2017	PEARSON EDUCATION	96-6387-4100-867-6703	6,034.56	
51030512	10/25/2017	SYNCB/AMAZON #6045787810138129	96-6387-4300-851-6506	2,570.75	
51052737	10/11/2017	ALEPH OBJECTS INCORPORATED	96-6387-4300-851-6506	551.00	
51030655	10/25/2017	SAFEWAY INC	96-6387-4300-851-6621	190.32	
51030671	10/25/2017	SMART & FINAL	96-6387-4300-851-6621	186.92	
51051926	10/04/2017	SAFEWAY INC	96-6387-4300-851-6621	72.39	
51051936	10/04/2017	SMART & FINAL	96-6387-4300-851-6621	202.08	
51029216	10/18/2017	SAFEWAY INC	96-6387-4300-852-6621	13.95	
51029230	10/18/2017	SMART & FINAL	96-6387-4300-852-6621	394.80	
51030655	10/25/2017	SAFEWAY INC	96-6387-4300-852-6621	8.22	
51030671	10/25/2017	SMART & FINAL	96-6387-4300-852-6621	62.88	
51051936	10/04/2017	SMART & FINAL	96-6387-4300-852-6621	520.87	
51051878	10/04/2017	MISSION VALLEY ROP REVOLVING CASH	96-6387-4300-853-6110	25.06	
51052750	10/11/2017	B&H PHOTO VIDEO REMITTANCE PROCESSING CTR	96-6387-4300-853-6110	251.46	
51029230	10/18/2017	SMART & FINAL	96-6387-4300-854-6621	158.26	
51030512	10/25/2017	SYNCB/AMAZON #6045787810138129	96-6387-4300-854-6621	377.62	

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Checks Dated 09/27/2017 through 11/02/2017 **Board Meeting Date November 15, 2017**

Check Number	Check Date	Pay to the Order of	Fund-Resource-Object-Location-Cost Center	Expensed Amount	Check Amount
51030671	10/25/2017	SMART & FINAL	96-6387-4300-854-6621	465.75	
51051936	10/04/2017	SMART & FINAL	96-6387-4300-854-6621	230.51	
51029096	10/18/2017	ALLIED AUTO STORES	96-6387-4300-854-6703	258.23	
51030641	10/25/2017	POWER DISTRIBUTORS LLC	96-6387-4300-854-6703	415.64	
51029230	10/18/2017	SMART & FINAL	96-6387-4300-856-6621	533.95	
51051936	10/04/2017	SMART & FINAL	96-6387-4300-856-6621	150.22	
51052790	10/11/2017	SAVE MART SUPERMARKET FILE# 33486-01	96-6387-4300-856-6621	71.34	
51052872	10/11/2017	SMART & FINAL	96-6387-4300-856-6621	450.03	
51051878	10/04/2017	MISSION VALLEY ROP REVOLVING CASH	96-6387-4300-856-6807	26.34	
51052750	10/11/2017	B&H PHOTO VIDEO REMITTANCE PROCESSING CTR	96-6387-4300-860-6106	517.52	
51051905	10/04/2017	PROJECT LEAD THE WAY INC	96-6387-4300-860-6506	4,108.89	
51052854	10/11/2017	PROJECT LEAD THE WAY INC	96-6387-4300-860-6506	319.83	
51030512	10/25/2017	SYNCB/AMAZON #6045787810138129	96-6387-4300-860-6601	123.41	
51052812	10/11/2017	JOHN THE SIGN GUY LLC	96-6387-4300-860-6601	315.85	
51051810	10/04/2017	DALE HARDWARE (DCIS)	96-6387-4300-860-6602	76.09	
51051841	10/04/2017	HARBOR FREIGHT TOOLS	96-6387-4300-860-6602	37.12	
51052793	10/11/2017	FREMONT RUBBER STAMP CO INC	96-6387-4300-860-6602	111.44	
51029263	10/18/2017	WORLDPOINT ECC INC	96-6387-4300-860-6603	225.08	
51030615	10/25/2017	MOORE MEDICAL LLC	96-6387-4300-860-6603	500.18	
51051810	10/04/2017	DALE HARDWARE (DCIS)	96-6387-4300-860-6603	25.36	
51052793	10/11/2017	FREMONT RUBBER STAMP CO INC	96-6387-4300-860-6603	116.08	
51051968	10/04/2017	VARIDESK LLC	96-6387-4300-860-6610	431.54	
51030512	10/25/2017	SYNCB/AMAZON #6045787810138129	96-6387-4300-860-6613	142.33	
51029086	10/18/2017	AB SUPPLY	96-6387-4300-860-6701	244.34	
51029092	10/18/2017	AIRGAS USA LLC	96-6387-4300-860-6701	242.92	
51030500	10/25/2017	AB SUPPLY	96-6387-4300-860-6701	135.63	
51051749	10/04/2017	AB SUPPLY	96-6387-4300-860-6701	244.34	
51030512	10/25/2017	SYNCB/AMAZON #6045787810138129	96-6387-4300-860-6703	446.80	
51030573	10/25/2017	HARBOR FREIGHT TOOLS	96-6387-4300-860-6703	126.49	
51051904	10/04/2017	POWER DISTRIBUTORS LLC	96-6387-4300-860-6703	5,439.03	
51029161	10/18/2017	HOME DEPOT CREDIT SERVICES DEPT 32-2500091081	96-6387-4300-860-6706	219.61	
51029163	10/18/2017	HULBERT LUMBER AND SUPPLY COMPANY	96-6387-4300-860-6706	1,605.33	
51030512	10/25/2017	SYNCB/AMAZON #6045787810138129	96-6387-4300-860-6706	1,541.14	
51052806	10/11/2017	HOME DEPOT CREDIT SERVICES DEPT 32-2500091081	96-6387-4300-860-6706	4,453.49	
51029197	10/18/2017	OFFICE DEPOT	96-6387-4300-860-6998	448.21	
51030628	10/25/2017	OFFICE DEPOT	96-6387-4300-860-6998	429.59	
51051890	10/04/2017	OFFICE DEPOT	96-6387-4300-860-6998	768.97	
51052842	10/11/2017	OFFICE DEPOT	96-6387-4300-860-6998	378.40	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/27/2017 through 11/02/2017 **Board Meeting Date November 15, 2017**

Check Number	Check Date	Pay to the Order of	Fund-Resource-Object-Location-Cost Center	Expensed Amount	Check Amount
51052806	10/11/2017	HOME DEPOT CREDIT SERVICES DEPT 32-2500091081	96-6387-4300-862-6507	37.13	
51030512	10/25/2017	SYNCB/AMAZON #6045787810138129	96-6387-4300-864-6202	665.40	
			96-6387-4300-864-6621	1,049.05	
51030560	10/25/2017	SAVE MART SUPERMARKET FILE# 33486-01	96-6387-4300-864-6621	35.34	
51030671	10/25/2017	SMART & FINAL	96-6387-4300-864-6621	66.90	
51052790	10/11/2017	SAVE MART SUPERMARKET FILE# 33486-01	96-6387-4300-864-6621	207.34	
51052872	10/11/2017	SMART & FINAL	96-6387-4300-864-6621	571.63	
51029216	10/18/2017	SAFEWAY INC	96-6387-4300-865-6621	11.46	
51029230	10/18/2017	SMART & FINAL	96-6387-4300-865-6621	188.10	
51030655	10/25/2017	SAFEWAY INC	96-6387-4300-865-6621	13.27	
51030671	10/25/2017	SMART & FINAL	96-6387-4300-865-6621	316.66	
51051926	10/04/2017	SAFEWAY INC	96-6387-4300-865-6621	45.26	
51051936	10/04/2017	SMART & FINAL	96-6387-4300-865-6621	257.30	
51030512	10/25/2017	SYNCB/AMAZON #6045787810138129	96-6387-4300-867-6110	1,125.48	
51051933	10/04/2017	SCHOOL SPECIALTY	96-6387-4300-867-6507	6,637.92	
51030512	10/25/2017	SYNCB/AMAZON #6045787810138129	96-6387-4300-867-6608	569.19	
51029230	10/18/2017	SMART & FINAL	96-6387-4300-867-6621	247.04	
51030512	10/25/2017	SYNCB/AMAZON #6045787810138129	96-6387-4300-867-6621	132.75	
51030671	10/25/2017	SMART & FINAL	96-6387-4300-867-6621	266.76	
51051936	10/04/2017	SMART & FINAL	96-6387-4300-867-6621	510.07	
51029158	10/18/2017	HARBOR FREIGHT TOOLS	96-6387-4300-867-6703	1,606.26	
51030512	10/25/2017	SYNCB/AMAZON #6045787810138129	96-6387-4300-867-6703	171.05	
51030655	10/25/2017	SAFEWAY INC	96-6387-4300-868-6621	91.43	
51030671	10/25/2017	SMART & FINAL	96-6387-4300-868-6621	51.59	
51051926	10/04/2017	SAFEWAY INC	96-6387-4300-868-6621	38.32	
51052872	10/11/2017	SMART & FINAL	96-6387-4300-868-6621	5.78	
51030512	10/25/2017	SYNCB/AMAZON #6045787810138129	96-6387-4310-851-6503	620.95	
51051960	10/04/2017	AMERICAN EXPRESS FOR V TROXELL ACCT# 378751706311000	96-6387-4310-867-6601	111.01	
51030512	10/25/2017	SYNCB/AMAZON #6045787810138129	96-6387-4400-852-6621	598.96-	
			96-6387-4400-860-6703	480.49	
51051894	10/04/2017	ORASCOPTIC / SURGICAL ACUITY	96-6387-4400-867-6608	2,661.08	
51051813	10/04/2017	AMERICAN EXPRESS FOR V DELL ACCT# 3787 517063 11018	96-6387-4410-860-6703	1,379.82	
51029114	10/18/2017	BJ TRAVEL	96-6387-5210-854-6703	144.95	
51052700	10/11/2017	JO A. ROBERTS	96-6387-5210-865-6621	53.50	
51030482	10/25/2017	JANAY SHEPHERD	96-6387-5220-865-6202	139.10	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/27/2017 through 11/02/2017 **Board Meeting Date November 15, 2017**

Check Number	Check Date	Pay to the Order of	Fund-Resource-Object-Location-Cost Center	Expensed Amount	Check Amount
51051910	10/04/2017	RAY WEAVER GENERAL CONTRACTING	96-6387-5640-852-6621	705.60	
			96-6387-5640-865-6621	325.00	
51030546	10/25/2017	D AND D COMPRESSOR INC	96-6387-5670-860-6701	2,320.02	
			96-6387-5670-860-6703	548.01	
51029105	10/18/2017	ARAMARK UNIFORM SERVICES	96-6387-5801-854-6703	39.54	
			96-6387-5801-860-6701	27.14	
51030519	10/25/2017	ARAMARK UNIFORM SERVICES	96-6387-5801-860-6701	27.14	
51051960	10/04/2017	AMERICAN EXPRESS FOR V TROXELL ACCT# 378751706311000	96-6387-5801-867-6601	800.00	
51052743	10/11/2017	ARAMARK UNIFORM SERVICES	96-6387-5801-867-6703	65.90	
51030612	10/25/2017	MINUTEMAN PRESS	96-6387-5802-860-6507	32.08	
51052833	10/11/2017	MINUTEMAN PRESS	96-6387-5802-864-6621	42.90	
51030621	10/25/2017	NCS PEARSON INC	96-6387-5816-851-6503	1,575.00	
51051758	10/04/2017	ALLDATA CORPORATION	96-6387-5816-854-6703	780.00	
51051878	10/04/2017	MISSION VALLEY ROP REVOLVING CASH	96-6387-5816-860-6506	58.00	
			96-6387-5816-860-6507	39.99	
51030525	10/25/2017	B.E PUBLISHING SALES DEPARTMENT	96-6387-5816-860-6609	52.95	
51051878	10/04/2017	MISSION VALLEY ROP REVOLVING CASH	96-6387-5816-860-6613	30.00	
51030524	10/25/2017	B&H PHOTO VIDEO REMITTANCE PROCESSING CTR	96-6387-5816-860-6998	503.94	
51051859	10/04/2017	LCA ARCHITECTS INC	96-6387-6220-860-6616	7,220.00	
51030598	10/25/2017	LCA ARCHITECTS INC	96-6387-6220-860-6701	400.00	
51029240	10/18/2017	DEPARTMENT OF GENERAL SERVICES	96-6387-6225-860-6430	61,126.00	
51051859	10/04/2017	LCA ARCHITECTS INC	96-6387-6226-860-6616	49.54	
51030598	10/25/2017	LCA ARCHITECTS INC	96-6387-6226-860-6701	574.70	
51051848	10/04/2017	INSPECTACON CORPORATION	96-6387-6244-860-6701	10,600.00	
51030608	10/25/2017	MAR CON BUILDERS, INC.	96-6387-6400-860-6701	356,203.17	
51030506	10/25/2017	ALEGRIA APPLIANCE REPAIR	96-6387-9501- -	220.00	
51051866	10/04/2017	MAR CON BUILDERS, INC.	Cancelled		196,160.94 *
Cancel	1	196,160.94	**Total Number of Checks**	**102**	**575,349.14**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Employment & Personnel

MISSION VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM
GOVERNING COUNCIL

AGENDA ITEM

_____ **Information**

Date: November 15, 2017 **__X__ Action**

Title: REPORT OF CERTIFICATED PERSONNEL ACTIONS

Background:

The Governing Council has delegated authority to the ROP staff to take certain actions on its behalf related to Classified Personnel activities such as appointments, changes of status, resignations, requests for leaves, and retirements.

ROP staff are authorized to take personnel actions in the interest of operational necessity. Following those actions, staff reports to the Governing Council and recommends they approve prior actions.

Current Status:

A report of Certificated Personnel actions is submitted, recommending approval of prior actions taken by ROP staff.

Recommendation:

Approve Certificated Personnel recommendations for: *Employment*.

Cliff Adams-Hart	**ROP Center**	**Administration**	**Thomas Hanson**
Staff Contact	**Location**	**Division**	**Superintendent**

CONSENT ITEMS
MISSION VALLEY ROP

Certificated Personnel

New Hires

Hourly

NAME	POSITION	HOURS	EFFECTIVE DATE	OTHER
Deeptiprava Samal	Substitute	Varies	10/20/17	

(con2Nov17.18)

End of Consent

Business and Finance



Business and Finance #1

__X__ Information
_____ Action
_____ Presentation

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION

AGENDA ITEM
Business & Finance #1

DATE OF BOARD MEETING: **November 15, 2017**

TITLE: **Review MVROP Fiscal Update**

Background:
In anticipation of the Prop 51 grant, MVROP is in the process of preparing a grant proposal for the modernization of K-1 to once again be used for a welding program.

Current Status:
Although the 2013-14 maintenance of effort (MOE) is no longer mandated, JPA member districts will continue to fund Mission Valley ROP at current level through June 30, 2018. JPA funding commitments have not been established for the 2018-19 school year and beyond. Mission Valley ROP will be initiating discussions this fall with JPA districts in order to address plans for 2018-19 funding.

Mission Valley ROP has received installments of CTEIG funds for 2015-16, and 2016-17. Included in the installments was an increase to the award due to the reallocation of funds from California Department of Education (CDE). We are currently preparing CDE reports on financial activity and CTE indicators of high quality that will make Mission Valley ROP eligible for year-three funding in 2017-2018. The award for 2017-18 is expected to be $3,063,729.

Funds from Prop 51 may be used for Career Technical Education facilities at the MVROP center (modernization/equipment) and/or the JPA District Member Schools (modernization, new construction, equipment). The State Grant limits are $3M (new) and $1.5M (modernization) per project. Matching funds may come from the General Fund. The selected project for MVROP is a proposed modernization of K-1.

Recommendation:
None

Joyce Veasley	Business Services	Thomas Hanson
Staff Contact	Division	Superintendent



Business and Finance #2

__X__ Information
_____ Action
_____ Presentation

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION

AGENDA ITEM
Business & Finance #2

DATE OF BOARD MEETING: November 15, 2017

TITLE: Review CTEIG Financial Update

Background:
The California Career Technical Education Incentive Grant (CTEIG) program was established as a state education, economic, and workforce development initiative with the goal of providing pupils in kindergarten through grade twelve, inclusive, with the knowledge and skills necessary to transition to employment and postsecondary education. The purpose of this program is to encourage the development of new career technical education (CTE) programs and enhance and maintain current CTE programs during implementation of the school district and charter school local control funding formula (LCFF) pursuant to California Education Code (EC) Section 42238.02. As the fiscal agent of the JPA representing the Fremont, New Haven, and Newark, Unified School Districts, MVROP received an initial grant award of $7,312,595 Million to be expended over a three-year period, ending in 2017-18 with the opportunity to fully expend funds by the end of 2018-19. Matching funds required by the grant will be provided by JPA pass through funds, currently at maintenance of effort levels through 2017-18.

Current status:
In addition to the original CTEIG allocation, MVROP in 2016-17 received an additional $851,630 due to the reallocation of total grant funds that were not disbursed. The deadline for spending all CTEIG was extended through a fourth year. The total amount of the grant for MVROP has increased to $4,248,866. The CTEIG award for 2017-18 is $3,063,729. The following is a summary of revenue and expenditures through 10/31/2017:

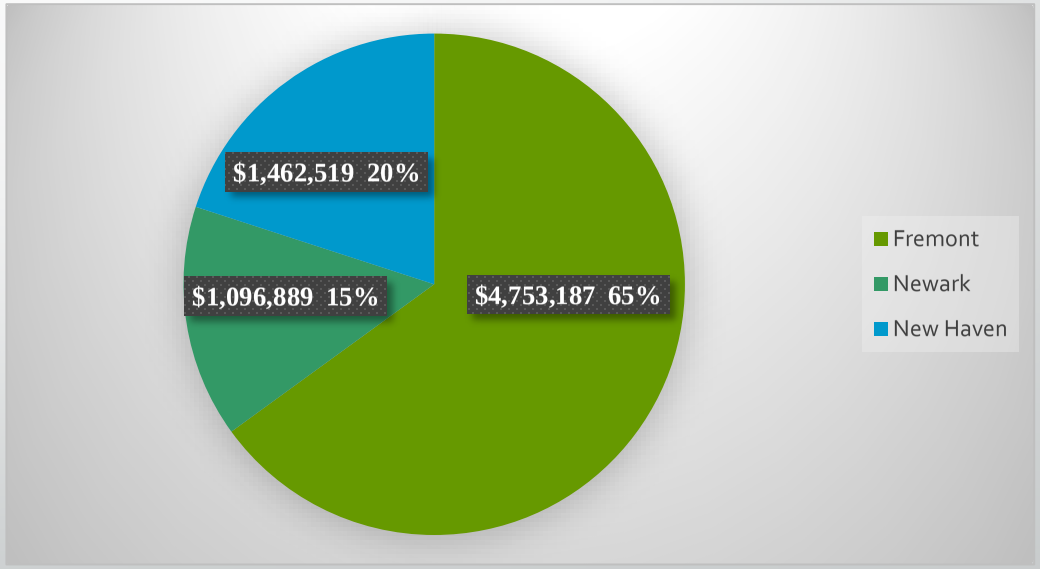
2015-16 Expenditures	$ 856,000
2016-17 Expenditures	1,878,644
2017-18 Expenditures to date (10/31/2017)	1,853,479
Total Expenditures:	**$ 4,588,123**
Revenue from CTEIG	$ 4,248,866
2017-18 Projected	3,063,729
Total Revenue	**$ 7,312,595**
Revenue from CTEIG	$ 7,312,595
less 2015-16, 2016-17, and 2017-18 expenditures	4,588,123
Balance:	**$ 2,724,472**

Recommendation:
None

Joyce Veasley	Business Services	Thomas Hanson
Staff Contact	Division	Superintendent

Target
Expenditures by District
(includes allocated costs)

Expenditure Targets		
Total Grant	$7,312,595	
	Targets (Includes Center Allocations)	
	%	Amount
Fremont	65%	$4,753,187
Newark	15%	$1,096,889
New Haven	20%	$1,462,519



2017-18
Major Projects By Program

Program	School	Districts	Budgeted Estimated Cost	Status (as of 10/2017)
AME	Logan	NHUSD	37,200	In Progress
AME	Center	All	45,000	In Progress
AME	Center	All	85,200	In Progress
AME	Mission	FUSD	19,171	In Progress
Auto	Center	All	1,182,563	In Progress
Auto	Center	All	10,943	In Progress
Auto	Logan	NHUSD	10,943	In Progress
Auto	Washington	FUSD	10,943	Not Started
Culinary	American	FUSD	70,000	Completed
Culinary	Kennedy	FUSD	65,000	Completed
Culinary	Conley	NHUSD	40,000	Not Started
Culinary	Washington	FUSD	60,000	In Progress
Engineering	Center	All	45,000	In Progress
		Totals	**$1,681,963**	

October 2017

District	Location	Estimated Cost	Status/Description	Approved Date	Projected Completion
MVROP	ROP Center	$ 16,000	Not Started - Backup Battery Replacements for switches and servers	17-18 Budget	2017-18
MVROP	ROP Center	1,500	Not Started - New switch for Backup services	17-18 Budget	2017-18
MVROP	ROP Center	13,000	Not Started - K1 Networking Equipment and Fiber Installation Project	17-18 Budget	2017-18
MVROP	ROP Center	3,000	Not Started - Secondary Firewall for redundancy, failover and emergency backup of main internet line	17-18 Budget	2017-18
MVROP	ROP Center	1,000	Not Started - Website training for newly designed website and continued learning	17-18 Budget	2017-18
MVROP	ROP Center/ Room 101	45,000	Not Started - Replace computers in Room 101	17-18 Budget	2017-18
MVROP	ROP Center/ Room 204	45,000	Not Started - Replace computers in Room 204 with laptops	17-18 Budget	2017-18
MVROP	ROP Center/ Room 401	45,000	Not Started - Replace computers in Room 401 with 30 new desktops.	17-18 Budget	2017-18
FUSD	Irvington High School - Hector Albizo	49,000	Completed - Replace computers in computer lab with 36 Dell All-in-One Desktops	17-18 Budget	2017-18
MVROP	ROP Center - Teacher/Admin Upgrade	15,000	Not Started - Replace 15 teacher and staff computers with Dell All-in One Desktops	17-18 Budget	2017-18
MVROP	ROP Center	24,000	Not Started - Wireless site survey and replacement of existing wireless access points in order to support more wireless devices in classrooms	17-18 Budget	2017-18
ROP Center	Student Services	5,000	Not Started - Replace 9-10 year old Student Services PCs with updated PCs	16-17 Budget Carryover	2016-17
ROP Center	MVROP Technology	75,000	Not Started - Telephone system upgrade	17-18 Budget	2017-18
FUSD	Irvington Internet Engineering	59,876	Not Started - Fiber optic cabling which is essential component of network infrastructure, intended to bolster the program network support, data management, and cyber security. CCNA router bundles are upgrades from the older models are more in line and support by Cisco Networking Academy program	17-18 Budget	2017-18
FUSD	ROP/Irvington Animation/Game Design	85,200	Not Started - Upgrade to Cintiq 22" HD monitors, GeForce 1080 graphics cards upgrade to industry standard	17-18 Budget	2017-18

October 2017

District	Location	Estimated Cost	Status/Description	Approved Date	Projected Completion
NHUSD	James Logan Digital Photo/2D Animation	11,000	Completed - Upgrade old iMacs with 6 new iMacs	16-17 Budget Carryover	2017-18
FUSD	Mission Digital Imaging & Photography	19,171	Not Started - 5 - Dell OptiPlex 7040 mini tower desktop computer will improved processing capability, high-pixel images, and provide accurate color rendition. MacBook Pro Laptop for studio capture.	17-18 Budget	2017-18
	Total	**$ 512,747**			

Business and Finance #3

__X__Information
__X__Action
_____Presentation

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION

AGENDA ITEM
Business & Finance #3

DATE OF BOARD MEETING: **November 15, 2017**

TITLE: **Approve Culinary Arts Conley/NHUSD Program Capital Project**

Background:
The California Career Technical Education Incentive Grant (CTEIG) program was established as a state education, economic, and workforce development initiative with the goal of providing pupils in kindergarten through grade twelve, inclusive, with the knowledge and skills necessary to transition to employment and postsecondary education. The purpose of this program is to encourage the development of new career technical education (CTE) programs and enhance and maintain current CTE programs during implementation of the school district and charter school local control funding formula (LCFF) pursuant to California Education Code (EC) Section 42238.02.

Current status:
MVROP Administration has consulted with JPA member districts, CTE teachers, and Advisory Committees as to the best use of CTEIG funds.

This project is for the installation of large planters for multiple new fruit trees and sustain existing trees at Conley/NHUSD Culinary Arts classroom.

Fiscal Impact:
Estimated $10,000

Funding Source
CTEIG

Recommendation:
That the proposed project be approved.

Joyce Veasley	Business Services	Thomas Hanson
Staff Contact	Division	Superintendent

Project Proposal Narrative 2017-18

Date: 10/9/17 Instructor Name: Ms. Nelson

Program/Course(s): Culinary Arts Location: ConleyCHS/New Haven

I am proposing that we install large planters or cut into the asphalt to be able to plant multiple fruit trees in addition to continuing to grow the annual herbs that are grown every year. To maintain the health of these trees and to allow for year-round herbs like rosemary, thyme, and curry, developing the existing water access to put in a drip irrigation system for the trees and the fresh herbs, so they continue to grow and thrive through the summer months.

Please respond to the following:

A. **Description of how this project will benefit Students: (including approximate number of students)**
There are approximately 45 students that cycle through my culinary class annually. The class content is more valuable to them if they get to see and understand the growing process for the foods that they eat.

B. **Names of administrators ROP/Site with whom you have discussed project**
Dr. Veasley, Mr. Lark, School Board members from New Haven

C. **Describe input from advisory members used in determining the importance of this project**
Our advisory members are always concerned that we are keeping up to date with the most prevailing trends and newer understandings within the culinary industry. The closer look at where our foods come from, the understanding of the benefit to our health and the health of the environment in eating locally is a newer understanding that will only continue to grow. In the higher end of the restaurant industry, farm-to-table is a growing niche that, especially in the Bay Area, will continue to expand. The growth of this aspect of the program will help prepare students for a wider array of jobs within the culinary industry.

D. **Please provide details of other individuals from whom you received input (including cluster leader/members)**
We, as a cluster, have conferred with each other a number of times with regard to the needs of our own individual programs and the best ways to keep them current both in and out of the classroom setting.

E. **Research on how project connects with industry standards and job opportunities**
See narrative above (C).

F. **Please provide any other information that makes this a viable project**
When I presented this information to one of the school board members at last year's superintendent luncheon, they were so excited about it that they wanted me to partner with the biology teacher on campus so the board could give us a $2000 grant for working cross-department. Sadly, the biology teacher has left Conley, and we have a long-term sub at this point, putting the project as previously conceptualized on hold.

Recommendations and Approvals

Advisory Committee Recommendation Date (attach meeting minutes) _____

Coordinator: _____ Date: _____

Director of Educational Services: _____ Date: _____

Director of Business Services: _____ Date: _____

Governing Council Meeting Approval Date _____

End of Board Packet